

The Minutes of the 6th meeting of the Executive Council held on 06. 09. 2012 at 11.00 a.m. in the Meeting Room of the Hon'ble Vice-Chancellor, University of North Bengal.

Members Present:

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| 1. Prof. Samir Kumar Das, Vice-Chancellor | In the Chair |
| 2. Prof. Indrajit Ray, Department of Commerce | |
| 3. Dr. Manimala Das | |
| 4. Dr. Jaydip Sen, Head, Department of Anthropology | |
| 5. Prof. Manjula Bera, Head, Department of Bengali | |
| 6. Dr. Ranadhir Chakraborty, Head, Department of Biotechnology | |
| 7. Dr. Debkumar Mukherjee, Principal, Maynaguri College | |
| 8. Dr. Abdul Kader Safily, Principal, Sahid Kshudiram College | |
| 9. Dr. Shanti Chhetri, Principal, P.D. Women's College | |
| 10. Dr. Subhendu Bhusan Modak, Principal, A.C. Training College | |
| 11. Principal, Indian Institute of Legal Studies | |
| 12. Principal, Jalpaiguri Law College | |
| 13. Principal, Darjeeling Govt. College | |

1. To confirm the minutes of the 5th meeting of the Executive Council held on 15.7.12

Decision: Resolved that Minutes of the 5th meeting of the Executive Council held on 15.7.2012 be confirmed with the following corrections:

- i. In the second line of the decision taken against agendum no. 28 the given date (i.e. '06.07.2012') be replaced by '06.07.2013'.
- ii. About the decision taken against agendum no. 31 about the extension of Ph. D. thesis submission date the following clause be incorporated: 'approval of the Hon'ble Vice Chancellor be taken in each case'.
- iii. The surname of Subhasis Moitra be corrected as Mitra, the surname of Tapas Kr. Chawdhuri be corrected as 'Chaudhury' and the name of Deep Subba be corrected as 'Dipti Subba' as figured in the decision taken against 32 (xxv).
- iv. The authority will see, if there is scope, to include the name of Prof. Manjula Bera in the U. G. Board of studies in Bengali.
- v. The words 'internal members' be replaced as 'in-campus members' in the Misc. item (a).

remuneration of Rs. 1500/- per day for two hours thrice in a week initially for one year.

- (iii) The Executive Council considered the recommendation of the Selection committee and resolved to appoint Dr. Rabi Prakash Agarwala to the post of part-time Pathologist in the University Health Centre at a consolidated remuneration of Rs. 750/- per day for one hour in all week days initially for one year.

Registrar (Officiating) is requested to take necessary actions.

Confirmed for immediate action.

4. To consider a note of the Registrar (Offg.) in respect of modified eligibility and qualification of two post of Officers i.e. Programmer and System Engineer as per the G.O. no. 141/Edn(U)/IU-91-08/11 dated 28.2.11.

Decision:

Resolved that modified eligibility and qualifications for Officers be accepted with following changes:

- i. In case of System Manager clause iii of essential qualifications (i. e. Age not below 40 years. Relaxable in case of exceptionally qualified candidate) be deleted.
- ii. In case of Senior Scientific Research Officer clause iii of essential qualifications (i. e. Age not below 40 years. Relaxable in case of exceptionally qualified candidate) be deleted.
- iii. Pay Band of Technical Officer (III) Rs. 15600/- with Grade Pay Rs. 8000/-
- iv. In case of Secretary, Faculty Council for PG Studies in Arts, Commerce & Law only desirable qualification will be 'Ph. D. Or equivalent research publications'. Rest of portions of desirable qualifications be deleted.
- v. In case of Programmer 1 year experience will be required and not 2 years as stated in the qualifications.
- vi. In case of Librarian the qualification will be as per UGC's relevant regulations. The applicant needs to have required API score.
- vii. In case of Superintendent of Press Desirable qualification be deleted. Clause II of essential qualifications be modified as 'master degree with diploma in printing technology. Rest of the portion of this clause be deleted. In clause III '10 years' be replaced as '5 years'. Clause IV be deleted.
- viii. In case of Electro Instrumentation Officer in clause I 'four years experience' be replaced by 'two years experience'. Clause IV be deleted.
- ix. In case of Micro Analysts (Department of Chemistry) Ph. D. in chemistry is desirable (additional qualification).
- x. There will not be any minimum age for any posts. However, for all posts there will be maximum age: for all posts having Garde Pay Rs 6000/- maximum age limit will be 37 years; for all posts having Garde Pay Rs 8000/- maximum age limit will be 42 years; for

Registrar (Officiating) is requested to take necessary actions.

8. To nominate teacher member from the Executive Council to the High Power Standing Committee for advertisement/tender, preparing comparative statement and also the pre-audit bills on confidential printers for payment.

Decision: Resolved that the item be taken out.

9. To consider about the outcome of the workshop organized by the committee to facilitate establishment of department(s) of Food Technology and Pharmaceutical Technology (CFEFTPT).

Decision: Resolved that the minutes of the meeting of the committee formed to facilitate establishment of the Departments of Food Technology and Pharmaceutical Technology, held on 24.7.2012, be approved.

Registrar (Officiating) is requested to take necessary actions.

10. To consider the minutes of the 27th Meeting of the Sports Board held on 24.6.12.

Decision: Resolved that the minutes of the 27th meeting of the Sports Board held on 24.06.2012 be approved.

11. To consider a note of the Registrar (Offg.) regarding appointment of two Group C employees in the Finance Department & Registrar Branch on contractual basis and to suggest essential & desirable qualification in this regard.

Decision: Resolved that the note of the Registrar (Officiating) be approved subject to financial viability report to be given by the Finance Officer.

Registrar (Officiating) is requested to take necessary actions.

12. To nominate following members to the A.K.M. Museum:

- i. One person to be nominated by the Vice-Chancellor in place of Sri Kamalesh Das, Balurghat College.
- ii. Two persons having interest in Museum to be nominated by the Executive Council from the Six Districts of North Bengal by rotation in place of Sri Manik Sanyal, Ex-MP Jalpaiguri and Prof. D. De Sarkar, Retired Principal, TP Mahila College.
- iii. Two Sabhadipatis to be nominated by the Executive Council from the Six Districts of North Bengal by rotation in place of Smt. Mani Thapa, Siliguri Mahakuma Parishad and Smt. Dipti Dutta, Sabhadipati, Jalpaiguri Jilla Parishad.

Decision: The Executive Council resolved the following

(i) is not needed as there is no museum in any college affiliated to this University.

For (ii) Prof. Mandira Bhattacharya, Ex-Professor, Dept. Of History, NBU and Sri Mridul Goswami, Advocate, Alipurduar Bar Association, be nominated.

(iii) deferred

Decision: The Executive Council considered all the reports of adjudication along with the viva-voce reports of the Ph. D. Theses and resolved that the degree to the above-listed candidates be awarded.

14. To consider the Minutes of the 6th Meeting of the SC/ST/BC Roster Committee held on 2.8.12.

Decision: The Executive Council considered the minutes of the 6th meeting of the SC/ST/BC Roster Committee held on 2.8.2012 and resolved that it be approved.

15. To consider a note of the Estate Officer regarding renewal of the "Tenancy Agreement" between University of North Bengal and State Bank of India for a period of five years w.e.f. 1.10.12.

Decision: Resolved that Registrar (Officiating) be entrusted with the task of negotiating with SBI for renewal of 'Tenancy Agreement' and for a hike on rental charges (i.e. more than 15-20% as given in the previous agreement).

16. To consider resolution of the Sports Board Meeting dated 24.6.12 regarding the proposal of Sri Bhaskar Dutta Majumdar for donating the "Inter College Kho-Kho-(W)" trophy in the memory of his father Late Panu Dutta Majumdar.

Decision: Resolved that the proposal of Sri Bhaskar Dutta Majumdar for donating the "inter College Kho-Kho trophy" in memory of his late father (Panu Dutta Majumdar) be accepted. This proposal was also considered and approved by the Sports Board in its meeting held on 24.6.2012.

Registrar (Officiating) is requested to take necessary actions.

17. To consider an application of Prof. K. K. Roy, Retired Professor, Department of English for Re-registration pertaining to D.Lit. Degree.

Decision: Resolved that the application of Prof. K. K. Roy for re-registration for D. Lit. Degree be approved subject to fulfillment of all other requirements..

Registrar (Officiating) is requested to take necessary actions.

18. To nominate two members to the Governing Body of Mekhliganj College.

Decision:

Resolved that following persons be nominated in the Governing Body of Mekhliganj College:

I. Sri Amrita Kr. Shil, Asstt. Professor, Dept of History, Sitalkuchi College, Sitalkuchi, Coochbehar.

II. Dr. Anil Kr. Biswas, Asstt. Professor, P. D. Women's College, Jalpaiguri.

Registrar (Officiating) is requested to take necessary actions.

19. To consider a letter of Inspector of Colleges, NBU vide its no. 155/INT/INS-12 dated 31.7.12 regarding a questionnaire for inspection of Colleges according to the guidelines mentioned in the UGC regulation 2009, as resolved in the meeting of Executive Council dated 11.5.12.

- b. Further resolved that students will get both the facilities, i.e. reassessment as well as inspection of scripts as per RTI act, 2005.

Controller of Examinations is requested to take necessary actions.

24. To consider the proceeding of the meeting of the committee constituted by the Executive Council held on 10.7.12.

Decision: Resolved that the report of the committee be approved.

Controller of Examinations be requested to take necessary actions.

25. To consider recommendation of the Selection Committee for appointment to the post of Director, DDE.

Decision: The Executive Council considered the recommendations of the Selection Committee for engagement to the post of Director DDE on contractual basis and resolved to approve it. Recommendations of the Selection Committee: "Out of 7(seven) candidates called for interview, 06 appeared before the Standing Committee. The Committee unanimously recommends the following candidate/panel of candidates in order of merit as suitable for appointment as Director (Contractual)-1 post in the Directorate of Distance Education on contractual basis at a monthly consolidated remuneration of Rs. 60,198/- initially for one year.

<u>Sl. No.</u>	<u>Name of the candidate</u>
1	Bhaskar Chaudhuri ..."

Confirmed for immediate action.

Registrar (Officiating) is requested to take necessary actions.

26. To consider a note of the Controller of Examinations vide its no. 1930/A/CE-12 dated 2.7.12 regarding a resolution of the Executive Council dated 9.6.12 under item no. 33 relating to conduct of module IV of Ph.D. Course Work Examinations 2012 for the Department of Law.

Decision: The Executive Council considered the note of the Controller of Examinations and resolved to request the Hon'ble Vice Chancellor to settle the matter in consultation with the Department of Law and the Controller of Examinations.

27. To consider recommendation of the Selection Committee and approval of UGC for Promotion of Dr. Amitabha Mukhopadhyay, Department of Physics, to the Post of Professor under CAS.

Decision: The Executive Council considered the recommendation of the Selection Committee and of the UGC's approval (letter of Sri B. K. Singh, Deputy Secretary). After a careful consideration it resolved that Dr. Amitabha Mukhopadhyay be provisionally given the effect of post of Professor w.e.f. 1st February, 2007 and a letter be written to UGC, by the Registrar (Officiating), for giving effect of the aforesaid promotion from the date of recommendation given by the selection committee, i. e. 4.12.2006.

Confirmed for immediate action.

Decision: The Executive Council resolved to establish the following three-member Greivance Redressal Committee and to appoint the following Ombudsman:

Greivance Redressal Committee

- Head, Department of Computer Science and Applications.
- Head, Department of Master of Business Administration.
- Deputy Registrar (Convener)

Ombudsman

Prof. Bishu Prasad Dwivedi, Department of Law.

35. To consider a letter of the Secretary, sociological association of West Bengal regarding holding of a conference in collaboration with the Department of Sociology, NBU during December, 2012.

Decision: The Executive Council considered the letter of the Secretary, Sociological Association of West Bengal, and resolved that the said Association may hold the conference in collaboration with the Department of Sociology, University of North Bengal, in this University. University may give 5 nos. of normal rooms free of charges subject to availability. However, no further financial burden will be borne by the University.

Registrar (Officiating) is requested to take necessary actions.

36. To consider a letter of the Sub-Divisional Officer, Cooch Behar with a request to sanction additional seats for excess students for admission in B.A. First year of Banerjee Bala Mahavidyalaya

Decision: Having considered the letter of the Sub-Divisional Officer of Cooch Behar, the Executive Council resolved to write to District Magistrate of that District with a copy to S. D. O. informing him/her that his/her officer is working beyond his/her jurisdiction. Registrar (Offg.) will write the letter.

37. To consider proceeding of the meeting of the Heads of the PG Departments (having M.Phil. Programme) and the Director of CHS held on 22.8.12.

Decision: Resolved that the proceeding of the meeting of the Heads of the PG Departments (having M. Phil. Programme) and the Director of CHS held on 22.8.2012 be approved.

38. To consider a note of the Controller of Examinations.

Decision: Resolved that a fresh committee, with Dr. Ranadhir Chakraborty as E. C. Nominee, be formed and this committee will consider the case afresh.

39. To consider a note of the Jt. Chief University Engineer vide its no. 1381/Jt.Chief UE-405/13.712.

Decision: Resolved that following amendments be made in the circular (no. 2801 /R-12 dated 29.06.2012) issued by the Registrar (Officiating) (Modalities of Advertisement):

- a. Advertisement for Tender should be in:

47. To report that the Vice-Chancellor has extended the date of admission in the First Year in the Raiganj College (University College) upto 3.8.12.

Decision: Resolved that the action of the Hon'ble Vice Chancellor be approved.

48. To report that the Vice-Chancellor has approved the recommendation of the Inspection Team for affiliation of Kabiguru Rabindra Nath College, Cooch Behar, for the academic session 2012-13 subject to submission of compliance report.

Decision: Resolved that the action of the Hon'ble Vice Chancellor be approved.

49. To report the letter received from the Chairman, West Bengal State Council of Higher Education vide its no. FA/CM/289/SCHE/12 dated 7.8.12 regarding grant of festival advance @ of 12,000/- for the whole time employees of the State Aided Universities.

Decision: Resolved that the advice of West Bengal State Council of Higher Education vide it no. FA/CM/289/SCHE/12 dated 7.8.2012 be implemented.

50. To report that the Vice-Chancellor has approved the proposal received from the Sports Board for organizing the East Zone Kho-Kho (men).

Decision: Resolved that the action of the Hon'ble Vice Chancellor be approved.

51. To consider a note of the Chairman, WBSCHE, vide letter no. CET/CM/211/SCHE/2012 dated 12.6.12. (deferred in the last meeting).

Decision: Resolved that the item be taken out.

52. To consider a letter of the Coordinator, IRC, Department of Physics, NBU regarding renewal of MOU between IUCAA, Pune and North Bengal University for the year 2012-15.

Decision: Resolved that renewal of MOU between IUCAA, Pune and North Bengal University for the duration 2012-15 be approved.

Finance Officer is requested to take necessary actions in this regard.

53. To consider a note of the Assistant Registrar relating to Status of Earned Leave Application containing HOD's comment – "Not intimated".

Decision: Resolved that when an employee goes on leave and the Head of the Department/Branch, Director of the Center, gives the note that he/she was informed earlier about the absence beforehand, Earned Leave be granted. In those cases where the Head of the Department/Branch, Director of the Center, gives the note that he/she was not informed about the duration of absence beforehand, Earned Leave will not be granted. For that duration concerned person may be granted E. O. L. with the approval of the Hon'ble Vice Chancellor. If the practice becomes recurrent in case of any employee it will be referred to the Executive Council for its consideration. Registrar (Officiating) will issue a circular to this effect immediately. The above decision will come into effect from the date of issuance of this circular.

- IV. Dr. Lalita Ahmed
- V. Dr. S. B. Modak
- VI. TIC, Jalpaiguri Law College
- VII. TIC, ILS
- VIII. Confirmed for immediate action.

viii. To consider the minutes of the meeting of the Board of Residence and Discipline held on 17.8.12.

Decision: Resolved that the minutes of the meeting of the Board of Residence and Discipline held on 17.8.2012 be approved.

ix. To consider a letter of the Vice-Chairman & Chairman (Actg.), UGC vide its no. F.13-1/2012 (Policy) / NVEQF dt. 24.8.12 regarding UGC scheme for introducing Vocational Education in Higher Education under the national Vocational Education Qualification Frame work (NVEQF).

Decision: Resolved that the item be deferred.

x. To consider formation of new Anti Ragging Committee for a period of two years w.e.f. 1.10.12.

Decision: Resolved that Dr. Joydip Sen and Dr. Ujjawal Bhui be appointed as Chairman and Convener of the Anti-Ragging Committee. Dr. Shanti Chettri will be E. C. Nominee to the Anti-Ragging Committee.

xi. To consider formation of new Anti Ragging Squad for a period of two years w.e.f. 1.10.12.

Decision: Resolved that the item be deferred.

xii. To report that the Vice-Chancellor has approved the proposal for establishment of Modern Language Laboratory.

Decision: Resolved that the action of the Hon'ble Vice Chancellor be approved.

xiii. To consider enhancement of monthly remuneration of casual mess helper from ₹ 1500/- to ₹ 2000/- as per decision of the Monitoring Committee of Hostels.

Decision: Resolved that enhancement of monthly remuneration of part-time Mess Helper (casual) from Rs. 1500/- to Rs. 2000/- be approved. The enhancement will be effected from 1st September, 2012.

Finance Officer is requested to take necessary actions.

xiv. To nominate two persons to the Governing Body of Maynaguri College.

Decision: Resolved that following two persons be nominated to the Governing Body of Maynaguri College:

appointment as Laboratory Attendant – one post in the Department of Tea Science on contractual basis at a monthly consolidated remuneration of Rs. 9144/- initially for one year.

Serial No. Name of the candidate

(1) Sri Sanjay Bagchi ...”

Confirmed for immediate action.

xix. To discuss a note of the Hon’ble Vice-Chancellor on Raiganj University College.

Decision: The Executive Council considered the note of the Hon’ble Vice-Chancellor on Raiganj College (University College) and resolved the following:

- (a) Raiganj College (University College) is not a DPI listed college;
- (b) The Executive Council reiterates its decision taken in its 5th meeting held on 15.07.2012 against agendum no 32(v). However, if needed, it may seek the opinion of the West Bengal State Council of Higher Education.

xx. To consider a note of the Hon’ble Vice-Chancellor about Ph.D. Programme.

Decision: The Executive Council considered the note of the Hon’ble Vice Chancellor given about Ph.D. programme of Sri Partha Chattopadhyay, Department of Economics along with the print of the e-mail sent by the Registrar (Officiating) revealing certain ‘discrepancies’ and resolved the following:

- (a) University will again request the Legal Retainer to give its response written earlier on this issue.
- (b) Three Vice-chancellors whose opinion were solicited will be requested for giving their opinion at the earliest.
- (c) The Hon’ble Minister-in-Charge, Department of Higher Education, will be requested to give his opinion.

Hon’ble Vice-chancellor has been requested to seek the above.

xxi. To consider the formation of a committee to decide about modalities of PG admission in the light of Communication received from Department of Higher Education, Govt. of West Bengal for the academic session 2013-14.

Decision: Resolved that a committee be formed with the following members to decide about modalities of admission in the light of communication received from the Department of Higher Education, Govt. of West Bengal for the academic session 2013-2014.

Members of the Committee are:

- (1) Sri Dyutish Cahakraborty, Department of Political Science, NBU – Chairman
- (2) Dr. Amitabha Mukhopadhyay, Department of Physics, NBU – Member
- (3) Dr. S. C. Das, Joint Registrar, FC for PG Studies in Science, NBU – Convener.

The Committee is required to submit the report by 30th November, 2012.

(q)

iii. Bhajan Sutradhar, Carpenter Helper, Engineering Branch 2nd CAS w.e.f. 27.08.2010.

iv. Sokendra Saibya, Sr. Durwan, Watch & Ward Department, 2nd CAS w.e.f. 07.05.2012.

Decision: Resolved that the recommendation of the Screening Committee for CAS of non-teaching employees held on 17/08/2012 be approved.

c. To consider about admission of 21 students in the Ananda Chandra College, Jalpaiguri

Decision: Resolved that 21 students who could not take admission within time and applied for the same may be admitted if Ananda Chandra College, Jalpaiguri, have requisite infrastructure to accommodate these students. The decision was taken as they have been discriminated as is evident from the fact that with lesser number of marks students got admitted in that college while these students have been denied chance. An explanation for this anomaly has been sought from the Principal.

d. To consider the recommendation of the Standing Committee of Department of Lifelong Learning & Extension, NBU.

Decision: Resolved that the recommendation of the Standing Committee for DLLE held for engagement of a contractual and a part time Teacher in that Department be approved.

Recommendation for the contractual teacher: "Out of 11 candidates called for interview, 06 appeared before the Selection Committee. The Committee unanimously recommends the following candidate / panel of candidates in order of merit as suitable for appointment as Assistant Professor (contractual) in the one post in the DLLE, University of North Bengal on contractual basis at a monthly consolidated remuneration of Rs. 27,432/- initially for one year.

Serial No.	Name of the candidate
(1)	Smt. Ratna Sarkar ..."

A confidential note was given in this regard: (the selection committee recommended the name of Dr. Ratna Sarkar...strictly for one year only...the Selection Committee ...observed that her performance would have to be reviewed after one year..., if she applies for her renewal of contract.)

Recommendation of the Selection Committee for Part- time Lecturer: "Out of 09 candidates called for interview, 05 appeared before the Selection Committee. The committee unanimously recommends the following candidate / panel of candidates in order of merit as suitable for appointment as Part time Lecturer / one post in the DLLE, University of North Bengal on contractual basis at a monthly consolidated remuneration of Rs. 7000/- initially for one year.

Serial No.	Name of the candidate
(1)	Smt. Manasree Dasgupta ..."

Members opined that engagement of the above teachers will be initially viable. In case of non-viability, the University needs to support this for at least three years as usually happens in case of creation of a new department.

(s)