

NORTH BENGAL UNIVERSITY

**The minutes of the emergent meeting of the Executive Council held on
01.01.2009 at 12.00 noon in the Meeting Room of the Vice-chancellor,
Administrative Building, Raja Rammohunpur.**

The following members were present:

1. Professor Arunabha Basumajumdar, Vice-chancellor (Chairman)
2. Professor B. N. Chakraborty
3. Professor R. N. Ghosh
4. Principal Jalpaiguri Govt. Engineering College
5. Professor Soumitra De
6. Professor Basudeb Basu
7. Dr. Debabrata Mitra
8. Professor S. R. Mondal
9. Dr. Aniruddha Saha
10. Dr. Subrata Panchanan
11. Dr. Subrata Sanyal
12. Dr. Pankaj Kumar Debnath
13. Dr. Partha Sarathi Das
14. Dr. Debi Prasad Boot
15. Sri Sankar Ghosh
16. Sri P. K. Ghosh, Finance Officer & Controller of Exams(Officiating), (Invitee)
17. Dr. Debasis Dutta, Dy. Controller of Examinations, (Invitee)
18. Sri Biswajit Roy, General Secretary, NBUSA (Invitee)

Contd.....2/

(a) To consider the proposals received from the Confidential Printers, who were entrusted with examination related confidential works earlier, for revision of rates and also to consider continuation of work with them as per earlier practice.

Decision: i) It is noted that the previous practice of selection of confidential printers and the rates thereof was finalized without adhering to the prudent financial rules and procedures. The Executive Council is constrained further to note that the entire process of selection of confidential printers and the rates thereof were not transparent and called for a thorough inquiry.

However, considering the compelling circumstances of ongoing and ensuing university examinations, it was resolved that M/s. TSPN (as coded) be entrusted to carry on the present assignment (Serial No. 1-13) (Annexure-IA) up to 31.03.2009 allowing maximum enhancement of 5% (five) over the last accepted rate.

Note: Confirmed with immediate effect by the Chair.

ii) Similarly, with reference to Annexure IB, it was resolved that M/s. DSTQ (as coded) be entrusted to continue the assignments (as specified in serial No. 1-09) till 31.03.2009, allowing maximum enhancement of 5% (five) over the last accepted rate. It was further resolved that the rate proposed in serial No. 10 be not considered and in serial No. 11 be enhanced maximum by 10% (ten percent).

Note: Confirmed with immediate effect by the Chair

(b) To consider the recommendation of the Committee in connection with the examination centre expenses etc. for conducting P.G. Examinations.

Decision: Resolved that the recommendations of the Committee (Annexure-II) be approved for implementation. However, Item No. III (b) and IV be left to the Vice-Chancellor pending the recommendation of the Committee to be constituted with the following members:

- 1) Dean, Faculty Council for P.G. Studies in Science,
- 2) Head of the Department, Botany, NBU
- 3) Head of the Department, Botany, Darjeeling Govt. College
- 4) Head of the Department, Zoology, NBU
- 5) Head of the Department, Zoology, Darjeeling Govt. College
- 6) Principal, Darjeeling Govt. College
- 7) Dr. Partha Sarathi Das, Principal, Surya Sen College
- 8) Finance Officer, NBU
- 9) Deputy Controller of Examinations, NBU (Convener).

The Committee is requested to submit its report within 28.01.2009.

Note: Confirmed with immediate effect by the Chair.

(c) To consider the report of the Committee in connection with modalities for verification of confidential payment to Printers, selection of Confidential Printers and the rate thereof.

Decision: Resolved that the recommendations of the Committee be approved with the following modification with reference to Item No. 3 of Annexure-III.

“A high power Standing Committee be formed consisting of Finance Officer, Controller of Examinations and one University teacher member of the Executive Council, to be nominated by the Vice-Chancellor, for advertisement/tender, preparing comparative statement and placing recommendation to the Vice-Chancellor for approval and the decision be reported to Finance Committee and Executive Council with coded names of the Press. The Controller of Examinations shall act as the Convener of the Committee.”

Note: Confirmed with immediate effect by the Chair.

(d) To consider a note of Controller of Examinations (Officiating) proposing constitution of an Examination Management Committee to deal with smooth conduct of all University Examinations.

Decision: Resolved that the note of the Controller of Examinations (Officiating) addressed to the Vice-Chancellor be accepted and approved (Annexure-IV). Further resolved that the Examination Management Committee is constituted with the following members to oversee the entire University examinations affairs and to take necessary action for smooth conduct of examinations. The members of the Committee are –

- 1) Vice-Chancellor – Chairman
- 2) Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law,
- 3) Dean, Faculty Council for P.G. Studies in Science,
- 4) Two Post-Graduate teachers to be nominated by the Vice-Chancellor
- 5) One Under-Graduate teacher to be nominated by the Vice-Chancellor
- 6) One Principal of affiliated College to be nominated by the Vice-Chancellor
- 7) Director, Directorate of Distance Education, NBU
- 8) Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law
- 9) Secretary, Faculty Council for P.G. Studies in Science,
- 10) Secretary, Councils for Under-Graduate Studies
- 11) Controller of Examinations (Convenor).

Note: Confirmed with immediate effect by the Chair.

(e) To consider the report of the Committee constituted in connection with the printing works of the Examination Branch at the University Press.

Decision: Resolved that the report of the Committee (Annexure-V) be accepted and approved. However, points 11 & 12 of Annexure-V be deleted, in view of the fact that the matter has been taken care of in the other decisions vide decision of item No. (c).

Note: Confirmed with immediate effect by the Chair.

The meeting ended with a vote of thanks to the Chair.



(Prof. A. Basumajumdar)
Chairman



(Dr. D.K. Sarkar)
Secretary

UNIVERSITY OF NORTH BENGAL

Phone : (0353) 2776331 (Office)

(0353) 2522822 (Resi)

Fax : (0353) 2581-212

Visit us at <http://www.nbu.ac.in>
regnbu@sancharnet.in

P.O. NORTH BENGAL UNIVERSITY
Raja Rammohunpur:: Dt. arjeeling
West Bengal , India, Pin – 734 013



Dr. D.K. Sarkar
REGISTRAR

Ref. 5739 /R-08

Date: 31.12.2008

Sir,

An emergent meeting of the Executive Council has been arranged to be held on 01.01.2009 at 12.00 noon in the Meeting Room of the Vice-chancellor, Administrative Building, Raja Rammohunpur to discuss the following agenda:

- (a) To consider the proposals received from the Confidential Printers, who were entrusted with examination related confidential works earlier. For revision of rates and also to consider continuation of work with them as per earlier practice.
- (b) To consider the recommendation of the Committee in connection with the examination centre expenses etc. for conducting P.G. Examinations.
- (c) To consider the report of the Committee in connection with modalities for verification of confidential payment to Printers, selection of Confidential Printers and the rate thereof.
- (d) To consider a note of C.E. (Officiating) proposing Constitution of an Examination Management Committee to deal with smooth conduct of all University Examinations.
- (e) To consider the report of the Committee constituted in connection with the printing works of the Examination Branch at the University Press.
- (f) Any other matter in relation to University Examinations, with permission from the Chair.

You are requested to kindly make it convenient to attend the meeting.

Yours faithfully,


(Dr. D. K. Sarkar)
Registrar

Note: Relevant documents will be placed on the table.

UNIVERSITY OF NORTH BENGAL

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- (f) Any other matter in relation to University Examinations, with permission from the Chair.

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(Dr. D. K. Sarkar)
Registrar

Note: Relevant documents will be placed on the table.

UNIVERSITY OF NORTH BENGAL

EXAMINATION BRANCH

Comparative Statement for Confidential Work

Sl. No.	Items	06/02/1997	2002 – 2003 to 004 – 2005		2005-2006 to 2007-208		Revised Rate Proposed from 1 st April, 2008	
		TSPN	TSPN	ZXCY	TSPN	ZXCY	TSPN	ZXCY
01	Composition Charges							
a)	Science papers (Per page) including Engineering, and Medicine	Rs. 60.00 P/P	Rs. 66.00 P/P	66.00	72.60	72.60		
b)	Arts papers Including Commerce and Geography	Rs. 52.00 P/P	Rs. 57.20 P/P	57.20	62.92	62.92		
c)	Nepali, Urdu, Arabic, Tibetan	Rs. 65.00 P/P	Rs. 71.50 P/P	---	78.65	---		
02	Printing Charge for 100 copies or Part	Rs. 30.00 P/P	Rs. 33.00 P/P	33.00	36.30	36.30		
03	Paper Cost	Actual Cost against actual voucher	Rs. 8.80	14.30	9.68	15.73		
04	Block making charge	Block makers Association rate as per the authority voucher	As per Association rate	As per Association rate	As per Association rate	As per Association rate		
05	Block design charge	Rs. 40.00 against proper voucher and deposition of used blocks	Actual	---	Actual	---		
06	Pasting or Stitching for above 4 Pages	Rs. 1.00 per 100 Piece	Rs. 1.10	5.50	1.21	6.05		
07	Counting, Packeting and sealing upto 1000 sheets as per our specification	Rs. 9.00 per packet in cloth lined craft envelope	Rs. 9.90	12.10	10.89	13.31		
08	Pasting of labels on sealed envelop	Rs. 0.50 Paise per envelope	Rs. 0.55 paise	2.75	0.61 Paise	3.03		
09	Outer packet (waterproof) cloth/gunny packet with plastic sheet	Rs. 40.00 Per outer packet	Rs. 44.00	Rs. 44.00	48.40	48.40		
10	Courier Service, Loading charge, Taxi fares, freight cost etc.	Actual against voucher	Actual		Actual			
11	Original MSS Packing charges with sealing			Rs. 5.50 P/MSS	---	6.05 P/MSS		
12	Sub bundle (date wise / centre wise) with sealing			44.00 P/Bundle		48.40 P/Bundle		
13	Sorting charge							
a)	Subject wise			8800.00 P/Sort		9064.00 P/Sort		
b)	Date wise			8800.00 P/Sort		9064.00 P/Sort		
c)	Centre wise			5500.00 P/Sort		6050.00 P/Sort		

As per decision of the University Authority

22% for Printing and Processing of confidential papers on existing rate

As per order of the V.C. sorting charge may be higher than the previous rate for 05-06 to 07-08



**UNIVERSITY OF NORTH BENGAL
EXAMINATION BRANCH**

Comparative Statement for Confidential Work

2006-07

Sl. No.	Item	2002-2003 to 2004-2005	2005-2006 to 2007-2008	2008-2009(Proposed)
		DSTQ	DSTQ	DSTQ
01	Pre-Examination	Rs. 4.00	Rs. 4.50	Rs. 5.00
02	Post-Examination	Rs. 5.50	Rs. 6.00	Rs. 6.50
03	Diploma Printing	Rs. 1.50	Rs. 2.00 Rs. 4.70	Rs. 5.00
04	Review	Rs. 5.50	Rs. 6.00	Rs. 6.50
05	Tabulation Printing	Rs. 1.00	Rs. 1.50	Rs. 2.00
06	Printing of Incribble Security Mark in each Diploma Certificate	Nil	Rs. 1.00	Rs. 1.20
07	Printing of Incribble Security Mark in each Marksheet	Nil	Rs. 1.00	Rs. 1.20
08	Cost of Stationary Items	Rs. 1.00 P/Candidate	Rs. 3 ---	Rs. 4.00
09	Printing of Diploma Register in LJ Printer		Rs. 50	Rs. 0.70
10	Printing of Marksheet for UG in LJ Printer			+ Rs. 1.50
11	Minimum Invoice Value for MA, M.Sc., M.Com., COP, BBA, BCA, or any other allied examinations which maybe included in future. Please refer to our proposal dated 22.12.2005 & 23.12.2005 (Pre-Examination)		Rs. 25000	Rs. 3,000.00 Rs. 2750

31/12/08

NOTE SHEET
UNIVERSITY OF NORTH BENGAL

ANNEXURE (ii)

File No.....

S.S.S

ll appear for 24/12 Date : 27-11-2008

Ref.

NOTE TO THE VICE CHANCELLOR

Enclosed herewith the resolution adopted in the meeting of the Committee constituted as per decision of the 133rd Finance Committee meeting held on 09.09.2008 to review and assess the quantum of expenditure in connection with conducting P.G. Examinations at the University Departments. The meeting of the said Committee was held on 26.11.2008.

The resolution may be itemised for the forthcoming meeting of the Executive Council.

[Signature] 27/11/08
Controller of Examinations (Acting)

The may be itemised in the next meeting of the E.C.

Registration

[Signature]
30/12/2008

DESPATCHED
Office of The Vice Chancellor
No. D-1867 Date 30.12.08
No. _____ Date _____

Meeting to review and assess the quantum of expenditure in connection with conducting P.G. Examinations at the University Departments. held on 26/11/08.

[Handwritten signature]

Members Present:

1. Prof. Basudeb Basu (Chairman) Deptt. of Chemistry, NBU
 2. Dr. A. Saha (Member, Executive Council)
 3. Head, Deptt. of Physics, NBU
 4. Head, Deptt. of Chemistry, NBU
 5. Head, Deptt. of Botany, NBU
 6. Head, Deptt. of Zoology, NBU
 7. Head, Deptt. of Computer Science, NBU
 8. Head, Deptt. of Microbiology, NBU
 9. Head, Deptt. of Mathematics, NBU
 10. Head, Deptt. of Geography & Applied Geography, NBU
 11. Finance Officer (Invitee)
 12. Controller of Examinations (Actg) (*convenor*).
- i) Centre Expenses-** Resolved that Rs. 1000/- or Rs. 35/- per enrolled student whichever is higher may be released as quantum of assistance to each Department as centre expenses for each Semester w.e.f 2009 1st Semester Examination.
- ii) Engagement of casual attendant-** Resolved that one casual attendant may be engaged for theoretical examination and one (or two) casual attendant(s) as the case may be, may be engaged for Practical Examinations depending upon the requirement as claimed by the respective Heads. However, the engagement and payment thereof to such casual attendants may be made by the concerned department out of the additional amount to be provided by the Controller of Examinations from Examination budget.
- iii) Practical Examinations-a)** Resolved that the whole amount collected against practical examination fees from the examinees (presently @ Rs. 250/- per candidate) may be released to the concerned Department for conducting Practical Examinations. The additional amount, if needed for conducting the

3.

Analysis
III

A high power Standing Committee ^{to be} formed consisting of F.O., CE, and one
 Univ. teacher member of the EC, to be
 nominated by the VC, for advt/tender,
 preparing Comparative statement and
 placing recommendation to the VC for
 approval and the decision be
 with codes names of the Press. reported to FC & EC,
 The CE shall act as the Convenor
 of the Committee.

Proceedings of the meeting of the Committee constituted by the Vice Chancellor to consider the modalities in connection with verification of the confidential payment for final settlement of the bills held on 10-11-2008 at 12 noon in the meeting room of the Vice Chancellor

Members Present:

1. Sri. P. K. Ghosh, Finance Officer (Chairman)
2. Dr. B. Basu, Member, Executive Council
3. Dr. A. Saha, Member, Executive Council
4. Dr. D. Mitra, Member, Executive Council
5. Dr. D. Dutta, Controller of Examinations (ACTG)
6. Dr. S. N. Saha, Audit & Accounts Officer (Convenor)

After a prolonged discussion the Committee recommended the following guidelines / modalities for verification and payment of examination related expenses.

1. The Committee requested the Finance Officer and the Controller of Examinations to submit a report separately stating the existing system of payment on confidential account.
2. Tender should be invited by the Controller of Examinations by maintaining the confidentiality of the name of the Printers for selection of Printers and finalization of rate of works either directly or through EOI.
3. A high power Standing Committee may be formed consisting the Vice Chancellor, Finance Officer and Controller of Examinations* for selection and acceptance of Printer and rate including terms and conditions. The tender and acceptance of rate shall be reported to the meeting of the Finance Committee and Executive Council without naming the Press.
4. The bill along with work order shall be submitted by the Controller of Examinations to the Audit & Accounts Officer for Pre-Audit of payment in person as a confidential assignment.
5. The bill along with the Internal Audit report shall be placed by the Controller of Examinations to the Standing Committee under sl. no. 3 for approval.
6. As per recommendation of the Standing Committee the bill will be paid by the Finance Officer.
7. Payment shall be reported to the Finance Committee and Executive Council without naming the Press.

* and one ^{University teacher} member of the EC, to be nominated by the Vice-Chancellor.

PKG
P.K. Ghosh
Finance Officer

Dr. B. Basu
Dr. B. Basu
Member, Executive
Council

Dr. A. Saha
Member, Executive
Council

Dr. D. Mitra
Dr. D. Mitra
Member, Executive
Council

Dr. D. Dutta
Dr. D. Dutta
Controller of Examinations (ACTG)

Dr. S. N. Saha
Dr. S. N. Saha
Audit & Accounts Officer (Convenor)

Extra Page to be added

RECEIVED

Vice-Chancellor's Office

ANNEXURE (iv)

NOTE SHEET

UNIVERSITY OF NORTH BENGAL

1. No. VC/ 695

31/12/08

2. No. VC/ _____

File No.....

Date : 30.12.2008

Ref.

MOST URGENT

NOTE TO THE VICE CHANCELLOR

You are well aware that every examination process has a number of steps which involves different functionaries at each step. For smooth completion of a particular examination, active participation and cooperation of these functionaries are essential at every step otherwise the academic calendar may not be adhered to. The complexity gets multiplied with the increase in number of examinations as well as functionaries.

It is often observed that various issues comes up during the process of examination and have to be dealt on emergent basis which could otherwise be avoided if conceived and acted upon before hand. Moreover, appropriate interface between the academic Departments and Faculties with the office of the Controller of Examinations is necessary for smooth conduct of the examinations.

In consideration of the above, a Committee is proposed to be constituted for better coordination of both pre and post examination processes. Such a Committee may be entrusted with the function of resolving the issues and problems arising out of day to day business relating to University Examinations and to ensure better coordination between the faculty members and other functionaries for smooth conduct of all the examinations.

Submitted for kind consideration.

[Signature]
30/12/08
Controller of Examinations (Officiating)

*May be placed in the next meeting
of the E.C. for consideration*

Registration

[Signature]
31/12/08

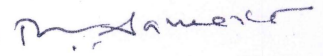
The members of the committee, constituted by the Hon'ble Vice-Chancellor met three times, considered various aspects regarding feasibility of carrying out pre- and post-examination works of the university in the University Press. The Controller of Examinations (Actg) submitted a list of different types of printing works concerning examinations along with state of the affairs (attached sheet). Based on available infrastructure and demarcating confidentiality of the works, the committee recommended unanimously the following steps for consideration:

1. As per the enclosed list, Work type in serial no 17 should be treated as "**Strictly confidential work**" and strictly be done by an outside press confidentially.
2. Work types in serial nos 01 – 16, 18, 19, 23 & 26 may be marked as "**Non-confidential works**".
3. Work types in serial nos 20 & 22 may be marked as "**Confidential works**".
4. Certificates and Mark Sheets issued by the University should have (i) Digital Signature of the Controller of Examinations, (ii) Water mark and/or Hologram and (iii) Registered Emblem of UNB with specific design and fixed size.
5. Current system of pre- and post-examination printing works related to Undergraduate exams may be continued for the session 2008-09 with a view to upgrade the necessary infrastructure in a stepwise manner, as delineated below.
6. The "**confidential works**" in serial nos 20 & 22 for the Under Graduate examinations may be done from the University Press from the session 2009–10. In order to perform such activities, necessary efforts may be initiated forthwith.
7. The relevant data base will be prepared and maintained by the Office of the Controller of Examinations. The transfer of data between the two offices (Office of the Controller of Examinations and Office of the Superintendent, University Press) and its security/confidentiality be maintained and ensured by CE in close coordination with the Superintendent, University Press.
8. The "**confidential works**" work types in serial nos 20 & 22 for the Post Graduate exams may be performed by the University press from this session 2008–09.
9. Work types in serial nos 01 – 16, 18, 19, 23 & 26 for both UG and PG exams and for any other exams of the University for Different Courses (including self-financing courses) should be done by the University Press.
10. The committee was informed by the Convener that there was a one-time payment (quantum ranging between Rs. 4–5 lakhs) to a Press for the purpose of developing related software by that Press. However, there was no information / document regarding written agreement whatsoever available and the current position/authority of such software was not known. The University may explore the possibility of its uses in future.
11. In order to process the "**strictly confidential work**", (sl. no. 17), there should be a Committee comprising the Vice-Chancellor (Chairman), the Finance Officer and the Controller of Examination (Convener), which will regulate the process of selection of the competent vendor from the bidders.
12. The Convener of the committee will invite tender/quotation in sealed cover from different Presses (through an open advertisement in the Newspaper) and the above committee will take "**strictly confidential**" decision for further action. On completion of the work, the bill/invoice may be processed for payment subject to verification of all the relevant papers/documents by the committee and internal audit report.
13. The University Press will take up the pre- and post- examination works having requested by the Office of the Controller of Examinations and the necessary infrastructure (computers/equipment/ manpower/software etc.) that would be required to meet the work load shall be developed at the University Press on the recommendation of the Superintendent, University Press in consultation with the Controller of examinations.
14. In case of any emergency arises out of any unforeseen situation, the Vice-Chancellor may issue necessary instructions on the note submitted by the Controller of Examinations or the Superintendent, University Press.

1. Prof. B. Basu (Chairman)



2. Prof. R. K. Samanta



2. Mr. P. K. Ghosh



4. Dr. Susanta Das



5. Dr. A. K. Nanda



6. Controller of Examinations (Actg)




(Convener)

7. Mr. Somnath Choudhary



**List of printing works relating to PG/ UG and other examinations done by different presses,
submitted by the Controller of Examinations (Actg)**

Sl. No.	Nature of printing work	Done currently at University Press	Done currently at Local Press	Done currently at Outside Press
01	Front page of the answerscripts	Front page of the answerscripts	Nil	-
02	Top portion of the Loose Sheet	Top portion of the Loose Sheet	Nil	-
03	Envelopes (A, B & C categories)	Envelopes (A, B & C categories)	Nil	-
04	Top Sheet	Top Sheet	Nil	-
05	Despatch Sheet	Despatch Sheet	Nil	-
06	Absentee Statement	Absentee Statement	Nil	-
07	Daily Signature Roll	Daily Signature Roll	Nil	-
08	Inner/Outer Envelope	Inner/Outer Envelope	Nil	-
09	Ruler Register	Ruler Register	Nil	-
10	Pad	Pad	Nil	-
11	Form for confidential Report the Paper setter/ Moderators etc.	Form for confidential Report the Paper setter/ Moderators etc.	Nil	-
12	Peon Book	Peon Book	Nil	-
13	Marksheet of LL.B Examinations	Marksheet of LL.B Examinations	Nil	-
14	Blank Marksheet with water logo	Blank Marksheet with water logo	Nil	-
15	Remuneration Bill	Remuneration Bill	Nil	-
16	T.A/D.A Form	T.A/D.A Form	Nil	-
17	Question Paper	-	Nil	Question Paper
18	Descriptive Roll Sheet	-	Nil	Descriptive Roll Sheet
19	ACSR	-	Nil	ACSR
✓20	Tabulation Sheet (with data)	-	Nil	Tabulation Sheet
21	Admit Cards	-	Nil	Admit Cards
✓22	Marksheet/ Diploma Certificate (with data)	-	Nil	Marksheet/ Diploma Certificate
23	Basic Information Sheet (Blank)	Basic Information Sheet (Blank)	Nil	-
24	Basic Information Sheet (with data)	-	Nil	Basic Information Sheet (with data)
25	Award slips (with data)	-	Nil	Award slips
26	Examination forms	-	Nil	Examination forms


Controller of Examinations (Actg)

A Committee with the following members is constituted to study the feasibility of carrying out pre and post publication examination work of all the postgraduate examinations and undergraduate examinations (non confidential) from session 2008-09 in the University Press, University of North Bengal and also to ascertain additional requirements of computers, printers etc. and any other item in the Controller's Branch as well as University Press with respect to the existing stock. The Committee is requested to submit the report within 15th November, 2008.

- i. Prof. B. Basu, Department of Chemistry – Chairman.
- ii. Prof. R.K. Samanta, Department of Computer Science & Applications – Member.
- iii. Dr. A.K. Nanda, Department of Chemistry – Member.
- iv. Dr. D. Mitra, Department of Commerce – Member.
- v. Finance Officer – Member.
- vi. Dr. Susanta Das, Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law – Member.
- vii. Controller of Examinations (Acting) – Convener.

The Controller of Examinations (Acting) may please take necessary action.

DISPATCHED

Office of the Vice-Chancellor

1. No. D-160 Date 27-10-08
2. No. _____ Date _____

M. K. Samanta
Vice-Chancellor *27/10/08*

In communication to: 1) The Controller of Examinations (Acting).

2) Registrar – It is requested that the constitution of the above committee to study the feasibility of carrying out pre and post publication examination work of all the postgraduate examinations and undergraduate examinations (non confidential) from session 2008-09 in the University Press, University of North Bengal **may please be reported to the next meeting of the Executive Council.**

Candidates Profile for the post of Practical Demonstrator at COFAM, NBU

SL No.	Name	Educational qualification	Experience if any	Remark
1.	Pratha Ghosh	<ul style="list-style-type: none"> ✓ B.Sc. (Hons.) Botany • M.Sc. (Anthropology) • Diploma in Computer Application • UGC-NET Qualified. 	Nil	
2.	Manas Kanti Ghosh	<ul style="list-style-type: none"> ✓ B.Sc. (Hons.) Botany • M.Sc. Botany • B.Ed. • Basic knowledge of Computer 	As Guest Faculty in Environmental Studies at Gyan Jyoti Colleege.	
3.	Kali Prasanna Das	✓ B.Sc. (Ag) Hons.	Sr. Agronomist & In-charge of Bio-Fertilizer of Hindusthan Fertilizer Corporation Ltd. Slg.	✓
4.	Amrendra Pandey	<ul style="list-style-type: none"> ✓ B.Sc. (Hons.) Botany. • Diploma Course in Health Awareness & Laboratory Attendant. 	Increasing the efficacy of insecticide in controlling insect, pest of tea at Tea Garden.	

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Annexure - II (C)

A 2009-2(1)

UNIVERSITY OF NORTH BENGAL

Advt.No.F.Advt./11/R-2009 dt.27.05.2009

Application for Field Man -1 post

BIO-DATA

Sl No.	Name	Educational Qualification	Experience if any	Category
1	Provananda Roy	VIII Passed	2 years experience in handling Nursery plants at COFAM,NBU	SC
2	Khokan Sarkar	Madhyamik Passed	3 years experience in Nursery work at Basak Nursery	SC
3	Rakhi Poddar	VIII Passed	2 years experience as a Gardener at ADO Office, Khoribari	SC
4	Santu Bhaduri	VIII Passed	3 years experience as a Nursery Man at Basak Nursery	General
5	Pradip Singha	VIII Passed	3 years experience as a Nursery Man at Basak Nursery	SC
6	Kajal Sarkar	Madhyamik Passed	3 years experience as a Gardener at Basak Nursery	General
7	Ramesh Kujur	VIII Passed	2 years 6 months experience in Floriculture at COFAM,NBU	ST
8	Biru Singha	Madhyamik Passed	3 years experience as a Nursery Man at Basak Nursery	SC
9	Gunadhar Roy	VIII Passed	3 years experience as Mali at Basak Nursery	SC

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Annexure - II (ii)