

UNIVERSITY OF NORTH BENGAL

The minutes of the 243rd meeting of the Executive Council held on 9.3.09 at 11 a.m. in the meeting room of the Vice-Chancellor, Administrative Building.

The following members were present:

1. Professor Arunabha Basumajumdar, Vice-chancellor (Chairman)
2. Professor R. N. Ghosh
3. Professor B. N. Chakraborty
4. Professor Basudeb Basu
5. Dr. Debabrata Mitra
6. Professor S. R. Mondal
7. Dr. Aniruddha Saha
8. Dr. Subrata Sanyal
9. Dr. Partha Sarathi Das
10. Dr. Ashis Kumar Nanda
11. Sri Subhrajyoti Roy
12. Sri Swaraj Ghosh
13. Dr. Debi Prasad Boot
14. Sri P. K. Ghosh, Finance Officer (Invitee)
15. Dr. S. Das, Controller of Examinations (Invitee)

Any other agenda of Urgent and Emergent Nature from the Chair:

1)

- i. To consider the note Vice-Chancellor issued by Audit & Accounts Officer, University of North Bengal vide ref. No. 4716/F-09 dated 20.2.2009 in respect of request made to Dr. Debasish Dutta, Deputy Controller of Examinations to submit adjustment of advance of Rs. 53,13,678/- within 28.1.2009 vide letter no. 4252(2)/F-09 dated 22.1.2009 issued by Audit & Accounts Officer and the note of Audit Officer stating inter alia that Dr. Debasish Dutta, Deputy Controller of Examinations has submitted a declaration vide letter no. 455/CE/09 dated 4.2.2009 stating that he has submitted all the papers, documents and vouchers against the advance amounting to Rs.53,13,678/- drawn in his name, and these is no other payment vouchers lying in his Office except what has been submitted.
- ii. To consider the show cause notice vide ref. No.4773/FO/-09 dated 25.2.09 addressed to Dr. Debasish Dutta, Deputy Controller of Examinations issued by Sri P.K. Ghosh, Finance Officer asking him to explain about the differential amount of Rs.7,03,172/- in respect of which, Dr. Debasish Dutta, Deputy Controller of Examinations has submitted neither any voucher nor any documents or papers.
- iii. To consider the explanation of Dr. Debasish Dutta, Deputy Controller of Examinations through his letter vide ref. No. 270/CE-09 dated 2.3.2009 addressed to the Finance Officer, University of North Bengal.

(i)

- iv. To consider the contradictory statement made by Dr. Debasish Dutta, Deputy Controller of Examinations by a declaration before the Audit & Accounts Officer, vide letter no.455/CE/09 dated 4.2.2009, which is evident in the note to the Vice-Chancellor dated 20.2.2009 and the letter of explanation vide ref. No. 270/CE-2009 dated 2.3.2009.
- v. To consider the notes to the Vice-Chancellor issued by Audit & Accounts Officer vide ref. No.4952/F-09 dated 07.03.2009 and ref. No.4953/F-09 dated 07.03.2009.

Decision: The Executive Council noted the note vide reference No.4716/F/09 dated 20.2.2009 given by Audit & Accounts Officer, NBU, noted the show cause notice vide ref. no. 4773/F-09 dated 25.2.2009 from the Finance Officer to Dr. Debasish Dutta, Deputy Controller of Examinations, noted the explanation vide his (Dr. Debasish Dutta, Deputy Controller of Examinations) letter no. 270/CE-09 dated 2.3.2009 addressed to the Finance Officer, noted the declaration by Dr. Debasish Dutta, Deputy Controller of Examinations vide his letter no. 455/CE-09 dated 4.2.2009 and also noted the note to the Vice-Chancellor vide ref. no.4952/F-09 dated 07.03.2009 and the note to the Vice-Chancellor vide ref. no. 4953/F-09 dated 07.03.2009 from the Audit & Accounts Officer, University of North Bengal. The Executive Council further noted that the explanation given Dr. Debasish Dutta, Deputy Controller of Examinations are found to be contradictory and totally unsatisfactory. In view of the above fact, gravity of the situation and on the prima-facie evidence the Executive Council resolved that

- i. Disciplinary proceedings be initiated against Dr. Debasish Dutta, Deputy Controller of Examinations.
- ii. Charge sheet be framed against Dr. Debasish Dutta, Deputy Controller of Examinations in consultation with legal advisor after obtaining the approval of the Vice-Chancellor.
- iii. An enquiry committee be constituted for inquiring into above matters and the selection and appointment of the Enquiry Officer be left to the Vice-Chancellor. The Enquiry Officer be requested to submit the report of inquiry within 90 days from the date of commencement of the enquiry.
- iv. No application / correspondence / complaints / communication in regard to addition / deletion / alterations / correction / submission of voucher (s) or any other paper / document in connection with the above inquiry be entertained / submitted during the period from 9.3.09 till the completion of inquiry.
- v. Resolved that Dr. Debasish Dutta, Deputy Controller of Examination be suspended during the period of above inquiry under rule 27(a) of the University Services (Classification, Control and Appeal) Rules 1975.

Further resolved that during the period of his suspension, subsistence allowance as per Rule 31 of the University Services (Classification, Control and Appeal) Rules 1975 be granted to Dr. Debasish Dutta, Deputy Controller of Examinations and any excess amount drawn by Dr. Debasish Dutta, Deputy Controller of Examinations shall be kept in abeyance till the disposal of the departmental proceedings.

Further resolved that as per clause 12 of Chapter V of the Finance and Accounts Rules of University of North Bengal, payment under this rules shall be made to Dr. Debasis Dutta, Deputy Controller of Examinations only after Dr. Dutta furnishes a certificate that he is not engaged in any other employment / business / profession or vocation and Head of the Department shall certify attendance of Dr. Debasis Dutta under suspension for payment of his subsistence allowance. Resolved that the implementation of the above resolution from Item No. (i) to (v) be left to the Vice-chancellor.

NOTE: Confirmed with immediate effect in the meeting.

- 2) To report that the Principal Secretary, Higher Education Department, West Bengal has issued order bearing ref.no.135-Edn(U) dated 27.02.2009 to introduce the revised Pay Structure of the teachers of State aided Universities of West Bengal (under the administrative control of the department) appointed in their respective posts with corresponding Pay Band and Academic Grade Pay (AGP) w.e.f. 01.01.2006.

Decision: Noted and approved for implementation.

1. To consider minutes of the 241st meeting of the Executive Council held on 27.1.09.

Decision: Resolved that the minutes of the 241st meeting of the Executive Council held on 27.1.09 be confirmed with minor modification. In item no. 46(1) the word "irresponsible" be replaced by the word "undesirable".

2. To consider the recommendation of the Standing Committee for the following posts:
- Assistant Registrar, NBU.
 - Information Scientist, NBU.

Decision: The item be taken out.

3. To consider the minutes of the 36th and 37th meeting of the Purchase Committee held on 23.9.08 and 11.12.08 respectively.

Decision: Noted and approved.

NOTE: Confirmed with immediate effect by the Chair.

4. To consider recommendation of the Screening Committee for re-employment of the following teacher.

Prof. R. K. Bhadra, Deptt. of Sociology	2 nd term 3 rd year w.e.f. 1.6.09 for one year
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Decision: The item be taken out.

5. To consider recommendation of the Selection Committee for the following teaching posts on contractual basis:

- Lecturer in Nepali for the Directorate of Distance Education – 1 post.
- Lecturer in Philosophy for the Directorate of Distance Education – 1 post.

Decision: The item be taken out.

6. To consider recommendation of the meeting of the Board of Research Studies held on 4.2.09 in Botany, Chemistry, Computer Science & Applications, Mathematics, Zoology, Biotechnology, Pharmacy, Physics, Geography & Applied Geography, Anthropology, Civil Engineering, Biochemistry, Bengali, Commerce, Economics, Nepali, Philosophy, Political Science, Law, History, Himalayan Studies and Sociology.

Decision: Resolved that the minutes of the meeting of the Board of Research Studies held on 4.2.2009 be approved.

NOTE: Confirmed with immediate effect by the Chair.

7. To nominate three experts for selection of two posts of Lecturer on contractual basis in Department of Management.

Decision: Resolved that the following three experts be nominated.

- i. Prof. Asok Banerjee, Indian Institute of Management, Kolkata
- ii. Prof. Sudipti Banerjee, Department of Commerce, University of Calcutta
- iii. Prof. Sitanath Majumdar, Department of MBM, University of Calcutta

NOTE: Confirmed with immediate effect by the Chair.

8. To consider the minutes of the 120th meeting of the Council for Undergraduate Studies in Arts, Science, Commerce & Law held on 14.11.08.

Decision: Resolved that the minutes of the 120th meeting of the Council of Undergraduate Studies held on 14.11.08 be approved.

NOTE: Confirmed with immediate effect by the Chair.

9. To report that Sri D.K. Gautam, OSD & E.O. Special Secretary to His Excellency the Governor of West Bengal informed the Vice-Chancellor on 30.1.09 that it has been tentatively decided that the 41st Annual Convocation of the University of North Bengal may be held on 25th April, 2009 and a communication in this respect will be sent by Sri Gautam shortly.

Decision: Noted and approved.

10. To report that Dr. Susanta Das, who had been appointed and joined to the post of Controller of Examinations, has been temporarily appointed to officiate as the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law in addition to his normal duties as Controller of Examinations until alternative arrangement is made.

Decision: Noted and approved.

11. To report that the Vice-Chancellor has nominated Prof. Ishita Mukherjee, Department of Economics, Calcutta University as subject expert in place of Prof. Shibranjan Mishra for promotion of Dr. Sanchari Roy Mukherjee from Reader to Professor under CAS.

Decision: Noted and approved.

12. To report that the Vice-Chancellor has temporarily appointed Prof. Indrajit Roy, Department of Commerce as the Honorary Director of the IPSM and assume the charge forthwith vide his Order No. F.135/VC-09/657 dated 2.2.09.

Decision: Noted and approved.

13. To report that the minutes of the meeting of the Board of Discipline held on 3.2.09 in respect of B.Sc., B.Com Part I/II (General) Examinations, 2008.

Decision: Noted and approved.

14. To report that the Governor has sanctioned Dearness Allowances to the Vice-Chancellors of State-aided Universities vide no. 68(12)-Edn(U)/IG-10/2005 dated 29.1.2009.

Decision: Noted and approved.

15. To report that the Vice-Chancellor has approved the minutes of the meeting of the Vehicle Advisory Committee held on 15.12.2008.

Decision: Noted and approved.

16. To report that the Vice-Chancellor has nominated the following persons as member of the Convocation Committee for a period of two years w.e.f. 2.2.09.

(1) Sri Jiban Kr. Pal (2) Sri Monotosh Bose (3) Sri Anirban Mishra (4) Sri Samir Das (5) Sri Fazlur Rahaman (6) Sri Niloy Biswas (7) Prof. A. Mukherjee (8) Prof. S. Sao (9) Dr. D. P. Boot (10) Dr. S. C. Das (11) Dr. J. C. Basak (12) Prof. Usha Chakraborty (13) Dr. D. Mitra (14) Sri P. K. Ghosh (15) Sri Somnath Chowdhuri (16) Prof. A. Bhatta (17) Dr. L. K. Padhi (18) Sri Arindam Mukherjee (19) Sri S. Mistri (20) Smt. Anita Bagchi (21) Sri K. K. Ghosh (22) Dr. R. Banerjee (23) Sri P. N. Basak (24) Sri Palas Mandal (25) Prof. B. Basu (26) Sri Tusar Moitra (27) Dr. Rejaul Karim (28) Prof. M. Yasin (29) Dr. S. N. Saha (30) Prof. I Roy (31) Sri Surajit Das (32) Sri Sujan Das

Decision: Noted and approved.

The meeting ended with a vote of thanks to the Chair.

Abesumdar 13/3/09
(Prof. A. Basumajmdar)
Chairman

Dr. D. K. Sarkar
(Dr. D. K. Sarkar)
Secretary

Alak Das

DESPATCHED

Office of The Vice Chancellor

1. No. D-2712 Date 16.3.09

2. No. _____ Date _____

Annexure -

Government of West Bengal
Department of Higher Education
C. S. Branch

Bikash Bhavan, Salt Lake, Kolkata - 700 091.

No. 146--Edn (CS)/5P-46/99
Dated, Kolkata, the 27th February, 2009

Pl. Mark it in the next
meeting of E.C.

NOTIFICATION

Registrar

Adm
9/3/09

In supersession of all the previous Government Orders relating to part time teachers of the State aided non-Govt. colleges, the undersigned is directed by order of the Governor to say that following provisions will be applicable in respect of the part time teachers w.e.f. 01.04.2009.

1. The part time teachers will be allowed to enjoy the remuneration in the following manner:
 - a. Those having less than/equal to 4 years of teaching experience as part time teachers in any State aided non-Govt. colleges are allowed to enjoy their remuneration at the rate of Rs. 7,000 p.m.
 - b. Those having greater than 4 years but less than 10 years of teaching experience as part time teachers in any State aided non-Govt. colleges are allowed to enjoy their remuneration at the rate of Rs. 8,000 p.m.
 - c. Those having greater than/equal to 10 years of experience as part time teachers in any State aided non-Govt. colleges are allowed to enjoy their remuneration at the rate of Rs. 10,000 p.m.
 - d. The superannuated Teacher(s) serving as part time teachers may be offered @Rs.7, 000/- p.m.
 - e. The above noted benefits will not be extended for those appointed in the self financed courses in the college.

2. Length of service as part time teacher is to be certified by the Principal/Teacher-in-Charge of the college referring to "the then" Governing Body's Resolution notifying the date of appointment and time to time extension of service without any break of long duration. *Ex-post facto* G.B. resolution notifying appointment and extension of service in respect of part time Teachers will not be acceptable.

In addition, the part time teachers of the aided non-Govt. colleges who have/are served/serving as Examiners of the different examinations of Universities, the certificate of the respective Universities notifying the date of appointment as Examiners may also be taken into account for considering the length of service.

Those who are engaged in full time assignment elsewhere will not be considered for the above mentioned benefit.

3. Method of appointment :

By Selection (direct recruitment) by the Governing Body by following the procedure mentioned below:

- (i) The vacancy shall be advertised by the college authority in at least two daily leading newspapers (one in English and the other in Bengali) specifying the required qualifications & remuneration.
- (ii) The applications received in response to the advertisement will be scrutinised by the college authority and the eligible candidate(s) will be called for interview before the Selection Committee.
- (iii) The Selection Committee will consist of the following members:-
 - a) The Principal/Teacher-in-Charge of the College will be the Chairman
 - b) The Senior most Teacher/HOD of the college in the subject,
 - c) An expert, not below the rank of Reader/equivalent, in the subject, nominated by the Vice-Chancellor of the University, to which the college is affiliated.

The Selection Committee shall prepare a panel of at least three candidates in order of merit.

4. Part time teachers of the aided non-Govt. colleges should be allotted minimum of 8 classes per week and in addition, they will have to perform invigilation and other duties as assigned by the college & university authorities relating to College/University examination.
5. Not more than 2 part time assignments in respect of any part time teacher will be considered for any such benefits as mentioned in this order.
6. For the second assignment the rate of remuneration would be of Rs. 7,000 only.
7. The lower & upper age limit for of serving as part time teachers in any non-Govt. college of the State would be same as that of Whole Time Teachers.
8. For enjoying the enhanced benefit of remuneration, all the part time teachers who will be appointed in different aided non-Govt. colleges of the State w.e.f. 01.04.2009 should possess the UGC stipulated qualifications.
9. Appointment of part time teachers in any non-Govt. college to be made on "TERM" basis as is followed in Govt. Institutions (including Govt. Colleges) i.e. appointment for 6 months then a break for 1 day & again for 6 months and so on depending upon the satisfactory performance of the concerned Part Time Teacher.
10. As per existing norms of whole time sanctioned teaching posts for each subject (following 4/5/7 policy in recruitment of Whole Time Teachers), Part Time

Teachers may be appointed depending upon the vacancy position. College authorities will have to renew the tenure/term of the part time teacher considering the total actual vacancy position in the college in consultation with the affiliating University.

11. Against one whole time sanctioned vacant teaching post, maximum 3 (three) part time teachers may be appointed depending upon the justification of work load. In this context the teacher/student ratio, establishment year & the geographic location of the college would be the deciding factors.
12. Subject to necessary amendments in the relevant Statutes of different Universities which govern the leave of part-time teachers of non-Govt. colleges affiliated to them, the following provisions should be maintained:
 - (i) Casual Leave, $\frac{1}{2}$ average remuneration leave on medical ground and Maternity leave would be available for part time teachers of aided non-Govt. colleges of the State.
 - (ii) For the second assignment in other college only casual leave would be available.
13. Remuneration of the part time teachers of aided non-Govt. colleges of the State will be released as ad-hoc grant in respect of the college authority and the grant will be disbursed as per part time teacher's list approved by the Govt. But in case of any short fall in the corpus for payment of remuneration to Part time teachers the college authority may utilize the collection of the tuition fees of the students as before.
14. The college authority have to submit relevant papers/documents to the Education Directorate for getting prior approval of the Govt. to enjoy the benefits of remuneration as mentioned in this order.

This order issues with the concurrence of the Finance Department, vide their U.O. Group-P (Service) No 3469, dated 26.02.2009.

Yours faithfully

M. U...
O.S.D. & E.O. Deputy Secretary

No. 146/1 (21)--Edn (CS)/5P-46/99

Dated, Kolkata, the 27th February, 2009

Copy forwarded for information and necessary action to:-

1. The Registrar, Calcutta University, Senate House, College Street, Kolkata - 73;
2. The Registrar, Burdwan University, Rajbati, Burdwan - 713104;

3. The Registrar, Calcutta University, Kalyani University, Kalyani, Nadia - 741235;
- ✓ 4. The Registrar, Calcutta University, North Bengal University, Raja Rammohanpur, P.O. North Bengal University, Darjeeling - 734430;
5. The Registrar, Calcutta University, Vidyasagar University, P.O. Vidyasagar University, Dist. Paschim Midnapur, Pin - 721102;
6. The Registrar, Calcutta University, Gour Banga University, Malda College, P.O. Malda, Dist. Malda, Pin - 732101;
7. The Registrar, Calcutta University, The West Bengal State University (Barasat North 24 Parganas), Barasat Govt. College, P.O. Barasat, Dist. North 24 arganas, Pin - 7000124;
8. The Accountant General (A & E), West Bengal;
9. The Finance Department of this Government;
10. The Director of Treasuries, Directorate of Treasuries, Stephen House, 4, B.B.D. Bag (East), Kolkata - 700 001;
11. The Director of Public Instruction, West Bengal;
12. The Member Secretary, West Bengal State Council of Higher education, 147A, Rashbehari Avenue, Kolkata - 700 029;
13. The Jt. Director of Public Instruction (UGC), West Bengal;
14. The Jt. Director of Public Instruction (NGC), West Bengal;
15. The Jt. Director of Public Instruction (PPS), West Bengal;
16. The Jt. Director of Public Instruction (Trg.), West Bengal;
17. The Dy. Director of Public Instruction (Pen.), West Bengal;
18. The Computer Cell of this Department;
19. The P.S. to MIC, Higher Education Department;
20. The P.A. to the Principal Secretary of this Department;
21. The Guard File.

M. Chatterjee
O.S.D. & E.O. Deputy Secretary