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Prof. (Dr.) B. P. Dwivedi
REGISTRAR (Offg.)

Ref. No. 2593 / R-2013

Date : 23.05.2013

To
The Librarian (In-Charge)
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Sir,

As per decision of the Executive Council in its meeting held on 7.3.13 & 22.3.13, I am enclosing herewith the Proceedings of 9th & 10th Meeting of the Executive Council dated 14.1.13 and 7.3.13 & 22.3.13 respectively for the reference section of the University Library.

Thanking you,

Yours faithfully,

REGISTRAR (Offg.)

Item - 2

ANNEXURE - 1

UNIVERSITY OF NORTH BENGAL

The Minutes of the 9th meeting of the Executive Council held on 14.1.2013 at 11.00 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal.

The following members were present:

1. Professor Samir Kumar Das, Vice-Chancellor, NBU -- In the Chair
2. Professor Indrajit Ray, Vice-chancellor, Cooch Behar Panchanan Burma University
3. Professor Mahendra P. Lama, Former Vice-chancellor, Sikkim University
4. Dr. Jaydip Sen, Head, Department of Anthropology, NBU
5. Dr. Nikhil Roy, Head, Department of Bengali, NBU
6. Dr. Ranadhir Chakraborty, Head, Department of Biotechnology, NBU
7. Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College
8. Dr. Abdul Kader Safeli, Principal, Sahid Kshudiram College
9. Dr. Shanti Chhetri, Principal, P.D. Women's College
10. Sri Sanjay Bhattacharya, Principal, Indian Institute of Legal Studies
11. Sri Abhijit Bhattacharya, Principal, Jalpaiguri Law College
12. Dr. Lalita Rai Ahmed, Principal, Darjeeling Govt. College

Sri Pulin Behari Chakraborty, Officer on Special Duty, NBU attended the Meeting as an Invitee to take down the minutes. The Hon'ble Vice-chancellor invited him to join the meeting after seeking the consent of the Executive Council Members.

At the start of the meeting Professor Indrajit Ray was felicitated by the Executive Council Members for becoming the Vice-chancellor of Coochbehar Panchanan Barma University. The Hon'ble Executive Council Members promised that North Bengal University will provide all kinds of assistance for the development of the new University established in Coochbehar.

1. To confirm the minutes of the 8th meeting of the Executive Council held on 20.11.12

Decision: Resolved that the Minutes of the 9th Meeting of the Executive Council held on 20/11/2012 be approved and confirmed with the following corrections:

The line "The decisions of the 154th meeting of the Finance Committee were confirmed with the following amendments" be inserted before the start of the paragraph - "The decision of the Finance Committee..... The Finance Officer was advised to take necessary action in this regard."

Under Supplementary Agenda Item No. (x) the decision to be read as "The fees of students pursuing law course at Self financed colleges will be at par with existing self financed B.Ed. course fees."

2. To report regarding actions that have been taken on the decisions of the 7th meeting of the Executive Council held on 26.9.12.

Decision: Not Placed.

7. To consider the minutes of the 155th meeting of the Finance Committee held on 26.11.12

Decision: Resolved that the minutes of the 155th meeting of the Finance Committee held on 26.11.12 be approved.

Decision sent to F.O.

Confirmed with immediate effect by the Chair.

8. To consider proposed Pay Fixation as referred by the 154th meeting of the Finance Committee held on 30.8.12.

Decision: Resolved that the pay fixation done by the Finance Branch be approved subject to the approval of the Finance Officer who may upon approval be requested to take necessary action.

Confirmed with immediate effect by the Chair.

Decision sent to F.O.

9. To consider proposed Pay Fixation as referred by the Finance Branch.

Decision: Resolved that the pay fixation done by the Finance Branch be approved. The Finance Officer be requested to take necessary action.

Confirmed with immediate effect by the Chair.

Decision sent to F.O.

10. To consider report submitted by the Fact Finding Committee reconstituted by the Executive Council dated 15.07.12 on the outstanding issues of Raiganj College (University College).

Decision: Resolved the following:

- (a) The present Fact Finding Committee Report be treated as Interim Report
- (b) To write to Bursar for explaining his action
- (c) To get opinion of Legal Retainer of the University to ascertain as to whether the issue under consideration (non-appearance of non-teaching staff on the plea that the matter is subjudice) is really subjudice or not.

11. To consider a note of the Vice-Chancellor regarding B.Ed. / M.Ed. cases and Legal Retainer.

Decision: (a) Resolved that the Legal Advisory Committee be requested to review the performance of the present Legal Retainer of the University at Kolkata and submit a report in regard to her further continuance as Legal Retainer of the NBU.

(b) Resolved that a panel of Legal Retainers will be prepared.

(c) Resolved that a grievance redressal cell be formed with the following members:

(1) Dr. B. P. Dwivedi, Department of Law, NBU (2) Controller of Examinations, NBU (3) Dr. Anup Kumar, (4) Dr. Shanti Chhetri, (5) Dr. Nikhil Roy, (6) One student representative.

12. To reconsider the decision taken in the meeting of the 158th meeting of the Executive Council, held on 24.1.01 under item no. 9 in respect of Inter Departmental Transfer Policy.

Decision: Resolved that a committee be constituted for recommending Inter Departmental transfer of Non-teaching staff members with the following members.

(c)

Decision: Resolved that the students will be allowed to take the examinations on humanitarian grounds for this year. This however should not be cited as precedence.

Decision sent to the C.E.
19. To consider a note of the Controller of Examinations for revision of examinations fees.

Decision: Resolved that the fee hike as proposed, be deferred to next year as the examinations of the current year are going to be started soon.

It was further resolved that the Controller of Examinations be requested to evaluate a cost analysis for ascertaining the expenses towards revised remuneration to examiners / T.A./D.A etc. and the receipts from examination and other fees as proposed.

Decision sent to the C.E.
20. To consider revised draft programme for B.A., B.Sc., B.Com. Part I, II & III (Hons. & General) under 1+1+1 system, examination, 2013, vide note of the Controller of Examinations no. 3168/AA/CE-12 dated 17.12.12.

Decision: Resolved that the revised draft programme for B.A., B.Sc., B.Com. Part I, II & III (Hons. & General) under 1+1+1 system, examination, 2013, vide note of the Controller of Examinations no. 3168/AA/CE-12 dated 17.12.12 be approved.

Decision sent to the C.E.
21. To consider a note of the Controller of Examinations regarding authenticity of mark sheet of a B.A. Part II (Hons in History) candidate bearing Roll No. 02(H) No. 67 in the year 1995.

Decision: The Executive Council considered the note of the Controller of Examinations regarding authenticity of mark sheet of a B.A. Part II (Hons in History) candidate bearing Roll No. 02(H) No. 67 in the year 1995 and resolved to treat the candidate as 'pass'.

Decision sent to the C.E.
22. To consider a letter of Dy. Controller of Examinations addressed to Sri Ramprashad Bhattacharyya, Jr. Asst. Cum Typist, Department of Political Science.

Decision: It was resolved that Dr. Debasis Dutta will refund the amount of Rs. 8,23,105/- to the University latest by 31st March, 2013 as decided in an earlier Executive Council Meeting.

Decision sent to the Dy. C.E.
23. To consider a letter of Dy. Controller of Examinations addressed to the Registrar (Offg.) requesting to supply of note of the Finance Officer and also of Audit & Accounts Officer in respect of decision under item no. 2 of the Executive Council dated 6.9.12.

Decision: It was decided that in view of the decisions taken under Item No. 22 this particular item stands resolved.

24. To consider a letter of the Dy. Controller of Examinations addressed to the Vice-Chancellor in connection with payment of Bills and Vouchers by Sri Ramprashad Bhattacharyya, Jr. Asst. Cum Typist, Department of Political Science,

Decision: It was resolved that this item be decided based on the resolution taken under Item No. 22 and 23.

25. To consider the recommendation of the Standing Committee for appointment of four nos. of Jr. Driver on Contractual basis.

30. To consider recommendation of the Screening Committee for reemployment of Prof. G.N. Roy, Department of English for one year w.e.f. 17.04.13 (3rd term 4th year).

Decision sent to Mr Dy. Registrar

Decision: Resolved that the recommendation of the Screening Committee for reemployment of Prof. G.N. Roy, Department of English for one year w.e.f. 17.04.13 (3rd term 4th year) be approved.

31. To report the Vice-Chancellor has approved reemployment of Prof. Soumyajit Samanta, Department of English for two year w.e.f. 22.12.12 (1st term 2 years).

Decision: Noted and approved.

Decision sent to Mr Dy. Registrar

32. To consider the proceedings of the Administrative Committee of Health Centre, NBU held on 3.12.12.

Decision: The proceedings of the Administrative Committee of the Health Centre be approved. It was resolved that Dr. Ishan Ghosh, Medical Officer would be restrained and given a strong warning.

Decision sent to Mr St. Chief Univ. Engineer

33. To consider a letter of the Medical Officer regarding allotment of duty hours of a part time Female Physician –cum-Gynecologist in the NBU Health Centre.

Decision: It was resolved that the Medical Officer would be restrained from writing letters to the Vice-Chancellor or Registrar. He will be asked to write letters to the Chairman, Administrative Committee of Health Centre.

34. To discuss on a complaint by Medical Officer, NBU to the Vice-Chancellor against the Visiting Dentist of the NBU Health Centre.

Decision: It was resolved that the Medical Officer would be restrained from writing letters to the Vice-Chancellor or Registrar. He will be asked to write letters to the Chairman, Administrative Committee of Health Centre.

Decision sent to Mr M.O.

35. To consider the minutes of the 66th meeting of the Purchase Committee held on 20.12.12.

Decision: Resolved that the minutes of the 66th meeting of the Purchase Committee held on 20,12.12 be approved.

Decision sent to Mr A.A.O.

36. To consider a letter of the Information Scientist regarding interruption of Internet Services during his absence.

Decision: Noted.

37. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Satyadeep Singh Chhetri	Dr. P. Bandyopadhyay	Chemistry	<i>C(Aryl)-H BOND ACTIVATION : ISOLATION, CHARACTERIZATION AND REACTIVITY OF CYCLOMETALLATES</i>

39. To consider a letter of NBU AAsthayee Sikkha Karmi Association regarding payment of ad-hoc bonus to the casual workers appointed against approved post in the year 2011-12.

Decision: The Executive Council observed that the casual workers have not been appointed against substantive posts. Hence they are not eligible for Bonus. *Decision sent.*

40. To consider a letter of the Head, Department of Philosophy regarding adjustment of the advances of Rs. 4 lakhs drawn by him as Director of DDE.

Decision: Resolved that the adjustment against the advance of Rs. 4.00 lacs submitted by Professor J. C. Basak be approved.

41. To consider a note of the Audit & Accounts Officer regarding Gifts / Memorabilia accounts in connection with the resolution of the Executive Council dated 26.09.12 under Misc. item.

Decision: The Executive Council considered the application of Dr. J. C. Basak and the note of the previous vice-chancellor about the purchase of Gifts/Memorabilia, purchased from DDE fund in connection with the visit of DEC team in the month of March/April, 2010. Having considered all the aspects the Executive Council approved the purchase of said gifts/memorabilia. The amount paid for the purchase of gifts/memorabilia be reimbursed/paid/adjusted. *Decision sent to the*

Head, Philosophy / F.O. / AAU.
42. To consider a letter of the Head, Department of Botany regarding the decision of the departmental committee in respect of a proposal for registration of Research Fellows of Scientific Personnel of Tea Board of India in Ph.D. Programme of this University received from the Project Director, Darjeeling Tea Research & Development Centre.

Decision: The Executive Council has carefully gone through the letter and regretted the proposal. *Decision sent to the Head, Botany.*

43. To consider a note of the Finance Branch regarding enhancement of four daily wages workers rate from Rs. 181.99 to Rs. 208.81 though they have been appointment as labour under Grade IV.

Decision: Resolved that the note of the Finance Branch regarding enhancement of four daily wages workers rate from Rs. 181.99 to Rs. 208.81 be approved. *Decision sent to the F.O.*

Confirmed with immediate effect by the Chair.

44. To consider a letter of the Head, Department of Physics regarding Charge of Headship of USIC.

Decision: The Executive Council considered the letter of the Head, Department of Physics and resolved the name of Dr. Malay Kumar Das, Department of Physics as the Head, USIC in place of Professor Amitabha Mukhopadhyay, Department of Physics. *Letter issued.*

Confirmed with immediate effect by the Chair.

45. To nominate University Nominee to the Governing Body of Surya Sen Mahavidyalaya in place of Dr. Partha Sarathi Das.

Decision: The Executive Council resolved to nominate Dr. Ujjawal Sarkar as the University Nominee to the Governing Body of Surya Sen Mahavidyalaya in place of Dr. Partha Sarathi Das. *Letter issued.*

Confirmed with immediate effect by the chair

Decision: It was resolved that the Department of Mathematics be requested to explore the feasibility of such a centre and also the prospects of sustainability of such a centre.

Decision sent to the Head, Maths.

54. To reconsider the tariff of Kolkata Guest House.

Decision: It was resolved to charge Room Rent of Rs. 1500/- and Rs. 1000/- per day per Room from non-university guests for AC and Non-AC Room respectively. Further resolved that an amount of Rs. 2000/- be taken towards Caution Money which will be refunded at the check out time of the Guests.

55. To consider the 2nd Meeting of the Guest House Monitoring Committee held on 24.12.12.

Decision: Resolved that the minutes of the 2nd Meeting of the Guest House Monitoring Committee held on 24.12.12 be approved. It was further resolved that the decision taken under Item No. 54 shall prevail in respect of this item also.

Decision sent to the E.O.

56. To report that a communication has been received from the Chairman, West Bengal State Council of Higher Education regarding Ph.D. related work of Sri Partha Sarathi Chattopadhyay, Hon'ble MIC, Commerce and Industries, Industrial Reconstruction, Public Enterprises, Parliamentary Affairs and Information Technology, Govt. of West Bengal.

Decision: The Vice-chancellor reported that both the reports have been received. It was resolved that since the reports are positive hence he may be allowed to continue his research work.

57. To report that a communication has been received from the Higher Education Department to keep 3% seats for persons with disabilities in all universities at the time of new admission.

Decision: Noted and Approved for implementation.

58. To report that the Vice-Chancellor has approved the list of Holidays of the University and the Non-Government Affiliated Colleges for the year 2013.

Decision: Noted and Approved for implementation.

59. To report that the Vice-Chancellor has approved the Proceeding of the Meeting of the Canteen Committee held on 21.11.12.

Decision: Noted and approved.

60. To report that the Vice-Chancellor has approved the minutes of the meeting of the "Committee" related to the working of the new boards of the UG studies under the North Bengal University held on 9.11.12.

Decision: Noted and approved.

61. To report that the Vice-Chancellor has approved the result of the Computer Proficiency Test of the following Non-teaching employees:

Decision: Noted and approved.

69. To report that a rectified mark sheet has been issued to Smt. Gitanjali Dutta, a candidate of B.Sc. Part III (Hons.) Examination, 2009.

Decision: Noted and approved.

70. Any other Agenda placed by the Chair.

- i To consider prayer of Smt. Rubi Thapa (Rai), Wife of Late Bivek Thapa for engagement on daily wage basis (purely temporary) on compassionate ground under DIH category.

Decision: Resolved that the prayer of Smt. Rubi Thapa (Rai), Wife of Late Bivek Thapa for engagement on daily wage basis (purely temporary) on compassionate ground under DIH category be approved.

Confirmed with immediate effect by the chair

Appointment issued

- ii. To consider a note of the Vice-Chancellor regarding revision of Undergraduate Syllabi.

Decision: Resolved that the note of the Vice-Chancellor regarding revision of Undergraduate Syllabi be approved.

Decision sent to the Secretary, UG Council.

- iii. To consider the recommendation of the Screening Committee for CAS for the following non-teaching employees:

- i. Bindu Subba – Sr. Darwan (20 yrs. w.e.f. 22.8.12)

- ii. Ramesh Oraon – Healer Gr. II (20 yrs. w.e.f. 23.8.12)

- iii. Surja Das – Lab Attendant Gr. II (20 yrs. w.e.f. 22.8.12)

Decision: Resolved that the recommendation of the Screening Committee for CAS for the above mentioned three non-teaching employees be approved w.e.f. the date mentioned against each of them.

Decision sent to the Dy. Registrar.

- iv. To consider a communication of the Higher Education Department, Govt. of West Bengal, vide its no. 1074-Edn(U) dated 30.11.12 regarding Charter of Demand from the Convener, NBU Aasthayee Sikhkha Karmi Association

- ix. To consider a letter of the Vice-Chancellor, Rabindra Bharati University regarding process of Ph.D. related work of Sri Partha Chattopadhyay, Hon'ble MIC, Commerce and Industries, Industrial Reconstruction, Public Enterprises, Parliamentary Affairs and Information Technology, Govt. of West Bengal.

Decision: On the report of the Hon'ble Vice-Chancellor that both the reports received were positive it was resolved that Sri Partha Chattopadhyay be allowed to continue with his Ph.D. work.

Letter issued

- x. To report that the Government has sanctioned Dearness Allowance to the teaching and non-teaching staff of the State Aided Universities in West Bengal @7% vide its no. 30(14)Edn(U) dated 8.1.13.

Decision: Noted and approved for implementation.

- xi. To consider the Minute of the 67th Meeting of the Purchase Committee held on 28.12.12

Decision: Resolved that the Minute of the 67th Meeting of the Purchase Committee held on 28.12.12 be approved.

Decision sent to the AAO.

- xii. To consider a letter of the Medical Officer, NBU regarding use of computer in the Health Centre.

Decision: It was resolved that the Medical Officer, NBU will be asked to write to the Administrative Committee and not directly to the Vice-chancellor or Registrar.

Decision sent to the M.O.

- xiii. To consider a note of the Finance Officer regarding enhancement of daily rate @ Rs. 208.81 instead of Rs. 181.99 to the Group D workers engaged in the Estate Development Section.

Decision: The Executive Council considered and approved the note of the Finance Officer regarding enhancement of daily rate @ Rs. 208.81 instead of Rs. 181.99 to the Group D workers engaged in the Estate Development Section.

Confirmed with immediate effect by the Chair.

- xiv. To consider a note of the Jt. Chief University Engineer regarding maintenance of three Hostels which was approved by the Building Committee meeting held on 8.2.12.

Decision: The Hon'ble Vice-Chancellor was authorised to take up the matter with the Joint Chief University Engineer and the Finance Officer. *Decision sent to the Jt. Univ. Engineer*

- xv. To nominate two members to the Governing Body of SRBT College.

Decision: It was resolved that Professor Indrajit Ray will give two names who will become members of the Governing Body of SRBT college to the Registrar (Officiating).

Decision sent to the Sr. Registrar

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~~Decision: It was resolved that the reports of the colleges would be sent to Dr. Subhasankar Sarkar and Dr. Manimala Das for their opinion.~~

Decision sent to the Secretary, U.C. Council

- f. To consider a proposal for the filling up of vacant posts of Officers and Non-teaching staff.

Decision: It was resolved that the selection procedure for technical posts of non teaching employees be expedited.

- g. To consider the fitment and the fixation of pay prepared by the Finance Branch and the Registrar's Branch for the employees of Raiganj College (University College) and Coochbehar B.T. & Evening College.

Decision: Resolved that the fitment table and the pay fixation of the employees of Raiganj College (University College) and Coochbehar B.T. & Evening College be approved subject to the clearance from the Finance Officer.

Confirmed with immediate effect by the Chair.

- h. To consider an application by Samar Biswas, Department of Anthropology for travel assistance.


Decision: It was resolved that the research paper will be sent to another expert on the subject.

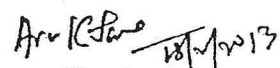
- i. To consider the extension of Dr. Alok Majumdar for a period of three months.

Decision: Resolved to extend the re-employment of Dr. Alok Majumdar for another three months.

Letter issued

The meeting ended with a vote of thanks to the Chair.


(Prof. Samir Kumar Das)
Chairman


(Dr. Arun Kanti Jana)
Secretary

UNIVERSITY OF NORTH BENGAL

The minutes of the 10th meeting of the Executive Council held on 07.03.2013 and 22.03.2013 at 11.00 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal.

The following members were present:

1. Prof Samir Kumar Das, Vice Chancellor, University of North Bengal. In the Chair
2. Prof. Indrajit Ray, Department of Commerce, University of North Bengal
3. Prof. Lalita Rai Ahmed, Principal, Darjeeling Government College
4. Dr. Subhendu Bhusan Modak, The Principal, A. C. Training College, Jalpaiguri
5. Dr. Abhijit Bhattacharyya, The Principal, Jalpaiguri Law College
6. Dr. Sanjay Bhattacharya, The Principal, Indian Institute of Legal Studies, Darjeeling
7. Dr. Shanti Chettri, The Principal, P. D. Women's College
8. Dr. Debkumar Mukherjee, The Principal Mayanaguri Colelge
9. Dr. Abdul Kader Safily, Principal, Sahid Khudiram College, Kamakhyaguri, Jalpaiguri
10. Dr. Anirban Mishra, Head, Department of Chemistry
11. Prof. Palas Ranjan Sengupta, Head, Department of Commerce
12. Prof. Subhas Chandra Roy, Head, Department of Botany

Agenda No. 1 To confirm the minutes of the 9th meeting of the Executive Council held on 14.01.13 (Annexure – I). [p. a – q]

Decision: Resolved that the minutes of the 9th meeting of the Executive Council held on 14.01.2013 be approved and confirmed with the following correction:

In the decision taken under Agenda Item No. 61, the name of Sri Nayan Jyoti Das Roy shall not appear in the list of Result of the Computer Proficiency Test of the Non-Teaching employees.

Agenda No. 2 To report regarding actions that have been taken on the decisions of the 8th meeting of the Executive Council held on 20.11.12 (to be placed).

Decision: The report regarding actions that have been taken on the decisions of the 8th meeting of the Executive Council held on 20.11.12 was placed and approved.

It was decided that henceforth a copy of the minutes of the Meeting of the Executive Council shall be made available in the reference section of the Library of the University.

Agenda No.3. To consider recommendation of the Selection Committee for appointment of Assistant Professor in the following Departments: **(to be placed)**

- i. Department of Food & Pharmaceutical Technology (2 posts: SC-1, UR-1)
- ii. Department of Bengali (2 posts: SC-1, UR-1)

Decision:

1. It was resolved that appointment letter be issued to the candidate recommended by the selection committee for the post of Assistant Professor in Food Technology (UR). It was resolved further that during the probation period in case the candidate joins the post, the University would sought the clarification of the UGC regarding the minimum qualification required for appointment of Assistant Professor's in the faculty of technology of the Universities.

2. It was informed that the selection procedure in respect of two posts of the Department of Bengali has been completed and two candidates selected. It was also informed that while the candidate against SC post has been selected with unanimous decision, objections have been raised about the selection made against the UR post due to wide variation in marks awarded by selection committee members. The council decided that the decision will be referred back to the selection committee.

Agenda No. 4 To consider a note of the Vice-Chancellor regarding initiation of Accreditation process and composition of IQAC.

Decision: The Executive Council endorses the initiation of the accreditation process and for replacement of certain members by introducing new members in the composition of IQAC as per following details:

Members to be replaced:

1. Dr. Bijan Das
2. Dr. Subir Sarkar
3. Dr. Debabrata Sarkar

Members to be inducted:

1. Prof. P. R. Sengupta
2. Dr. Soumitra De
3. Dr. Basudeb Basu
4. Dr. Ranadhir Chakraborty
5. Dr. Anup Sinha

It was further decided that if a member fails to attend three consecutive meetings he will cease to be a member of the committee.

Agenda No. 5 To consider a note of the Finance Officer regarding recovery of Power Tariff from the Campus Dwellers. (**Annexure – II**) [p. 1 – 7]

Decision: It was resolved to constitute a committee consisting of the following members to recommend about all the aspect of recovery of Power Tarriff from the Campus Dwellers, based on Standing Orders in this respect and the details to be sought from the concerned Engineer in regard to subsidy etc.

Jt. Chief University Engineer – Chairman
A. Mishra – Member
Finance Officer – Convener

Agenda No. 10 To consider a note of the Vice-Chancellor for advertisement for the Post of Secretary, Faculty Council for PG Studies in Science and University Engineer.

Decision: Resolved the following:

A search committee be constituted by the V.C. for the recruitment of Secretary, Faculty Council for Post Graduate Studies in Science and the appointee be designated as Officer on Special Duty/Secretary Faculty Council for P.G. Studies in Science. The appointment of the Officer on Special Duty shall be for a period of Six months on contractual basis.

The opinion of the local legal retainer also be taken before initiating the process of above appointment. An open advertisement be also made to recruit a Secretary, Faculty Council for PG studies in Science within this period of six months.

An open advertisement to be made for the recruitment of University Engineer as soon as possible.

Agenda No. 11 To consider a note of the Vice-Chancellor regarding re-advertisement of the Post of Professor in Sociology.

Decision: The Executive Council reiterates its earlier recommendation in the matter and confirms that the requisite qualification for the post of Professor in Sociology would be Master's Degree in Sociology or Social Anthropology.

Agenda No. 12 To consider a letter of the Teacher-in-Charge of Raiganj College (University College) addressed to the Vice-Chancellor regarding resignation from the Post of TIC. (Annexure – V) [p. 11 – 12]

Decision: Resolved that the resignation tendered by Dr. Debasish Biswas, TIC, Raiganj College (University College) be accepted and he be relieved from the post. He is also requested to hand over the charge to Sri Uttam Roy on 18.03.2013 who will be the new TIC of the college.

It is further resolved that in future a Search Committee be formed to recommend the name of a teacher from amongst the teachers of the College for selection of TICs for the college.

It is also resolved that the University shall approach the Department of Higher Education, Government of West Bengal to appoint a regular Principal for Raiganj College (University College).

Agenda No.13 To report that the Vice-Chancellor has approved the resignation tendered by the TIC, Raiganj College (University College).

Decision: The resolution is same as taken under item no. 12.

Agenda No. 14 To consider a report of the Controller of Examinations bearing no. 57/A/CE-13 dated 14.1.13 regarding non-submission of answer scripts by the following candidates: **(to be placed)**

- i. Md. Altaf Ali (A.C. College)
- ii. Sri Chandan Debnath (Netaji Subhas Mahavidyalaya)

Decision: It is resolved that an enquiry committee be constituted with the following members to enquire into the matter and submission of a report:

1. Dr. Debkumar Mukhopadhyaya, Principal Mainaguri College
2. Dr. Shanti Chettri, Principal PD Women's College

Agenda No. 15 To consider a note of the Controller of Examinations bearing no. 183/B/CE-13 dated 9.1.13 regarding a prayer of Ms. Passang Doma Sherpa a student of ILS to award of grace marks (1 each in three failed papers) as per decision of the Board of Studies. (**Annexure – VI**) [p. 13 – 17]

Decision: The Council resolved that that no retrospective effect will be given while awarding of grace marks and the effect of the decision issued in this respect shall be given only prospectively.

Agenda No. 16 To consider a note of the Controller of Examinations bearing no. 3182/A/CE-12 dated 19.12.12 in connection with the missing answer script from the packet of answer scripts examined by Sri Samir Maitra, Jalpaiguri Law College along with relevant papers. (**to be placed**)

Decision: Taken out

Agenda No. 17 To consider a note of the Controller of Examinations bearing no. 77/B/CE-13 dated 4.1.13 regarding amendment of regulations relating to the pre-publication grace marks and post publication reassessment of answer scripts of B.A., B.Sc., B.Com (Hons / General), LLB, B.Ed regarding 1 (One) grace marks under clause 2(a) instead of 2(b). (**Annexure – VII**) [p. 18 – 21]

Decision: It is resolved that the Executive Council accept the proposal.

Agenda No. 18. To consider a note of the Controller of Examinations bearing no. 216/A/CE-13 dated 16.2.13 regarding correction of Subject Combination of some students of A.C. College. (**Annexure – VIII**) [p. 22 – 23]

Decision: It was resolved to award pro-rata marks to the candidate, Priti Kiran Xess in Hindi after changing her subject combination in the Registration certificate and the admit card.

Agenda No. 19 To report that the Vice-Chancellor has approved the decision of the Board of Discipline constituted to enquire into malpractice cases in connection with B.A. Part-I General Examination 2012 under 1+1+1 system.

Decision: Resolved that the above report of the Vice Chancellor be approved.

Agenda No. 20 To consider a note of the Controller of Examinations bearing no. 250/B/CE-13 dated 16.1.13 regarding award of Medal for 1st Position Holder in B. Pharm. Examination 2011 (**Annexure – IX**) [p. 24 – 25]

Decision: Resolved that the candidate who has secured the highest percentage of marks in the particular Course shall be declared as the highest scorer and eligible for receiving the medal irrespective of the fact whether the candidate has been admitted through Lateral Entry or regular admission process.

Agenda No. 21 To report that the Vice-Chancellor has approved two nos. note of the Controller of Examinations bearing no. 58/A/CE-13 dated 14.1.13 and 445/B/CE-13 dated 4.2.13 regarding the recommendation of the Board of Discipline constituted to enquire into malpractices in connection with B.P.Ed. 1st Semester Examination 2012.

Decision: Resolved that the above report of the Vice Chancellor be approved.

Agenda No. 22 To consider the report of the enquiry committee constituted by the Executive Council dated 20.11.12 to enquire into the matter of issuance of Diploma Certificate to Sri Ramesh Thapa. (**Annexure – X**) [p. 26 – 27]

Decision: Resolved that the Diploma certificate be issued to Sri Ramesh Thapa. This resolution is in consideration of the Report of the enquiry committee constituted by the Executive Council dated 20.11.2012.

Agenda No. 23. To consider two confidential envelopes from the Controller of Examinations bearing no. 221/A/CE-13 dated 18.2.13 and 215/A/CE-13 dated 18.2.13. **(to be placed)**

It is resolved that an enquiry committee be constituted with the following members to look into the matter:

1. Prof. Palash Ranjan Sengupta
2. Dr. Joydeep Sengupta
3. Sri. Abhijit Battacharyya

Agenda no. 24. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Sri Tshewang Dorjee Lama	Prof. G. Chakraborty	Law	LEGAL FRAMEWORK FOR SUSTAINABLE USE OF AUTOMOBILE IN INDIA AND IT'S ENFORCEMENT IN SIKKIM BY THE SIKKIM POLLUTION CONTROL BOARD
2	Sri Ganesh Prasad Gautam	Prof. K.K. Bagchi	Economics	DEVELOPMENT OF CO-OPERATIVES IN NEPAL : A STUDY OF ITS SOCIO-ECONOMIC IMPACT ON THE MORANG DISTRICT DURING THE CONFLICT PERIOD
3	Sri Snehasish Saha	Dr. D.K. Mandal	Geography & Applied Geography	BANK EROSION OF THE RIVER GANGA IN BETWEEN RAJMAHAL AND FARAKKA
4	Sri Utpal Kalita	Prof. K.L. Das	Philosophy	ECOFEMINISM : AN ETHICS OF ENVIRONMENT
5	Sri Kausik Ray	Prof. R.K. Bhadra	Sociology	LEVEL OF AWARENESS AND ACCESS TO THE TREATMENT OF CANCER: A SOCIOLOGICAL STUDY AMONG THE PATIENTS IN WEST BENGAL
6	Sri Sanjay Kumar	Prof. G. Chakraborty	Law	LAWS OF WAR AND THEIR ENFORCEMENT-WITH SPECIAL REFERENCE TO USE OF WEAPONS OF MASS DESTRUCTION
7	Sri Gopal Prasad Bhandari	Prof. B.K. Upadhyay	Nepali	PRAGATIVADI NEPALI KAVITAMA PAYINE MANAVIYA MULYABODHKO NIRUPAN
8	Smt. Rina Dey	Prof. S.K. Jash	Bengali	ফেঁচাহিঁচে -Qaejl B-mj-L hijwmi jćqmi Nòfljl (Hln hR-ll pjupfju)
9	Sri Bhakta Kunwar	Dr. A. Bhadra & Co-super Dr. S. Sengupta	Physics	DELBRUCK SCATTERING NEAR PAIR PRODUCTION THRESHOLD
10	Sri Purbayan Jha	Prof. K.L. Das	Philosophy	PRIVATE LANGUAGE ARGUMENT : A CRITICAL OBSERVATION AFTER LATER WITTGENSTEIN

Decision: The Executive Council approved the Reports of adjudication along with the viva voce Reports of the PhD thesis of the above mentioned ten candidates.

Agenda No. 25 To consider a note of the Head, Department of Library & Information Science to reduce the no. of intake in MLIS course to 15 seats instead of the existing 40 seats as recommended by the Board of Studies and to introduce an admission test for selecting candidates for MLIS Course for the session 2013-2014. (Annexure – XI) [p. 28 – 30]

Decision: Resolved that the existing intake policy of the Department of Library and Information Science be followed. Hence, no change is recommended by the Council.

Agenda No. 26 To consider a note of the Registrar (Offg.) in respect of release of retirement benefits of Smt. Chhaya Paul, Sr. Assistant, Vice-Chancellor Establishment along with a prayer of Smt. Chhaya Paul. (Annexure – XII) [p. 31 – 32]

Decision: The council requested the Vice Chancellor to take up the prayer of Smt. Chhaya Paul with the Finance Officer in order to release of the retirement benefits of Smt. Paul keeping those in dispute with the University till its final settlement.

Agenda No. 27 To consider a letter of the Secretary, All Bengal Principals' Council regarding admission in M.A. course in some subject at the NBU Jalpaiguri Campus. (Annexure – XIII) [p. 33]

Decision: Resolved the followings:

1. To open following Departments at Jalpaiguri Campus of the University of North Bengal.

1. Faculty of Arts:

- a. MA in Bengali
- b. MA in English
- c. MA in Sanskrit
- d. MA in Performing Arts

2. Faculty of Technology

- a. MTech in Food Technology
- b. MTech in Pharmaceutical Technology

3. Faculty of Science

- a. MSc in Geography and Applied Geography

2. For the purpose of coordination for opening of each Department, mentioned above, the following subject wise nominations have been recommended by the Council.

Subject

- a. MSc in Geography and Applied Geography
- b. MA in Bengali
- c. MA in English
- d. MA in Sanskrit
- e. MA in Performing Arts

Coordinators

- Dr. Sushma Rahotgi
Dr. Nikhil Chandra Ray
Dr. Soumyajit Samanta
Dr. Raghunath Ghosh
Dr. Jyotish Ch. Basak

3. It is resolved that Rs. 50 thousand be allocated from an appropriate fund as seed money by the Finance Officer to each of the coordinator.

4. Prof. Palash Ranjan Sengupta be nominated as Chief Coordinator for overall supervision of all the Departments mentioned above. Rs. 50,000/- be sanctioned to Professor Sengupta as seed money to meet his expenses in discharging the duties of Chief Coordinator.

5. Coordinator for Food Technology and Pharmaceutical Technology shall be nominated later on. The AICTE approval is to be obtained for starting these Courses.

Confirmed with immediate effect by the chair.

Agenda No. 28 To consider a note of the Director, DDE to introduce new course of B.Ed. in ODL Mode. (Annexure – XIV) [p. 34 – 41]

Decision: It is resolved that DPR prepared for starting B.Ed. programme in ODI mode submitted by the Director, DDE, NBU be accepted. The course of action for launching the programme be started.

Confirmed with immediate effect by the chair and DDE to take necessary steps.

Agenda No. 29 To consider a letter of the Medical Officer, NBU along with a note of the Vice-Chancellor regarding purchase of Computer and for setting up an enquiry committee to look into the affairs. (Annexure – XV) [p. 42]

Decision: It is resolved that the Executive Council ratifies the composition of the committee set up by the Vice-Chancellor.

It is further resolved that all administrative functions of the Medical Officer henceforth be performed by the Joint Chief University Engineer. The Registrar (O) will convey the decision of the EC to the Medical Officer and the Joint Chief University Engineer.

Confirmed with immediate effect by the chair.

Agenda No. 30 To consider recommendation of the Selection Committee for reemployment of Prof. Manoj Kr. Bose, Department of Mathematics for one year w.e.f. 22.4.13 (2nd term 3rd year). (Annexure – XVI) [p. 43]

Decision: It is resolved that Executive Council approved the matter.

Agenda No. 31. To report that the Vice-Chancellor has granted re-employment to Prof. Joydeb Pal, Department of Zoology for another one year w.e.f. 7.2.13 (3rd term 4th year). (Annexure – XVII) [p. 44]

Decision: It is resolved that Executive Council approved the matter.

Agenda No. 32 To consider prayer of Sri Biplab Sarkar, S/o Late Sunil Ch. Sarkar, Ex Mess Helper for engagement on daily wages basis (purely temporary) under DIH category. (Annexure – XVIII) [p. 45 – 47]

Decision: Resolved that Sri Biplab Sarkar, S/o Late Sunil Chandra Sarkar, Ex Mess Helper be engaged on daily wage basis (Purely temporary) initially for a period of 89 days, subject to verification of the fact that Late Sunil Chandra Sarkar was a regular employee of the University.

Agenda No. 33. To consider the minutes of the meeting of Undergraduate Studies in education / B.Ed. held on 30.1.13. (Annexure – XIX) [p. 48 – 49]

Decision: The council considered all the three agenda points stated in the minutes of the meeting of the Board of Under-Graduate Studies in education/BED held on 30.01.13 and resolved that all the decisions taken in the meeting be approved.

Agenda No. 34. To consider the minutes of the meeting of the Monitoring Committee for Centralized Bed Cell held on 9.02.2013.

Decision: Resolved that the minutes of the meeting of the Monitoring Committee for centralized B.Ed. cell held on 09.02.2013 be approved.

Agenda No. 35. To consider minutes of the meeting of the 'Committee' held on 5.1.13. (Annexure – XXI) [p. 51]

Decision: Resolved that the minutes of the meeting of the 'Committee' held on 5.1.13 be approved. The Council was of the opinion that all the Universities of West Bengal should follow uniform Academic calendar.

Agenda No. 36. To consider the minutes of the Meeting held on 11.1.13 for drawing up an Action Plan in order to strengthen the security arrangement for guards and women on the university campus. (Annexure – XXII) [p. 52 – 54]

Decision: The council resolved as under:

i. That a committee consisting of following on-campus Executive Council members be constituted for implementation of the suggestions /decisions mentioned in the minutes of the meeting dated 11.01.2013 and suggesting all other measures in order to strengthen the Security of the campus.

- a. Anirban Mishra
- b. Dr. Subhas Chandra Roy

ii. The Executive Council reiterates the view of the Council meeting dated 05-06.03. 2012 regarding s outsourcing of some security services for the University. The above committee shall consider all the pros and cons while exploring the possibilities of any outsourcing of Security services.

Agenda No. 37 To consider a proposal of the Vice-Chairman & Chairman (Acting), UGC to prepare a task force on ensuring safety for Women on university and college campuses. (Annexure – XXIII) [p. 55 – 56]

Decision: Resolved that the task force be formed with following members:

- i. Dr. Anirban Mishra
- ii. Dr. Subhas Chandra Roy
- iii. Dr. Sushma Rohatgi
- iv. Officer in Charge, Watch and Ward-Convener
Registrar (O) to communicate the decision to UGC

Agenda No.38. To consider the minutes of the Standing Committee meeting of DDE held on 29.1.13. (Annexure – XXIV) [p. 57].

Decision: Resolved that the minutes of the Standing Committee meeting of DDE held on 29.01.13 be approved.

Agenda No.39. To consider the minutes of the Building Committee meeting held on 7.2.13. (**Annexure – XXV**) [p. 58 – 62]

Decision: Resolved that the minutes of the Building Committee meeting held on 7.2.13 be approved.

Agenda No. 40. To consider the minutes of the meeting held on 6.2.13 for setting up of the Department of Performing Arts in the University. (**Annexure – XXVI**) [p. 63 – 64].

Decision: Resolved that a I-day workshop be organized in order to gather various inputs those will be required for starting the Department of Performing Arts. Professor Palas Ranjan Sengupta and Dr. Jyotish Chandra Basak are requested to organize this workshop.

Agenda No. 41. To consider a note of the Joint Registrar regarding the process of PG admission for the session 2013-14. (**Annexure – XXVII**) [p. 65 – 67].

Decision: Resolved that the note of the Joint Registrar regarding the process of PG admission for the session 2013-14 be approved. (**Annexure – XXVII**) [p. 65 – 67].

Agenda No. 42. To consider the note of the Head Department of Anthropology in connection with the non-receipts of fellowship of Sri Chiranjib Sarkar and Sri Yougan Tamang both UGC-NET JRF. (**Annexure – XXVIII**) [p. 68].

Decision: Resolved the followings:

i. Sri Yougan Tamang JRF be asked to refund the fellowship amount paid to him by the University as he has denied that any letter in connection with non-receipt of fellowship was either written or signed by him.

ii. The Head, Department of Anthropology will conduct an enquiry into the matter and submit a report to be placed before the Executive Council.

Agenda No. 43. To consider a letter of the Teacher-in-Charge, Alipurduar Mahila Mahavidyalaya regarding some problems of the Governing Body. (**Annexure – XXIX**) [p. 69].

Decision: Deferred

Agenda No. 44. To consider a letter of the Head, Department of Tea Science regarding amendment of Regulations of PGDTM Course for accommodation of Foreign Students. (Annexure – XXX) [p. 70 – 74].

Decision: Resolved that the proposal forwarded vide letter dated 13.02.2013 by the Head, Department of Tea Science regarding amendment of Regulations of PGDTM course for accommodation of Foreign students and the Course fee for the Foreign students @ Rs. 80,000 for two semester be approved.

Agenda No. 45. To consider report of the visit of Prof. B. P. Dwivedi and Dr. Susanta Das to New Delhi for consultation with Mr. T. V. George, Advocate, Supreme Court. (Annexure – XXXI) [p. 75 – 76].

Decision: The Executive Council expressed a sense of appreciation for the efforts done by Prof. B. P. Diwedi and Dr. Susanta Das in the matter and approved the invoice amounting Rs. 5,50,000/- (Rupees Five Lakhs Fifty Thousand Only) for release of payment at the earliest.

Agenda No. 46. To consider a note of the Dy. Registrar in connection with Promotion of Sri Tapan Kr. Dutta, Jr. Pharmacist to the post of Sr. Pharmacist. (Annexure – XXXII) [p. 77 – 78]

Decision: The council expressed sympathy over his case but since the post of Jr. Pharmacist is a single cadre post, the application of Sri Tapan Kumar Dutta for promotion to the post of Sr. Pharmacist could not be acceded to.

Agenda No. 47. To consider a prayer of Smt. Priyanka Chatterjee, Assistant Professor (Contractual) in English for maternity leave (Annexure – XXXIII) [p. 79 – 81].

Decision: The Council in principle accepted the prayer for maternity leave submitted by Smt. Priyanka Chatterjee, Assistant Professor (Contractual) keeping in view the Supreme Court order in such matters. A copy of the Supreme Court order is placed at Annexure.

The maternity leave application of Smt Paromita Chowdhury, Assistant Professor (Contractual) may be reviewed now in the light of Councils's decision in the above case.

Agenda No.48. To consider a letter by Dr. S. E. Kabir, Assistant Professor (Contractual) for constitution of Expert Committee and Working Committee for the Department of Tea Science. (Annexure – XXXIV) [p. 82].

Decision: Resolved that the term of the existing Expert Committee and the Working Committee be extended for a further period of one year and the name of Mr. Kalyan Bhattacharya, Deputy Director, Tea Board, Siliguri be inducted as a member of the Expert Committee.

Agenda No. 49. To consider a note of the Estate Officer regarding revised Budget provision 2012-13 for Kolkata Office & Guest House (R.E.48.01.06(B) under other expenses. (Annexure – XXXV) [p. 83 – 87].

Decision: Resolved that the budget provision in Revised Budget 2012-2013 for Kolkata Office and Guest House be approved as per the observations of the Finance Officer mentioned in the note dated 15.01.2013 to the Hon'ble Vice Chancellor.

Agenda No. 50. To consider a letter of the Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit requesting to supply furniture for the Office Room. (Annexure – XXXVI) [p. 88] {Deferred in the last meeting}

Decision: Be deferred.

Agenda No. 51. To consider a letter of the convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit addressed to Vice-Chancellor regarding their charter of demands. (Annexure – XXXVII) [p. 89 – 90].

Decision: Be deferred.

Agenda No. 52. To report that the Vice-Chancellor has permitted Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit to arrange 1st Yearly General Meeting in front of their Association Room.

Decision: Approved.

Agenda No. 53. To report that the Vice-Chancellor has granted study leave to Sri M. Ramthing, Assistant Professor, Department of Philosophy for another seven months w.e.f. 1.2.13 to 31.8.13.

Decision: Approved.

Agenda No. 54. To report that the Vice-Chancellor has approved creation of separate budget head i.e. "Remuneration to OSD (Other expenses)" for payment of Salary to OSD.

Decision: Approved.

Agenda No. 55. To report that the Vice-Chancellor has extended the tenure of Dr. T. K. Bhattacharya, Part time Eye-Surgeon, University Health Centre for a period of one year w.e.f. 19.1.13 to 18.1.14 on purely temporary basis.

Decision: Approved.

Agenda No. 56. To report that the Vice-Chancellor has approved a note of the Finance Officer regarding revalidation of the Bank Guarantee executed by Central Bank of India in respect of COFAM for another term of two years as required by the W.B.S.E.D.C.L.

Decision: Approved.

Agenda No. 57. To report that the Vice-Chancellor has approved resignation tendered by Sri Bidhan Golay, Ex-Assistant Professor, CHS.

Decision: Approved.

Agenda No. 58. To report that the Vice-Chancellor has submitted a letter to the Secretary, UGC in respect of a proposal for introduction of a new scheme entitled "Innovation Universities" for consideration.

Decision: Approved.

Agenda No. 59. Supplementary Agenda

59. i. To consider a communication vide no. 229 (14)-Edn(U) dated 19.2.13 of the Additional Secretary, Higher Education Department, Govt. of West Bengal relating to admission into the Post Graduate Classes of the University for the Academic Session 2013-14. **(Annexure – A)**

Decision: Resolved that North Bengal University shall follow the directives contained in letter no.229 (14)-Edn(U) dated 19.02.13 issued by the Department of Higher Education, Government of West Bengal.

Secretaries (Science & Arts) to take appropriate action.

ii. To consider a prayer of the Officer-in-Charge, Govt. College of Physical Education for Women, Dinhata for permission to conduct admission test for B.P.Ed. course for the session 2013-14. **(Annexure – B)**

Decision: The prayer of the Officer In-Charge, Government College of Physical Education for Women, Dinhata for permission to conduct admission test for B. PEd

course for the session 2013-2014 was granted. The admission shall be conducted as per the Government Orders in the matter.

- iii. To consider the note of the Head, Department of Commerce regarding a proposal of the Departmental Committee meeting to introduce PG Diploma Course in Tourism Management on Self-Financing basis. (Annexure – C)

Decision: The proposal of the Departmental Committee meeting of the Department of Commerce to introduce PG Diploma Course in Tourism Management on Self Financing basis is approved.

- iv. To consider a letter of the Director, Centre for Studies in Local Languages and Culture regarding purchase of Wooden Showcase and Steel Almirah for the Centre. (Annexure – D)

Decision: The proposal contained in the letter of the Director, Centre for studies in Local Languages and Culture regarding purchase of Wooden Showcase and Steel Almirah for the Centre was approved. During deliberations, while the Council appreciated the efforts made by the Centre so far for various development programs, it has also desired that the research and publications of the Centre are needed to be strengthened.

- v. To consider a prayer of Dr. Pubalika Bhattacharya Maitra, Assistant Professor (Contractual), Department of Library & Information Science for extension of her service. (Annexure – E)

Decision: The prayer of Dr. Pubalika Bhattacharyya Maitra, Assistant Professor (Contractual), Department of Library and Information Science for extension of her service was approved for another term.

- vi. To report that the University Grants Commission (UGC) has regretted to open the letter of Credit after 30.9.12 under additional assistance to Universities during 11th Plan Period. (Annexure – F)

Decision: The council discussed the following options in that matter:

Option 1: To appeal to UGC for sanction of Rs.2 Crores for the procurement of a Transformer

Option 2: To refund Rs. 2 Crores to the UGC.

The Vice Chancellor however was requested to take up the matter with the UGC and seek for an extension for spending the amount for the purchase of the equipment.

- vii. To reconsider the case of Prof. K. K. Roy, Retired Professor, Department of English, NBU for fresh registration pertaining to D.Litt. Degree.

Decision: Resolved that Prof. K. K. Roy be allowed for fresh Registration to D. Litt. Degree.

- viii. To report that the Vice-Chancellor has approved reemployment of Prof. I. Sarkar, Department of History for two years w.e.f. 2.3.13 (1st term). **(to be placed)**

Decision: Approved.

- ix. To report that the Vice-Chancellor has extended the term of the Data Entry Operators for a period of two months.

Decision: Approved.

- x. To consider a short report from the O.S.D. regarding extension of tenure of 9 nos. Data Entry Operators (Contractual) in the Office of the Registrar. **(Annexure – G)**

Decision: Approved.

- xi. To consider proposed fixation of pay of the following employees referred by the Finance Department: **(to be placed)**

- (a) Gurucharan Roy, Department of Chemistry
- (b) Subhrajyoti Kundu, Department of Mass Communication
- (c) Nita Tamang, Department of Mathematics

Decision: Approved

- xii. To consider a proposal submitted by the Head, Department of Economics for signing a MOU between IUCN and University of North Bengal. **(Annexure – H)**

Decision: The Executive Council considered the proposal carefully and expressed its regret.

- xiii. To consider the signing of a MOU in respect of DBT Project. (**Annexure – I**)

Decision: Approved

- xiv. To consider a letter of the Secretary, NBUSA regarding increase of salary of Hostel Mess Workers. (**Annexure – J**)

Decision: The Council enhanced the change to Rs.2800.00 per month

- xv. To consider a note of the Finance Officer regarding extension of tenure of Gr. IV workers in CDAP. (**Annexure – K**)

Decision: The Council discussed that the incumbent be engaged on whole time basis and paid remuneration as per Minimum Wages Act. Meanwhile the UGC be approached accordingly.

- xvi. To consider the proceedings of the meeting of the committee for framing of Draft Regulations relating to Self inspection of evaluated answer scripts by the students under the RTI Act, 2005. (**Annexure – L**)

Decision: The Council approved the proceedings of the meeting of the committee for framing of Draft regulations relating to Self inspection of evaluated answer scripts by the students under the RTI Act, 2005, subject to careful consideration by on campus Executive Council members.

- xvii. To report that the Teacher-in-Charge, Raiganj College (University College) has intimated the Vice-Chancellor that he will be on Leave for participation in the Faculty Development Programme during 4th-15th March, 2013 at Enterprise Development Institute, Kolkata.

Decision: Approved

- xviii. To report that the Vice-Chancellor has considered the letter of the Secretary, All Bengal Principals' Council, North Bengal Chapter, for using two class rooms of Raiganj College (University College) for the Annual General Meeting of ABPC held on 11th February, 2013.

Decision: Approved.

- xix. To consider a communication of the Vice-Chancellor, NSOU regarding affiliation of Aliburduar B.Ed. Training College and Dhupguri College of Education. (**Annexure – M**)

Decision:

- a. On the basis of the recommendation of the one man committee affiliation be granted to Alipurduar BED Training College from the academic session 2013-2014.
- b. Affiliation be granted to Dhupguri College of Education from the academic session 2013-2014 on the condition that the college will comply with the necessary requirements laid down by the University within a period of 2 months.
- xx. To consider a prayer of Sri Joydip Sengupta, Assistant Professor in Mathematics, NBU for Extra Ordinary Leave for a period of One year. (Annexure – N)

Decision: Approved

- xxi. To report that the Vice-Chancellor has approved the inspection report of Kabi Guru Rabindra Nath College of Education and Cooch Behar B.Ed. Training College on 18.2.13. (Annexure – O)

Decision: Approved.

- xxii. To consider the minutes of the meeting held on 28.1.13 to discuss the development and preparation of estimate on Plan Budget for submission to the State Government. (Annexure – P)

Decision: Approved

- xxiii. To consider the minutes of the meeting held on 1.3.13 regarding the prayer of Dr. Sharad Sinha, Assistant Professor, Department of Computer Science & Application to regularize his annual increments. (to be placed)

Decision: Decided that the Registrar (Officiating) shall write to UGC seeking clarifications on the followings:

- a. Whether the PhD Certificate submitted by Dr. Sharad Sinha, Assistant Professor, Department of Computer Science & Application is equivalent to NET Qualification.

b. Whether the date of clearance of PhD Degree shall be a factor in the matter.

- xxiv. To consider a prayer of Sri Krishna Kant Yadav regarding proposed change of his thesis title, replacing in the last letter "a" with "um" in the word "Bacteria". (Annexure – Q)

Decision: Decided that the Registrar (Officiating) will first check the admissibility position in the University Ordinance for such change. If found not admissible, he will send a statement of fact to the Chancellor with a request for allowing necessary change in the title of thesis.

- xxv. To consider the 68th Meeting of the Purchase Committee held on 14.2.13. (Annexure.– R)

Decision: Approved.

- xxvi. Misc. item, if any.

- a. To consider a letter of Dr. Alok Majumder, Associate Professor, Department of Chemistry regarding his re-employment. (Annexure-i)

Decision: Resolved that the re-employment of Dr. Alok Mazumdar, Associate Professor, Department of Chemistry be provisionally approved for another remaining period one year and six months of the first term of two years. It shall be reported to Higher Education Department, Govt. of W.B.

- b. To consider the Annual Report for the year 2010-11. (to be placed)

Decision: Accepted.

- c. To consider the Minutes of the Meeting held on 28.2.13 to ascertain the requirement of Academic & Administrative manpower for Jalpaiguri Campus of North Bengal University. (Annexure-ii)

Decision: The Council approved the minutes of the Meeting held on 28.02.13. It was decided that the draft budget prepared by Prof. P. R. Sengupta be cast keeping in view the latest developments being ascertained for bringing the Jalpaiguri campus into operation.

- d. To consider the minutes of the Joint Meeting of the “Working Committee & Monitoring Committee” for the Centralised B.Ed. Cell. (**Annexure-iii**)

Decision: Approved

- e. To consider a note of the Officer on Special Duty regarding COFAM Budget Estimate for the year 2013-14 along with a Back up note. (**Annexure-iv**)

Decision: Resolved that the COFAM Budget estimates for the year 2013-2014 be approved.

- f. To consider a note of the Convener, ICT Facility Management Committee regarding 1Gbps Internet connectivity and setting up 400 nodes at the University campus by BSNL under MHRD project. (**Annexure-v**)

Decision: The Council constituted a committee of the following members to look into the issue and also entrusted the committee the responsibility of updating the website of the University

Dr. Deb Kumar Mukhopadhyaya

Dr. Anirban Mishra

The above committee will also look into all other related issues and submit a report in regard to up-gradation etc. of the existing system.

- g. To report/consider the appointment of Head in the Department of Sociology. (**Annexure-vi**)

Decision: Approved

- h. To consider a proposal for annual maintenance contract of www.nbu.ac.in of Ambition Education Centre. (**Annexure-vii**)

Decision: Decided that the Committee constituted under Misc. Item xxvi (f) above shall consider the proposal for annual maintenance contract of www.nbu.ac.in of Ambition Education Centre.

- i. To consider the minutes of the 165th meeting of the Finance Committee held on 5.3.13. (**to be placed**)

Decision: Approved

- j. To report that the Vice-Chancellor has approved the syllabus for the short term training programme of the French students in the Department of Tea Science.

Decision: Approved

- k. To report that the Audit & Accounts Officer will act as Finance Officer (Offg.) during the absence of Finance Officer from 11.3.13 to 25.3.13.

Decision: Approved

- l. To report that the Vice-Chancellor has granted reemployment to Dr. Suman Sao, Associate Professor, Department of Geography & Applied Geography for a period of two years w.e.f. 14.4.13 (1st term – 2 years).

Decision: Approved

- m. To consider the minutes of the meeting held on 19.2.13 to evolve an action plan on teaching and research at Jalpaiguri NBU Campus. (Annexure-viii)

Decision: Approved

- n. To report that the Vice-Chancellor has approved the Joint meeting of the “Working Committee & Monitoring Committee” for centralized B.Ed. Cell held on 21.2.13. (Annexure-ix)

Decision: Approved

- o. To consider the Meeting of the Board of Undergraduate Studies in Law held on 19.2.13 and the resolution taken therein. (Annexure-x)

Decision: Approved

- p. To consider recommendation of the Board of Research Studies (as per new ordinance relating to Ph.D.) in Physics, Computer Science & Application, Anthropology, Geography & Applied Geography, Zoology, Chemistry, Mathematics, Botany, Bio-technology, Bengali, English, Law, Political Science, Commerce, Himalayan Studies, Nepali, Sociology, Economics, History and Philosophy held on 6.3.13. (to be placed)

Decision: Approved.

- q. To consider the minutes of the 69th Purchase Committee meeting held on 20.2.13. (Annexure-xi)

Decision: Approved

- r. To report that the Vice-Chancellor has approved the minutes of the emergency meeting of the "Monitoring Committee" for the Centralised B.Ed. Cell held on 15.3.13. (Annexure-xii)

Decision: Approved

- s. To consider a note of the Jt. Registrar (Acting), Faculty Council for PG Studies in Arts, Commerce & Law regarding Academic Calendar of LL.M. Course as proposed by the Department of Law. (Annexure-xiii)

Decision: Approved

- t. To report that the Hon'ble Chancellor has granted D.A. to the Vice-Chancellor / Pro-Vice-Chancellor of the State Aided Universities @ 52% w.e.f. 1.1.13.

Decision: Approved

- u. To consider a note of the Dy. Registrar, regarding a prayer of Ms. Priyanka Chatterjee, Assistant Professor on Contractual basis, DDE for Leave without Pay w.e.f. 1.3.13 to 31.8.13. (Annexure-xiv)

Decision: Taken out

- v. To report that the Vice-Chancellor has approved the proposal to introduce the payment of fellowship and contractual remuneration through Bank A/c transfer system.

Decision: Approved.

- w. To report that the Vice-Chancellor has approved the enhanced daily wage rate @ Rs. 208.80 instead of Rs. 181.99 to the Group D workers engaged in the Estate Development Section w.e.f. 14.1.13.

Decision: Approved

- x. To consider a note of the Dy. Registrar regarding University ID Card for Contractual Employees. (Annexure-xv)

Decision: Approved with the following remarks:

- a. The word contractual be mentioned in the card.

b. The colour of the card would be different than that of regular employees.

- y. To report that the Vice-Chancellor has approved the Academic Calendar for MCA 2nd, 4th & 6th Semester Courses for the Session 2012-13 as proposed by the Department of Computer Science & Application. (Annexure-xvi)

Decision: Approved

- z. To consider the Inspection Report of Dewanhat Mahavidyalaya, Cooch Behar. (Annexure-xvii)

Decision: Approved subject to compliance of various guidelines/instructions mentioned in the report, within a period of two months.

- aa. To report that the advertisement for various post of Officers has been circulated internally.

Decision: Deferred. The OSD be requested to convene a meeting with on campus council members to suggest further step in the matter.

- ab. To consider introduction of new format of Service book for Employees of the State Aided Universities. (Annexure-xviii)

Decision: Accepted

- ac. To consider a prayer for waiver from Ph.D. Course Work submitted by Sri Satadal Barik, Department of Biotechnology, NBU. (Annexure-xix)

Decision: Regretted

- ad. To consider a letter of Dr. Kalyani Sahoo, Assistant Professor, A.C. Training College, Jalpaiguri regarding Sexual Harassment at the work place by Dr. S. B. Modak, Principal, A.C. Training College, Jalpaiguri. (Annexure-xx)

Decision: Decided that the Registrar shall write to Dr. Kalyani Sahoo advising her to take up the issue with appropriate forum of the College/University.

- ae. To consider a note of the Dy. Registrar for nomination of members to the Publication Committee. (Annexure-xxi)

Decision: Decided that the Registrar shall write to Dr. Kalyani Sahoo advising her to take up the issue with appropriate forum of the College/University.

- ✓ ae. To consider a note of the Dy. Registrar for nomination of members to the Publication Committee. (Annexure-xxi)

Decision: Decided that the committee be formed consisting of followings:

Hon'ble Vice Chancellor-Chairman

Dr. Arun K anti Jana

Dr. Amiya Kumar Panda

Dr. Shanti Chettri

Dr. Asim Chankraborty

Dr. Ankush Bhattacharjee

- ✓ af. To consider a letter of Dr. Ravi Prakash Agarwalla to join as part-time Pathologist in the University Health Centre after due date. (Annexure-xxii)

Decision: The letter of Dr. Ravi Prakash Aggarwalla to join as part time Pathologist in the University Health centre after due date was considered and allowed.

- ✓ ag. To consider a confidential note of the Jt. Chief University Engineer regarding installation of two nos. 1.5 ton split type AC at Room no. 109 in the Humanities Building. (to be placed)

Decision: Approved. The Joint Chief University Engineer was asked to take all necessary steps to install the AC machines in Room No. 109 in the Humanities Building. FO to advise on fund source and availability.

- ah. To report a note of Dr. S. Das and Prof. B. P. Dwivedi regarding their visit to High Court of Calcutta in connection with the Eastern Duars B.Ed. Training College case. Consequent upon the decision of the Hon'ble Supreme Court in special leave petition vacating the interim order of High Court and direction to file counting affidavit in the High Court in the pending writ petition. (Annexure-xxiii)

Decision: The Council observed that the action taken by Dr. S. Das and Prof. B. P. Dwivedi is in order and decided that from now onwards Mrs. Sampa Sarkar be appointed as legal retainer of the University for this case.

- ai. To consider recommendation of the Screening Committee for re-employment of Prof. A. P. Das, Department of Botany for 1 year w.e.f. 8.5.13 (2nd term 3rd year). (to be placed)

Decision: Approved.

- aj. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D: thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Sri Utpal Debnath	Prof. B.P. Pradhan	Chemistry	INVESTIGATION ON THE REACTIONS OF SOME OXIDISING AND REDUCING AGENTS ON CARBOCYCLIC COMPOUNDS
2	Sri Jagadish Chandra Sarma	Prof. Sanchari Roy Mukherjee	Economics	A STUDY OF SOME SELECTED ECONOMIC ACTIVITIES OF RURAL WOMEN IN BARPETA DISTRICT OF ASSAM
3	Sri Subrata Ray	Dr. D. Bhattacharjee,	Commerce	THE IMPACT OF JOB CHARACTERISTICS IN MOTIVATING CUSTOMER ORIENTATION OF SERVICE PERSONNEL

Decision: Approved

- ak. To consider the minutes of the emergency meeting of the Board of Research Studies in Political Science held on 21.3.13. (to be placed)

Decision: Approved

- al. To consider the appointment of the next Registrar (Officiating)

Decision: It is resolved that Prof. B. P. Dwivedi be appointed as Officiating Registrar for a period of six months. The Executive Council heartily extend its thanks to Dr. A. K. Jana for his valuable contribution to the University as Registrar (Officiating).

am. To decide on the future of the nominated members nominated by the last Executive Council to the governing bodies of the Colleges.

Decision: It was resolved to recall the members nominated by the university to the governing bodies of the Colleges before the reconstitution of the last EC.

✓ an. To consider the report submitted by the Registrar (Offg) and the Finance Officer on the issue of fitment and pay fixation of the employees of Raiganj University College and Cooch Behar B. T. Evening College.

Decision: In view of the report submitted by the Registrar (Offg.) and Finance Officer, the Executive Council decided to realize the earlier decision and requested the Vice-Chancellor to convene a meeting to all the non-teaching employees from this two colleges and discuss with them.

✓ ao. To consider the treatment of Sujoy Chowdhury, an employee in a private nursing home.

Decision: If medical college refers to admit Sujoy Chowdhury in a private nursing home for his operation then University will bear his treatment expenses.

ap. To consider the extension of term of the Officer on Special Duty

Decision: An OSD be appointed for a period of 3 months. The decision taken earlier under Agenda No 10 shall be applicable in this respect.

✓ aq. To consider the employment of Rajesh Lakra on compassionate grounds under DIH category.

Decision:

a. Be approved subject to the submission of an affidavit certificate from a magistrate before the Executive Council.

b. Verification certificate from the local Panchayet be produced.

✓ ar. To consider the demands of a section of students regarding BED Course in the affiliated colleges of the University.

Decision:

(i). It is resolved that a committee be constituted with the following members to investigate the matter regarding price of admission form and admission process:

- a. Sri Dutish Chakraborty --- Chairman
- b. Dr. Deb Kr. Mukherjee --- Member
- c. Dr. Anirban Mishra --- Convener

(ii) It is further resolved that a press conference be held on 25.03.2013 with OSD, Registrar (Offg.), Secy. UG Council, On campus EC members and the members of centralized B.Ed. Cell, to discuss the matter.

- ✓ as. To take a decision regarding the reinvestment of Distance Education fund of about Rs.14 Crores.

Decision: In view of the directive of the Governor the EC resolved that the amount be invested in the existing bank for a period of one year.

- ✓ at. To consider a note of the Registrar (Officiating) regarding the advertisement cost charged by the Times of India for publishing the advertisement of officers and some teachers in the Times of India.

Decision: The advertisement cost charged by the Times of India for publishing the advertisement in all its editions in India be approved.

- ✓ au. To consider the attendance of teachers in Colleges during recess.

Decision: The Executive Council reiterates that all the Principals of University affiliated colleges will ensure that the teachers of the respective college sign the attendance registrar at the time of recess also.

Prof. Samir Kumar Das

(Chairman)

Dr. Arun Kanti Jana

(Secretary)