

# UNIVERSITY OF NORTH BENGAL

The Minutes of 20th meeting of the Executive Council held on 18.07.2014 at 11.30 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal.

The following members were present:

1. Prof Somnath Ghosh, Vice Chancellor, University of North Bengal. - In the Chair
2. Prof. Amitabha Mukhopadhyay, Dean, Faculty Council for PG Studies in Science, University of North Bengal
3. Prof. Palas R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
4. Prof. Indrajit Ray, Vice-Chancellor, Cooch Behar Panchanan Barma University, Nominee of the Chairman, Higher Education Council.
5. Sri R. N. Ray, Accounts Officer & E.O. Joint Secretary, Nominee of the Higher Education Department, Govt. of West Bengal.
6. Dr. Dipak Ranjan Mandal, DPI, Govt. of West Bengal
7. Professor Mahendra P. Lama, Former Vice-chancellor, Sikkim University, Nominee of the Chancellor, NBU.
8. Dr. S. B. Modak, Principal, A C Training College, Jalpaiguri
9. Sri Abhijit Bhattacharjee, Principal, Jalpaiguri Law College
10. Dr. Shanti Chhetri, Principal, P.D. Women's College, Jalpaiguri
11. Dr. Debkumar Mukherjee, Principal (*on lien*), Mayanaguri College, Jalpaiguri
12. Dr. Abdul Kader Safily, Principal, Sahid Khudiram College, Kamakhyaguri, Jalpaiguri
13. Professor S. C. Pal, Head, Department of Computer Sc. & Application, University of North Bengal
14. Dr. C. Laha, Head, Department of English, NBU
15. Ms. S. Ray, Head, Department of Economics, NBU

Prof. B. P. Dwivedi, Department of Law, NBU and Sri P. K. Ghosh, Finance Officer, NBU attended the meeting as Invitee.

1. To confirm the minutes of the 19<sup>th</sup> meeting of the Executive Council held on 29.5.14.

**Decision:** Resolved that the minutes of the 19<sup>th</sup> meeting of the Executive Council held on 29.05.2014 be approved with the following minor correction.

- (a) Name of Prof. B. P. Dwivedi to be included as an invitee.
- (b) In agendum no. 25 the decision should be replaced by "Resolved that the word 'salary' be replaced by 'remuneration'. Their consolidated remuneration may be increased"

2. To consider all the reports of adjudication along with the *viva-voce* reports of the Ph.D. thesis of the following candidates as per New Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Partha Chattopadhyay	Prof. A. Bhumali Prof. B. Malakar (Co-Sup.)	Economics	TRANSFORMING INDIAN ECONOMY INTO KNOWLEDGE ECONOMY: THE ROLE OF HUMAN RESOURCES WITH REFERENCE TO INDIA

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**Decision:** Resolved that the report of the *viva-voce* of the above mentioned candidate as per New Ordinances be approved and he be admitted to the degree of Ph.D. in the subject or discipline mentioned against him. Results be published.

Registrar (Offg) be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

3. To consider the note of the Controller of Examinations vide no. 655/A/CE-14 dated 4.4.14 regarding redressal of alleged prevention and prohibition of sexual harassment.

**Decision:** Resolved that the matter be left to the Hon'ble Vice-Chancellor for taking necessary action as per Statute-13.

4. To consider the note of the Dy, Registrar dated 27.5.14 regarding counting of accumulation of Earned Leave of past service of Prof. S. K. Jash, Department of Bengali.

**Decision:** The Executive Council resolved to accept in principle that accumulation of past service in the Govt. / Govt. Colleges for the purpose of leave encashment in the university. It was further resolved that the matter be moved to the Higher Education Department, Govt. of West Bengal for appropriate G.O. in this respect.

5. To consider proposed fixation of pay of the following employees as prepared by the Office of the Finance Officer:

- i. Smt. Jharna Chakraborty, Record Supplier, Registrar Branch
- ii. Sri Jawahar Rajak, Record Supplier, Registrar Branch
- iii. Sri Asis Kumar Nag, Jr. Superintendent, Finance Branch
- iv. Sri Sujit Kumar Ghosh, Sr. Durwan, Watch & Ward Department
- v. Sri Sushil Kumr Roy, Sr. Superintendent, Registrar's Branch
- vi. Sri Mahesh Modak, Sr. Peon, AKNH Museum
- vii. Sri Balaram Kundu, Record Keeper, Department of Philosophy
- viii. Sri Sudip Sarkar, Sr. Asstt., Finance Branch
- ix. Sri Samir Karmakar, Sr. Asstt., Finance Branch
- x. Sri Birju Mallick, Helper Gr. II, Engineering Branch
- xi. Sri Joyanta Mukherjee, SAE Gr.-II, Engineering Branch
- xii. Sri Subrata Roy, Sr. Asstt., Finance Branch
- xiii. Sri Narayan Das, Sr. Asstt., Department of Anthropology
- xiv. Sri Surendra Kr. Mahato, Sr. Asstt., Department of Hindi
- xv. Sri Satya Narayan Roy, Sr. Superintendent, Watch & Ward Department
- xvi. Sri Rajib Prasad, Sr. Asstt., Registrar Branch
- xvii. Sri Uttam Nunia, Sr. Asstt., Kolkata Camp Office
- xviii. Sri Manoj Barwa, Sr. Asstt., Registrar Branch
- xix. Sri Avijit Kundu, Sr. Asstt., Examination Branch
- xx. Sri Partha Biswas, Sr. Asstt., Examination Branch
- xxi. Sri Kshudiram Barman, Sr. Asstt., Examination Branch
- xxii. Ms. Shankari Chakraborty, Sr. Asstt., Examination Branch
- xxiii. Sri Sukumar Ghosh, Sr. Asstt., Inspector of Colleges
- xxiv. Sri Amal Sil, Helper Gr-II, Engineering Branch

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xxv. Sri Subhasis Kundu, Sr. Asstt., Registrar Branch

xxvi. Sri Pankaj Ray, Helper Gr-II, Engineering Branch

**Decision:** Resolved that the proposed pay fixation of the employees be approved.

6. To consider the letter of the Principal, TPM Mahavidyalaya dated 23.5.14 regarding false statement given in the Annexure VI on field work details as submitted by the Principal Investigator Sri Bibhutu Bhusan Biswas, Assistant Professor in Bengali against MRP Grant of Rs.83,750/- received from UGC (ERO) in 2011.

**Decision:** Resolved that the matter be referred to the President of the Governing Body of the college. In this connection the DPI, Govt. of West Bengal reported that though the matter was taken up with the Governing Body from DPI Office, however, no response received from the Governing Body so far.

7. To consider the note of the Controller of Examinations dated 10.6.14 regarding alternative examination date to assist Himashree Roy to participate in the 16<sup>th</sup> Asian Junior Championship at China.

**Decision:** Resolved that the note of the Controller of Examinations dated 10.6.14 regarding alternative examination date to assist Himashree Roy to participate in the 16<sup>th</sup> Asian Junior Championship at China be approved.

Controller of Examinations be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

8. To consider the letter of the Teacher-in-Charge, UBT & Evening College dated 3.6.14 regarding nomination of Dean, Faculty Council for PG Studies in Arts, Commerce & Law as a member of the Advisory Committee of the said college.

**Decision:** Resolved that the letter of the Teacher-in-Charge, UBT & Evening College dated 3.6.14 regarding nomination of Dean, Faculty Council for PG Studies in Arts, Commerce & Law as a member of the Advisory Committee of the said college be approved.

Registrar (Offg) be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

9. To nominate subject experts for re-employment of Prof. Subodh Kumar Jash, Department of Bengali.

**Decision:** Resolved that the matter be left to the Hon'ble Vice-Chancellor.

10. To consider the note of the Secretary, Under-Graduate Council dated 5.6.14 regarding additional intake at Shree Ramkrishna B.T. College, Darjeeling from the academic session 2014-15.

**Decision:** Resolved that the note of the Secretary, Under-Graduate Council dated 5.6.14 regarding additional intake at Shree Ramkrishna B.T. College, Darjeeling from the academic session 2014-15 be approved.

Secretary, Under-Graduate Council be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

11. To consider the deputation dated 18.6.14 of the Sara Bangla Trinamool Shiksha Bandhu Samity, Women's Cell, NBU Unit regarding various demands.

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**Decision:** The Executive Council discussed all the demands thoroughly. It was resolved that the demands under sl.nos. 2 & 3 be accepted.

12. To consider the note of the Deputy Registrar dated 16.6.14 regarding leave rules of contractual staff (teaching & non-teaching).

**Decision:** Resolved that Prof. B. P. Dwivedi, Department of Law, NBU will frame separate leave rules for contractual staff (teaching & non-teaching). It was further resolved that the Draft Leave Rules be placed in the Executive Council for approval.

13. To consider the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding printing of Syllabi of Mathematics.

**Decision:** Resolved that the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding printing of Syllabi of Mathematics be approved.

Secretary, Under-Graduate Council be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

14. To consider the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding printing of Syllabi of Sanskrit.

**Decision:** Resolved that the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding printing of Syllabi of Sanskrit be approved.

Secretary, Under-Graduate Council be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

15. To consider the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding printing of Syllabi of Statistics.

**Decision:** Resolved that the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding printing of Syllabi of Statistics be approved.

Secretary, Under-Graduate Council be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

16. To consider the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding revised draft circular for admission to the B. P. Ed. Course for all B. P. Ed. Colleges for the session 2014-15.

**Decision:** Resolved that the note of the Secretary, Under-Graduate Council dated 19.6.14 regarding revised draft circular for admission to the B. P. Ed. Course for all B. P. Ed. Colleges for the session 2014-15 be approved.

Secretary, Under-Graduate Council be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

17. To consider the letter of the Secretary, All Bengal Principals' Council, North Bengal Chapter dated 21.6.14 regarding amendment of Statute of the university relating to the leave rules for the teachers of the colleges affiliated to this university.

**Decision:** The matter is discussed and resolved to incorporate the relevant provision of the G.O. for 300 days earned leave and encashment their of in the Statute of NBU in compliance with G.O. No. 972-Edn(CS)/2L-24/13 dated 20.12.2013.

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18. To consider the minutes of meeting held at Birpara relating to temporary location of Banarhat Hindi College.

**Decision:** Resolved that the minutes of meeting held at Birpara relating to temporary location of Banarhat Hindi College be approved.

19. To consider the nomination of university to the Governing Body of Rajganj College.

**Decision:** Resolved that Sri Prosenjit Saha, Associate Professor, Mekhliganj College and Sri Ranjan Sharma, P D Women's College be nominated to the Governing Body of Rajganj College.

20. To consider the note of the Registrar (Offg.) dated 27.6.14 regarding Thumb Impression in lieu of Signature of Late Rabindra Chandra Dutta, Record Keeper, Department of Sociology.

**Decision:** Resolved that the note of the Registrar (Offg.) dated 27.6.14 regarding Thumb Impression in lieu of Signature of Late Rabindra Chandra Dutta, Record Keeper, Department of Sociology be approved.

Registrar (Offg) be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

21. To consider the letter of the Jt. Secretary, DPI, Government of West Bengal regarding service conditions and other matters related to Librarians/Dy. Librarians/Asst. Librarians of Government-aided Colleges in West Bengal.

**Decision:** Noted and approved.

22. To consider the note of the Inspector of Colleges dated 1.7.14 regarding affiliation of new subject(s)/course(s) in the following colleges from the academic session 2014-15:

1. Bakshirhat Mahavidyalaya 2. Coochbehar College 3. Dewanhat Mahavidyalaya 4. Madhusudan Hore Mahavidyalaya 5. Mekhliganj College 6. Sitalkuchi College 7. Tufanganj Mahavidyalaya 8. Munshi Premchand Mahavidyalaya 9. Nakshalbari College 10. Alipurduar Mahila Mahavidyalaya 11. A.C. College of Commerce 12. Falakata College 13. Netaji Subhas Mahavidyalaya 14. Sukanta Mahavidyalaya 15. Lilabati Mahavidyalaya 16. Salesian College

**Decision:** Resolved that the note of the Inspector of Colleges dated 1.7.14 regarding affiliation of new subject(s)/course(s) in the above mentioned colleges from the academic session 2014-15 be approved.

Inspector of Colleges be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

23. To consider the leave of teachers, officers and non-teaching employees of University of North Bengal on 16.4.14 as mentioned in the list prepared by the Registrar (Officiating) for this purpose.

**Decision:** Resolved that the leave of teachers, officers and non-teaching employees of University of North Bengal on 16.4.14 be approved as special casual leave / earned leave.

Registrar (Offg) be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

24. To consider the Earned Leave of Heads and Directors of various Departments during vacation including old cases.

**Decision:** Resolved that the *status quo* be maintained as per rules.

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25. To discuss about the general policy to execute the routine work without statutory and financial powers by the Campus-in-Charge during the absence of the Vice-Chancellor.  
**Decision:** Deferred.
26. To consider the note of the Deputy Registrar dated 30.6.14 regarding Service Book, Leave, Transfer of PF to Kalyani University and payment of salary for the month of March, 2014 in respect of Dr. Ishan Ghosh, Ex-Medical Officer, NBU.  
**Decision:** Resolved that the note of the Deputy Registrar dated 30.6.14 regarding Service Book, Leave, Transfer of PF to Kalyani University and payment of salary for the month of March, 2014 in respect of Dr. Ishan Ghosh, Ex-Medical Officer, NBU be approved as per rules.
27. To consider the minutes of the meeting of the Board of Under-graduate Studies in Education/B. Ed. held on 30.6.14.  
**Decision:** Resolved that the minutes of the meeting of the Board of Under-graduate Studies in Education/B. Ed. held on 30.6.14 be approved.  
Secretary, Under-graduate Council be requested to take necessary action.
- NOTE: Confirmed with immediate effect by the Chair.**
28. To re-constitute the Standing Committee for appointment of non-teaching staff.  
**Decision:** Resolved that Dr. Debkumar Mukherjee be the nominee of the Executive Council for the Standing Committee for appointment of non-teaching staff. State Govt. would be approached for its nominee for the Standing Committee for appointment of non-teaching staff.
29. To nominate university nominee to the Governing Body of NBS College of Education.  
**Decision:** Resolved that Dr. S. B. Modak, Principal, A C Training College be nominated to the Governing Body of NBS College of Education.
30. To consider the note of the Dy. Registrar dated 26.6.14 regarding recording of MLIS degree under DDE mode of Mr. Ajay Misra in the Service Book.  
**Decision:** Deferred.
31. To consider the note of the Secretary, Under-graduate Council dated 18.6.14 regarding Syllabus in Zoology.  
**Decision:** Resolved that the note of the Secretary, Under-graduate Council dated 18.6.14 regarding Syllabus in Zoology be approved.
32. To consider the proposal of MoU for collaborative research and joint Ph.D Programm with TCG-Life Sciences, Kolkata and Department of Chemistry, NBU.  
**Decision:** Deferred.
33. To consider the Inspection report in respect of affiliation (permanent) of North Bengal St. Xavier's College.  
**Decision:** Deferred.
34. To consider the note of the Officer-in-Charge, Health Centre dated 1.7.14 regarding stock of medicines at Health Centre which will be expired shortly.  
**Decision:** Resolved that the medicines which are yet to expire should be used immediately.  
Officer-in-Charge, Health Centre be requested to take necessary action.

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**NOTE: Confirmed with immediate effect by the Chair.**

35. To consider the circulation of G.O. No. 420-Edn(CS)/10M-421/2012 dated 23.5.14 among the teachers of affiliated colleges.

**Decision:** Deferred.

36. To report that the note of the Registrar (Offg.) dated 16.6.14 regarding study leave applied by Dr. Sajal Das, Asst. Professor, Department of Chemistry has approved by the Hon'ble Vice-Chancellor.

**Decision:** Noted.

37. To consider the report prepared by the Registrar (Offg.) and Dy. Registrar relating to proposal for "Centre for Conservation and Utilization of Medicinal & Aromatic Plants" submitted by the Head, Department of Botany.

**Decision:** Resolved that the report prepared by the Registrar (Offg.) and Dy. Registrar relating to proposal for "Centre for Conservation and Utilization of Medicinal & Aromatic Plants" submitted by the Head, Department of Botany be approved.

38. To report that the Hon'ble Vice-chancellor has approved the recommendation of the Screening Committee for re-employment of Prof. N. R. Manna, Department of Computer Science & Application for two years w.e.f. 31.5.14 (1<sup>st</sup> term).

**Decision:** Noted.

39. To report that the application of Dr. Dhurjati Prasad Datta, Department of Mathematics dated 8.9.08 for promotion to the post of Professor under the Career Advancement Scheme as formulated under State Govt. Order No. 175-Edn(U) 25.02.99 read with the UGC guidelines.

**Decision:** Noted.

40. To report that the Hon'ble Vice-Chancellor has approved the 'Draft Circular' related to Guidelines for admission to B.A./B.Sc./ B.Com. (Honours and General) Courses and Self Financed Courses for the Academic Session 2014-15.

**Decision:** Noted.

41. To report that the Hon'ble Vice-Chancellor has constituted an Expert Committee for ETC Networks Ltd. (formerly Zee Interactive Learning System Ltd.) for two years w.e.f. 1.6.14.

**Decision:** Noted.

42. To report that the Hon'ble Vice-Chancellor has approved the minutes of Sports Board Meeting held on 27.6.14.

**Decision:** Noted.

43. To report that the Hon'ble Vice-Chancellor has approved the minutes of 5<sup>th</sup> meeting of the IQAC held on 20.6.14.

**Decision:** Noted.

44. To report that the Hon'ble Vice-Chancellor has approved the issuance of clearance certificate in respect of Late Tapan Kr. Dutta, Jr. Pharmacist, Health Centre.

**Decision:** Noted.

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45. To report that the Hon'ble Vice-Chancellor has approved the extension of E.O.L. with Lien for another six months w.e.f. 12.6.14 in favour of Prof. Indrajit Ray, (Department of Commerce, NBU) (on E.O.L. with Lien), First Vice-Chancellor, Cooch Behar Panchanan Barma University.

**Decision:** Noted.

46. To formulate Post-Graduate admission policy for 2014-15.

**Decision:** Resolved that the admission policy proposed by the Secretary, Faculty Council, ACL be approved.

Secretary, Faculty Council, ACL be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

47. To consider the opening of Food Technology & Pharmaceutical Technology courses in AICTE and Pharmacy Council approval in 2014-15 and also to discuss the matter related to the approval in this regard.

**Decision:** Deferred.

48. To consider the resolution of the Finance Committee.

**Decision:** Resolved that the resolution of the 161<sup>st</sup> meeting of the Finance Committee dated 20.6.14 be approved with the following minor modifications:

In resolution agendum 2 the last part be read as "However, in view of its financial implication as to the inability to bear the burden of arrear payment, it was also resolved to recommend simultaneously that the arrear be claimed from the State Govt. The arrear be calculated by the Finance Officer and then the matter will be placed to the Executive Council."

In this connection it is also resolved that by the end of September the promotional increment would be implemented. It is further resolved that first lot of ROPA '99 cases would be placed in the next EC meeting for implementation.

Finance Officer be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

49. To consider the resolution of the Purchase Committee.

**Decision:** Resolved that the resolution of the 80<sup>th</sup> meeting of the Purchase Committee dated 26.6.14 be approved.

Audit & Accounts Officer be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

50. To consider the resolution of the Building Committee.

**Decision:** Resolved that the resolution of the Building Committee be approved with the following minor modifications:

In agendum 2 the dates be modified as "the tender notice to be floated within 24.7.14 to 30.7.14 and tender will be opened on 18.8.14 at 3.30 pm".

In this connection it is also resolved that a three member committee will be constituted by the Vice-Chancellor to monitor the progress of all construction projects.

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It is further resolved that G.O. No. 5400-F(Y) dated 25.6.12 and its further amendments be adapted in suppression of the previous EC resolution no. 39 dated 6.9.12 and the advertisements be made accordingly.

University Engineer (Acting) be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

51. To discuss the committee matters related to the Website Development Committee.

**Decision:** It has been unanimously decided that the Website be developed by the Industry Institute Partnership Cell of Jadavpur University as per quotation no. IIPC-JU/12498/Comp Lit-SD/6597/2014 dated 7.7.14.

Registrar (Offg) be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

52. To discuss the issues related to the affiliation of B.Ed. Course in Eastern Duars B.Ed. College.

**Decision:** The matter was discussed and as per the legal opinion obtained from Mr. T. V. George, Advocate, Supreme Court of India, it has been resolved that affiliation for the session 2015-16 may be taken up as per rules.

53. To report that the Hon'ble Vice-Chancellor has approved the publication of advertisement relating to recruitment of University Engineer and Medical Officer in the daily newspaper.

**Decision:** Noted.

54. To formation of a committee for exploring the possibility of IT Courses in the Campus.

**Decision:** Deferred.

55. To consider the report of Kolkata Camp Office Visit Committee.

**Decision:** Deferred.

56. To report that the Hon'ble Vice-Chancellor has extended the tenure of the existing canteen of the NBU Guest House for three months w.e.f. 1.7.14.

**Decision:** Noted.

57. To consider the report of the Enquiry Committee regarding the recent incident in the Vivekananda College, Alipurduar.

**Decision:** Deferred.

58. Any other Agenda to be placed by the Chair.

- i. To consider the note of the Inspector of Colleges and Prof. S. Rohatgi jointly regarding assessment of feasibility for increase of intake capacity for Geography (Hons. & General courses).

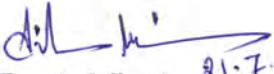
**Decision:** Resolved that the note of the Inspector of Colleges and Prof. S. Rohatgi jointly regarding assessment of feasibility for increase of intake capacity for Geography (Hons. & General courses) be approved.

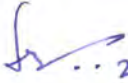
Inspector of Colleges be requested to take necessary action.

**NOTE: Confirmed with immediate effect by the Chair.**

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The meeting ended with a Vote of Thanks to the Chair.

  
(Dr. A. Misra) 21.7.2014  
Secretary

  
21.7.2014  
(Professor Somnath Ghosh)  
Chairman