

## UNIVERSITY OF NORTH BENGAL

**The minutes of the 12<sup>th</sup> meeting of the Executive Council held on 28.07.2013 and 21.08.2013 at 11 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal**

**The following members were present:**

1. Prof Samir Kumar Das, Vice Chancellor, University of North Bengal. In the Chair
2. Prof. Amitabha Mukhopadhyay, Dean, Faculty Council for PG Studies in Science, University of North Bengal
3. Prof. Palas R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
4. Prof. Indrajit Ray, Vice-Chancellor, Panchanan Barma University, Cooch Behar & member Executive Council, University of North Bengal
5. Prof. Mahendra P. Lama, Former Vice-Chancellor, Sikkim University
6. Dr. Abhijit Bhattacharyya, Teacher-in-Charge, Jalpaiguri Law College, Jalpaiguri
7. Dr. Sanjay Bhattacharya, Principal, Indian Institute of Legal Studies, Dist. Darjeeling
8. Dr. Shanti Chettri, Principal, P. D. Women's College, Jalpaiguri
9. Dr. Debkumar Mukherjee, Principal, Mayanaguri College, Jalpaiguri
10. Dr. S. B. Modak, Principal, A.C. Training College, Jalpaiguri
11. Dr. Abdul Kader Safily, Principal, Sahid Khudiram College, Kamakhyaguri, Jalpaiguri
12. Dr. Anirban Misra, Head, Department of Chemistry, University of North Bengal
13. Dr. Subhas Chandra Roy, Head, Department of Botany, University of North Bengal

1. To confirm the minutes of the 11<sup>th</sup> meeting of the Executive Council held on 16.05.13 & 21.05.13

**Decision:** The minutes of the 11<sup>th</sup> meeting of the Executive Council held on 16.05.13 & 21.05.13 be approved with some modification and incorporation of decision as follows:

- i. In Item no. 34 (f) e. the name of the member of the Inaugurating Committee for Jalpaiguri 2<sup>nd</sup> Campus be corrected as Dr. S. Sarkar, Asstt. Professor, A.C. College of Commerce in place of Dr. S. Chakaborty, Principal, Jalpaiguri Commerce College.
  - ii. The surname of the Head, Dept. of Chemistry be corrected as Misra in place of Mishra.
  - iii. The Designation of Prof. Indrajit Ray be corrected as Vice-Chancellor, Panchanan Barma University, Cooch Behar and member Executive Council of University of North Bengal.
  - iv. In matter arising part (a) the resolution which was adopted in the last E.C. held on 16.5.13 & 21.5.13 regarding signing of Attendance Register of the College Teachers during Summer & Winter Recess shall have to be incorporated in the decision and the same shall be communicated to the Principal / TIC of all affiliated Colleges by the Registrar (Offg.) along with a copy of communication to the Hon'ble Vice-Chancellor.
  - v. To report that the decision which was taken under agenda 64(iii) in respect of appointment of Dr. Mita Bhadra as Professor was taken out on technical reason.
2. To report regarding actions that have been taken on the decisions of the 10<sup>th</sup> meeting of the Executive Council held on 7.3.13 & 22.3.13.

**Decision:** Noted and Approved.

3. To consider recommendation of the Standing Committee for appointment of the following posts on contractual basis at the NBU 2<sup>nd</sup> Campus, Jalpaiguri.
- Asst. Registrar (One post)
  - Office Assistant (Two posts)
  - Peon (one Post)

**Decision:** Resolved that the recommendation of the Standing Committee be approved and the following persons be appointed on contractual basis initially for a period of one year on or before 1.8.13 in view of commencement of PG Course in the Jalpaiguri 2<sup>nd</sup> Campus.

- Asst. Registrar (One post) – Ms. Sumita Misra
- Office Assistant (Two posts) – Mr. Sanjit Jha  
Note: Selection Committee recommended only one name.
- Peon (one Post) – The panel recommended by the Standing Committee be approved and the following person be appointed who ranked in Sl. No. 1 of the panel.  
Mr. Rony Dutta.

Further resolved that Higher Education Department, Govt. of W.B. be requested to accord sanction of various posts for the NBU 2<sup>nd</sup> Campus at Jalpaiguri.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

4. To consider a draft regulation relating to self-inspection of answer script by the student under RTI Act, 2005.

**Decision:** Resolved the draft regulation relating to self-inspection of answer script by the student under RTI Act, 2005 be approved and the same be hosted in the University Website.

The Registrar (Offg.) and Controller of Examinations be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

5. To consider a prayer of Mr. M. U. Alam, Associate Professor, DLLE as forwarded by the Head, DLLE alongwith a note of the Dy. Registrar.

**Decision:** Resolved that the Head, DLLE be requested to suggest alternative arrangement for class of Mr. M.U. Alam, if he takes leave. The Hon'ble Vice-Chancellor is authorized to take appropriate action as per rules on receipt of feed back from the Head, DLLE in this respect.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

6. To consider a note of the Dy. Registrar regarding study leave of Dr. Nupur Das, Secretary Council for Undergraduate Studies in Arts, Science, Commerce & Law for 10 months.

**Decision:** Resolved that Dr. Nupur Das, Secretary Council for Undergraduate Studies in Arts, Science, Commerce & Law be requested to suggest alternative arrangement for her work in the office in case the leave is granted and submit the same to the Registrar (Offg.). The Hon'ble Vice-Chancellor is authorized to take appropriate action as per rules.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

7. To consider the minutes of the meeting held on 14.03.13 for preparation of a proposal for staff budgeting and financial estimate for setting up of comparative literature department on the campus.

**Decision:** Deferred.

8. To consider a confidential note of the Registrar (Offg.) regarding a decision of the meeting of the Legal Advisory Committee held on 2.7.13 in respect of Dr. Ishan Ghosh, Medical Officer, NBU.

**Decision:** Resolved that one man enquiry committee be constituted with Sri Tushar Chakraborty, Advocate, Alipurduar Court for domestic enquiry regarding several allegation made against Dr. Ishan Ghosh, Medical Officer, NBU Health Centre.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

9. To consider a letter of the General Secretary, NBUSA regarding an allegation against the Medical Officer, NBU.

**Decision:** The Decision which was taken under agenda 8 as stated above shall be same for the purpose.

10. To consider a communication of the Higher Education Department, Govt. of West Bengal, vide its no. ED-455/2013 dated 7.7.13 regarding set-up of Govt. General Degree Hindi College at Banarhat, Jalpaiguri from the academic session 2014-15.

**Decision:** Resolved that a committee be constituted with the following members to submit feasibility report to start Hindi College along with suggestion for amendment of University Statute, Rules, Regulation etc. if it is required for the purpose.

- a) Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal —Chairman & Convener
- b) Dr. S. Chhetri, Principal, P.D. Women's College, Jalpaiguri
- c) Dr. A. K. Safily – Principal, Sahid Khudiram College, Jalpaiguri
- d) Dr. Manisha Jha, Head, Department of Hindi, University of North Bengal

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

11. To consider a letter of the Principal, University B.T. & Evening College, Cooch Behar regarding appointment of Teacher-in-Charge of the College w.e.f. 1.8.13.

**Decision:** Resolved that a Search Committee be formed with the following members to recommend the name of TIC out of the willing Associate Professors and submit a report to the Hon'ble Vice-Chancellor immediately. The Vice-Chancellor is authorized to take necessary action on the report of Search Committee in connection with appointment of TIC in University B.T. & Evening College, Cooch Behar.

- a) Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal —Chairman
- b) Dr. D. K. Mukhopadhyay, Principal, Maynaguri College – Convener

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

12. To consider a letter of the Secretary, NBS College of Education regarding selection of Teaching Staff for the College alongwith a note of Inspector of Colleges.

**Decision:** Resolved that the note of the Inspector of Colleges dated 15.7.13 addressed to the Hon'ble Vice-Chancellor be noted.

13. To consider a letter of the Superintendent of Post Offices, Darjeeling Division addressed to Vice-Chancellor regarding some problems of the New Post Office Premises.

**Decision:** Resolved that necessary repairing works at the premises of the New Post Office be done immediately by the Engineering Branch of the University.

The Jt. Chief University Engineer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

14. To consider a letter of 1<sup>st</sup> Year Girl Students of A.C. College regarding allegation against Mr. Tuhin Ghosh, a teacher of ABN Seal College.

**Decision:** Resolved that an enquiry committee be constituted with the following members and submit a report to the Hon'ble Vice-Chancellor.

- Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College – Chariman & Convener
- Dr. A. K. Safily – Principal, Sahid Khudiram College, Jalpaiguri
- Dr. Amal Harh – Associate Professor, Cooch Behar College

15. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates as per Old Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Smt. Arati Banik	Prof. R.N. Ghosh	Philosophy	<i>THEORIES OF INFERENCE: SOME CRITICAL REFLECTIONS ON BAUDDHA – NYĀYA CONTROVERSY</i>
2	Suvamay Bhowmick	Prof. A. Bhumali	Economics	A STUDY OF AGRICULTURAL MARKETING CHANNELS IN NORTH BENGAL REGION WITH SPECIAL REFERENCE TO JUTE CROP
3	Kiran Pradhan	Dr. A.K. Nanda	Chemistry	DESIGNING OF GREEN CHEMICAL REACTION CONDITIONS USING THERMAL ANALYSIS
4	Dulali Debnath	Dr. T.K. Roy	Bengali	বাংলা হাতির গল্পে সমাজবীক্ষা : ত্রৈলোক্যনাথ ও পরশুরাম
5	Prajna Paramita Sarkar	Prof. A.G. Ghosh	History	AN HISTORICAL RE-READING OF EVOLVING LAND-MAN RELATIONSHIP IN THE PRINCELY STATE COOCH BEHAR (1772-1949): CONTEXTUALIZING POLITICAL ECONOMY OF REGIONAL HISTORY IN PERSPECTIVE
6	Dahlia Bhattacharya	Prof. A.G. Ghosh	History	HISTORY OF THE BENGALIAN SETTLERS IN BURMA (1826-1962): THEIR IMPACT ON THE POLITICAL, ECONOMIC AND CULTURAL LIFE OF BURMA (MYANMAR)
7	Pronob Kumar Bhattacharjee	Prof. A. Bhatta	Bengali	নাট্যকার মদনজি মিত্র : জীবনদৃষ্টি, সমাজচর্চা ও শিল্পবিষয়
8	Pradip Kumar Sinha	Dr. C. Laha	English	A STUDY OF MOTIVATION AND ATTITUDES IN SECOND LANGUAGE ACQUISITION AT THE HIGHER SECONDARY LEVEL IN WEST BENGAL
9	Sekhar Kundu	Prof. B. Basu	Chemistry	POLY IONIC RESINS SUPPORTED REAGENTS AND CATALYSTS: APPLICATIONS TO C-C & C-HETROATOM BOND-FORMING REACTIONS

10	Amitava Mandal	Dr. P. Ghosh	Chemistry	TRANSFORMATIVE REACTIONS OF TERPENOIDS AND STUDIES ON THEIR BIOLOGICAL ACTIVITY
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**Decision:** Resolved that the reports of Viva-Voce of the above mentioned candidates be approved and they be admitted to the Degree of Ph.D. in the subject mentioned against each. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

16. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates as per New Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Pran Kumar Roy	Prof. M.N. Roy	Chemistry	INVESTIGATION IN SOLUTION PROPERTIES OF BIO-ACTIVE SOLUTES AND MINERAL SALTS PREVAILING IN SOME AQUEOUS AND NON-AQUEOUS SOLVENT SYSTEMS

**Decision:** Resolved that the report of Viva-Voce of the above mentioned candidate be approved as per New Ordinances and he be admitted to the Degree of Ph.D. in the subject mentioned against him. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

17. To nominate university nominees to the Governing Body of the following colleges:

Sl.No.	Name of College	No. of member(s) to be nominated
1	Mathabhanga College, Cooch Behar	Two members
2	Gyan Jyoti College, Siliguri	One member
3	Madhushudan Hore Mahavidyalaya, Cooch Behar	One member
4	A. C. College of Commerce, Jalpaiguri	Two members
5	Sukanta Mahavidyalaya, Dhupguri	One member
6	Sitalkuchi College, Cooch Behar	Two members
7	Surya Sen Mahavidyalaya	One member in place of Prof. P. K. Mandal
8	Alipurduar Mahila Mahavidyalaya	One member

**Decision:** Resolved that the following members be nominated to the Governing Body of colleges as mentioned against each:

Sl.No.	Name of College	Name of member(s) nominated
1	Mathabhanga College, Cooch Behar	Taken out
2	Gyan Jyoti College, Siliguri	Dr. Anirban Misra, Dept. of Chemistry, NBU
3	Madhushudan Hore Mahavidyalaya, Cooch Behar	Mr. Mozaffar Rahaman, Vill & P.O. Nishiganj, Cooch Behar
4	A. C. College of Commerce, Jalpaiguri	i. Dr. Tanmay Dutta, Dept. of Zoology, A.C. College, Jalpaiguri ii. Sri Debabrata Basu, Dept. of Pol. Sc., P.D. Women's College, Jalpaiguri
5	Sukanta Mahavidyalaya, Dhupguri	Prof. Nirmal Roy, Sonada Degree College, P.O. Sonada, Dist. Darjeeling
6	Sitalkuchi College, Cooch Behar	i. Prof. Sablu Barman, Falakata College, P.O. Falakata, Dist. Jalpaiguri ii. Mr. Sunil Pramanik, Nagar Dakaliganj High School, P.O. Shibpur, Dist. Cooch Behar
7	Surya Sen Mahavidyalaya	Dr. Prakash Adhikary, Associate Prof., Siliguri College of Commerce, Siliguri

8	Alipurduar Mahavidyalaya	Mahila	Taken out
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Further resolved that in view of letter of the TIC, Alipurduar Mahila Mahavidyalaya dated 8.7.13 addressed to Hon'ble Vice-Chancellor, Registrar (Offg.) is requested to write a letter to the TIC, Alipurduar Mahila Mahavidyalaya to ascertain.

- i) What effort have been taken to convene the meeting of the Governing Body? and
- ii) Why the meeting of the Governing Body could not be convened?

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

18. To consider a letter of two university nominee of Vivekananda College relating to administration of the College.

**Decision:** Dr. Debkumar Mukhopadhyay, member EC, has explained the background of the case and discussed the present scenario on the functioning of the Governing Body of Vivekananda College.

After threadbare discussion on the issue, it was resolved that Mr. Biswa Ranjan Sarkar, President, Governing Body, Vivekananda College be advised to submit the following document / paper to the University:

- i) Both resignation and withdrawal letter submitted by Mr. Biswa Ranjan Sarkar, President, Governing Body, Vivekananda College
- ii) If withdrawal letter is not sent, then letter of resignation from the post of President, Governing Body, Vivekananda College must be sent to the university forthwith for taking necessary action as per Statute / Rules of the University.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

19. To consider proposed fixation of pay of the following employees as referred by the Finance Department:

Sl.No.	Name of the employee	Designation	Department
1	Mr. Dhruva Kumar Singha	Jr. Supdt.	Registrar's Branch
2	Mr. Tapan Barui	Asst. Professor	Dept. of Lib. & Info. Sc.
3	Dr. Anoop Kumar	Asst. Professor	Dept. of Bio. Tech.
4	Mr. Sushanta Kanjilal	Sr. Supdt.	Registrar's Branch
5	Mr. Ramesh Oraon	Helper Gr. I	Engg. Branch
6	Mr. Surya Das	Lab. Attendant Gr. II	Dept. of Geo. & Appl. Geo.
7	Mr. Prem Bhadur Chhetri	Record Keeper	Examination's Branch
8	Mr. Bindu Subba	Sr. Darwan	Watch & Ward Dept.
9	Mr. Tilak Saha	Asst. Professor	Dept. of Zoology
10	Dr. Baishali Hui	Ex-Asst. Professor	Dept. of English
11	Dr. Monoranjan Chowdhury	Asst. Professor	Dept. of Botany
12	Ms. Swagata Ghosh	Asst. Professor	Dept. of Philosophy
13	Mr. Tapan Mandal	Asst. Professor	Dept. of Bengali
14	Mr. Narayan Ch. Dutta	Record Keeper	Univ. Library
15	Mr. Nikhilnath Bhattacharyya	Ex-Programmer	Computer Centre
16	Mr. Dilip Ch. Pramanik	Ex-Asst. Professor	Dept. of Math.
17	Mr. Baldeb Singh	Head Mali	Sports Board
18	Mr. Ganesh Ch. Singha	Jr. Supdt.	Finance Br.
19	Mr. Pradip Majhi	Asst. Professor	Dept. of Math

20	Mr. Ratan Das	Jr. Supdt.	Registrar Br.
21	Mr. Nirode Singh	Sr. Supdt.	Dept. of Sociology
22	Mr. Bidhan Rai	Sr. Press Attendant	Univ. Press
23	Mr. Rakesh Lakra	Jr. Peon	Univ. Library
24	Dr. Mita Bhadra	Professor	Dept. of Sociology
25	Mr. Narender Nagerwal	Asst. Professor	Dept. of Law
26	Mr. Narayan Ch. Das	Helper Gr. I	Engg. Dept.
27	Mr. Arindam Bhattacharjee	Asst. Professor	Dept. Microbiology
28	Mr. Shibu Deb	Record Supplier	Finance Branch
29	Mr. Dilip Kr. Kundu	Sr. Supdt.	Registrar's Branch
30	Sri Santu Sarkar	Sr. Mali	Estate Develop Section
31	Sri Bishu Das	Record Supplier	University Library
32	Sri Mantu Ch. Das	Helper Gr. I	Watch & Ward Department

**Decision:** Resolved that the proposed fixation of pay of the employees noted above submitted by the Finance Department be approved.

The Registrar (Offg.) is requested to issue individual pay fixation order of the employees forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

20. To consider a note of the Controller of Examinations vide its no. 2502/B/CE/13 dated 4.7.13 regarding publication of M.A. Reassessment Result (1<sup>st</sup> & 3<sup>rd</sup> Semester, 2013) in Bengali & History respectively.

**Decision:** Resolved that the note of the Controller of Examinations vide its no. 2502/B/CE/13 dated 4.7.13 regarding publication of M.A. Reassessment Result (1<sup>st</sup> & 3<sup>rd</sup> Semester, 2013) in Bengali & History respectively be considered. It was also decided that the Chairman PG Board of Studies in the respective subjects be informed about the case and be requested to take necessary action for the academic interest of the University.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

21. To consider a note of the Controller of Examinations vide its no. 2540/B/CE/13 dated 8.7.13 regarding issue of original certificate of M.A. Part II (Pub) Examination 1995 in History held in May 1997 to Sri Swapan Kr. Roy.

**Decision:** Resolved that a committee be constituted with the following members regarding the issue as pointed by the Controller of Examinations vide his aforesaid note. The committee be also requested to submit report within one month to the Hon'ble Vice-Chancellor.

1. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law (Chairman)
2. Registrar (Offg.)

The Registrar (Offg.) be requested to take necessary action and a copy of the decision will be communicated to the Controller of Examinations.

Note: Confirmed with immediate effect in the meeting & by the Chair.

22. To consider a note of the Controller of Examinations vide its no. 2541/B/CE/13 dated 8.7.13 regarding issue of Degree Certificate of M.A. Part II (Pub) Examination 1995 in Bengali held in May 1997 in the next convocation and issue of provisional degree certificate till Smt. Ashima Trivedi is awarded the Certificate.

**Decision:** Resolved that a committee be constituted with the following members regarding the issue as pointed by the Controller of Examinations vide his aforesaid note. The committee be also requested to submit report within one month to the Hon'ble Vice-Chancellor.

1. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law (Chairman)
2. Registrar (Offg.)

The Registrar (Offg.) be requested to take necessary action and a copy of the decision will be communicated to the Controller of Examinations.

Note: Confirmed with immediate effect in the meeting & by the Chair.

23. To consider a note of the Controller of Examinations vide its no. 2343/B/CE/13 dated 18.6.13 to constitute an enquiry committee to establish veracity of the claim of Sri Khagendranath Roy, a student of BA Examination 1986 (2 yr. degree), Alipurduar College.

**Decision:** Resolved that one man inquiry committee with Dr. A. K. Safely, Principal, Sahid Kshudiram Mahavidyalaya, be constituted to examine veracity of the claim of Sri Khagendranath Roy, a student of BA Examination 1986 (2 yr. degree), Alipurduar College and submit the report to the Hon'ble Vice-Chancellor forthwith.

The Registrar (Offg.) be requested to take necessary action and a copy of the decision will be communicated to the Controller of Examinations.

Note: Confirmed with immediate effect in the meeting & by the Chair.

24. To consider a note of the Controller of Examinations vide its no. 2640/B/CE/13 dated 17.7.13 with a report of the meeting of the Board of Discipline held on 12.7.13 for PG Part II (DDE) Examination 2012 under self finance mode.

**Decision:** Resolved that report of the meeting of the Board of Discipline held on 12.7.13 for PG Part II (DDE) Examination 2012 under self finance mode be approved.

The Controller of Examinations be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

25. To consider a letter of the Principal, A.C. College alongwith the note of the Controller of Examination in respect of Ms. Himashree Roy, a student of BA Part I (General) Examinations, 2013 regarding to appear Physical Education Practical Examination in a alternative date due to participation in World University Games at Kazan (Russia).

**Decision:** Resolved that Ms. Himashree Roy, a student of BA Part I (General) Examinations, 2013 be allowed to appear Physical Education Practical Examination in a alternative date which may be decided by the Controller of Examinations in view of her participation in World University Games at Kazan (Russia).

The Controller of Examinations be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

26. To consider a letter of the Head of the Department of Philosophy regarding grant of EL instead of EOL to Sri Balaram Kundu, Sr. Peon, Department of Philosophy. EL has been reconsidered to him in the last meeting but period was not mentioned.

**Decision:** The letter of the Head of the Department of Philosophy be considered & resolved that the lapse on the part of Sri Balaram Kundu, Sr. Peon, Department of Philosophy be considered as wrong and Executive Council condoned it in the last meeting held on 16.5.13 & 21.5.13 for the betterment

of understanding within the Department / University. Further resolved that Sri Balaram Kundu should be warned not to repeat such practice of taking leave in future. It was also resolved that the present case should not be cited as precedent.

The Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

27. To consider a note of the Inspector of Colleges relating to affiliation of Manoranjan Saha Memorial B.Ed. College, Maynaguri, Jalpaiguri.

**Decision:** Note of the Inspector of Colleges be considered and resolved that the college be asked to submit a copy of application sent to the NCTE and other related documents including 'No Objection Certificate' received from the Higher Education Department, Govt. of West Bengal as well as from NCTE. On receipt of such documents decisions will be taken by the appropriate authority of the university.

The Inspector of College be requested to take necessary action forthwith.

28. To consider a proposal of the Head, DLLE for reviving the PG Diploma in Rural Development & Education from the Academic Session 2013-14.

**Note:** Item taken out.

29. To consider a letter of the Commissioner of Police, Siliguri Metropolitan Police addressed to the Vice-Chancellor requesting to allot two acres of land for the construction of proposed Shivmandir Police Station.

**Decision:** Resolved that legal opinion be sought from the university Legal Retainer at Siliguri Court on the issue of allotting two acres of land for the construction of proposed Shivmandir Police Station. Further resolved that on receipt of legal opinion a letter shall be sent to the State Govt. for formal opinion / permission in connection with allotting university land for the construction of police station with a copy to the Commissioner of Police, Siliguri Metropolitan Police.

The Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

30. To consider the minutes of the Finance Committee held on 22.5.13.

**Decision:** Resolved that the minutes of the 157<sup>th</sup> meeting of the Finance Committee held on 22.5.13 be approved except item no. 18 which may be reconsidered in future.

The Finance Officer be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

31. To consider the minutes of the 40<sup>th</sup> meeting of the Library Committee held on 22.4.13.

**Decision:** Resolved that the minutes of the 40<sup>th</sup> meeting of the Library Committee held on 22.4.13 be approved.

The Librarian (In-Charge) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

32. To consider the proceedings of the NBU Campus Safety Committee meeting held on 16.5.13.

**Decision:** Resolved that the proceedings of the NBU Campus Safety Committee meeting held on 16.5.13 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

33. To consider a note of the Asst. Engineer (Civil) alongwith the minutes of the House Allotment Committee regarding bifurcation of Qrt. No. E/66 into E/66 and E/67.

**Decision:** Resolved that the note of the Asst. Engineer (Civil) alongwith the note of the Jt. Chief University Engg. be accepted. Further resolved that the Hon'ble Vice-Chancellor be requested to settle the matter with Dr. Anirban Misra, Dept. of Chemistry.

The University Engg. (Acting) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

34. To consider the proceeding of the meeting of the on campus member of the Executive Council held on 19.6.13.

**Decision:** Resolved that the proceeding of the meeting of the on campus member of the Executive Council held on 19.6.13 be approved.

The OSD, Faculty Council for PG Studies in Arts, Commerce & Law and in Science is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

35. To consider proceeding of the meeting of the Monitoring Committee of Hostels held on 28.5.13 (only third part of the proceedings).

**Decision:** Resolved that proceeding of the meeting of the Monitoring Committee of Hostels held on 28.5.13 (only third part of the proceedings) be approved.

The AAO as convener of the Monitoring Committee of Hostels is requested to take necessary action in this respect forthwith. An action taken report must be submitted to the Hon'ble Vice-Chancellor.

Note: Confirmed with immediate effect in the meeting & by the Chair.

36. To consider a resolution of the Sports Board Working Committee held on 26.4.13 relating to enhancement of sports fees and registration fees of the Sports Board.

**Decision:** Resolved that the resolution of the Sports Board Working Committee held on 26.4.13 relating to enhancement of sports fees and registration fees of the Sports Board be approved with the following modification:

1. Sports fees per student be enhanced from Rs. 25/- to Rs. 30/-
2. Registration fees per college be enhanced from Rs. 300/- to Rs. 400/-

Further resolved that the enhanced fees shall be effective from the financial year 2014-15.

The Secretary, Sports Board is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

37. To consider the minutes of the 28<sup>th</sup> meeting of the Sports Board held on 29.5.13.

**Decision:** Resolved that the minutes of the 28<sup>th</sup> meeting of the Sports Board held on 29.5.13 be approved.

The Secretary, Sports Board is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

38. To consider the proceeding of the meeting of the Building Committee held on 3.7.13.

**Decision:** Resolved that the proceeding of the meeting of the Building Committee held on 3.7.13 be approved.

The University Engg. (Acting) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

39. To consider a note of the OSD regarding recruitment of a casual worker of Gr. D. category.

**Decision:** Resolved that the note of the OSD regarding recruitment of a casual worker of Gr. D. category be regretted.

The Registrar (Offg.) is requested to take necessary action forthwith.

40. To consider the case of confirmation of the following non-teaching employees:

Sl.No.	Name & Designation	Designation	Department	D.O.J.	Date of Confirmation
1	Sri Nayan Jyoti Das Roy	Jr. Asstt. Cum Typist	Economics	28.03.2012 (Afternoon)	28.03.2012 (Afternoon)
2	Ms. Purabi Majumder (Das)	Jr. Peon	Finance	23.05.2012 (Afternoon)	23.05.2012 (Afternoon)

**Decision:** Resolved that the concerned employees be confirmed in the university service w.e.f. date mentioned against each.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

41. To nominate a member to the Tender Committee from the members of the Executive Council.

**Decision:** Resolved that Dean, Faculty Council for PG Studies in Arts, Commerce & Law be nominated to the Tender Committee from the members of the Executive Council for a period of two years.

The University Engg. (Acting) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

42. To consider a note of the AAO regarding appointment of two casual / contractual staff in the Finance Branch.

**Decision:** Resolved that the note of the AAO regarding appointment of two casual / contractual staff in the Finance Branch be regretted.

The Registrar (Offg.) is requested to take necessary action forthwith.

43. To consider resolution of the Departmental Committee of Philosophy held on 3.7.13 for utilization of Publication Grant of ₹80,000/- from UGC allocated fund for the Financial Year 2012-13.

**Decision:** Resolved that publication grant of Rs. 80000/- received by the Dept. of Philosophy under SAP for the Financial Year 2012-13 be utilised by 30 September 2013 by the Department of Philosophy subject to receipt of order / approval from the UGC to this effect. The Development Officer be requested to take up the matter with the UGC for according permission for utilization of publication grant of Rs. 80,000/-.

The Development Officer is requested to take necessary action forthwith and a copy of this resolution be also communicated to the Co-ordinator, SAP, Department of Philosophy

Note: Confirmed with immediate effect in the meeting & by the Chair.

44. To consider resolution of the Departmental Committee of Philosophy held on 18.6.13 and 26.6.13 respectively regarding publication of manuscripts under SAP 2012-13.

**Decision:** Resolved that the resolution which was taken under agenda no. 43 will be the same for this purpose.

The Development Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

45. To consider resolution of the Departmental Committee of Mathematics held on 30.5.13 regarding creation of an interdisciplinary centre for fluid dynamics and non-linear studies under the headship of Prof. S. Sen.

**Decision:** Resolved that resolution of the Departmental Committee of Mathematics held on 30.5.13 regarding creation of an interdisciplinary centre for fluid dynamics and non-linear studies under the headship of Prof. S. Sen be regretted. However, any such proposal from DST or similar bodies may be considered in future.

The Registrar (Offg.) is requested to take necessary action forthwith.

46. To consider a letter of the Section Officer, NCTE regarding a complaint against A.C. College, Jalpaiguri.

**Decision:** Resolved that an enquiry be constituted with the following members to find out the veracity of complaint against A.C. College, Jalpaiguri and submit a report to the Hon'ble Vice-Chancellor forthwith.

- a) Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal —Chairman
- b) Dr. S. Chhetri, Principal, P.D. Women's College, Jalpaiguri – Convener
- c) Dr. Anirban Misra, Dept. of Chemistry – Member

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

47. To consider recommendation of Screening Committee for re-employment of Prof. Mita Bhadra, Department of Sociology for Two years w.e.f. 30.08.13 (1<sup>st</sup> term).

**Decision:** Resolved that recommendation of Screening Committee for re-employment of Prof. Mita Bhadra, Department of Sociology for Two years w.e.f. 30.08.13 (1<sup>st</sup> term) be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

48. To consider a letter of the Principal, Alipurduar College relating to University Degree Examination 2013 at Alipurduar College.

**Decision:** The letter of the Principal, Alipurduar College dated 8.5.13 addressed to the Hon'ble Vice-Chancellor be considered and resolved that the Sub-Divisional Officer (SDO), Alipurduar be requested to take necessary action on the basis of said letter of the Principal, Alipurduar College. The SDO, Alipurduar will also be requested to maintain law and order at the time of University Examinations in the Alipurduar College.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

49. To consider a note of the Jt. Chief. Univ. Engineer regarding three nos. of Electrical Helpers and three nos. of Water Supply Helpers.

**Note:** Item Taken out since the action has already been taken.

50. To fix enhanced rate of new Post Office premises.

**Decision:** Deferred.

51. To consider a notification of the Higher Education Department, Govt. of West Bengal regarding grant of Affiliation to a General Degree College in the name of "Chopra Kamala Paul Smriti Mahavidyalaya", Uttar Dinajpur, to enable to commence academic activities from the session 2013-14.

**Decision:** Notification of the Higher Education Department, Govt. of West Bengal regarding grant of Affiliation to a General Degree College in the name of "Chopra Kamala Paul Smriti Mahavidyalaya", Uttar Dinajpur, to enable to commence academic activities from the session 2013-14 be noted. Resolved that temporary affiliation of "Chopra Kamala Paul Smriti Mahavidyalaya" as general degree college be granted with intake of 300 (three hundred) students from the academic session 2013-14 subject to submission of compliance report by the college authority within two months to the University.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

52. To consider inspection report for affiliation (permanent) of Nani Bhattacharya Smarak Mahavidyalaya, Jalpaiguri.

**Decision:** Resolved that permanent affiliation be granted to Nani Bhattacharya Smarak Mahavidyalaya, Jalpaiguri on the basis of inspection report subject to compliance of necessary formalities and guidelines mentioned in the inspection report.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

53. To consider report of the Central Visiting Team in connection with B.A. / B.Sc. / B.Com. Examinations 2013.

**Decision:** The report of the Central Visiting Team in connection with B.A. / B.Sc. / B.Com. Examinations 2013 of Islampur College and Raiganj College (University College) be considered and resolved that Principal, Islampur College be advised to submit a report immediately regarding total

failure of the college administration as reflected in the report of the Central Visiting Team in conducting the same examinations.

The Registrar (Offg.) is requested to take necessary action forthwith.

54. To consider formation of a Grievance Redressal Cell for North Bengal University.

**Decision:** Resolved that a Grievance Redressal Cell be constituted with the following members for a period of two years for which terms of reference of the committee be set up by the Registrar (Offg.):

1. Dr. Sushma Rohatgi, Dept. of Geography & Appl. Geo.
2. Dr. Manisha Jha, Dept. of Hindi
3. Dr. Anoop Kumar, Dept. of Biotechnology
4. Sri Varun Kumar Roy, Dept. of History
5. Sri Rahul Majumder, Asst. Registrar (Convener)
6. Sri Dyutis Chakraborty, Dept. of Political Science (Chairman)
7. Dr. Susmita Misra, Asst. Registrar, Jalpaiguri 2<sup>nd</sup> Campus

Further resolved that a circular be issued by the Registrar (Offg.) to all Academic & Administrative Department about the composition of the aforesaid committee.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

55. To consider a letter of Sri Yougen Tamang, UGC NET JRF, Department of Anthropology along with a note of the Vice-Chancellor regarding discontinuation of his UGC NET Jr. Research Fellowship alongwith a note of the Finance Officer.

**Decision:** The letter of Sri Yougen Tamang, UGC NET JRF dated 21.06.13 addressed to the Hon'ble Vice-Chancellor along with the suggestin as made by the Hon'ble Vice-Chancellor be considered and resolved that fellowship money of Sri Yougen Tamang be released and fellowship be continued as per terms and conditions as stipulated by the UGC.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

56. To consider a communication of the Higher Education Department, Govt. of West Bengal vide its. No. 667-Edn(U) dated 21.6.13 regarding applicability of the terms and conditions towards redesignation and Career Advancement Scheme for the teachers of the State Aided Universities in West Bengal with some clarifications in this regard alongwith a note of the Registrar (Offg.).

**Decision:** Item taken out.

57. To consider Draft Infrastructural requirements of 2<sup>nd</sup> Campus at Jalpaiguri.

**Decision:** Resolved that the Draft Infrastructural requirements of 2<sup>nd</sup> Campus at Jalpaiguri be approved.

The University Engineer (Acting) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

58. To consider a proposal of Prof. Sudip Sen regarding his desire for funding a medal and a cash award of ₹25,000 for the student who will stand 1<sup>st</sup> Class 1<sup>st</sup> in M.Sc. Final Examination in Mathematics in the memory of Subrata Sen.

**Decision:** Resolved that the Registrar (Offg.) be requested to write an appropriate letter to Prof. Sudip Sen requesting him to set up an endowment – the interest of which may be used for funding a medal and cash award. On receipt of detailed proposal, decision will be taken by the appropriate authority of the university.

The Registrar (Offg.) is requested to take necessary action forthwith.

59. To consider a note of the Sanitary Inspector forwarded by the Jt. Chief University Engineer regarding engagement of casual sweeper on rotation basis.

**Decision:** Resolved that the engagement of casual sweeper on relation basis be forwarded to the Committee which was constituted on similar issue under agenda 70.

The Registrar (Offg.) is requested to take necessary action forthwith.

60. To consider a letter of the Jt. Chief University Engineer addressed to the Vice-Chancellor requesting to release him from the responsibility of Health Centre in view of his retirement.

**Decision:** It is reported by the Chair that the Controller of Examinations was given the responsibility of Chairman, Administrative Committee, University Health Centre in view of retirement of Sri P.N. Basak, Jt. Chief University Engineer on 31.07.13.

The Registrar (Offg.) is requested to take necessary action forthwith.

61. To consider a letter of the Medical Officer, NBU along with a letter of the Principal Secretary, West Bengal State Health & Family Welfare Samiti regarding introduce of Thalassaemia Blood Screening of all student of the Colleges during their 1<sup>st</sup> enrollment in all universities in West Bengal.

**Decision:** In view of the letter of the Principal Secretary, West Bengal State Health & Family Welfare Samiti and note of the Medical Officer, University of North Bengal, the Executive Council has resolved the following:

- a) Thalassaemia Blood screening of students is purely voluntary and it can not be made compulsory at any level unless otherwise decided by the appropriate authority.
- b) A circular be issued to the Principal / Teacher-in-Charge of all colleges affiliated to the University to introduce of Thalassaemia Blood Screening of all student of the Colleges during their 1<sup>st</sup> enrollment in consultation with the Chief Medical Officer of health (CMOH) of the concerned district.
- c) Registrar (Offg.) will request to the CMOH of the concerned district to make necessary arrangement for the Thalassaemia Blood Screening of students of the Colleges in the districts in view of letter of the Principal Secretary, West Bengal State Health & Family Samiti.

The CMOH, Darjeeling District will also be requested to conduct Thalassaemia Blood Screening of newly enrolled students of the university.

The Registrar (Offg.) is requested to take necessary action forthwith.

62. To consider a note of the Dy. Registrar regarding nomination of Subject Experts in privately managed self financed colleges.

**Decision:** Resolved that authority of the privately managed self financed college be advised to submit the following documents. On receipt of such papers / documents, decision will be taken by the appropriate authority of the university:

- a) A No Objection Certificate from the Higher Education Department, Govt. of West Bengal
- b) A NOC from the NCTE / Bar Council of India / Any other Govt. recognized statutory Agency.

The Inspector of Colleges is requested to take necessary action forthwith.

63. To consider a note the Registrar (Offg.) regarding voluntary retirement of Sri Rajendra Adhikary, Animal Care Taker, Department of Zoology on Medical Ground.

**Decision:** The note the Registrar (Offg.) regarding voluntary retirement of Sri Rajendra Adhikary, Animal Care Taker, Department of Zoology on Medical Ground be considered and resolved the followings:

- a) Sri Rajendra Adhikary be informed that there is no voluntary retirement scheme in the University. Employee declared as incapacitate to attend duty by the recognized medical board is only granted pre-mature retirement as per extant rules of the University.
- b) Sri Rajendra Adhikary be advised to appear before the Zonal Medical Board at North Bengal Medical College & Hospital for the examinations of his physical fitness.

The Registrar (Offg.) is requested to take necessary action forthwith.

64. To consider a note of the Director, DDE regarding draft ordinances of DDE, NBU.

**Decision:** Resolved that a committee be constituted with the following officials to consider the draft ordinances relating to admission, enrollment and examination of the students under Director of Distance Education submitted by the Director, DDE. Further resolved that the committee be requested to submit report within 15 days.

- a) Sri P. K. Ghosh, Finance Officer
- b) Dr. S. Das, Controller of Examinations
- c) Dr. S. K. Rakshit, Dy. Registrar (Convener)

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

65. To consider a prayer of Smt. Chaya Paul, Sr. Asst., Vice-Chancellor Establishment requesting to release her pensionary benefit.

**Decision:** The Hon'ble Vice-Chancellor appraised the entire matter in respect of Smt. Chaya Paul to the members and the Executive Council resolved the following:

- a) WBHS Council be requested to provide exact date of birth of Smt. Chaya Paul for the settlement of her retirement benefit.
- b) Accumulated balance of Provident Fund of Smt. Chaya Paul be released immediately. Finance Officer be requested to take necessary action.
- c) Smt. Chaya Paul be requested to withdraw her letter dated 25.06.13 addressed to the Hon'ble Vice-Chancellor in view of her earlier letter.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

66. To consider a note of the Registrar (Offg.) relating to recruitment of Lab. Asstt. in the Department of Zoology on contractual basis.

**Decision:** Resolved that recruitment of Lab. Asstt. in the Department of Zoology on contractual basis be regretted.

The Registrar (Offg.) is requested to take necessary action forthwith.

67. To consider revision of syllabus in Sanskrit (Hons./General) for B.A. 3 years.

**Decision:** Resolved that the syllabus in Sanskrit for BA 3 years (Hons. & General) recommended by the Board of Under Graduate Studies in Sanskrit be approved. Further resolved that the revised (new) syllabus be introduced from the academic session 2014-15.

The Secretary, Undergraduate Council is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

68. To consider revision of syllabus in English (Hons.) for B.A. 3 years.

**Decision:** Resolved that the syllabus in English for B.A. 3 years (Hons.) as recommended by the Board of Undergraduate Studies in English be approved. Further resolved that the revised syllabus in English (Hons.) for B.A. be introduced from the academic session 2014-15.

The Secretary, Undergraduate Council is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

69. To consider proposal of B.A. Psychology (Hons.) Syllabus for Salesian College (Siliguri Campus).

**Decision:** Resolved that the proposed B.A. Psychology (Hons.) Syllabus for Salesian College (Siliguri Campus) be approved. Further resolved that said syllabus shall be reviewed in future by the expert committee to be constituted by the University. The Secretary, Undergraduate Council be requested to initiate note in due course in this respect.

The Secretary, Undergraduate Council is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

70. To consider letters of the Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit addressed to the Vice-Chancellor regarding charter of demands.

**Decision:** Executive Council authorized the following members to discuss with the official of Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit regarding their charter of demands:

- i) Dean, Faculty Council for PG Studies in Arts, Commerce & Law
- ii) Dean, Faculty Council for PG Studies in Science
- iii) Prof. Indrajit Ray, Hon'ble VC, Panchanan Barma University & Member EC, NBU
- iv) Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College
- v) Prof. M. P. Lama, Pro-VC, IGNOU
- vi) Prof. B. P. Dwivedi, Registrar (Offg.)

Members met with the official of Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit and discussed about their various demands and placed the same before the Executive Council. After threadbare and long discussion on the issues, the Executive Council resolved the following:

Decision against demand no. 1: University will bring this matter to the notice of the State Govt. and the Chairman, West Bengal State Council of Higher Education may also be consulted in this respect.

Decision against demand no. 2: While following the relevant G.O. in this respect, an appropriate policy will be devised.

Decision against demand no. 3(a): Executive Council has already taken a decision in this respect which will be implemented very shortly.

Decision against demand no. 3(b): A committee be constituted with the following members in this respect and submit a report to the Hon'ble Vice-Chancellor:

- i) Dean, Faculty Council for PG Studies in Arts, Commerce & Law – Chairman
- ii) Sri Dyutish Chakraborty, Associate Professor, Dept. of Pol. Sc.
- iii) Mr. P. K. Ghosh, Finance Officer
- iv) Dr. S. K. Rakshit, Dy. Registrar – Convener
- v) Secretary, NBUEA
- vi) Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit

Decision against demand no. 4: Necessary action will be taken as per Govt. Order issued in this respect in connection with promotion from Gr. D to Gr. C post. The Chairman and Convener of the ROPA Committee be advised to submit complete report within one month.

Decision against demand no. 5: Temporary Staff who are working in the Watch & Ward Department be provided liveries. OC, Watch & Ward be requested to take necessary action in respect of issuing liveries to the temporary staff working under his control & supervision.

Decision against demand no. 6: A one man committee be formed with Dr. S. K. Rakshit, Dy. Registrar in this respect and submit a report to the Hon'ble Vice-Chancellor.

Decision against demand no. 7: Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law be authorized to explore the possibility of providing a room with adequate space in consultation with the Estate Officer.

Decision against demand no. 8: OC, Watch & Ward be requested to take necessary action forthwith for the installation of CC Camera in appropriate places including the Women's Hostel of the University.

Hostel Monitoring Committee be requested to explore the engagement of Lady Security Personnel, Jr. Superintendent and Peon in the Women's Hostel and submit a report to the Hon'ble Vice-Chancellor.

Decision against demand no. 9: A committee be constituted with the following members to examine the matter and suggest course of action to be taken:

- i) Dean, Faculty Council for PG Studies in Science - Chairman
- ii) Dr. Arinban Misra, Head, Dept. of Chemistry
- iii) Dr. S. K. Rakshit, Dy. Registrar – Convener

The Executive Council has also resolved the following in view of demands submitted earlier by Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit:

- a) All the Administrative and Academic Heads of the Department / Centre / Branch will be advised to send a communication of circular / notification on general and common issue which are made on their part to the Secretary, NBUEA and Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit
- b) The Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit be included in the following committee:
  1. Roster Committee
  2. ROPA 99 Committee
  3. Liveries Committee
  4. Liveries Sub Committee
  5. Transfer Policy Committee (Non-teaching)
  6. Building Committee
  7. House Allotment Committee
  8. or any other committee as may be decided by the university authority

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

71. To consider a meeting notification held on 16.7.13 received from the Director, DDE in respect of following points:

- a. Nomination of subject expert
- b. Increase the no. of scripts
- c. Examination related works and counseling rates
- d. Activation of ten study centres

**Decision:** Resolved that the recommendation of the subject expert committee submitted by Dr. Bhaskar Chowdhury, Director, DDE be approved. Further resolved that the Deans of the Faculties will review progress of the DDE every two months. Director, DDE to submit report to the Deans, every two months in this respect.

The Director, DDE is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

72. To consider the note of the Registrar (Offg.) regarding correction of name of "Dr. Jitendra Narayan Gupta", a university nominee to the Governing Body of Munshi Prem Chand Mahavidyalaya.

**Decision:** Resolved that the corrected name of the University nominee be communicated to college authority immediately. .

The Registrar (Offg.) is requested to take necessary action forthwith.  
Note: Confirmed with immediate effect in the meeting & by the Chair.

73. To report that a communication has been received from the Higher Education Department, Govt. of West Bengal vide its no. 546-Edn(U) dated 22.5.13 regarding sanction of 10 posts of teachers & non-teachings for the Academic Staff College.

**Decision:** Noted. The Registrar (Offg.) to take necessary steps.

74. To report that the Vice-Chancellor has approved a note of the Inspector of Colleges relating to inspection reports for affiliation of subjects in 23 colleges.

**Decision:** Noted and approved.

75. To report that the Vice-Chancellor has approved a note of the Inspector of Colleges relating to increase of intakes in different subjects/courses in various colleges from the session 2013-14.

**Decision:** Noted and approved. Further resolved that a fresh inspection team be formed with the following members to conduct inspection in the issue of opening English Hons. in Mekhliganj College from the session 2013-14:

- a) Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal —Chairman
- b) Prof. Asish Sengupta, Dept. of English, NBU – Member
- c) Dr. Subrata Sanyal, Inspector Colleges, NBU – Convener

The Inspector Colleges is requested to take necessary action forthwith.  
Note: Confirmed with immediate effect in the meeting & by the Chair.

76. To report that the Vice-Chancellor has approved a fresh appointment for the Post of Lab Assistant in the Department of Zoology on Contractual basis.

**Decision:** Noted and approved.

77. To report that the Vice-Chancellor has approved a note of the Controller of Examination vide its no. 1351/A/CE/13 dated 12.7.13 alongwith the minutes of the Under Graduate Studies in Law held on 8.7.13.

**Decision:** Noted and approved. Also resolved that the Controller of Examination be requested to submit a report as to why the student was not informed.

The Registrar (Offg.) is requested to take necessary action forthwith.

78. To report that the Vice-Chancellor has approved a note of the Controller of Examination vide its no. 2603/B/CE/13 dated 16.7.13 in connection with the issue of fresh marksheet for B.A. Part III (Hons.) to Smt. Papiya Das, a student of Mathabhanga College.

**Decision:** Noted and approved.

79. To report that the Vice-Chancellor has approved the proposal sent to the Chief Engineer, West Bengal PWD, Writers' Building, Kolkata by the Jt. Chief University Engineer regarding Final Plan and Estimate of Floor Area of all buildings in Phase I & Phase II.

**Decision:** Noted and approved.

80. To report that the Vice-Chancellor has approved a note of the Secretary, Sports Board regarding collection of soil from the NBU Campus.

**Decision:** Noted and approved.

81. To report that the Vice-Chancellor has approved the list of faculty for PG English at Jalpaiguri Campus submitted by Professor Soumyajit Samanta.

**Decision:** Noted and approved.

82. To report that the Vice-Chancellor has approved the list of Guest Faculty and Visiting Fellows received from the Academic Coordinator, Department of Sanskrit, NBU Jalpaiguri Campus.

**Decision:** Noted and approved.

83. To report that Prof. Debabrata Mitra, Department of Commerce will act as Head of the Department of Management during 2<sup>nd</sup> July to 30<sup>th</sup> July, 2013.

**Decision:** Noted and approved. Further resolved that such charges should not be cited as precedent.

84. To report that the Vice-Chancellor has approved the Budget Estimate for computerized submission of Registration Form for the Academic year 2013-14.

**Decision:** Noted and approved.

85. To report that Dr. S. C. Roy a member of the Executive Council has been nominated as member to the Board of Discipline.

**Decision:** Noted and approved.

86. To report that a communication has been received from the Higher Education Department, Govt. of West Bengal, vide its no. 600(16)-Edn(U) dated 4.6.13 regarding grant of Dearness Allowances w.e.f. 1.1.13 to the teaching and non-teaching staff of the State Aided Universities. This order is applicable for those employees who are still enjoying the unrevised scale of pay.

**Decision:** Noted and approved.

87. To report that the Vice-Chancellor has approved the proceeding of the meeting of the Campus Members of the Executive Council regarding academic calendar and admission policies of M.A. / M.Sc. / M.Com. courses for the session 2013-14.

**Decision:** Noted and approved.

88. To report that the Vice-Chancellor has approved the re-employment of Prof. S. R. Mandal, CHS for one year w.e.f. 1.9.13 (2<sup>nd</sup> term 3<sup>rd</sup> year).

**Decision:** Noted and approved.

89. To report that the Vice-Chancellor has approved the minutes of the meeting on merged schemes, 2013-14

**Decision:** Noted and approved.

90. To report that the Vice-Chancellor has accepted the joining report of Dr. Mita Bhadra as Professor in the Department of Sociology.

**Decision:** Noted and approved.

91. To report that the Vice-Chancellor has authorized the Finance Officer to sign MOU between IUCAA and the University of North Bengal, for setting up IUCAA resource centre (IRC) at the University of North Bengal.

**Decision:** Noted and approved.

92. To report that a letter was received from the Principal of Alipurduar College regarding shortage of Question Papers of B.A. Part I Examination 2013 on Compulsory Bengali.

**Decision:** Noted and approved.

93. To report that the Vice-Chancellor has approved the re-employment of Professor Anup Kr. Dutta, Department of Political Science for one year w.e.f. 1.6.13 (last term 5<sup>th</sup> year).

**Decision:** Noted and approved.

94. To report that the Vice-Chancellor has approved the re-employment of Sri Shanti Ram Sharma, Department of Nepali for one year w.e.f. 15.6.13 (last term 5<sup>th</sup> year).

**Decision:** Noted and approved.

95. To report that the Vice-Chancellor has approved the minutes of the meeting of the Ph.D. course work Committee held on 22.5.13.

**Decision:** Noted and approved.

96. To report that the Vice-Chancellor has approved a note of the Controller of Examinations vide its no. 971/A/CE-13 dated 25.5.13 in connection with non-submission of seminar and tutorial marks of Kakali Pandit bearing Roll 04/12/PG-III No.120025.

**Decision:** Noted and approved.

97. To report that the Vice-Chancellor has accepted the resignation tendered by Sri Diganta Biswas, Asst. Professor (Contractual) w.e.f. 28.5.13.

**Decision:** Noted and approved.

98. To report that the Vice-Chancellor has approved the result of computer proficiency test of Mr. Banti Lama and Mr. Nayan Jyoti Das Roy.

**Decision:** Noted and approved.

99. To report that the Vice-Chancellor has approved the minutes of the meeting of the Committee held on 11.7.13.

**Decision:** Noted and approved.

100. To report that the Vice-Chancellor has approved the minutes of the meeting of the legal advisory committee held on 2.7.13.

**Decision:** Noted and approved.

101. To report that the Vice-Chancellor has approved the appointment of Ms. Sudakshina Ray as Head of the Department of Economics w.e.f. 8.7.13 for two years.

**Decision:** Noted and approved.

102. To report that the Vice-Chancellor has communicated a letter to the Additional Secretary, Higher Education Department, Govt. of West Bengal regarding starting teaching in Hindi Medium at NBU.

**Decision:** Noted and approved.

103. To report that the Vice-Chancellor has approved a letter of the Head, Department of Botany regarding minor change in M.Sc. 4<sup>th</sup> Semester Syllabus.

**Decision:** Noted and approved.

104. To report that the Vice-Chancellor has approved a note of the Registrar (Offg.) regarding payment for construction of Faculty Club Building.

**Decision:** Noted and approved.

105. To report that a communication has been received from the Additional Secretary, Higher Education Department, Govt. of West Bengal in respect of a proposal for independent evaluation of ICDS Centres through a partnership with State Universities.

**Decision:** Noted and approved.

106. To report that the Vice-Chancellor has approved a letter of the Jt. Chief University Engineer to hand over the charge of the office of the Engineering Branch to the Asst. Engineer (Elct.) w.e.f. 31.7.13 (forenoon).

**Decision:** Noted and approved.

107. To report that Sri Dyutis Chakraborty has been nominated as member in the Fee Structure Committee for Self-financed B.Ed. colleges in West Bengal.

**Decision:** Noted and approved.

108. To report that a communication has been received from the Dy. Secretary, Higher Education Department, Govt. of West Bengal vide its no. 694-Edn(U) dated 1.7.13 regarding revision of pay scale etc. of the non-teaching employees of Raiganj College (University College) and University B.T. & Evening College, Cooch Behar.

**Decision:** Noted and approved.

109. To report that the Vice-Chancellor has accepted resignation tendered by Prof. Bijan Das, Department of Chemistry w.e.f. 3.7.12.

**Decision:** Noted and approved.

110. To report that the Vice-Chancellor has approved a note of the Jt. Chief University Engineer regarding proposed construction of 2<sup>nd</sup> Campus of NBU at Jalpaiguri.

**Decision:** Noted and approved.

111. To report that the Vice-Chancellor has approved a note of the Registrar (Offg.) regarding engagement of Gr. C staff in the Finance Branch from the approved panel of library professional on purely temporary basis.

**Decision:** Noted and approved.

112. To report that the Hon'ble Vice-Chancellor has approved the proceedings of the meeting of the Canteen Committee held on 5.7.13.

**Decision:** Noted and approved.

113. Any other Agenda to be placed by the Chair.

- i. To consider a note at the Vice-Chancellor regarding appointment of Head in the Department of Business Management.

**Note:** Item taken out as the decision has already been taken under agenda 83.

- ii. To consider the note of the Controller of Examinations vide its no. 2655/B/CE/13 dated 18.7.13 regarding decision of Board of Discipline of Mal Practices Cases in UG Part III Hons examinations 2013 submitted by the University Visiting Team.

**Decision:** Resolved that the note of the Controller of Examinations vide its no. 2655/B/CE/13 dated 18.7.13 regarding decision of Board of Discipline of Mal Practices Cases in UG Part III Hons examinations 2013 submitted by the University Visiting Team be approved.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- iii. To consider the minutes of the meeting of the Departmental Committee of Law held on 1.7.13.

**Decision:** The Executive Council resolved the following based on the minutes of the meeting of the Departmental Committee of Law held on 1.7.13

- a) Surveillance camera should not be introduced
- b) Bio Metric attendance of students be installed subject to availability of departmental fund in the head of "Law Department Development Fund" and also observing required financial rules of the university in this respect.

The Head, Dept. of Law is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- iv. To consider the minutes of the 73<sup>rd</sup> meeting of the Purchase Committee held on 17.7.13.

**Decision:** Resolved that the minutes of the 73<sup>rd</sup> meeting of the Purchase Committee held on 17.7.13 be approved. The Executive Council also approved the proposal of the Jt. Chief University Engineer & Chairman, Health Centre Administrative Committee for the purchase of the items mentioned in Agenda 12 and approved the decision of the purchase Committee mentioned in Agenda 21. It was also resolved that the Dean, Faculty Council for PG studies in Arts, Commerce & Law be requested to submit a report about the types of Pathological Test to be carried out by the Health Centre in Consultation with Sri Sujan Das, Medical Lab. Technician, Health Centre for the welfare of the Students, Teachers, Officers, Non-teaching staff, Research Scholar & others.

The AAO is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- v. To consider the minutes of an emergency meeting of the Advisory Committee of University B.T. & Evening College, Cooch Behar held on 22.7.13.

**Decision:** Resolved that the minutes of an emergency meeting of the Advisory Committee of University B.T. & Evening College, Cooch Behar held on 22.7.13 be approved. Further resolved that non-teaching employees of the University B.T. & Evening College shall have to submit an undertaking on the following issues in a non-judicial stamp worth Rs. 100/-

- c) Placement / re-designation Vis-à-vis Scale of pay is provisional
- d) Fitment table prepared by the university subject to further verification keeping in view existing rules in this regards
- e) No claim of arrear salary shall be made without sanction of the Government.

The Executive Council also resolved that the university will have no liability for the arrear salary and payment will be made only after the sanction of the same by the State Govt.

It was also decided that Registrar (Offg.) be requested to finalise text of the undertaking in consultation with Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- vi. To consider the minutes of an emergency meeting of the Advisory Committee of Raiganj College (University College) held on 22.7.13.

**Decision:** Resolved that the minutes of an emergency meeting of the Advisory Committee of Raiganj College (University College) held on 22.7.13 be approved. Further resolved that non-teaching employees of the Raiganj College (University College) shall have to submit an undertaking on the following issues in a non-judicial stamp worth Rs. 100/-

- a) Placement / re-designation Vis-à-vis Scale of pay is provisional
- b) Fitment table prepared by the university subject to further verification keeping in view existing rules in this regards
- c) No claim of arrear salary shall be made without sanction of the Government.

The Executive Council also resolved that the university will have no liability for the arrear salary and payment will be made only after the sanction of the same by the State Govt.

It was also decided that Registrar (Offg.) be requested to finalise text of the undertaking in consultation with Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- vii. To consider a letter of the Principal (Offg.), IILS in respect of Ms. Bebi Roy, a student of IILS for appearing ensuing 3 year LL.B. semester IV Examination 2013.

**Note:** Decision has already been taken in the instant matter against agenda 77.

- viii. To consider a note of the Registrar (Offg.) regarding initiation of process for permanent appointment to the persons who are working on daily wage basis under DIH category along with a letter of the Secretary, NBUEA.

**Decision:** Resolved that process for substantive appointment under DIH category be initiated as per order of the Labour Department, Govt. of West Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.

- ix. To consider a letter of the President and Secretary, NBUTC regarding issuance of Show Cause notices to some teachers for absent on 20<sup>th</sup> & 21<sup>st</sup> February, 2013.

**Decision:** Resolved that show cause notice issued to the teacher & other employees of the university for their absent on 20<sup>th</sup> and 21<sup>st</sup> February, 2013 in view of strike called some trade union be withdrawn and a communication in this respect be made to the concerned employees by the Registrar (Offg.).

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- x. To consider a prayer of the Convener, Sara Bangla Trinamool Sikshabandhu Samiti, NBU Unit seeking better accommodation for their association.

**Note:** It is reported by the Dean, Faculty Council for PG Studies in Arts, Commerce & Law that action has already been taken on the instant prayer of the Convener, Sara Bangla Trinamool Sikshabandhu Samiti, NBU Unit.

- xi. To consider the text of the MOA in respect of DBT project of Dr. Arnab Sen, Dept. of Botany along with note of the Finance Officer for allowing him to sign the MOU on behalf of the University of North Bengal.

**Decision:** Resolved that the Executive Council reiterates its earlier decision regarding the text of the MOA in which Finance Officer is required to sign in the scheduled proforma and regrets the unnecessary delay caused to the research of the University.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xii. To consider a note of the Registrar (Offg.) in respect of the Cases of Sri Sujoy Chowdhury, Sri Sanjay Roy and Sri Sanjay Sarkar of Examinations Branch.

**Decision:** The note of the Registrar (Offg.) in respect of the cases of Sri Sujoy Chowdhury, Sri Sanjay Roy and Sri Sanjay Sarkar of examination branch be considered and the Executive Council resolved the following:

- a) The Executive Council reiterates its earlier decision (EC dated 16.5.13 & 21.5.13 under agenda no. 13 placed by the Chair) in the matter of Sri Sujoy Chowdhury. Expenditure incurred for the treatment of Sri Sujoy Chowdhury be paid subject to verification of all relevant documents i.e. bill, voucher etc. by the office of the Finance Officer.
- b) Absence of Sri Sanjoy Sarkar, a daily wage worker of examination branch for 45 days w.e.f. 19.5.13 to 2.7.13 be treated as leave with pay. An amount of Rs. 29,717/- for his treatment be paid subject to verification of all bills and voucher by the office of the Finance Officer.
- c) The period of hospitalisation of Sri Sanjay Roy for 4 days w.e.f. 19.5.13 to 22.5.13 be treated as leave with pay. An amount of Rs. 6848/- which was spent be paid to Sri Sanjay Roy subject to verification of bills, vouchers etc. by the office of the Finance Officer.

The Finance Officer be requested to decide the appropriate budget head for the aforesaid amount in this respect and make payment.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xiii. To consider the decision of the Purchase Committee meeting dated 17.7.13 under item no. 12 regarding the proposal of the Jt. Chief University Engineer & Chairman, Health Centre Administrative Committee, vide ref.no. I/HC/170/13, dated 21.06.2013 for the purchase of following items on lowest quotation basis out of the budget head "Clinical lab Expenses" as sent by the Audit & Accounts Officer.

Sl.no	Item	QTY	Rate (In Rs.)	Total (in Rs) (Inclusive all taxes)	Vendor
1.	ASO Titre (Tulip) 25 test Kit	01	1050/- per kit	1050/-	A.K. Medio
2.	Blood Group Kit (Tulip) 3x5ml	02	350/- per kit	700/-	A.K. Medio
3.	Bilirubin Kit (Transasia) 4x60ml	01	490/- per kit	490/-	B.Distributors
4.	Brand Aid Spot. (J&J)	06	290/- per jar	1740/-	S.L. Agency
5.	Dy. Syringes (Dispovan ) 5ml 100pc	06	350/- per box	2100/-	B.Distributors
6.	Dy. Syringes (Dispovan ) 1ml 100pc	01	350/- per box	350/-	B.Distributors
7.	Drabkin's solution (RFCL) 1 lit.	03	500/- per liter	1500/-	A.K. Medio
8.	EDTA Vial (human) 100 pcs	05	148/- per pkt.	740/-	S.L. Agency
9.	Glass Slide (Blue Stars/Doctor)	12	70/- per box	840/-	A.K. Medio
10.	Glucose Kit (Transasia) 2x 200ml	03	380/- per kit	1140/-	D. Biomed
11.	Hydrogen per oxide (Merk) 500 ml	01	350/- per bottle	350/-	D. Biomed
12.	HCG Card (Dr. Morphane)	06	12/- per pcs.	72/-	I.H.C. Serv.
13.	HDL Cholesterol (Chest)	02	250/- per kit	500/-	I.H.C. Serv.
14.	Mantaux 5TUPPD (Becan) 5ml	01	95/- per vial	95/-	S.L. Agency
15.	SGPT (Ttransasia) 5 x 20 ml	02	1050/-per kit	2100/-	D. Biomed
16.	SGOT (Transasia) 5 x 20 ml.	02	1050/- per kit	2100/-	D. Biomed
17.	Antibiotic disc (Span)	14	43/- per vial	602/-	I.H.C. Serv.
18.	T3T4TSH Lilac192test	01	12,300/- per kit	12,300/-	I.H.C. Serv.

19.	HIV Kit Span	06	70/- per kit	420/-	S.L. Agency
20.	Widal kit (Tulip) 4 x 5 ml	01	350/- per kit	350/-	A.K. Medio
21	ECG paper (12 ch) BPL	08	450/- per pkt.	3600/-	A.K. Medio
22	P.M. Kit (Chem 7) (Transasia)	01	4200/- per kit	4200/-	A.K. Medio
23	LDL Cholestorol direct (crest) 40ml	01	4900/- per kit	4900/-	A.K. Medio
24	Hand Gloves good quality	12	85/- per pair	1020/-	B.Distributors
25.	ESR Stand good quality	01	550/- per pcs.	550/-	D. Biomed

**Total Rs. 43,809/-**

**Decision:** The committee felt that there should a policy decision about the types of pathological test to be carried out by the Health Centre, and therefore, referred the item to the Executive Council.

**Note:** Item taken out as decision has already been taken in against agenda no. 113(iv).

- xiv. To consider the decision of the Purchase Committee meeting dated 17.7.13 under item no. 21 regarding the recommendation of the Committee constituted by the Purchase Committee for verification of application forms submitted by the vendors interested for enlistment of supply of Furniture & Fixtures, Computer & Computer Peripherals, Stationery & Vehicle for the financial year 2013-2014 as sent by the Audit & Accounts Officer.

**Decision:** The recommendation of the committee was considered and forwarded to the Executive Council for approval with the recommendation that the earnest money for enlistment of the vendors be enhanced to Rs. 25,000/- from Rs. 10,000/-.

**Note:** Item taken out as decision has already been taken in against agenda no. 113(iv).

- xv. To consider the report of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidate as per New Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Kausik Manna	Dr. A. K. Panda	Chemistry	PHYSICO-CHEMICAL STUDES ON SURFACTANT AGGREGATES

**Decision:** Resolved that the report of Viva-Voce of the above mentioned candidate be approved as per New Ordinances and he be admitted to the Degree of Ph.D. in the subject mentioned against him. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xvi. To report that a communication has been received from the Dy. Secretary, Higher Education Department, Govt. of West Bengal regarding revision of pay scale etc. of non-teaching employees of Raiganj College (University College) and University B.T. & Evening College, Cooch Behar.

**Decision:** Noted and approved.

xvii. To report that Dr. S. E. Kabir has been included as member of the Working Committee of the Department of Tea Science.

**Decision:** Noted and approved.

xviii. To report that the Vice-Chancellor has allowed the Jt. Chief University Engineer to hand over the charge of the Department to the Asstt. Engineer (Elect.) on 31.7.13 (afternoon).

**Decision:** Noted and approved.

xix. To report that the Vice-Chancellor has approved a note of the Estate Officer along with a note of the Finance Officer regarding Quotation for supply of Furniture.

**Decision:** Noted and approved.

xx. To report that the Vice-Chancellor has approved a note of the Registrar (Offg.) regarding counting past service of the Principal, University B.T. & Evening College, Cooch Behar for retirement benefit w.e.f. 2.7.89 to 30.11.99.

**Decision:** Noted and approved.

xxi. To report that the Vice-Chancellor has approved a note of the Finance Officer for engagement a Gr. C Staff for the NBU Jalpaiguri Campus on Daily Wage basis.

**Decision:** Noted and approved. Further resolved that no extension be granted beyond three months for the engagement of this Group 'C' staff. Finance Officer be informed accordingly.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

xxii. Misc. item, if any.

a. To consider proposed provisional fixation of pay of the following employees as referred by the Finance Branch:

Sl.No.	Name of the employee	Designation	Department
1	Mr. Fazlar Rahaman	Superintendent (Tech.)	A.K.M. Museum
2	Ms. Pratima Rani Biswas	Record Supplier	Watch & Ward Dept.
3	Mr. Biswanath Roy	Sr. Electrician	Engg. Branch
4	Mr. Bijoy Kr. Sarkar	Helper (Gr. I)	Engg. Branch

**Decision:** Resolved that the proposed fixation of pay of the employees noted above submitted by the Finance Department be approved.

The Registrar (Offg.) is requested to issue individual pay fixation order of the employees forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

b. To consider re-fixation of pay of Dr. Sudip Bhattacharya, Asst. Professor, Dept of Geography & Appl. Geo. as referred by the Finance Branch.

**Decision:** The re-fixation of pay Dr. Sudip Bhattacharjee, Asst. Professor, Dept. of Geography and Appl. Geo. submitted by the office of the Finance Officer be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- c. To consider the minutes of an emergency meeting of the Departmental Committee of Botany held on 21.3.13 relating to Medicinal Plant Garden.

**Decision:** Resolved that medicinal plant garden and its maintenance be brought under the ambit of the Estate Department. The Estate officer be requested to make appropriate budget for the maintenance of the medicinal plant in consultation with the Dept of the Botany. It was also resolved that the over all supervision of the garden will be maintained by the Department of Botany.

The Estate Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- d. To consider notes of the Dy. Registrar regarding prayer of the following candidates for early submission of Ph.D. Thesis under new ordinances:
- i. Sri Subhashis Bhattacharya
  - ii. Sri Sujoy Paul
  - iii. Smt. Moumita Chakraborty

**Decision:** Dy. Registrar apprised the entire matter to the members with relevant provision of the Ordinance (New) relating to Ph.D. Based on the note of the Dy. Registrar and discussion, the Executive Council has resolved that the Research Scholars (JRF / SRF) who were associated with active research (full time research) funded by the UGC, CSIR, ICSSR, DBT, DST and similar funding agencies recognised by the Government for at least two years including the period of Registration of Ph.D. degree be allowed early submission of Ph.D. thesis subject to compliance of the following: (i) evidence of active research (full time) i.e. appointment or engagement letter to be submitted. (ii) At least a copy of one publication in referred journal to be produced. (iii) A certificate from the supervisor to the effect that the thesis is ready for submission as per Ordinances (new).

All application for early submission of Ph.D. thesis shall have to be submitted to the Hon'ble Vice-Chancellor for permission.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- e. To consider a note of the Dy. Registrar regarding a prayer for re-registration for Ph.D. Degree submitted by Sri Tapan Roy Pradhan, under old ordinances.

**Decision:** The Executive Council reiterates its earlier decision (EC dated 15.7.12 under agenda no. 14) and resolved that Sri Tapan Roy Pradhan be granted re-registration of Ph.D. Degree for a period not exceeding six months and he will be advised to submit the thesis within this six months. No further extension be granted.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- f. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates as per Old Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
I	Hosneara Khatun	Dr. Karubaki Datta	Himalayan Studies with specialization in History	BUSINESS AND BUSINESS COMMUNITIES OF DARJEELING SUB-DIVISION FROM 1835 TO 1962: A HISTORICAL STUDY

2	Paramita Ghosh	Prof. S. Samanta	English	TRAVEL WRITING IN THE NOVELS OF V.S. NAIPAUL AND MITAV GHOSH: A SELECTIVE STUDY
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**Decision:** Resolved that the reports of Viva-Voce of the above mentioned candidates be approved and they be admitted to the Degree of Ph.D. in the subject mentioned against each. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- g. To consider the report of adjudication along with the viva-voce report of the Ph.D. thesis of the following candidate as per New Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Rajani Dewan	Prof. M. N. Roy	Chemistry	STUDY ON THERMODYNAMIC AND TRANSPORT PROPERTIES OF SOME SOLUTION SYSTEMS WITH REFERENCE TO MANIFESTATION OF SOLVATION EFFECT

**Decision:** Resolved that the report of Viva-Voce of the above mentioned candidate be approved as per New Ordinances and she be admitted to the Degree of Ph.D. in the subject mentioned against him. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- h. To consider recommendation of the Screening Committee for CAS of the following non-teaching employees:

Sl.No.	Name of the employee	Designation	Department	2 <sup>nd</sup> CAS w.e.f.
1	Smt. Sita Chetri	Sr. Peon	Faculty Council for PG studies in ACL	27.9.12
2	Sri Prafulla Kr. Das	Painter	Engg. Dept.	3.5.13
3	Sri Mahendra Yadav	Helper Gr.II	Engg. Dept.	29.7.13

**Decision:** Resolved that recommendation of the Screening Committee for CAS of the aforesaid employees be approved and they be granted CAS benefits as per extrat G.O. / Rules.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- i. To consider a letter of the Secretary, NBUEA addressed to the Vice-Chancellor regarding withdrawal of a decision of the 157<sup>th</sup> Finance Committee meeting under item no. 18.

**Note:** Item taken out as decision has already been taken in agenda no. 30.

- j. To reconsider a prayer of the President, Paschim Banga Bodo Sahitya Sabha, Jalpaiguri addressed to the Vice-Chancellor for opening of Bodo Department and Certificate Course in Bodo Language along with a note of the Vice-Chancellor.

**Decision:** Resolved that the matter be deferred.

- k. To consider the proceeding of the meeting of the Legal Advisory Committee held on 1.8.13.

**Decision:** Resolved that the proceeding of the meeting of the Legal Advisory Committee held on 1.8.13 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- l. To consider the minutes of the meeting of the on campus EC members held on 8.5.13 relating to visit of Internal Audit at Kolkata Guest House.

**Decision:** Resolved that the minutes of the meeting of the on campus EC members held on 8.5.13 relating to visit of Internal Audit at Kolkata Guest House be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

- m. To consider a note of the Librarian (In-Charge) requesting for appointment of one Office Asstt. in place of Smt. Asha Lama on Contractual / Daily Wage basis.

**Decision:** Resolved that the request for engagement of one Office Assistant on contractual / daily wage basis be regretted.

The Registrar (Offg.) is requested to take necessary action forthwith.

- n. To consider a note of the Finance Officer regarding signing of a MOU in respect of DBT project.

**Note:** Item taken out as decision has been taken in agenda no. 113(xi).

- o. To consider report of the Committee constituted by the Executive Council dated 16.5.13 & 21.5.13 on the issue of Kolkata Office & Guest House of NBU.

**Decision:** Resolved that the report of the Committee constituted by the Executive Council dated 16.5.13 & 21.5.13 on the issue of Kolkata Office & Guest House of NBU at Kolkata Camp Office be approved.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- p. To consider a minutes of the meeting of the Advisory Committee of the University B.T. & Evening College, Cooch Behar held on 16.7.13.

**Decision:** Resolved that the minutes of the meeting of the Advisory Committee of the University B.T. & Evening College, Cooch Behar held on 16.7.13 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- q. To consider a letter of the TIC, Naxalbari College along with a note of the Inspector of Colleges regarding increase intake capacity of Pol. Sc. as general subject.

**Decision:** The prayer of the Teacher in-Charge, Naxalbari College be considered and resolved that the intake in Political Science be increased to 300 from the academic session 2013-14 subject to compliance of necessary formalities as required for the purpose as per rules of the university.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- r. To consider note of the Superintendent (Acting), University Press regarding payment of Rs. 586/- for medical expenses to Md. Malek Hossain (Contractual Offset machine man), University Press from the head of accounts " Working Expenses".

**Decision:** Resolved that the note of the Superintendent (Acting), University Press regarding payment of Rs. 586/- for medical expenses to Md. Malek Hossain (Contractual Offset machine man), University Press from the head of accounts " Working Expenses" is not maintainable.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- s. To consider a note of the Controller of Examinations regarding issuances of Provisional Certificate of MA Pt. II (Public) Examination 1996 in English to Priti Rani Allay.

**Decision:** Resolved that the matter be deferred.

- t. To consider a letter of the Dy. Controller of Examinations addressed to the Vice-Chancellor vide its no. 1481/A/CE-13 dated 26.7.13.

**Decision:** The Executive Council resolved that

- a) Since the report submitted by Prof. S. K. Gandhi in the matter of Dr. Debasis Dutta, Dy. Controller of Examinations could not be traced as reported by the Controller of Examinations, a General Dairy be lodged in the local Police Station immediately.
- b) In view of the Inquiry report submitted by Prof. S. K. Gandhi, who had enquired about the charge of financial irregularities against Dr. Debasis Dutta, could not be traced out and also could not be served upon the charged officer and which is a serious procedural lapse, the Executive Council thought it fit and in consonance with the principle of natural justice to withdraw punishment imposed by the Executive Council vide its decision under item no. 86 dated 5.3.12 & 6.3.12 based on the findings of the enquiry officer and contained in the said report of the Inquiry officer.

Resolved further that upon quashing earlier disciplinary proceedings against Dr. Debasis Dutta and also quashing all actions taken regarding recovery of Rs. 8,23,105/- and letter issued to him in this regard, a de novo inquiry against Dr. Debasis Dutta, Dy. Controller of Examinations be initiated with Mr. Samir Kr. Ghosh, Jt. Secretary, Higher Education Dept. (University Branch), to make a preliminary enquiry into the charges of financial irregularities against him.

In view of the aforesaid decision all previous resolution of the Executive Council adopted in the matter of Dr. Debasis Dutta in relation to the earlier disciplinary proceedings and communication made in this behalf stand revoked and under the circumstances the Executive Council is unable to release him for joining to any other service.

- c) An inquiry committee be set up with Prof. J. C. Basak (Chairman) and Dr. R. Chakraborty (Convener) to find out how the report about the alleged irregularities remains missing.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- u. To report that the Vice-Chancellor has constituted a committee in respect of Charter of Demand submitted by the Convener, SBTSS NBU Unit.

**Decision:** Noted and approved.

- v. To report that a communication has been received from the Member Secretary, West Bengal State Council of Higher Education regarding ceiling amount of Festival Advance of Rs. 13000/-.

**Decision:** Noted and approved.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- w. To report that the Controller of Examinations will act as the Chairman of Health Centre (Advisory Committee) till further order.

**Decision:** Noted and approved.

- x. To report that Room No. 101 & 103 (Humanities Building) have been allotted to the Director, Sexual Harassment Redressal Cell and Room No. 102 has been allotted to the Convener, SBTSS, NBU Unit.

**Decision:** Noted and approved.

- y. To report that the intake capacity has been increased from 116 to 130 and 24 to 30 in Pure Science and Bio-Science respectively of Dinhata College as approved by the Vice-Chancellor.

**Decision:** Noted and approved.

- z. To report that the Vice-Chancellor has approved to sign new Tor and MOU between Monitoring Institute and MHRD for Monitoring Implementation of SSA and MDM Scheme – reengagement of MIS.

**Decision:** Noted and approved.

- aa. To report that the Vice-chancellor has approved the minutes of the meeting of on Campus members of the Executive Council held on 29.5.13 relating to issue of accepting fees from all self-finance colleges affiliated to the University of North Bengal.

**Decision:** Noted and approved.

- ab. To report that the Vice-Chancellor has approved the minutes of the meeting of the committee held on 7.6.13 regarding recovery of power tariff from the Campus Dwellers.

**Decision:** Noted and approved.

- ac. To report that Prof. Sanjay K. Roy has been appointed as Head of the Department of Sociology w.e.f. 30.8.13.

**Decision:** Noted and approved.

- ad. To report that Prof. Samirendra Nath Dhar has been appointed as Head of the Department of Commerce w.e.f. 11.9.13.

**Decision:** Noted and approved.

- ae. To report that the Vice-Chancellor has approved a letter of Sri S. Chakraborty, Sr. Asst., NBU Kolkata Officer relating to Lawyers Bills for various Court Case matter.

**Decision:** Noted and approved.

- af. To report that the Vice-Chancellor has approved a note of the Registrar (Offg.) in respect of payment of outstanding bill to the BSNL.

**Decision:** Noted and approved.

- ag. To report that the Vice-Chancellor has approved the Budget Estimate of the Jalpaiguri Campus for the Year 2013-14 submitted by the Chief-Coordinator, Jalpaiguri Campus and the Finance Officer.

**Decision:** Noted and approved.

- ah. To report that the Consulate General, Royal Bhutan has expressed his thanks to the Vice-Chancellor for cooperation relating to admission of Bhutanese Students in various colleges under NBU.

**Decision:** Noted.

- ai. To report that Dr. A.H.M. Rafiqzaman, Associate Professor has been appointed as Teacher-in-Charge of University BT & Evening College, Cooch Behar w.e.f. 1.8.13.

**Decision:** Noted.

- aj. To report that the Vice-Chancellor has approved Family Pension and retirement benefits to Ms. Arati Mahali, Daughter of Late Riju Mahali.

**Decision:** Noted and approved.

- ak. To report that the Vice-Chancellor has approved the minutes of the meeting of the Legal Advisory Committee held on 13.8.13 and to consider action to be taken under item no. 2.

**Decision:** Noted and approved.

- al. To consider the report of adjudication along with the viva-voce report of the Ph.D. thesis of the following candidate as per Old Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Yogesh Pantha	Dr. Pushkar Parajuli	Nepali	PRAKASH KOVIDKA LOKPRIYA UPANYASHHARUKO SAMAJPARAK ADHYAYAN

**Decision:** Resolved that the report of Viva-Voce of the above mentioned candidate be approved as per Old Ordinances and he be admitted to the Degree of Ph.D. in the subject mentioned against him. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- am. To consider 8<sup>th</sup> meeting of the SC/ST/BC roster committee held on 6.8.13 relating to the reservation on vacancies.

**Decision:** Resolved that the 8<sup>th</sup> meeting of the SC/ST/BC roster committee held on 6.8.13 relating to the reservation on vacancies be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- an. To consider a note of the Dy. Registrar regarding appointment of Bursar in the University B.T. & Evening College, Cooch Behar.

**Decision:** The note of the Dy. Registrar be considered and resolved that Dr. Joydip Sarkar, Asst. Professor in English be appointed as Bursar of the University B.T. & Evening College, Cooch Behar on the recommendation of the Teacher-in-Charge of the University B.T. & Evening College.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- ao. To report that the Vice-Chancellor has approved the proposition made by the Director, Institute of Development Studies Kolkata vide its. No. Nil dated 16.8.13 regarding waiving off the accommodation charges of NBU Guest House, Kolkata for one of their M.Phil Student.

**Decision:** Noted and approved.

- ap. To consider a letter of the Teacher-In-Charge, Alipurduar Mahila Mahavidyalay requesting to release him from the charge of Teacher-in-Charge.

**Decision:** Resolved that Teacher in-Charge, Alipurduar Mahila Mahavidyalaya be advised to submit his prayer to the President, Governing Body, Alipurduar Mahila Mahavidyalaya for consideration.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- aq. To consider a letter of the Officer-in-Charge, ABN Seal College, Cooch Behar regarding recent allegation made against one of the faculty members of the Department of Chemistry.

**Decision:** Noted.

- ar. To consider a note of the Vice-Chancellor regarding University Internet Connectivity.

**Decision:** Resolved that Sri Manas Esh, Information Scientist be requested to look into the matter mentioned in the note of the Hon'ble Vice-Chancellor and a report be submitted to the Hon'ble Vice-Chancellor immediately.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- as. To report that a communication was made to the university by the Public Works Department, Govt. of West Bengal, vide its no. 928 dated 12.8.13 regarding Architectural planning of 2<sup>nd</sup> campus of North Bengal University at Jalpaiguri.

**Decision:** Noted.

- at. To report the letter of Prof. P. R. Sengupta whereby he has humbly declined to accept the honorarium for his service as Coordinator, Jalpaigur Campus.

**Decision:** Noted with appreciation for the gesture shown by Prof. P. R. Sengupta.

- au. To consider the report of the Inspector of Colleges, Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law and Prof. A. Sengupta, Dept. of English regarding inspection for introduction of English (Hons.) in Mekheliganj College from the academic session 2013-14.

**Decision:** The inspection report be considered. Resolved that English (Hons.) in UG courses be introduced in Mekheliganj College from the academic session 2013-14 with intake of 20 students. Further resolved that a full-time (contractual) teacher be engaged till a permanent teacher joins against substantive vacancy. Principal be advised to send a compliance report in this respect.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- av. To report that the Vice-Chancellor has approved the content of the note of the Head, Dept. of Tea Science regarding admission to M.Sc. course in Tea Science.

**Decision:** Noted and approved.

- aw. To nominate one university nominee to the Governing Body of A.C. Training College, Jalpaiguri in place Prosad Roy as he declined to accept to act as university nominee of the said GB.

**Decision:** Resolved that the matter be deferred.

- ax. To consider a letter of the Teacher-in-Charge, Chopra Kamala Paul Smriti Mahavidyalay regarding extension of annual intake capacity of the college.

**Decision:** Resolved that the letter of the Teacher-in-Charge, Chopra Kamala Paul Smriti Mahavidyalay regarding extension of annual intake capacity of the college to maximum of 1500 be regretted.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- ay. To nominate subject experts for re-employment of Prof. R. K. Samanta, Dept. of Computer Sc. & Appl. w.e.f. 20.1.14.

**Decision:** Resolved that the list of the experts recommended by the Departmental Committee of Computer Science and application be accepted. The Hon'ble Vice-Chancellor is authorized to nominate two subject experts from the said list to screen the application of Prof. R. K. Samanta for re-employment.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- az. To consider the minutes of the Advisory Committee of University B.T. & Evening College, Cooch Behar held on 19.2.13 & 16.7.13.

**Decision:** Resolved that the minutes of the Advisory Committee of University B.T. & Evening College, Cooch Behar held on 19.2.13 & 16.7.13 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

**Agenda placed by the Chair in the meeting:**

1. To report that PG Courses which are run in the A.B.N. Seal College, Cooch Behar under the affiliation of the University of North Bengal be affiliated to the Panchanan Barma University Cooch Behar from the session 2013-14 as reported by the Chair.

**Decision:** Noted & Approved

2. To consider an application of TIC of Nani Bhattacharya Smarak Mahavidyalaya to increase intake of English (Hons.) & Bengali (Hons.).

**Decision:** Resolved that the existing intake in English (Hons.) & Bengali (Hons.) of Nani Bhattacharya Smarak Mahavidyalaya be increased from 30 to 50 from the academic session 2013-14 subject to submission of compliance report by the college authority within one month to the university as per rules.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

3. To consider the date of extension of U.G. admission in all colleges affiliated to the University in view of recent Panchayet election held on 25.07.2013.

**Decision:** Resolved the date of U.G. admission in all colleges affiliated to the University be extended up to 08.08.2013. Principal / TIC of all affiliated colleges are requested to complete entire process of U.G. admission by 08<sup>th</sup> August, 2013 positively.

Secretary, U.G. Council be requested to take necessary action in this respect.

Note: Confirmed with immediate effect in the meeting & by the Chair.

4. To consider the proposal for the reconstitution of working committee and expert committee of the Dept. of Tea Science, University of North Bengal.

**Decision:** Resolved that the following committees be reconstituted for the Dept. of Tea Science with the members as mentioned below for a period of two years.

Names of the members of the Working Committee

- i) Prof. A. P. Das, Head, Dept. of Tea Science – Chairman
- ii) Prof. Indrajit Ray, Dept. of Commerce
- iii) Prof. Dyutish Chakraborty, Dept. of Political Science
- iv) Prof. S. K. Saha – Dept. of Chemistry
- v) Dr. Ranadhir Chakraborty – Dept. of Biotechnology
- vi) Prof. J. C. Basak - Dept. of Philosophy
- vii) Dr. S. E. Kabir – Dept. of Tea Science

Names of the members of the Expert Committee

- i) Prof. A. P. Das, Head, Dept. of Tea Science – Chairman

- ii) Prof. Indrajit Ray - Dept. of Commerce
- iii) Mr. Kalyan Bhattacharya – Deputy Director, Tea Board, Siliguri
- iv) Prof. S. K. Saha – Dept. of Chemistry
- v) Dr. Sushma Rohatgi – Dept. of Geography & Applied Geography
- vi) Dr. S. E. Kabir – Dept. of Tea Science
- vii) Prof. P. R. Sengupta – Dept. of Commerce
- viii) Sri. Dhiraj Saha – Dept. of Zoology

Head, Dept. of Tea Science be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

5. To consider the letter of the Head, Dept. of Tea Science for the recruitment of an Assistant Professor in view of resignation tendered by Dr. Deepti Pradhan, Assistant Professor (Contractual) w.e.f. 17.07.2013.

**Decision:** Resolved that the resignation of Dr. Deepti Pradhan, Assistant Professor (Contractual) be accepted w.e.f. 17.07.2013 subject to submission of all clearance certificates by her as per rules of the University. Further resolved that necessary steps shall be taken immediately by the Office of the Registrar to fill up the vacancy on contractual basis as per extant rules of the University.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

6. To consider the minutes of the Development Committee held on 17.7.2013 in connection with the submission of proposal to the UGC for XII<sup>th</sup> 5yr Plan Allocation.

**Decision:** Resolved that Prof. Indrajit Ray, Hon'ble Vice-Chancellor, Panchanan Barma University and member of EC, University of North Bengal be requested to verify the proposal and submit a report to the Hon'ble Vice-Chancellor.

The Development Officer is requested to take necessary action forthwith in consultation with the Hon'ble Vice-Chancellor, NBU.

Note: Confirmed with immediate effect in the meeting & by the Chair.

7. To consider the decision of the Board of Discipline Constituted to enquire into Malpractice cases in connection with B.A. / B.Sc. / B.Com Part-III (General) Examinations, 2013.

**Decision:** Resolved that the decision of the Board of Discipline Constituted to enquire into Malpractice cases in connection with B.A. / B.Sc. / B.Com Part-III (General) Examinations, 2013 be approved.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

8. To consider a note of the Controller of Examinations vide ref. no. 631/A/CE/2013 dated 30.4.13 regarding engagement of confidential printer in the Examination Branch.

**Decision:** Resolved that the term of the present printer be extended for another three years on the terms and conditions to be decided by the High Power Committee.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

9. To consider repairing of four no. of Air-Condition machine of the Conference Hall.

**Decision:** Resolved that four no. of Air-Condition machine of the Conference Hall be repaired immediately. Jt. Chief University Engineer is authorized to take necessary action after observing necessary formalities if any required for this purpose.

The Jt. Chief University Engineer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

10. To discuss the status of the Students' Union in Affiliated Colleges in view of withholding of Election as per notification of the Higher Education Department, Govt. of West Bengal.

**Decision:** Resolved that the Hon'ble Vice-Chancellor be requested to take up the matter with the MIC, Higher Education for immediate intervention of the Govt. in view of situation developed in some of the Colleges pertaining to Students' Union.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

11. To consider an appeal of Asst. Professors (Full time Contractual) of the University of North Bengal regarding some demands.

**Decision:** Resolved that the prayer of Asst. Professors (Full time Contractual) be regretted.

12. To consider payment of Rs. 50/- per Students' Registration Form to the affiliated colleges in view of online facilities started from the current academic session 2013-14.

**Decision:** Resolved that the College Authorities be advised to submit students' registration fees to the University after deducting Rs. 50/- per Students' Registration Form from the requisite fee of Rs. 250/- per student. Registrar (Offg.) be requested to prepare a detail calculation in consultation with Asst. Registrar regarding projected income and expenditure out of students' registration fee after the adjustment of Rs. 50/- and the same be submitted to the Hon'ble Vice-Chancellor. A circular in this respect be issued to all affiliated colleges forthwith by the Registrar (Offg.).

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

13. To discuss about the issue of identification / recognition of 10+2 Board for admission in the UG courses as raised by Dr. Shanti Chettri, Principal, P. D. Women's College.

**Decision:** Resolved that the cases of 10+2 Boards whose status is not cleared or in doubt as to whether recognized by the Govt. or not be sent to the Equivalence Committee of the University of North Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

14. To consider the request of Dr. Anirban Misra, Head, Dept. of Chemistry for Financial Assistance in connection with Workshop under SUN project of NBU and JU in Chemistry.

**Decision:** Resolved that the prayer of Dr. Anirban Misra, Head, Dept. of Chemistry be considered and an amount of Rs. 80,000/- be sanctioned for the Workshop under SUN project of

NBU and JU in Chemistry. The appropriate budget head in this respect may be decided by the Finance Officer.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

15. To consider the list of Guest Faculty for the Dept. of Bengali at NBU 2<sup>nd</sup> Campus at Jalpaiguri submitted by Dr. Nikhilesh Roy, Head, Dept. of Bengali, University of North Bengal.

**Decision:** Resolved that the list of Guest Faculty for the Dept. of Bengali at NBU 2<sup>nd</sup> Campus at Jalpaiguri submitted by Dr. Nikhilesh Roy, Head, Dept. of Bengali be approved.

Dr. Nikhilesh Roy, Head, Dept. of Bengali be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

16. To consider a letter of Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law and Co-ordinator NBU 2<sup>nd</sup> Campus at Jalpaiguri for the purchase of some equipment of Rs. 250990/-.

**Decision:** Resolved that the proposal for the purchase of equipment which are required for Jalpaiguri Campus as submitted by Prof. P. R. Sengupta be approved.

AAO be requested to take necessary action forthwith as per rules of the University.

Note: Confirmed with immediate effect in the meeting & by the Chair.

17. To consider a proposal of Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law in connection with introducing new identity card for PG Students of NBU Campus and Jalpaiguri Campus.

**Decision:** Resolved that the proposal of Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law be considered and an amount of Rs. 40000/- be sanctioned for the purpose. The appropriate budget head may kindly be decided by the Finance Officer.

Prof. P. R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law be requested to take necessary action forthwith as per rules of the University.

Note: Confirmed with immediate effect in the meeting & by the Chair.

18. To consider a FAX received from V. Bhatia & Associates vide Ref. No. VBA/VB/218/2013 dated 27.7.13 regarding their unwillingness to appear in any of the North Bengal University matters.

**Decision:** Resolved that Smt. Shampa Sarkar, Advocate, Calcutta High Court be engaged as Advocate on record to deal the cases in the matter of Dr. Dilip Kr. Sarkar which are pending in the Calcutta High Court. Further resolved that for all other pending cases advocates to be engaged from the approved lawyer panel by the University from time to time. It was also decided that Ms. V. Bhatia & Associates be requested to submit all relevant papers / documents such as Writ Petition / Vakalatnama / Affidavit / NOC etc. to Smt. Shampa Sarkar, Advocate, Calcutta High Court immediately.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

19. To discuss on the issue of State Govt. Concurrence in respect of Faculties and Staff Sanctioned by the UGC for the PG Diploma in Space Science under HECRRC and Centre for Women's Studies.

**Decision:** Resolved that the State Govt. be moved immediately for obtaining concurrence of the Govt. in respect of various post sanctioned by the U.G.C. for the said centres of the University. UGC be approached to allow NBU to utilize during the grant period pending the concurrence from the State Govt.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

20. To consider the engagement / appointment of Sri P. N. Basak, Ex-Jt. Chief University Engineer.

**Decision:** Resolved that legal opinion be sought regarding engagement / appointment of Sri P. N. Basak, Ex-Jt. Chief University Engineer. A letter be sent to the State Govt. for opinion in respect of engagement of Sri. P. N. Basak, Ex-Jt. Chief University Engineer. The Hon'ble Vice-Chancellor is authorized to take necessary action in this respect.

Note: Confirmed with immediate effect in the meeting & by the Chair.

21. To consider the inspection report in respect of affiliation (temporary) of proposed Dhupguri Girls' College, Dhupguri, Jalpaiguri.

**Decision:** Resolved that the temporary affiliation be granted to Dhupguri Girls' College, Dhupguri, Jalpaiguri for conduction of the B.A. (General) course in Bengali, English, History, Political Science and Sanskrit with maximum annual intake of 300 student for the academic session 2013-14 subject to compliance of necessary formalities as stipulated in the inspection report.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

22. To consider the inspection report in respect of affiliation (temporary) of proposed Lilabati Mahavidyalaya, Jateswar, Jalpaiguri.

**Decision:** Resolved that the temporary affiliation be granted to Lilabati Mahavidyalaya, Jateswar, Jalpaiguri for conduction of the B.A. (General) course in Bengali, English, History, Political Science and Education with maximum annual intake of 300 student for the academic session 2013-14 subject to compliance of necessary formalities as stipulated in the inspection report.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

23. To consider the formation of career and counseling cell as per provision made in the 12<sup>th</sup> Five year. Plan.

**Decision:** Resolved that career and counseling cell be formed with the following persons for the purpose of 12<sup>th</sup> Five year. Plan.

- a) Dr. Debasis Bhattacharjee, Dept. of Commerce, Chairman
- b) Mr. Mantosh Bose, DLLE (Convener)
- c) Dr. Indira Lepcha, Dept. of Geo & Appl. Geo
- d) Dr. Amiya Panda, Dept of Chemistry

Further resolved that one existing Group C staff be engaged in the cell on additional remuneration basis.

The Development Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

24. To consider the formation of Equal opportunities as per provision made in the 12<sup>th</sup> Five year Plan.

**Decision:** Resolved that equal opportunity cell be constituted with the following persons for which the term of reference of the committee to be set by the Development Officer:

- a) Dr. Samar Biswas, Dept. Of Anthropology (Chairman & Convener)
- b) Dr. A. K. Jana, Dept. Of Political Science (Co-ordinator, Entry into service scheme)
- c) Prof. K. K. Nandi, (Co-ordinator, NET & SET Coaching scheme)
- d) Prof. K. K. Bagchi, Co-ordinator, (Remedial Coaching scheme).

The Development Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

25. To consider the academic calendar of the M.Phil course for the session 2012-14.

**Decision:** Resolved that the academic calendar of M.Phil Courses (2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> Semester) of the session 2012-14 submitted by the OSD, Faculty Council for PG studies in Arts, Commerce & Law be approved.

The OSD, Faculty Council for PG studies in Arts, Commerce & Law is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

26. To consider the Minutes of the meeting of the Legal Advisory Committee dated 13<sup>th</sup> August 2013.

**Decision:** The Minutes of the meeting of the Legal Advisory Committee dated 13<sup>th</sup> August 2013 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

27. To consider the status and viability of the different self finance courses of the university.

**Decision:** Resolved that a thorough review be made in respect of the state of affair of the several self financing courses of the university by the Dean, Faculty Council for PG studies in Arts, Commerce & Law and the Dean, Faculty Council for PG studies in Science.

The Deans of the concerned faculties be requested to submit report in this respect.

The Dean, Faculty council for PG studies in Science and the Dean, Faculty Council for PG studies in Arts, Commerce & Law are requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

28. To consider the letter of the Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit for financial assistance to conduct health checkup camp in the university.

**Decision:** The letter of the Convener, Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit be considered and resolved that an amount of Rs. 5000 be granted since it will contribute to the welfare of the university. The Finance Officer be requested to decide the appropriate budget head in this respect & release the amount.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

29. To consider the brief report on the inaugural function of the Jalpaiguri campus submitted by Prof. P. R. Sngupta, Dean, Faculty Council for PG studies in Arts, Commerce & Law.

**Decision:** Resolved that the report be accepted. The Executive Council conveys heartfelt gratitude to the students, teacher, research scholars, officer and non-teaching staff, principal and staff of affiliated colleges for making the programme a grand success.

30. To consider the letter of the Teacher in-Charge, Samuktala Sidhu Kanhu College regarding Hindi as non-taught subject.

**Decision:** Resolved that Hindi be considered as non-tought subject in Samuktala Sidhu Kanhu College as per practice and convention followed in other affiliated colleges.

The Inspector of Colleges is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

31. To consider the case of University registration of some UG students submitted by Dr. S. Chetri, Principal, PD Women's College.

**Decision:** Resolved that new registration be issued to the following students studying under Islampur College after cancelling their existing registration. In this connection colleges where those student had taken admission, previously, will be requested to cancel their admission.

- a. Tanmoy Debnath admitted to Kalipada Ghosh Tarai Mahavidyalaya with Registration No. 40-0532
- b. Kakali Hembrom admitted to Kalipada Ghosh Tarai Mahavidyalaya with Registration No. 40-0113
- c. Chiranjit Singha admitted to Surya Sen College with Registration No. 52-0109
- d. Riya Das admitted to Ananda Chandra College with Registration No. 19-0222.

Further resolved that the Principal, Islampur College be directed to keep the college out of such type of improper actions.

The Asst. Registrar is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

32. To consider the case of the students who passed BA/B.Sc./B.Com etc. but got themselves admitted again the UG courses in some colleges for the session 2013-14 as reported by Prof. I. Roy, member EC.

**Decision:** Resolved that a committee be constituted with the following Principals to inquire into matter and submit a report immediately.

- (b) Dr. Debkumar Mukhopadhyaya, Principal, Mayanaguri College (Chairman)
- (c) Dr. A. K. Safely, Principal, Saheed Kshudiram College, member
- (d) Dr. Abdur RAzzaque, Principal, Mekhliganj College, member

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

33. To consider the last date for submission of students' Registration Forms (UG Courses) as pointed out by Dr. Shanti Chettri, Principal, P. D. Women's College, Jalpaiguri.

**Decision:** In view of on line submission of Students' Registration Data by the Colleges for the session 2013-14, the Executive Council resolved the following:

- a. The last date for submission of students' Registration Forms (Hard & Soft) of UG Courses for the session 2013-14 to the University be fixed on or before 24.9.2013.
- b. The period of hiring of present server for the purpose of Students' Registration be extended upto 30.9.2013.

The Asst. Registrar is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

34. To consider the matter pertains to maintain a Register for the several committee constituted by the Executive Council placed by Prof. I. Ray, member, Executive Council with the permission of the Chair.

**Decision:** Resolved that a register be maintained under the custody of the Dy. Registrar regarding composition and tenure of the various committee constituted by the Executive Council or to be constituted by the Executive Council in future. Registrar (Offg.) is requested to provide necessary information to the Dy. Registrar in this respect forthwith.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

35. To consider the case of granting bonus and puja advance to the contractual and daily wages worker of the university as per demand of the Sara Bangla Trinamool Sikshabandhu Samiti, University of North Bengal Unit.

**Decision:** Resolved that only contractual workers be allowed to take puja advance to the extent of Rs. 13000/- or one month salary which ever is lower. The amount of puja advance will be recovered from monthly salary in 10 equal installments. An undertaking to be given by the contractual employees in non-judicial stamp worth Rs. 10/- to the effect that they will be liable to refund the Puja Advance as per rules of the university in the event of resignation or non-renewal of contract failing which appropriate action will be taken against them by the university. The Finance Officer is requested to draft the undertaking.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

36. To consider the matter pertains to Biometric attendance of employees of administrative office as decided in the last EC held on 16.5.13 and 21.5.13.

**Decision:** Resolved that Biometric attendance of employees of administrative office be introduced immediately.

The Registrar (Offg.) is requested to take necessary action in consultation with Prof. P. R. Sengupta, Dean, Faculty Council for PG studies in Arts, Commerce & Law forthwith.  
Note: Confirmed with immediate effect in the meeting & by the Chair.

37. To consider the proposal for enhancement of the remuneration of invigilator, office assistant and attendant as decided in the meeting of the DE Examination Monitoring Committee held on 30.7.13 under agenda b(ii).

**Decision:** Resolved that the matter be referred to the Finance Committee.

The Finance Officer be requested to take necessary action forthwith.  
Note: Confirmed with immediate effect in the meeting & by the Chair.

38. To consider the Proceeding of the meeting held on 7.8.13 relating to the matter of engagement of Casual / Daily rated / Contractual employees (Teaching / Non-teaching / Officers).

**Decision:** Resolved that the Proceeding of the meeting held on 7.8.13 relating to the matter of engagement of Casual / Daily rated / Contractual employees (Teaching / Non-teaching / Officers) be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.  
Note: Confirmed with immediate effect in the meeting & by the Chair.

39. To consider the demands of the NBUTC which is placed to the Hon'ble Vice-Chancellor and Chairman, Executive Council, University of North Bengal

**Decision:** The Secretary, North Bengal University Teachers' Council (NBUTC) dt. 21.08.13 submitted representation to the Chairman in presence of several Executive Council members. After threadbare and long discussion on several issues as raised by the NBUTC, the Executive Council has taken the following resolutions:

**Demand in respect of withdrawal of show cause notice served to the teacher:**

**Decision:** Resolved that the show cause notice served to the teachers regarding their absence on 20<sup>th</sup> & 21<sup>st</sup> February 2013 be withdrawn.

**Demand in respect of forming High Power Enquiry Committee:**

**Decision:** Resolved that a high power inquiry committee be constituted with the following members to inquire into the entire matter and identify the persons concerned & submit a report to the Hon'ble Vice-Chancellor.

- a) Prof. M. Yasin, Dept. of Political Science
- b) Prof. J. C. Basak, Dept. of Philosophy
- c) Dr. Rathin Bandopadhyay, Dept. of Law

**Demand in respect of releasing 80% arrear of the teacher:**

**Decision:** Resolved that State Govt. be moved to release 80% of the remaining arrear of salary of the university teachers.

**Demand in respect of implementing CAS under Old and New regulation:**

**Decision:** (i) In respect of CAS cases under old Regulations, the Hon'ble Vice-Chancellor informed that there was no pending case to his knowledge. If such cases were there the office bearers (or individual candidates) should bring them to his notice immediately;

(ii) It was learnt in course of the meeting that promotion to professorship had already been given to two teachers of our university under new CAS. Following the discussion in the meeting between EC and NBUTC, the NBU authority will approach the state government for allowing us to extend similar benefits to other deserving teachers in the university.

(iii) It was also decided to take out the Executive Council agenda under item 56.

**Note:** The Hon'ble Vice-Chancellor and Chairman of the Executive Council will reserve his opinion on the issue of CAS unless and until the matter is resolved by the State Govt.

It was also decided to take out the Executive Council agenda under item 56.

#### **Demand in respect of Foreign Travel**

**Decision:** Resolved that a Committee be formed with the following teachers to frame the comprehensive guideline and suggestions for availing grant in connection with foreign travel.

- a) Prof. Amitabha Mukhopadhyay, President NBUTC
- b) Dr. Samar Kr. Biswas, Secretary, NBUTC
- c) Sri Varun Roy, Jt. Secretary, NBUTC
- d) Prof. J. C. Basak
- e) Dr. Rathin Bandyopadhyay

#### **Demand in respect of revised rate of tariff of NBU Guest House at Kolkata:**

**Decision:** Resolved that the demand placed by the NBUTC be forwarded to the Guest House Monitoring Committee to review the entire matter & to submit a report in this respect to the Hon'ble Vice-Chancellor forthwith.

#### **Demand in respect of conversion of University of North Bengal into a Central University:**

**Decision:** Hon'ble Vice-Chancellor has assured that he will definitely raise the issue with the Hon'ble Chancellor once His Excellency grants audience.

#### **Demand in respect of miscellaneous matters:**

**Decision:** Resolved that:

- a) The matter pertaining to clarification, delay and anomaly of pay fixation be brought to the notice of the Registrar (Offg.) and the Finance Officer forthwith.
- b) The holding of annual increment of teacher with specific case be brought to the attention of the Hon'ble Vice-Chancellor forthwith.
- c) The opinion / suggestion of the Head of the Department for any issue may be brought to the cognizance of the appropriate authority of the University.

The Registrar (Offg.) was requested to take necessary action forthwith and a copy of this resolution be also communicated to the Secretary, NBUTC.

Note: Confirmed with immediate effect in the meeting & by the Chair.

40. To consider the following agenda alongwith the decisions of the meeting of the XII Plan Steering Committee held on 20.08.13.

Agenda: To consider status report on utilization of the 1<sup>st</sup> installment of Rs. 2,32,50,000/- against XII plan grant received by North Bengal University vide letter No. F. No. 66-1/2012 (SU-II) dated 31.08.2012.

Decision: It was resolved that the unutilized amount from the equipment allocation as on 20.08.2013 be utilized for the following purposes on the basis of priority.

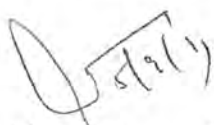
- a) To buy equipment like sound system, L.C.D. projectors etc to equip the Old conference Hall on the ground floor of the Administrative Building for holding conference seminar and meetings.
- b) To up-grade Present Conference Hall with modern Equipments.
- c) To up-grade Room No. 109 with modern Equipments.
- d) The Estate Officer be requested to take necessary action.

**Decision:** The Executive Council considered the aforesaid decision of the XII Plan Steering Committee and resolved that the actions suggested in the said decisions be taken immediately.

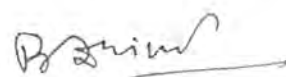
The Development Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

Since there was no other agenda hence the meeting ended with a vote of thanks to the Chair.



Prof. Samir Kumar Das  
(Chairman)



Prof. B. P. Dwivedi  
(Secretary)