University of North Bengal

AGENDA PAPERS for the 188th meeting of the EXECUTIVE COUNCIL

DATE : 16.01.2004
TIME : 11 a.m.

PLACE : CONFERENCE HALL
ADMINISTRATIVE BUILDING

University of North Bengal

Notice

The 188th meeting of the Executive Council to be held on 16.01.04 t 11 a.m. in the Conference Hall of the Administrative Building to onsider the following agenda :

Agenda

1. To consider minutes of the 187th meeting of the Executive Council held on 18.12.2003.

(Annexure- I)

2. To consider recommendations of selection committees for the following post :

(i) Lecturer in Computer Science & Applications(Contractual)

3. To consider reports of viva-voce of Ph.D. thesis.

4. To consider the Regulations relating to establishment of Private self-financed colleges in pursuance of guidelines of the West Bengal State Council of Higher Education as recommended by the committee constituted by Executive Council on 10.7.2003.(The existing Regulations on this subject will have to be repealed).

(Annexure-II)

5. To consider the Rules relating to management and administration of Professor Nurul Hasan Centre for Management Studies.

(Annexure-III)

6. To consider the Rules relating to management and administration of Information Technology Centre.

(Annexure-IV)

7. (i) To report that admission in MBA course will be made from merit list to be prepared by JEE Board by a state-level test called JEMAT for 2004-05 session as per UGC/AICTE and State Govt. guidelines.

(ii) To consider the UGC (ADMISSION TO SPECIFIED PROFESSIONAL PROGRAMMES) INTERIM REGULATIONS, 2003 as received from the Secretary, UGC vide memo No. F.1-6/2003(CPP-II) dated 24.12.03.

8. To nominate two members in the Governing Body of the following college :

i) Maynaguri College.

9. To consider the minutes of the 58th meeting of the Advisory Committee of Raiganj College(University College) held on 15.9.03.

10. To report that the State Govt. vide Memo No.779-Edn(U) dated 8.12.03 has regretted preponement of the actual date of promotion of Dr. S. Roy under CAS to the post of Reader in Sociology.

11. To consider appointment of Enquiry Committee regarding item No. Misc.9 of E.C. meeting dt. 18.12.03.

12. To consider recommendations of the Screening Committees for re-employment of the following teachers.

a) Prof. M. Ghosh, Dept. of Mathematics	3rd term, 4th year w.e.f. 3.2.04
b) Prof. S. Karanjai, Dept. of Mathematics	1st term for 2 years w.e.f. 8.12.03
c) Prof. H. Chakraborty, Dept. of Economics	4th term, last year w.e.f. 2.3.04

13. To consider CAS (2nd term) of Sri Bachchu Dey, Peon w.e.f. 1.4.02 (optee under non-govt. affiliated college terms of service).

14. To consider report of Enquiry Officer regarding the charges brought against Sri Gnan Narayan Pradhan, Jr. Library Attendant, NBU.

15. To consider the confirmation of the following employee.

a) Dr. Dhurjati Prasad Datta, Reader, Dept. of Mathematics w.e.f. 20.1.2003.

16. To consider recommendations of the Boards of Research Studies in Botany, Bio-Chemistry, Economics, English, Bengali and History.

(To be placed)

17. To consider recommendations of Screening Committees for CAS of non-teaching employees.

18. To consider the recommendations of the Promotion Committee for promotion of the following non-teaching employees.

i) Sri Rambrij Mandal, Record Supplier, Dept. of Botany- (only promotional designation) - Record Keeper (1 post)

ii) Sri Rajib Goswami, Jr. Asstt.-cum-Typist, Engg. Dept. - Sr. Asstt. (1 post)

iii) Sri Ramesh Ch. Lahiri, Sr. Asstt., Library Dept. - (SC vacancy to be carried foward) - Jr. Supdt. 1 post (SC)

19. Any other item as may be placed from the Chair.

Registrar

Dated 6.01.04

University of North Bengal

Annexure-- I

The 187th meeting of the Executive Council of the University held on 18.12.03 at 11 a.m. in the Conference Hall of the Administrative Building.

Members Present :

01. Prof.P.K.Saha, Vice-Chancellor (Chairman).
02. Prof.D.K.Hazra, Dean, Faculty Council for P.G.Studies in Science.
03. Prof.P.K.Sengupta, Dean, Faculty Council for P.G.Studies in Arts, Commerce & Law.
04. Prof. Basudev Barman.
05. Principal, North Bengal Dental College.
06. Prof. Bhimkanta Upadhyay.
07. Dr.(Smt.) Usha Chakraborty.
08. Dr. Soumitra De.
09. Prof. S.K.Saha.
10. Prof. Sekh Rahim Mondal.
11. Dr. Subrata Panchanan.
12. Sri Milan Krishna Sarkar.
13. Sri Laksmi Kanta Roy.
14. Dr. Dilip Kr. Sarkar.
15. Dr. Shyama Prasad Bhattacharyya.
16. Sri Shyamal Guha.

The Finance Officer and the Inspector of Colleges were present to assist the Vice-Chancellor.

At the outset, the Vice-Chancellor and members offered warm welcome to Prof. Basudev Barman as a nominee of the Chancellor. The members also welcomed Prof. P.K.Sengupta and Prof. D.K.Hazra as Deans of Faculties of Arts, Commerce & Law and Science respectively.

1. To consider minutes of the 186th meeting of the Executive Council held on 18.11.03.

Resolved that the minutes be confirmed subject to the following correction.

In Item No.3, the figure (ii) in the fourth sentence be replaced by the figure (iii).

2. To nominate two members to the Governing Body of the following colleges :

   i) Raiganj B.Ed. College.
   ii) Physical Education for Women, Dinhata.

Resolved that the Vice-Chancellor be authorized to nominate the members.

3. To consider reports of viva-voce of Ph.D. thesis.

Sl.No.	Name of the Candidate	Name of the Supervisor	Title of the Thesis
1.	Smt. Sukriti Das	Prof. B.K. Banerjee	"A Study of A.K. Ramanujan's Poetry in relation to themes and images".
2.	Sri Sanjay Rai	Sri L.K. Sharma	"Mahakavi Lakshmiprasad Devkothako Phutkar Kavitayata Bimba-Bidhanko Bishlesanatamak".
3.	Sri Debabrata Deb	Prof. B.N. Chakraborty. Dr. U. Chakraborty (Co-Supervisor)	"Immunodetection of Fomes lamaoensis (Murr.) Sacc. & Trott in soil and tea root tissues and its management".
4.	Sri Koushik Joardar	Dr. P.K. Ray Prof. M. Ghosh (Co-Supervisor)	"The Problem of Frewill : An approach from utilitarianism".
5.	Dr. Jayanta Ranjan Mukherjee	Dr. P.K. Mitra	"Studies on the role of selenium in experimental diabetes".
6.	Sri Asis Kumar Naha	Dr. D. De Sarkar	"আধীনোত্তর কোচবিহার: সাহিত্য ও সংস্কৃতি-পরম্পরা"
7.	Sri Goutam Kumar Mondal	Prof. A. Roy Dr. S.K. Pal (Co-Supervisor)	"Characterisation of availability and sorption behaviour of phosphorus in terai soils of West Bengal".
8.	Smt. Jyotsna Das	Prof. B.N. Chakraborty Dr. U. Chakraborty (Co-Supervisor)	"Serological detection of Sphaerostilbe repens B. & Br. Causing violet root rot disease of tea and its management".

Resolved that reports of viva-voce of the above noted candidates be approved and they be admitted to the degree of Ph.D. in the subjects mentioned against each. The results be published.

4. To consider recommendation of the sub-committee dated 1.12.03 for setting up a "Information and Facilitation Centre" in the University.

Resolved that the recommendations be approved subject to the following corrections :

i) Clause 2(iii) & (iv) be deleted.

ii) Clause 3 be substituted by "The Information Centre should maintain records of public grievances and suggestions".

Resolved further that the following Committee be constituted as per Clause 4 :

Deans of the Faculties, Dr. S.P. Bhattacharjee, Sri S. Guha, student member of the Executive Council, Controller of Examinations, Inspector of Colleges and the Registrar (Convener).

5. To consider the case of confirmation of the following employees :

Name	Date of joining	Confirmation w.e.f.
1. Sri Tushar Moitra Officer-in-Charge, Watch & Ward Deptt.	25.11.02	25.11.02
2. Sri Chandan Majumder Jr.Asstt.-cum-Typist Finance Branch	22.11.02	22.11.02

Resolved that the concerned employees be confirmed.

6. To consider a date for holding the next Annual Convocation.

Resolved that the Vice-Chancellor be authorized to fix the date. The following eminent persons be invited as the Chief Guest in order of preference.

i) Dr. R.A. Mashelkar, Director General, CSIR and Secretary, Department of Scientific and Industrial Research, Government of India.

failing :

ii) Prof. G. Mehta, Director, Indian Institute of Science, Bangalore.

failing :

iii) Prof. Arun Sharma, Calcutta University.

The concerned Committee may be convened for recommending recipients of D.Sc./D.Litt. (honoris Causa).

7. (a) To report that Prof. S.B. Karanjai, Department of Mathematics has been granted re-employment for three(3) months(1st term) w.e.f. 8.12.03.

Noted and approved.

(b) To consider the recommendations of Screening Committee for granting the re-employment of :

i) Prof. Jasobanta Kar — 2nd term 3rd year — w.e.f. 23.1.04
Deptt. of History

ii) Prof. Malay Kr. Sen — 2nd term 3rd year — w.e.f. 1.1.04
Deptt. of Mathematics

Contd...P-4/-

iii) Prof. Samarendra Nath Bose, Deptt. of Chemistry — 3rd term 4th year — w.e.f. 13.2.04

iv) Prof. Sailajananda Mukherjee, Deptt. of Physics — 2nd term 3rd year — w.e.f. 10.1.04

Resolved that the recommendations be approved.

8. To consider draft of proforma for contractual appointment in self-financed courses in the University as recommended by the committee constituted for this purpose together with rules regarding admissibility of leave, remuneration.

Resolved that the drafts be approved subject to the following corrections and the same be made effective from 18.12.03 :

1) Clause 4 be substituted by "That the second party shall be paid a consolidated sum as per Schedule III per month towards remuneration without any boarding or lodging facilities.

2) Clause 7 be substituted by "The engagement shall be subject to the following :

(i) The Code of Conduct of the University for contractual appointment as in Schedule I.

(ii) Admissible leave as in Schedule II.

(iii) Remuneration per month as in Schedule III.

(iv) Terms and conditions of this Agreement and/or any other circulars as may be issued from time to time.

3) The words 'Schedule I" be inserted in the Code of Conduct--Basis.

Resolved further that the recommendations relating to leave and remuneration be referred to the Finance Committee.

Resolved also that the existing persons on contractual appointment be brought under the new system on expiry of their present tenure of appointment.

9. To consider recommendations of various Boards of Research Studies.

Resolved that the recommendations be approved except the following items which be referred back to the respective Boards of Research Studies :

Item No.	BRS in
2	Botany and Bengali
3	English and History
4	Economics (two cases)

Contd..P-5/-

10. To consider an application of Dr. Subrata Sanyal, Senior Research Physicist (HECRC) for lien for a period of two(2) years w.e.f. 19.11.03 to join as the Inspector of Colleges.

Resolved that EOL with lien be granted for one year w.e.f. 19.11.03.

11. To consider a letter received from the Unit Secretary of West Bengal College Employees Union, University B.T. & Evening College Unit regarding nomination of a member from non-teaching category in the College Advisory Committee in place of Sri A.Dutta.

Resolved that Sri Bikash Kumar Pal, Sr.Assistant of the College be nominated.

12. To consider the Holiday list of the University along with the non-govt. affiliated colleges for the year 2004.

Resolved that the lists be approved subject to the following observation :

i) In case of affiliated colleges, the college authority may declare holiday on the "College Foundation Day" in lieu of "University Foundation Day", if they so wish.

13. To consider amendment of Clause 2 of the Regulations relating to P.G. Diploma in Tea Management by incorporation of the word "preferably" between the words "graduates" and "having".

Resolved that proposed amendment be referred to the Expert Committee of PGDTM consisting of representative of Tea Industry and the matter be placed subsequently.

14. To consider recommendation of the Sub-committee on Part-II of the earlier report regarding revision of the rates of remuneration for University Examination related to self-finance courses.(Ref.: Executive Council meeting dated 13.8.03 under item no. 4).

Resolved that the recommendations be approved subject to the following corrections :

Under Sl.No.6, the revised rates be fixed as follows :

Rs.10.00 per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs.100.00 per examiners - for BIS/ BSS.

Rs.6.50 per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs.100.00 per examiners - for U.G. Bridge Course and BBA/BCA/B.Pharm.

Rs. 8.00 per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs. 100 per examiners - for P.G. Diploma.

Rs. 10.00 per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs. 100 per examiners - for P.G. (Distance) courses.

15. To report that, on request of the SBI authority, one ATM counter will be installed near the Cash Counter. Cost to be borne by the SBI and to consider monthly rent of the space to be used.

Resolved that the facility of ATM Counter be set up subject to monthly rent of Rs. 2000 and electricity charges as per SEB rates to be paid by SBI authority.

16. To review continuation of endowment medals of FOCIN for award at the Annual Convocations.

Resolved that a final letter be sent to FOCIN asking them to make payment of past dues and also pay the required amount for the next convocation, failing the medals be discontinued.

17. To consider report of work done by Dr. S. Roy, Reader in Sociology during Study Leave from 20.7.03 to 20.10.03.

Noted and approved.

18. To consider the amendment of the Section 22(1)(b), N.B.U. Act, 1981 renaming the Faculty Council for P.G. Studies in Science as the Faculty Council for P.G. Studies in Science & Technology.

Resolved that the amendment be approved and referred to the Court for final approval.

Miscellaneous Items:

1. To report that the Hon'ble Chancellor has appointed vide No.790-Edn(U) dt. 12.12.03 Prof. P.K. Saha as the Vice-Chancellor of the University for a further period of 4 years w.e.f. 1.1.04 under sub-section (2)(a) of Section 9 of the NBU Act, 1981.

The members congratulated Prof. P.K. Saha for his appointment as the next Vice-Chancellor of the University for a term of four (4) years w.e.f. 1.1.04.

2. To consider a letter received from the Joint Secretary to the Govt. of West Bengal, Dept. of Higher Education vide no.30(7)-Audit (PAC) dt. 20.11.03 on Research activities of the State Universities.

Resolved that the matter be referred to the Faculty Councils for taking necessary action so that the requirement of audit be implemented

both for University Fellowships and also for research schemes implemented with external funding. Meanwhile a reply be sent stating the position of the University.

3. To consider recommendation of the Committee constituted by the Executive Council on 23.5.03 in the context of application by Sri R. Ghosh for extended tenure of contract of the Magurmari Fisheries Project.

Resolved that the recommendations be approved for extended tenure till 31.12.2008 subject to payment of annual licensing fee at 20% enhanced rate w.e.f. 23.5.2006.

4. To consider a memorandum received from the Secretary, North Bengal University Employees' Association regarding various demands.

Resolved that the points raised in the memorandum be referred to the State Government for approval.

5. To report that Sri Viswadeb Dasgupta, S.D.O., Kurseong has been appointed as the Administrator of Mirik College w.e.f. 16.12.03.

Noted and approved.

6. To consider a letter from UGC re: reservation of seats for admission for widows/wards of armed forces personnel killed/disabled in action or during peace time.

Resolved that the matter be referred to the State Council for Higher Education and also to the Department of Higher Education.

7. To consider a proposal from the Dept. of Law, NBU for opening a "Centre for Clinical Legal Aid .

The Department be advised to submit the proposal with details.

8. To consider irregular composition of the Governing Body of Balurghat Law College in contravention of the University Statutes.

Resolved that the College be asked to constitute the Governing Body in terms of the University Statutes within 30 days, failing the University will be constrained to appoint Administrator to fulfil the statutory requirements.

9. To consider appropriate action against Sri Arjun Mallick (employee) and Smt. Parbati Basfore (retired employee) for encroachment of university land.

Resolved that salary/pension of the persons concerned be held up with immediate effect. Disciplinery proceedings be initiated against them for the alleged charges. The matter regarding appointment of enquiry officer be taken up in the next meeting.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary

APPENDIX I

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Chemistry held on 10.12.03.

Members Present:

1. Prof P.K.Saha, Vice-Chancellor (in the Chair)
2. Dr.T.K.Chatterjee, Registrar-Secretary
3. Head , Deptt. of Chemistry
4. Dr. B.Das
5. Dr. B.Basu
6. Prof. B.P. Pradhan(Supervisor)
7. Dr. M.Ray
8. Prof.. A.Ray
9. Dr.S.Roy
10. Prof. S.K.Saha.

1. Resolved that the following candidates be permitted to register their names for the Ph.D.degree in Chemistry with effect from 10.12.03

Name of the candidate	Title of Thesis
(i) Utpal Debnath (Sup.Prof.B.P. Prdhan)	INVESTIGATION ON THE A REACTIONS OF SOME OXIDISING AND REDUCING AGENTS ON CARBOCYCLIC COMPOUNDS
(ii) Amitabha Chkraborty (Sup.Prof. S.K.Saha)	STUDIES ON PHYSICO-CHEMICAL CHARACTERISTICS OF SURFACTANT AGGREGATION AND BEHAVIOR OF SELECTED ORGANIC MOLECULES IN THE ORGANIZED MEDIA.
(iii) Bidyut Debnath (Sup. Prof. S.K. Saha)	STUDIES ON WATER SOLUBLE SYNTHETIC POLYMERS:REDOXPOLYMERISATION AND PHYSICO-CHEMICAL PROPERTIES.
(iv)Babita Choudhury (Sup.Prof. A.Ray)	STUDIES ON THE OARGANOTIN CARBOXYLATES AND RELATED COMPOUNDS: SYNTHESES, CHARATERISATION, STRUCTURES AND PROPERTIES (INCLUDING BIOCIDAL)OF SOME ORGANOTIN DERIVATIVES OF CARBOXYLATES,O/S/N CONTAINING LIGANDS AND OTHER RELATED COMPOUNDS.
(v)Ismail Hossain (Sup. Dr. B.Basu)	STUDIE ON DEVELOPMENT OF NEW SYNTHETIC METHODOLOGY ANDITS APPLICATIONS.
(vi) Uttam Kr. Mitra (Sup. Dr.P.Ghosh & Dr.S.Acharyya Raiganj Univ. College)	CORRELATIONS OF PHYSICO-CHEMICAL PROPERTIES OF SOME ORGANIC SOLVENT MIXTURES.

2. resolved that the following candidates be permitted to submit their Thesis for the Ph.D. degree in Chemistry and recommended the panels of examiners:

Name of the candidate	Title of Thesis
(i) Md.Mosharef Hossain Bhuiyn (Sup.Dr.B.Basu)	SYNTHETIC ORGANIC REACTIONS-NEW METHODOLOGY AND APPLICATIONS
(ii) Anupam Jha (Sup. Dr. M.N. Roy)	PHYSICO-CHEMICAL STUDIAES ON THE VARIOUS INTERACTIONS OF SOME METAL AND TETRAALKYLAMMONIUM SALTS IN DIFFERENT SOLVAENT SYSTEMS
(iii) Debashis Das (Sup. Prof. D.K. Hazra)	ION ASSOCIATION AND SOLVATION ON ALKALI MATEAL AND TETRAALYLAMMONIUM IONS IN N,N-DIMETHYLACETAMIDE AND AMIDE - WATER MIXED SOLVENTS.

3. The Board approved the application submitted by Sri Jnan Prakash Naskar for cancellation of Ph.D. registration.

3. Resolved that be permitted to submit his thesis under the supervision of entitle and recommended the panel of examiners.

The meeting ended with thanks to the Chair.

(Prof. P.K.Saha)
Chairman.

(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Botany held on 10.12.03.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. A.P. Das
5. Prof. B.N. Chakraborty
6. Dr. U.Chakraborty
7. Dr. A. Saha

1. Resolved that the following candidates be permitted to register their names for the Ph.D.degree in Botany with effect from 10.12.2003.

Name of the candidate	Title of Thesis
(i) Chndra Ghosh (Sup. Prof.A.P.Das & Dr. S.E. Kabair)	BIOLOGY OF TEA GARDEN WEEDS IN DARJILING DISTRICT OF WEST BENGAL(INDIA)
(ii) Upakar Rai (Sup. Prof. A.P.Das)	CHARACTERISATION OF PLANT BIODIVERSITY IN DARJEELING HILLS USING REMOTE SENSING TECHNIQUES .
(iii) Rita Som (Sup.Prof.B.N.Chakraborty)	STUDIES ON THE RESISTANCE OF TEA PLANTS AGAINST GLOMERELLA CINGULATA (STONEMAN) SPAULD. & SCHRENK WITH SPECIAL REFERENCE TO HE INVOLVEMENT OF DEFENSE ENZYMES".
(iv)P.Subbalaxmi (Prof Sup.B.N.Chakraborty)	BIOCHEMICAL AND SEROLOGICAL STUDIES ON CHARCOAL STUMP ROT DISEASE OF TEA AND ITS MANAGEMENT".
(v) Prabir Roy Chowdhury (.Sup.DrU..Chakraborty & Co.Sup.Prof.B.N..Chakaborty)	"EXPLOITATION OF RHIZOSPHERE MICROORGANISMS OF TEA FOR PROTECTION AGAINST ROOT ROT PATHOGENS"
(vi) Surjit Sen (Sup.Dr.K.Acharya,D.G.College Co-.Sup.Dr.A.Saha,.NBU)	"STUDIES ON CYMBIDIUM ROT AND ITS MANAGEMENT BY BIOCONTROL AGENTS".
(vii) Merab Basnet (Sup. Dr. U.Chakraborty & Co-Sup. Prof.B.N.Chakraborty)	"INVESTIGATION ON PLANT GROWTH PROMOTING RHIZOBACTERIA OF TEA AND ELUCIDATION OF THEIR MECHANISM OF ACTION"
(viii)Cyaria Tongden (Sup. Dr. U.Chakaraborty)	"BIODCHEMICAL CHARACTERIZATION OF TEMPERATUARE STRESS RESPONSE OF CICER ARIETINUM L. AND INDUCTION OF HERMOTOLERANCE".

2. While considering the application for Ph.D. Registration along with report of the Seminar of Smt. Indramani Bhagat the Board could not consider her Registration for Ph.D. degree in Botany as the candidate did not have equivalence to 10+2+3+2 system.

3. Resolved that Smt. Purnima Sharma be permitted to submit her Thesis for Ph.D. degree in Botany under the supervision of Dr. E.Sharma & Dr. S.C. Rai entitled "Ecological linkages of carbon dynamics in relation to land-use/cover change in a Himalayan watershed" and recommended the panel of examiners subject to receipt of another name of expert in lieu of Sl.No.3(foreign panel) from Prof. A.P.Das and the Vice-Chancellor be authorised to approve the panel.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Electrical Engineering held on 10.12.2003.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dr. T.K. Chatterjee, Registrar-Secretary
3. Dr. J.K. Mondal(Supervisor)
4. Prof. J.Jhampati
5. Prof. H.Bhowmick
6. DProf. N.Chakraborty
7. Sri S. Mal

1. Recommended that the following candidates be permitted to submit their theses for the Ph.D. degree in Electrical Engineering and recommended the panel of examiners in each case:

Name of the candidate	Title of Thesis.
(i) Alokde Kr. Ghosh (Sup. Dr. J.Mandal & Prof. H.Bhowmick)	Towards design and implementation of an approach on CMM(capability maturity model)for the quality performance measurement of manufacturing of manufacturing industries.
(ii) Satadal Mal (Sup. Dr. J.Mandal)	Development of microprocessor based encoders for secured transmission.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Zoology
held on 10.12.2003.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. S.Barat
5. Prof. A. Mukhopadhyay
6. Dr.J.Pal
7. Dr.N.Ray, ABN Seal College, Cooch Behar (Supervisor)
8. Dr. M. Bahadur.

1. Resolved that the following candidate be permitted to register his name for the Ph.D. degree in Zoology with effect from 10.12.03.

Name of the candidate	Title of Thesis.
Uddalok Bhattacharyya (Sup.Dr. N.Ray, ABN Seal College)	NUTRITIONAL ECOLOGY OF THE MUGA SILKWORM, ANTHERAEA ASSAMA WESTWOOD AND EFFICIENCY OF CONVERSION TO ECONOMIC CHARACTERS ON TWO MAJOR HOST PLANTS IN INDOOR REARING.

2. Resolved that the following candidates be permitted to submit their Theses for the Ph.D.degree in Zoology and recommended the panel of examiners in each case:

Name of the candidate	Title of Thesis.
(i) Chandranath Chatterjee (Sup.Prof. D.Ray & Dr. S.K. Das)	Phylogeny of bufonidae on the basis of sperm ultrastructure and DNA analysis studies.
(ii) Nittie Sarivastava (Sup. Prof. A. Mukhopadhyay)	Studies on seasonal occurrence of insects associated with the major shade tree, alnus Nepalensis D.Don, of large cardamom agro forestry, with Bio-Ecology of some common folivores at different altitudes of Sikkim.

Sl.No. 2(ii) the supervisor be requested to include one name of foreign examiner.

The meeting ended with thanks to the chair.

Prof. P.K.Saha

Dr. T.K.Chatterjee

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Anthropology held on 10.12.2003

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the chair)
2. Dean, Faculty Council for P.G. Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. R.K.Bhadra
5. Sri S.Biswas
6. Prof. R.S. Mukhopadhyay
7. Sri S.K. Biswas

1. Resolved that the following candidates be permitted to register their names for Ph.D.degree in Anthropology with effect from 10.12.03 :

Name of the candidate	Title of Thesis
(i) Mowsume Bose Roy Datta (Sup. Prof. S.R. Mondal) (Subject to verification of Marksheets)	WOMEN IN HANDCRAFT PRODUCTION IN SIKKIM: A STUDY IN ASPECTS OF THEIR ROLE AND STATUS.
(ii) Samita Das (Sup. Dr. S.Biswas)	IMPACT OF CHANGING HEALTH CARE POLICIES ON RURAL SOCIETY:A STUDY IN THE DARJEELING PLAINS OF WEST BENGAL.

The meeting ended with thanks to the chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meting of the Board of Research Studies in Civil Engineering held on 10.12.2003.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dr.T.K.Chatterjee, Registrar-Secretary
3. Prof. G.Bairagi
4. Prof. H.Bhowmick (Supervisor)

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in Civil Engineering with effect from 10.12.2003.

Name of the candidate	Title of Thesis
(i) Aparna Halder (Sup. Prof. H.Bhowmick, SIT)	IDENTIFICATION AND STUDIES ON MICROBES FOUND IN TANNERY EFFLUENTS.
(ii) Asutosh Taraphdar (Sup. Prof.H.Bhowmick, SIT)	STUDIES ON RECYCLING OF SOAK LIQUOR AND SALT(NaCl)RECOVERY.

The meeting ended with thanks to the Chair.

(Prf.P.K. Saha)
Chairman

(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Studies in Physics held on 10.12.2003

Members Present :

1. Prof. P.K.Saha, Vice-Chancellor(in the Chair)
2. Dean,Faculty Council for P.G. Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Head, Deptt. of Physics
5. Dr. P.K. Mondal
6. Prof. S.K. Ghoshal
7. Dr. B.C.Pal

1. Resolved that be permitted to register his name for the Ph.D.degree in Physics with effect from under the supervision of . The title the Thesis is

2. Resolved that Sri Parimal Kumar Sarkar be permitted to submit his thesis under the supervision of Dr. P.K. Mandal , Deptt. Physics entitled 'INVESTIGATION ON THE PROPERTIES OF FEW THERMOTROPIC LIQUID CRYSTALLINE SYSTEMS' and recommended the pane of examiners.

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman.

(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Mathematics held on 10.12.03.

Members Present:

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. P.K. Saha
5. Prof. S./B. Karanjai.

1. Resolved that the following candidate be permitted to register his name for the Ph.D.degree in Mathematics with effect from 10.12.03.

Name of the candidate:	Title of Thesis
(i) Anupam Mukherjee (Sup: Prof. S.B. Karanjai)	INTERLOCKED MULTIPLET PROBLEMS IN STELLER ATMOSPHERE.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary.

The meeting ended with thanks to the Chair.

(Prof.P.K. Saha)
Chairman

(Dr.T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Bard of Research Studies in History held on 10.12.2003

Members Present:

1. Prof. P.K.Saha, aVice-Chancellor (in the Chair)
2. Dean,Faculty Council for P.G.Studies in Arts,Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. A.G. Ghosh
5. Prof. M.Bhattacharya(Supervisor)
6. Smt. A.Bagchi
7. Sri K. Bandyopadhyay
8. Dr. S.Guha Ray (Supervisor)
9. Dr. S.Debnath (Supervisor)
10. Prof.J.Kar (Supervisor)

1. Resolved that the following candidates be permitted to register their names for the Ph.D.degree in History with effect from 10.12.03

Name of the candidate	Title of Thesis
(i) Bijoy Kumar Sarkar (Sup.Dr.S.C.Guha Roy, Siliguri College & Co-Sup. Prof.P.K.Bhattacharya)	SUN-WORSHIP AND SUN-IMAGES IN EARLY BENGAL.
(ii) Nilangshu Sekhar Das (Sup. Dr.A.G.Ghosh)	ROLE OF THE PRESS AND ASSOCIATIONS IN THE SOCIO-CULTURAL AND POLITICAL MOVEMENTS: A CASE STUDY OF NORTH BENGAL(1869-1969).

2.Resolved that the following candidate be permitted to submit his thesis for the Ph.D. degree in Histoy and recommended the panel of examiners .

Name of the candidate	Title of thesis:
(i) Indramohan Mandal (Sup.Dr.S.Debnath ,Alipurduar College & Co.-Sup. Prof. J.Kar)	SOCIO-RELIGIOUS PHILOSOPHY OF B.R. AMBEDKAR AND THE GENESIS OF THE NEO-BUDDHIST MOVEMENT IN INDIA.

3. The Board could not consider the Registration for Ph.D.Degree of Sri Ajoy Kumar Halder since the candidate did not have equivalence to 10+2+3+2 system.

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Commerce held on 10.12..2003.

Members Present:

1. Prof. PK.Saha. Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Arts,Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr.D.Bhattacharya
5. Dr. S.Dhar
6. Dr. I.Ray

1. Resolved that Sri Soumitra Sarkar be permitted to register his name of the Ph.D. degree in Commerce under the Supervision of Dr.S.Dhar with effect from 101.12.03 entitled " Self held groups: A study of systems, operations and constraints of a microfinance programme in Jalpaiguri district.

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairmn

(Dr. T.K.Chtterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Law held on 101.12.2003.

Members Present:

1 Prof. P.K.Saha, Vice-Chancellor
2 Dean,Faculty Council for P.G. Studies in Arts, Commerce & Law
3 Dr. T.K. Chatterjee., Registrar-Secretary
4. Dr. B.P. Dwivedi, Head
5. Dr.A.Mehdi

1. Resolved that Sri Pradip Kumar Bandyopadhyay be permitted to submit his Thesis for the degree of Ph.D. entitled "CUSTOSY LAWS OF THE SANTAL AND THE MAHALI IN THE STATE OF WEST BENGAL : A COMPARATIVE STUDY AND PRESENT POSITION UNDER THE LAW" under the supervision of Dr. A. Mehdi and the panel of examiners was left to the Vice-Chancellor for recommendation.

The meeting ended with thanks to the Chair.

(Prof . P.K. Saha)
Chairman.

(Dr.T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Himalayan Studies held on 10.12.200

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Arts ,Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. M.Chaudhuri, Director
5. Dr. K.Dutta
6. Prof. R. Sahu

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in Himalayan Studies with effect from 10.12.03

Name of the candidate	Title of Thesis
(i) Francis A.V. (Sup.Dr.M.Choudhury)	THE IMPACT OF CATHOLIC MISSIONARIES ON THE INHABITANTS OF DARJEELING AND SIKKIM SINCE 1886:A HISTORICAL PERSPECTIVE.
(ii)Showkat Iqbal (Sup.Dr.M.Choudhury & Co-Sup.Smt.S.Ror Mukherjee)	CHANGING LAND-USE AND LIVELIHOODS PATTERNS IN THE EASTERN HIMALAUYAS : A FOCUS ON THE EVOLVING AGROFORESTRY PRACTICES IN SIKKIM.
(iii)Swati Swami (Sup.Dr.M.Choudhury)	A STRUCTURAL ANALYSIS OF BHUTIA SCIETY AND POSITION OF BHUTI WOMEN IN SIKKIM.

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman

(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Political Science held on 10.12.2003.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Arts,Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary

I. Resolved that the following candidate be permitted to register his name for the degree of Ph.D. in Political Science with effect from 10.12.03.

Name of the candidate	Title of Thesis
(i) Smt. Sumita Rai (Sup. Prof.D.J. Bhaumick & Co.Sup.Dr.M.Yasin)	DISTRICT ADMINISTRATION IN DARJEELING AND THE DARJEELING GORKHA HILL COUNCIL (DGHC): A STUDY IN THE CONTEXT OF DECENTRALIZATION, DEMOCRACY AND DEVELOPMENT.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman..

(Dr. T.K. Chatterjee)
Secretary

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Bard of Research Studies in Sociology held on 10.12.2003

Members Present:

1. Prof. P.K.Saha, aVice-Chancellor (in the Chair)
2. Dean,Faculty Council for P.G.Studies in Arts,Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. R.K. Bhadra
5. Prof.R.S. Mukhopadhyay
6. Dr. Mita Bhadra
7. Dr. S.Ray

2.Resolved that the following candidate be permitted to submit his thesis for the Ph.D. degree in Sociology and recommended the panel of examiners .

Name of the candidate	Title of thesis:
(i) Manna Mukherjee (Sup. Prof. R.K.Bhadra)	SOCIO -ECNOMIC BACKGROUND OF CHILD LABOUR IN SILIGURI CITY OF WEST BENGAL.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr.T.K.Chatterjee)
Secretary

2.Resolved that the following candidates be permitted to submit their theses for the Ph. D. degree in Economics and recommended the panel of examiners in each case :

Name of the candidate	Title of thesis
(i) Rohit Sharma (Sup. Prof. M.Dasgupta)	TRDE UNION MOVEMENT IN THE TEA GARDENS OF DARJEELING HILLS.
(ii) Md.Gholam Kibria (Sup.Dr..Bhumali & C0.- Sup.Dr.K.K.Bagchi)	A SOCIO-ECNOMIC STUDY OF TRADE MOVEMENT IN BANGLADESH WITH SPECIAL REFERENCE TO JUTE INDUSTRY.

3.Resolved that the Board approved the fresh panel of foreign examiners for the thesis submitted by Smt. Sanchari Ray-Mukherjee (Sup. Prof.B.Dasguta & Sri J. Sankrityayan) entitled 'THE INFRASTRUCTURAL LINKAGES OF TRANSPORT POLICY; A STUDY OF THE WAGON ECONOMICS OF INDIAN RAILWAY FREIGHT OPERATIONS'.

4. The Board could not consider the Registration of the following candidates since they did not have equivalence to 10+2+3+2 system.

(i) Sri Arjun Kumar Baral
(ii) Sri Shankar Prasda Acharya.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman.

(Dr.T.K. Chatterjee)
Secretary.

UNIVERSITY OFN NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Economics held on 10.12.2003

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr. T.K. Chatterjee, Registrar-Secretary
4. Dr. A. Bhimali
5. Dr. K. Bagchi
6. Smt. S.Mukherjee
7. Smt. S.Ray
8. Dr. S. Chhetri(Supervisor)
9. Sri J. Sankrityayan

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in Economics with effect from 10.12.03

Name of the candidate	Title of Thesis
(i) Jamshed Ahmed Ansari (Sup. Dr.S.Chhetri, St.Joshph's College)	PROBLEMS AND PROSPECTS OF COTTAGE INDUSTRIES IN HILL ECONOMY: A STUDY OF THE THREE HILL SUB-DIVISIONS OF DARJEELING DISTRICT IN WEST BENGAL.
(ii)Sitesh Mandal (Sup. Dr A.Bhuimali)	AN EVALUATION OF POVERTY ALLAEVIATION PROGRAMMES IN WEST BENGAL WITH SPECIAL REFERENCE TO DAKSHIN DINAJPUR DISTRICT.
(iii) Satyen Sarkar (Sup. Dr.K.K. Bagchi)	REGIONAL DISPARITIES IN ECONOMIC DEVELOPMENT: AN INTER-DISTRICT STUDY OF WEST BENGAL.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Bengali held on 10.12.2003

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr. T..K.Chatterjee, Registrar-Secretary
4. Dr. M.Bera, Head
5. Dr. S.K. Jash
6. Prof. A.Bhatta

1. Resolved that the following candidates be permitted to register their names for the Ph.D.degree in Bengali with effect from 1012.03

Name of the Candidate	Title of Thesis.
(i) Pabitra Sankar Bhattacharjee (Sup. Prof. A.Bhatta)	গ্রাম বাংলার ভাটিয়ালী গান ও তার লোক জীবন সমীক্ষা।
(ii) Hafijul Islam (Sup.Dr.M.Bera)	বুদ্ধদেব বসুর উপন্যাস: বিষয় ও শিল্পরূপ।
(iii) Ajit Debnath (Sup. Dr. S.K. Jash)	লোকসাহিত্যে উত্তরবঙ্গের সমাজ।
(iv) Irien Shabnam (Sup.A.Bhatta)	বাংলা নাটকে নারী সত্তার রূপ: একটি অণ্বেষণ ।
(v) Mahua Bhatacharjee (Sup. Dr.M.Bera)	বাংলা শিশু-কিশোর সাহিত্যের বিবর্তন (১৯৫০-২০০০ খ্রীষ্টাব্দ)
(vi) Uttiya De (Sup. Dr.D.Naha, ABN Seal College)	রবীন্দ্র উপন্যাস : এক কবির সন্ধানে ।

2. The application of Smt. Gita Ray could not be approved as the candidate proposed to pursue Ph.D. work independently.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in English held on 10.12.2003.

Members Present:

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr. T.K. Chatterjee, Registrar-Secretary
4. Dr. G.N. Ray
5. Dr. S.Samanta, Head
6. Dr. C. Laha

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in English with effect from 10.12.03.

Name of the Candidate	Title of Thesis
(i) Jaydip Sarkar (Sup. Dr. G.N. Ray)	Postcolonialism and Indian women's question: Text, context and theory.
(ii)Aparna Chakraborty (Sup. Dr. G.N. Ray)	Moral concern in the dramatic works of Shelley: A revaluation.
(iii) Zinia Mitra (Sup. Prof. B.K. Banerjee)	Poetry of Jayanta Mahapatra : A study in the pattern of imagery.

2. Resolved that the following candidates be permitted to submit their theses for the Ph.D. degree in English and recommended the panel of examiners in each case:

Name of the candidate	Title of thesis
(i)Shiva Krishna Kar (Sup. Dr. G. N. Ray)	Transitionalism and radicalism in Jane Austen: A study of her novels.
(ii) Suchishmita Datta (Sup. Prof B.K. Banerjee)	A study of Ruskin Bond's vision of life with reference to his short stories.

3.The Board could not consider the Registration for Ph.D. degree of Sri Nagarjun Sharma since the candidate did not have equivalence to 10+2+3+2 system.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman.

(Dr.T.K.Chatorjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Nepali held on 10.12.2003

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. M.P. Dahal

1. Resolved that the following candidate be permitted to register his name for the Ph.D. degree in Nepali with effect from 10.12.03

Name of the candidate	Title of Thesis
(i) Ringee Eden Wangdi (Sup.Dr.G.S.Nepal)	SIVA KUMAR RAI KO KATHKARITAKO SAMISCHATMAK ADHYAN.

2. Resolved that Sri Indra Bahadur Chhetri be permitted to submit his thesis for Ph.D. degree in Nepali under the supervision of Prof. B.K. Upadhyay entitled "Darjeelingka nepali kathaharuko prabitigat bishlayshan ra mulyankan"and recommended the panel of examiners.

3. While considering the application of Sri Dashrath Kharel the Board suggested that he may apply for registration afresh with all formalities.

The meeting ended with thanks to the Chair.

(Prof. P.K.Saha)
Chairman

(DR.T.K. Chatterjee)
Secretary.

UNIVERSITY OF NRTH BENGAL

Minutes of the meeting of the Board of Research Studies in Philosophy held on 1.12.2003.

Members Present:

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Den, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr.T.K. Chatterjee, Registrar-Secretary
4. Dr. K.L. Das, Head
5. Prof. M.Ghosh(Supervisor)
6. Pof. B.B. Chakraborty
7. Dr.A.K. Hare(Supervisor)
8.

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in Philosophy with effect from 10.12.03.

Name of the candidate	Title of Thesis
(i) Nayana Bhattacharyya (Sup.Prof.R.N.Ghosh)	THE CONCEPT OF TATPARYA IN NAVYA NYAYA: SOME PHILOSOPHICAL PROBLEMS.
(ii) Rupashi Chakraborty (Sup.Prof B.Bhattacharya Chakrabrti)	A CRITIQUE OF "RELATION" : A DIALOUGUE BETWEEN F.H. BRADLEY & NYAYA.
(iii) Didar Rasul Bhuinya (Sup. Prof. M.Ghosh)	THE RELATIONSHIP BETWEEN THE CHILD'S SENSE OF SELF AND HIS ACADEMIC ACHIEVEMENT: AN URBAN-RURAL COMPARISON.

2. Resolved that Smt. Marufa Khatun be permitted to submit her thesis for Ph.D. degree in Philosophy undaer the Supervision Prof. R. N. Ghosh entitled " Language, grammar and mind: A critical reflection on noam chomsky" and recommended the panel of examiners.

3. While considering the application for Ph.D. Registration along with the report of seminar of Smt. Banabani Mukherjee (Sup. Dr. A.K. Harh), the recommendation could not be approved as the candidate failed to provide explanation for non-compliance of earlier adjudication report as communicated to her.

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary

Sl. No.	Items	U.G. Courses						P.G. Diploma Courses		
		B.Sc. Internet &Software Science		Bridge Course		U.G.BBA/BCA/B.Pharm				
		Existing	Revised	Existing	Revised	Existing	Revised	Existing	Revised	Existing
1.	Paper Setter 100/50 marks	100/50	125.00/62.00	100/50	125.00/62.00	100/50	125.00/62.00	150/75	250.00/125.00	150/75
2.	Moderator 100/50 marks	100/50	125.00/62.00	100/50	125.00/62.00	100/50	125.00/62.00	150/75.00	250.00/125.00	150/75
3.	Examiner : (Theoretical) 100/50 marks(per script)	6.00/4.00	6.00/4.00	4.00/2.00	5.00/3.00	2.25/1.12	4.00/2.00	8.00/4.00	10.00/5.00	8.00/4.00
4.	Evaluation of Assignment Copy (per script)	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
5.	Handling Charge of assignment (per script)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
6.	Examiner : Practical	8.00 per candidate (to be divided among the examiners)	10.00 per candidate for all papers'to be shared equally by all the examiners subject to a minimum of Rs. 100 per examiners for BIS/BSS	5.00 full paper (per script)	6.50 per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs. 100 per examiners for U.G (Bridge Course & BBA/BCA/B.Pharm.)	5.00 full paper (per script)	6.50 per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs. 100 per examiners for U.G (Bridge Course& BBA/BCA/B.Pharm.)	Nil	8.00 Per candidate for all papers to be shared equally by all the examiners subject to a minimum of Rs. 100 per examiners for P.G.Diploma.	Nil
7.	Scrutiniser : (Per script)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1	1.00
8.	Tabulator: Upto 50 51 to 100 101 to 200 201 to 500 501 and above	Nil - - - -	200 400 550 700 900	Nil - - - -	200 400 550 700 900	Nil - - - -	200.00 400.00 550.00 700.00 900.00	Nil - - - -	200 400 550 700 900	Nil - - - -
9.	Co-ordinator (for each engagement)	1500.00	1500.00	750.00	750.00	750.00	750.00	Nil	750.00 Upto5000 Candidates & 1000 above 5000 candidates	Nil
10.	Service Charge to colleges where the practical Exams. of the University are centrally held.	Nil	100.00 per day for 20 candidates	Nil	100.00 per day for 20 candidates	Nil	100.00 per day for 20 candidates	Nil	100.00 per day for 20 candidates	Nil
11.	Examiner (Dissertation paper)	Nil	Nil	Nil	Nil	Nil	Nil	50.00	75.00	50.00

12. **Local Conveyance Charges :** Upto 20 Km by Rickshaw/Auto/Car for all teachers invited for examinations related works will be restricted to the following rates on the basis of self certification.

Upto 2 km. Surrounding area	: Rs. 20.00 (To and fro)
From 3 km. To 8 km.	: Rs. 50.00 (To and fro)
From 9 km. To 15 km.	: Rs. 150.00 (To and fro)
From 16 km. To 20 km.	: Rs. 300.00 (To and fro)

University of North Bengal

ANNEXURE 11

Regulations relating to establishment and affiliation of privately managed self-financed colleges.

1. These Regulations shall be called the Regulations relating to establishment and affiliation of privately managed self-financed colleges and shall be subject to the Act/statutes/Ordinances.

2. These Regulations lay down the minimum norms which shall be fulfilled by the authorities of privately managed self-financed colleges keeping in view the desired quality of education and standards set by the West Bengal State Council of Higher Education and national agencies like UGC/NAAC/ NCTE/AICTE. These norms shall, however, be different, as laid down in these Regulations, for colleges proposed to be established in rural areas, semi – urban areas, urban areas, municipal corporations and hill areas.

3. **Eligibility Criteria :-**

Any educational Society/Trust duly registered shall be eligible to apply for establishment of and affiliation to an academic institution.

4. The Society/Trust shall fulfill the following requirements:-

(i) **Land:-**

Sl. No.	Type of College	Requirement of land (in acres)		
		Rural area (not under Municipal area)	District/Sub-Div.HQ, within Municipal limit	Corporation. Area/Hill area.
1.	Multi faculty General Degree College (Arts, Commerce, Science)	At least 3.00 but preferably 5.00.The land shall be suitable for construction. 2 acres of land shall be available for buildings.	At least 2.00 but preferably 3.00. the land shall be suitable for construction of buildings.	At least 0.5 but preferably 1.00 suitable for construction of multi-storied buildings.
2.	TeacherTraining (B.Ed.)College (Single Faculty College)	At least 1.0 acres but preferably 2.00 acre and subject to NCTE norms.	At least 0.5 acre and subject to NCTE norms.	At least 0.5 acre and subject to NCTE norms.

(ii) **Building:-**

Type of College	Building / Building Fund
General Degree College (Arts/commerce)	10,000 sq.ft. covered space (8,000 sq.ft carpet area).Fund required : @ Rs.500.00 per sq.ft. Rs.50.00 lakh. The building shall have the following accommodation: For College with five Arts subjects: (i) Principal's Room (ii) Teacher's Room (iii) College Office (iv) Store Room (v) Library Room (vi) Reading Room (vii) Boys' Common Room (viii) Girls' common Room (ix) three class rooms, at least two accommodating all students enrolled in one year (x) Toilets for staff and students. Two class rooms shall be added each in the second and third year.
General Degree College (Arts/Commerce/Science)	In addition to above, there shall be 2000 sq.ft. covered space for each lab-based subject. Additional fund required : @Rs.500.00 per sq.ft. Rs.10.00 lakh. There shall be one class room and two/three labs for each lab-based subjects.

Teacher Training College (Intake100)	4000 sq. ft. covered space (3200 sq. ft. carpet area). One room shall be large enough to accommodate all students enrolled i.e. 1000 sq. ft. for 100 students. Adequate number of classrooms, hall, laboratory space for conducting instructional activities, separate rooms for the Principal, Faculty members, office and a store. The size of instructional space shall not be less than 10 sq. ft. per student as per NCTE norm.

Provided that the terms & conditions stated above may relaxed for establishment of colleges in the hill areas.

Provided further that initially the organization may be permitted to conduct courses in leased/rental accommodation for two years from the date of commencement. The building shall conform to the requirements and specifications outlined above. But the applicant shall start construction of the building within one year from the date of provisional affiliation and must complete the construction within one more year.

(iii) **Fund :-**

Reserve Fund to be maintained by a self-financing college shall be commensurate with the requirement for paying remuneration to all whole-time and part-time staff and meeting essential recurring expenditure. The fund shall be kept in a Joint Fixed Deposit Account for a lock-in period of at least five years in the name of (i) authorized person of the Trust/Society and (ii) authorized person of the University of North Bengal. The interest out of the deposit shall be made available to the applicant for capital expenditure.

Sl. No.	Type of College	Amount (Rs. in lakhs)			
		Building Fund	Reserve Fund (Jt. F.D. Account)	Equipment / Library Fund	Operational Fund
1.	General Degree College (Arts / Commerce)	50.0	10.0	5.0	5.0
2.	General Degree College (Arts / Commerce / Science)	60.0	15.0	20.0	10.0
3.	Teacher Training College	20.0	7.5	5.0	3.0

5. Recruitment Qualification and Remuneration of Staff ;-

a) Principal and Teachers: The recruitment qualification and remuneration of the Principal and teachers appointed on whole-time (regular or on contract) / shall be as per UGC / State Govt. norms.

b) Non-teaching staff: The recruitment qualification and scale of pay / remuneration on whole-time (regular or on contract) appointment should be at par with those prescribed by the State Government.

6. Posts:-

The number of posts mentioned below shall be taken as the minimum for efficient running of the college. The consolidated amounts of monthly salary for different posts as enumerated below shall exceed if the organizers decide to offer higher initial pay or higher scales of pay. The amounts of monthly salary have been stipulated in order to estimate the minimum annual expenditure and the income from fees etc. required for viability of the institutions.

Sl. No.	Type of College	Posts to be maintained in first year	Annual salary expenditure	
			Monthly Salary x 12 months x no	In thousand Rs.
1.	General Degree	Principal (1)	Rs. 17300 x 12	207.60

		Total Salary (G)		**1395.00**
		Non-salary Expenditure (H)		200.00
		Amount to be transferred to Development Fund (J)		200.00
		Total (G + H + J)		**1795.00**

7. Governing Body

The following shall be the composition of the Governing Body of privately managed self-financed college:

i) President – A person of standing nominated by the Society/Trust /Company.

ii) Principal / Teacher-in-Charge of the College – Secretary.

iii), iv), v) – Academician nominated by the Society/Trust/Company.

vi) One representative of donors, to be nominated by the Society/Trust/Company.

vii), viii) – Two representatives of teachers of the college, to be nominated by the teachers from amongst themselves.

ix) One non-teaching staff, to be nominated by the non-teaching employees of the college from amongst themselves.

x) One nominee of the affiliating University, not being an in-service college/ university teacher.

xi) One nominee of the local Panchayat Samitee / Municipality / Corporation.

xii) One nominee of the State Govt., not being an in-service college/ university teacher.

xiii), xiv) – Two representative of the Guardians, to be nominated by the Governing Body.

xv) One student representative.

Provided that the above provision shall be subject to its incorporation in the Statutes relating to Governing Body of affiliated colleges.

8. Enrolment and Fee Structure:-

The enrolment and fee structure of self-financing colleges shall depend on the nature of courses / subjects offered, socio-economic background of the area of operation of the college and the infrastructure created by the management. However, monthly tuition fee and other fees for the three different types of colleges are laid down below on the basis of assumed enrolments, keeping in view the annual fee income required for viability of the colleges.

Sr. No.	Type of College	Suggested Enrolment	Suggested Annual Fee (Rs.)	Tuition and other Fee (Rs.)	Annual Session Fee (Rs.)
1.	General Degree College (Arts / Commerce – 5 subjects)	200 in Arts or Commerce with Hons.	Rs. 17.3 lakh approx./200=Rs. 8600 p.a. (Total fee income should be 10% above Rs. 15.7 lakh p.a.)	Tuition Fee 500 p.m.	Library Fee – 500 Development Fee – 1000 Admission Fee – 500 Misc. Charges* - 600 Total – 2600
2.	General Degree College (Arts / Commerce /Science with 3 science depts.)	200 in Arts or Commerce and 90 in Science with 30 students in each Hons. Subject.	Rs. 26.3 lakh / 290 = Rs. 9050 p.a. (approx. on the average) (Total fee income should be 10% above Rs. 23.9 lakh i.e. Rs. 26.3 lakh p.a.).	Arts, Commerce, Science: Tuition Fee: 500 p.m.	Library Fee – 500 Development Fee – 1000 Admission Fee – 500 Misc. Charges* - 600 Total – 2600

	College (Arts/Commerce 5 subjects)	Whole time Teachers (5)	Rs. 8000 x 12 x 5	480.00
		Part-time Teachers (5)	Rs. 2000 x 12 x5	120.00
		U.D. Assistant (2)	Rs. 4000 x 12 x 2	96.00
		L.D. Assistant (1)	Rs. 3350 x 12	40.20
		Asstt.-cum-Typist (1)	Rs. 3350 x 12	40.20
		Attendants (3)	Rs. 2600 x12 x 3	93.60
		Guards (3)	Rs. 2600 x12 x 3	93.60
		Total Salary (A)		**1171.20**
		Non-salary expenditure (B)		200.00
		Amount to be transferred to Development Fund (C)		200.00
		Total (A+B+C)		**1517.20**

2	General Degree College (Arts / Commerce / Science with 3 science depts.)	In addition to above: Whole time teachers (3)	Rs. 8000 x 12 x 3	288.00
		Part-time Teachers (3)	Rs. 2000 x 12 x 3	72.00
		Lab. Attendants (3)	Rs. 2600 x 12 x 3	93.60
		L.D. Assistant (1)	Rs. 3350 x 12	40.20
		Total (D)		493.80
		Total Salary (A + D)		1665.00
		Non-salary expenditure (E)		400.00
		Amount to be transferred to Development Fund (F)		325.00
		Total (A + D + E + F)		**2390.00**

In the case of a general degree college, one additional whole time teacher and two additional part-time teachers for each subject taught shall have to be appointed in the second year of operation. Moreover, one Librarian and one Physical Instructor shall also be necessary from the second year.

3	Teacher Training College offering B.Ed. (for 100 students)	Principal (1)	Rs. 17200 x 12	207.60
		Whole time Teachers (7)	Rs. 8000 x 12 x 7	672.00
		Librarian (1)	Rs. 8000 x 12	96.00
		Physical Instructor (1)	Rs. 8000 x 12	96.00
		U.D. Assistant (2)	Rs. 4000 x 12 x 2	96.00
		L.D. Asst.-cum-Typist (1)	Rs. 3350 x 12	40.00
		Attendants (3)	Rs. 2600 x 12 x 3	93.60
		Guards (3)	Rs. 2600 x 12 x 3	93.60

					For Science, in addition to above: Laboratory Fee: 1500 p.a. Total – 3100.
3	Teacher Education College offering B.Ed. (for 100 students)	100 (as per NCTE norm)	Rs. 20 lakh / 100 = Rs. 20000 p.la. (Total fee income should be Rs. 18 lakh + 10% p.a.)	B.Ed.: Tuition fee: 1250 p.m.	Library Fee – 500 Development Fee – 2000 Admission Fee – 1000 Misc. Charges* - 1500

* Miscellaneous charges include examination fees, electricity-charges, Game fee, Magazine fee etc.

i) If the staff are paid other allowances like DA, HRA, Medical Allowance etc., the fees to be charged shall be about 60% higher than the estimates.

ii) Poor and meritorious students shall be given concession of fees as per state govt. orders.

iii) Any deviation from the fee structure given above shall require consent of the university.

9. Procedure for Affiliation :-

(i) The applicant body shall submit application to the university expressing intention to establish a self-financed college giving an outline of the proposal. The NOC shall be issued by the university within 15 days subject to scrutiny of the application by a committee to be constituted by the Vice-Chancellor.

(ii) The applicant body shall then submit application to the West Bengal State Council of Higher Education in the manner as may be prescribed for establishment of a privately managed self-financed college and asking permission/NOC of the Council.

(iii) On receipt of the permission/NOC of the Council, the applicant body shall apply in the prescribed Application Form (Annexed) to the University with an application fee of Rs. 5000/- along with all supporting documents as required in these Regulations and as may be prescribed in the Form for affiliation of the College.

(iv) On receipt of the Application complete in all respects, an Inspection Team shall be constituted by the Vice-Chancellor within 15 days. The Inspection Team shall submit its report to the Vice-Chancellor within 7 days of visit and the Executive Council shall decide about accepting or rejecting the proposal within 60 days of receiving the report.

If the university decides to grant affiliation, necessary intimation shall be sent to the applicant to create requisite fixed deposit within 30 days from the date of receipt of the letter by the applicant body. Once the requisite fixed deposit is created, provisional affiliation valid for one year shall be issued to the applicant within 15 days of creation of fixed deposit.

10. Duration of Affiliation :

Provisional affiliation shall be granted ordinarily for 1 year which may be extended annually subject to inspection by the university. Permanent affiliation shall be granted only after satisfactory completion of minimum 3 years subject to the condition that the college starts operating from its own building and fulfills all other terms and conditions.

11. Procedure of Admission : As per university Regulations prescribed separately.

12. Fees to be paid for affiliation to the University : As per University Regulations prescribed separately.

13. Library : The Library, to start with, should have stacking space for a minimum of 3000 required text books. A hall measuring about 150 sq. m. may serve the purpose of stacking and reading room. The institute should have minimum 75 titles in each subject, initial total of titles being not less than 1200. There should be addition of at least 120 books each year and a minimum of 15 journals/periodicals (both Indian and Foreign) should be subscribed.

14. Monitoring Committee of the University :
There shall be a Monitoring Committee with the following members for general supervision and academic control of the college :

Deans of the Faculty Councils for P. G. Studies in Arts, Commerce & Law/ Science, Registrar (Convener), Controller of Examinations, Inspector of Colleges, Finance Officer, two nominees of the College(s) and two nominees of the Executive Council.

Recommendations of the Monitoring Committee shall be placed before the Executive Council.

16. In cases of non-compliance of the terms & conditions as stated in these Regulations, the affiliation of the College may be withdrawn on recommendation of the Monitoring Committee.

17. In any case not covered by these Regulations, the Vice-Chancellor shall have the power to issue orders not inconsistent with the Act/Statutes/Ordinances.

APPLICATION FORM

University of North Bengal
Proposal for establishment of privately managed self-financed Colleges under affiliation of the University

1. Name of the proposed college:
2. Address & location: (District, Subdivision, Block and Police Station, Panchayat /Municipality/Corporation) :
3. Mode of communication (nearest rly. stn., bus route etc. Attach a sketch map of the location showing site for the college):
4. Name of the Society/Trust with documents like deed, registration no. etc. vide clause 3 of the regulations :
5. Land on which the college has been or will be constructed with deed etc. vide clause 4(i) of the Regulations:
6. Rental Agreement vide para-2 of clause 4(ii) of the Regulations :
7. Building for the college vide clause 4(ii) of the Regulations :
8. Fund position vide clause 4(ii) of the Regulations :
9. Courses and subjects proposed to be taught :
10. Staff position and their remuneration vide clause 5 & 6 of the Regulations :
11. Composition of Governing Body vide clause 7 of the Regulations :
12. Fee structure vide clause 8 of the Regulations :
13. Library vide clause 9 of the Regulations :
14. Any other information in support of credentials of the Society/Trust :

Signature of competent official of Society/Trust

ANNEXURE III

Rules relating to management and administration of Professor Nurul Hasan Centre for Management Studies

1. These Rules shall be called the Rules relating to management and administration of Professor Nurul Hasan Centre for Management Studies and shall be effective subject to the Act/Statutes/Ordinances/Regulations..
2. The University shall have a Centre for coordinating the administrative and academic functioning of self-financed courses in management and allied disciplines. The Centre shall be called the 'Professor Nurul Hasan Centre for Management Studies'.
3. The Centre shall co-ordinate activities of the following self-financed courses and such other courses in management and allied disciplines as may be introduced by the University in future:-
    a. PG Diploma in Tea Management (One year).
    b. PG Diploma in Marketing Management (One year).
    c. PG Diploma in Tourism & Hotel Management (One year).
    d. Master of Business Administration (MBA) (Two years).
4. The Centre shall be administered by a Managing Committee to be constituted by the Executive Council for a term of two years from the date of nomination. Minutes of the Managing Committee shall be placed before the Executive Council for approval. The Committee shall meet at least once in every three months.
5. There shall be a Working Committee for every self-financed course as provided for in Clause 3. Members of the Committee shall be nominated by the Managing Committee of the Centre for a term of two years from the date of nomination. The Academic Coordinator of the Course shall be the member-convener of the Working Committee.

   Recommendations of the Working committees shall be implemented on approval of the Vice-Chancellor other than decisions having policy implication which, if so decided by the Vice-Chancellor, shall be placed before the Managing Committee of the Centre. However, minutes of the Working Committee shall be reported to the Managing Committee at its next meeting.
6. Every Working Committee of the self-financed courses shall meet at least once in two months.
7. The Managing Committee shall exercise the following functions:-
    a. to supervise the functioning of Departments/Centres which are running self-financed courses in management and allied disciplines and to lay down guidelines for conducting such courses.
    b. To constitute Working Committees for the self-financed courses as mentioned in Clause 3 and to lay down guidelines for their functioning.
    c. To recommend introduction of new self-financed courses in management and allied disciplines leading to Degree/Diploma/P.G.Diploma/Certificate..
    d. To prepare a budget of the Centre and submit it to the appropriate authority.
    e. To set up a Placement & Counseling Cell for the successful students.

8. In any case not provided in these Rules, the Vice-chancellor shall have the power to issue instructions not inconsistent with the Act/Statutes/Ordinances/Regulations.

Rules relating to the Management & Administration of the Information Technology Centre.

ANNEXURE IV

1. These Rules shall be called the Rules relating to the Management & Administration of the Information Technology Centre and shall be subject to the Act / Statutes / Ordinances / Regulations.

2.The Information Technology Centre (hereinafter called IT Centre) as established and functional from September, 1995 shall continue to be managed and administered in partnership with the Institute of Computer Engineers (India) Ltd. (hereinafter called ICE(I) , a leading corporate house in IT education having its head office at Chatterjee International, 33, Chowringhee Road, Kolkata – 700 016 on the basis of an Agreement in substitutions of the present MOU.

4. The IT Centre shall conduct Certificate / Diploma / P.G. Diploma / .Degree level course in IT disciplines and BBA subject to approval of the Advisory Committee. Examination of all such courses except those of Certificate level shall be conducted by the appropriate authority of the university. Certificate level assessments shall be conducted internally and Certificates shall be issued in the manner as may be decided by the Advisory Committee.

5. All liabilities of capital and revenue nature as may be necessary to run the IT Centre in the best possible ways shall be borne by the ICE (I). However, the university shall have the absolute ownership of all immovable properties and assets so created.

6. (a) All fees payable by students admitted to various courses of studies shall be deposited by them at the cash counter of the university/ submitted to the Finance Branch by bank draft or by such other mode as may be decided by the university from time to time. The ICE(I) shall receive 75% of the course fees collected from the students for the purpose mentioned in clause 4. The share of course fees shall be reviewed by the Executive Council on recommendation of the Advisory Committee.
   (b) The dues to the Centre shall be released by the appropriate authority of the university, preferably within a week of receipt of fees on completion of admission..

7. The IT Centre shall function under supervision of a committee called the Advisory Committee which would have powers and functions as laid down hereunder:

   a. To lay down policy guidelines for proper management of the I.T. Centre in academic matters.

b. To formulate the academic courses which are to be introduced in the Centre and fees payable by the students.

c. To formulate minimum number of teaching and technical staff needed to be recruited, their qualifications and selection criteria.

d. To deal with any issue pertaining to development and general administration of the IT Centre.

8. (a) The Advisory Committee shall consist of eight members from the University with the Vice-Chancellor as the Chairman and other members to be nominated by the Executive Council. The Committee shall include three representative of the ICE(I).

(b) All members of the Advisory Committee from the University except those ex-officio, if any, shall have a tenure of two years from the date of nomination.

(c) The Administrative Coordinator of the IT Centre shall be appointed by the ICE (I).

(d) The Academic Coordinator of the IT Centre shall be nominated for a term of two years from the whole time faculty on the basis of seniority.

(e) The Member-Secretary of the Advisory Committee shall oversee, on its behalf, functioning of the IT Centre.

9. The Advisory Committee shall meet at least four times in a year and at least once in a quarter.

10. An Annual Report of the IT Centre containing all academic, administrative and financial aspects shall be prepared by the Advisory Committee for consideration of the Executive Council within three months of close of academic session.

9. In any case not covered by these Rules, the Vice-Chancellor shall have the powers to issue instructions not inconsistent with the University Act / Statues / Ordinances / Rules.

ANNEXURE V

MINUTES OF THE FIFTY-EIGHTH MEETING OF THE ADVISORY COMMITTEE

The fifty-eighth meeting of the Advisory Committee of Raiganj College (University College) was held on 15th September, 2003 at 2 p.m. in the office of the Vice-Chancellor, University of North Bengal.

Members present :-

1. Prof.P.K.Saha, Vice-Chancellor, University of North Bengal (in the chair).
2. Dr.T.K.Chatterjee, Registrar, University of North Bengal.
3. Shri Pradip Kumar Ghosh, Finance Officer,University of North Bengal.
4. Dr.D.K.Sarkar,Inspector of colleges (officiating), University of North Bengal.
5. Dr.K.K.Sarkar, Secretary, Teachers' Council, Raiganj College (University College).
6. Dr.Dilip De Sarkar, Bursar, Raiganj College (University College).
7. Shri Madhusudan Roy, Secretary, Employees' Association, Raiganj College (University College).
8. Shri Dipankar Ch. Deb, General Secretary,Students' Union, Raiganj College (University College).
9. Dr.P.K.Mandal, Principal, Raiganj College (University College) & Convener, Advisory Committee, Raiganj College (University College).

Members absent :-

1. Prof.P.K.Sengupta, Dean of the Faculty Council for P.G. Studies in Arts, Commerce, and Law, University of North Bengal.

Item No.1
To confirm minutes of the meeting of the Advisory Committee held on 22nd July 2003.

Decision : It was decided that the minutes of the meeting of the Advisory Committee of the college held on 22nd July 2003 be confirmed.

Item No.2
To report participation of teachers in Orientation programme/Refresher Course.

The Principal reported that as per kind directive of the Vice-Chancellor he released Shri Subrata Saha, M.A., Lecturer in Economics, with effect from the afternoon of 18th August, 2003 to enable him to participate in the Orientation programme at Burdwan University during the period from August 20, 2003 to September 16, 2003.

Decision : The matter was noted and approved.

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Item No.3
To consider recommendation of the Screening Committee for promotion/ placement of Shri Amal Bhattacharya, M.Sc., Lecturer in Senior Scale in Zoology, to the post of Lecturer in Selection Grade with effect from 27.8.1999, and to approve fixation of his pay in the scale of pay of Rs.12000-420-18300 with DNI.

The Principal reported that the Screening Committee recommended placement of Shri Amal Bhattacharya, M.Sc., Lecturer in Senior Scale in Zoology,Raiganj College (University College),in the Selection Grade with effect from 27th August,1999 as and when he completes two Refresher Courses after his senior scale.The Principal reported further that Shri Bhattacharya completed the required Refresher Courses -- one held at North Bengal University during the period from 11.11.2002 to 2.12.2002 and the other at ASC, University of Calcutta, during the period from 25th March 2003 to 14th April, 2003.

Decision : It was decided that as Shri Amal Bhattacharya completed the required Refresher Courses after senior scale, the recommendation of the Screening Committee dated 22nd July 2002,for placement of Shri Amal Bhattacharya, M.Sc.,Lecturer in Senior Scale in Zoology,Raiganj College (University College), in the Selection Grade with effect from 27th August,1999 be approved; that Shri Amal Bhattacharya, M.Sc., be placed in the Selection Grade with effect from 27th August, 1999 as per G.O.No.118-Edn(CS) dated 4th February, 1999 along with Annexure-I to the G.O. and as per G.O.No. 390(2)-Edn(CS) dated 5.4.99 along with Annexure to the G.O.; that his placement in the scale of pay of Rs.12000-420-18300 for the Lecturers in Selection Grade with effect from 27th August, 1999 be granted; and that he will be designated Lecturer in Selection Grade in Zoology with effect from 27th August, 1999. It was further decided that his pay in the scale of pay of Rs.12000-420-18300 be fixed at Rs.12000(Rupees twelve thousand) on 27th August,1999, with date of increment falling on 27th August every year,subject to verification by the Finance Officer of the University of North Bengal.

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Item No.4

(a) To approve fixation of pay of Sm.Gouri Sarkar(nee Basu),M.A.(now at Mahishadal Girls' College) who has been promoted under Career Advancement Scheme to the post of Lecturer in Selection Grade in Sanskrit with effect from 16th January 2000, in the scale of pay of Rs.12000-420-18300 with DNI.

It was reported that as per recommendation of the Screening Committee and as per resolution under Item No.4 (a) of the Advisory Committee taken in its meeting held on 22nd July 2003, Shrimati Gouri Sarkar (nee Basu), M.A., was promoted to the post of Lecturer in Selection Grade in Sanskrit with effect from 16th January,2000,and that her pay fixation in the scale of pay of Rs.12000-420-18300 was due.

Decision :It was decided that the basic pay of Sm.Gouri Sarkar (nee Basu) Lecturer in Selection Grade in Sanskrit, be fixed at Rs.12000 (Rupees twelve thousand)in the scale of pay of Rs.12000-420-18300 on 16th January 2000 with date of increment falling on 16th January every year,subject to verification by the Finance Officer of the University of North Bengal.

(b) To approve fixation of pay of Md.Abdur Razzaque, M.A. of the dept of Political Science (now at P.D. Women's College) in the senior scale of pay for the lecturers i.e. Rs.10000-325-15200 with effect from 27th July 1998 with DNI under Career Advancement Scheme.

It was reported that as per recommendation of the Screening Committee and as per resolution under Item No.4 (b) of the Advisory Committee taken in its meeting held on 22nd July 2003, Md. Abdur Razzaque, M.A., of the department of Political Science was placed in the senior scale of pay of Rs.10000-325-15200 for lecturers with effect from 27th July 1998,and that his pay fixation in the scale of pay of Rs.10000-325-15200 was due.

Decision : It was decided that the basic pay of Md. Abdur Razzaque, M.A., Lecturer in senior scale in Political Science, be fixed at Rs.10000 (Rupees ten thousand) in the scale of pay of Rs.10000-325-15200 on 27th July,1998 with date of increment falling on 27th July every year, subject to verification by the Finance Officer of the University of North Bengal.

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Item No.4

(c) To approve fixation of pay of Shri Barendranath Giri, M.A. of the dept of History in the senior scale of pay for the lecturers i.e. Rs.10000-325-15200 with effect from 16th November 2002 with DNI under Career Advancement Scheme.

It was reported that as per recommendation of the Screening Committee and as per resolut on under Item No.5 (a) of the Advisory Committee taken in its meeting held on 22nd July 2003, Shri Barendranath Giri, M.A., of the department of History was placed in the senior scale of pay of Rs.10000-325-15200 for lecturers with effect from 16th November 2002, and that his pay fixation in the scale of pay of Rs.10000-325-15200 was due.

Decision :It was decided that the basic pay of Shri Barendranath Giri,M.A. Lecturer in senior scale in History,be fixed at Rs.10000 (Rupees ten thousand) in the scale of pay of Rs.10000-325-15200 on 16th November,2002 with date of increment falling on 16th November every year,subject to verification by the Finance Officer of the University of North Bengal.

(d) To approve fixation of pay of Shri Sujit Ghosh, M.A. of the dept of History in the senior scale of pay for the lecturers i.e. Rs.10000-325-15200 with effect from 12th March 2003 with DNI under Career Advancement Scheme.

It was reported that as per recommendation of the Screening Committee and as per resolution under Item No.5 (b) of the Advisory Committee taken in its meeting held on 22nd July 2003,Shri Sujit Ghosh,M.A.,of the department of History was placed in the senior scale of pay of Rs.10000-325-15200 for lecturers with effect from 12th March 2003, and that his pay fixation in the scale of pay of Rs.10000-325-15200 was due.

Decision : It was decided that the basic pay of Shri Sujit Ghosh, M.A., Lecturer in senior scale in History, be fixed at Rs.10000 (Rupees ten thousand) in the scale of pay of Rs.10000-325-15200 on 12th March, 2003 with date of increment falling on 12th March every year, subject to verification by the Finance Officer of the University of North Bengal.

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Item No.4
(e) To approve fixation of pay of Shri Achyutmohan Roychaudhury, M.Sc. of the dept of Chemistry in the senior scale of pay for the lecturers i.e.Rs.10000-325-15200 with effect from 21st March 2003 with DNI under Career Advancement Scheme.

It was reported that as per recommendation of the Screening Committee and as per resolution under Item No.5 (c) of the Advisory Committee taken in its meeting held on 22nd July 2003,Shri Achyutmohan Roychaudhury,M.Sc., of the department of Chemistry was placed in the senior scale of pay of Rs.10000-325-15200 for lecturers with effect from 21st March 2003, and that his pay fixation in the scale of pay of Rs.10000-325-15200 was due.

Decision : It was decided that the basic pay of Shri Achyutmohan Roychaudhury, M.Sc., Lecturer in senior scale in Chemistry, be fixed at Rs.10000 (Rupees ten thousand) in the scale of pay of Rs.10000-325-15200 on 21st March,2003 with date of increment falling on 21st March every year,subject to verification by the Finance Officer of the University of North Bengal.

(f) To approve fixation of pay of Shri Nirmal Kumar Roy, M.A., M.Phil., of the dept of Philosophy in the senior scale of pay for the lecturers i.e. Rs.10000-325-15200 with effect from 15th July 2002 with DNI under Career Advancement Scheme.

It was reported that as per recommendation of the Screening Committee and as per resolution under Item No.5 (d) of the Advisory Committee taken in its meeting held on 22nd July 2003, Shri Nirmal Kumar Roy,M.A.,M.Phil., of the department of Philosophy was placed in the senior scale of pay of Rs.10000-325-15200 for lecturers with effect from 15th July 2002,and that his pay fixation in the scale of pay of Rs.10000-325-15200 was due.

Decision : It was decided that the basic pay of Shri Nirmal Kumar Roy, M.A.,M.Phil., Lecturer in senior scale in Philosophy,be fixed at Rs.10000 (Rupees ten thousand) in the scale of pay of Rs.10000-325-15200 on 15th July, 2002 with date of increment falling on 15th July every year,subject to verification by the Finance Officer of the University of North Bengal.

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Item No.4
(g) To approve fixation of pay of Dr.Vidyawati Agarwala, M.A., M.Phil., Ph.D., of the dept of Political Science in the senior scale of pay for th lecturers i.e. Rs.10000-325-15200 with effect from 27th March 2003 with DNI under Career Advancement Scheme.

It was reported that as per recommendation of the Screening Committee and as per resolution under Item No.5 (e) of the Advisory Committee taken in its meeting held on 22nd July 2003,Dr.Vidyawati Agarwala, M.A., M.Phil., Ph.D.,of the department of Political Science was placed in the senior scale of pay of Rs.10000-325-15200 for lecturers with effect from 27th March, 2003, and that her pay fixation in the scale of pay of Rs.10000-325-15200 was due.

Decision :It was decided that the basic pay of Dr.Vidyawati Agarwala,M.A. M.Phil.,Ph.D.,Lecturer in senior scale in Political Science, be fixed at Rs.10325 (Rupees ten thousand three hundred and twenty-five) in the scale of pay of Rs.10000-325-15200 on 27th March, 2003 with date of increment falling on 27th March every year, subject to verification by the Finance Officer of the University of North Bengal.

Item No.5
To consider fixation of pay of Dr.Joydeep Sengupta, M.Sc.,Ph.D.,Lecturer in Mathematics, with four advance increments in the scale of pay of Rs.8000-275-13500 with effect from his date of joining for his Ph.D.at the time of joining as per Clause 3 (a) of Annexure-I to Government Order No 118 Edn (CS) dated 4-2-99 and as per clarification No.1 given in G.O. No.181(8)-Edn(U) dated 24th February 2000.

Th Principal reported that as per resolution under Item No.12(b) of the Advisory Committee taken in its meeting of 22.7.03 he sent to the Univerversity xeroxes of the following papers relating to eligibility of Dr.Joydeep Sengupta for four advance increments - (a) Letter No.217/RC/NBU/CSC/Apptt/03 dated 7.5.2003, (b) his Bio-data sheet sent by the West Bengal College Service Commission, (c) his Ph.D. certificate and (d) his SLET Certificate -- for scrutiny. On scrutiny of the papers the Registrar stated "...the concerned teacher is eligible to get the additional incre-

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ments for Ph.D. Degree", and then the Vice-Chancellor kindly approved it.

Decision : It was therefore decided that the basic pay of Dr.Joydeep Sengupta, Lecturer in Mathematics,be fixed at Rs.9100 (Rupees nine thousand and one hundred) only, with four advance increments, in the scale of pay of Rs.8000-275-13500,on his date of joining i.e. 3rd June 2003,with date of increment falling on 3rd June every year as per Clause 3 (a) of Annexure-I to Government Order No.118-Edn(CS) dated 4-2-99 and as per clarification No.1 given in G.O.No.181(8)-Edn(U) dated 24th February 2000.

Item No.6
To report absorption of Shri Anandamay Barik, M.Sc.,in the lien-free vacancy of a Lecturer in Zoology on substantive basis as per letter of recommendation No.42/Sel/CSC/03, dated 14.8.2003 of the West Bengal College Service Commission and college letter No.634/2003-(P/250) dated 14 August 2003 with effect from 15th July 2003.

The Principal reported that on recommendation of the West Bengal College Service Commission (Ref : Letter No.42/Sel/CSC/03, dated 14.8.2003) he absorbed Shri Anandamoy Barik,M.Sc.,in the post of a Lecturer in Zoology, which was declared lien-free, on substantive basis with effect from 15th July 2003, i.e. the date from which the post has been declared lien-free, on monthly salary not less than that drawn by him till his absorption,in the scale of pay of Rs.8000-275-13500 plus allowances as admissible to the lecturers of non-govt. affiliated colleges of the State of West Bengal, with date of increment falling on 13th May every year,corresponding to his date of joining as a lecturer in Zoology in lien vacancy(i.e.13th May 2003), on other terms and conditions as contained in the letter issued by the Principal to him (Ref : Letter No.634/2003-(P/250) dated 14 August 2003).

Decision : It was decided that absorption of Shri Anandamoy Barik,M.Sc., in the lien-free post of a Lecturer in Zoology on substantive basis with effect from 15th July 2003, in the scale of pay of Rs.8000-275-13500,

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plus admissible allowances, with date of increment falling on 13th May every year corresponding to his date of joining as a lecturer in Zoology in lien vacancy (i.e. 13th May 2003), on other terms and conditions as contained in the letter of the Principal (Ref.No.634/2003-(P/250), dated 14 August 2003), be approved.

Item No.7
To consider the case of Dr.Gopesh Chandra Sarkar, retired Reader in Botany -- extension of benefit of service length up to three years for his Ph.D. at the time of entry as per Rule 15 (i) of the Annexure to G.O. No.390(2)-Edn(CS) dated 5.4.99 for full retirement benefits available after 33 years subject to overall age of superannuation.

Decision : It was decided that clarification be sought from the State Govt. whether Rule 15 (i) of the Annexure to G.O.No.390(2)-Edn(CS) dated 5.4.99 re : extension of benefit of service length up to three years for retirement benefits to a teacher for his Ph.D.at the time of entry is applicable to Dr.Gopesh Chandra Sarkar who was admitted to the Ph.D. degree of the University of Kalyani with effect from 1st July 1972 (Ref: Letter No.7083 dated 25th July 1972 of the Controller of Examinations, University of Kalyani) and who joined Raiganj College (University College) as a Lecturer in Botany on 1st August 1972.

It was further decided that pending clarification from the Govt.,Dr.Sarkar be given pension with effect from the date of his retirement, counting his actual length of service in Raiganj College(University College), and that he may be allowed pension from 1st September 2003, subject to verification by the Finance Officer, University of North Bengal.

Item No.8
To report joining of Dr.Vidyawati Agarwala, Lecturer in senior scale in Political Science, as the Programme Officer of the 2nd Unit of NSS on 26th July 2003.

It was reported that Dr.Vidyawati Agarwala, Lecturer in senior scale in Political Science, joined as the Programme Officer of the 2nd Unit of NSS of the college on 26th July 2003.

Decision : The matter was noted and approved.

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Item No.9
To report joining of Shri Debasish Biswas,Lecturer in Economics, as the Superintendent of Girls' Hostel of the college on 1st August 2003.

The Principal reported that Shri Debasish Biswas,M.A.,M.Phil.,Lecturer in Economics, was the lone applicant for the vacancy of Superintendent, Girls' Hostel of the college, and that subject to the approval of the Advisory Committee of the college he appointed Shri Debasish Biswas Superintendent of the Girls' Hostel of the college on a monthly remuneration of Rs.200(Rupees two hundred) only.The Principal further reported that Shri Debasish Biswas joined as the Superintendent of the Girls' Hostel on 1st August 2003.

Decision : It was decided that joining of Shri Debasish Biswas, M.A., M.Phil., Lecturer in Economics, as the Superintendent of the Girls' Hostel of the college on a monthly remuneration of Rs.200 (Rupees two hundred) only with effect from 1st August 2003 be approved.

Item No.10
(a) To consider impleme tation of the decision taken in the meeting of the Advisory Committee held on 9.4.03 (Item No.9) re : re-fixation of pay of teachers of the college in 1996 UGC scale of pay with two additional increments for their Ph.D. during service period.

Decision : It was decided that in partial modification of the decision --

> "it was decided subject to verification by the Finance Officer, University of North Bengal, pay of the teachers who are entitled to two additional increments for their Ph.D. during service period as per G.O. No.1206-Edn(CS) dated the 26th November 2001 be refixed."

-- taken in the meeting of the Advisory Committee, Raiganj College (University College) held on 9.4.03 (Item No.9), refixation of pay of clear cases (to be ascertained by the Finance Officer, NBU as per rules) from the verified list of teachers submitted by the Accounts Officer, N.B.U (letter No.6157/F-03, dated 3.3.03) be approved. For other cases of the list, Finance Officer, NBU will write to the State Govt. for clarification.

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However, if an evidence of clarification from State Govt. in the form of a fixation statement prepared by DPI and given to any non-govt.affiliated college is available, refixation of pay of teachers, as per list submitted by the Accounts Officer, NBU (Letter No.6157/F-03, dt 3.3.03) excluding that of Dr.G.C.Sarkar (Letter from the Accounts Officer, NBU Ref.No.064/F-03, dated 09.4.03), with two additional increments in 1996 UGC scale of pay for their Ph.D. during their service period may be approved.

Item No.10
(b) To consider sanction of two advance increments to Dr.Ajoy Kumar Ghosh, Reader in Botany, for his Ph.D. during his service period (Ref.No.196/F-03, dated 5.5.2003 of the Accounts Officer, NBU).

It was reported that the Accounts Officer, University of North Bengal, in his letter No.6157/F-03, dated 3/3/03 requested the college to "confirm the date of the meeting of the Executive Council on which the Ph.D. degree was admitted to (Dr.Ajoy Kumar Ghosh)" in connexion with re-fixation of pay of Dr.Ajoy Kumar Ghosh with two increments for his Ph.D. during his service period.The Principal with his letter No.343/2003-(CAS) dated 3 April 2003 sent to the Accounts Officer an attested xerox of a certificate dated April 02, 2003 issued by the Registrar, The University of Burdwan wherein it is stated that "Sri Ajoy Kumar Ghosh had been admitted to the Ph.D. Degree in Science (Botany) by the Vice-Chancellor of this University on 04.9.1985. The action of the Vice-Chancellor had been ratified by the Executive Council of this University at its meeting held on 18.7.1986 (Vide Item No.32). Shri Ghosh ha been conferred the Ph.D. Degree at the Annual Convocation of this University held on 23.12.1986". Shri Ajoy Kumar Ghosh joined Raiganj College (University College) on 2nd September 1985. The Accounts Officer in his letter No.196/F-03 dated 5.5.2003 advised the college to place the matter before the Advisory Committee. The Advisory Committee in its meeting dated 22.7.2003 decided

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under Item No.27 "that the matter be discussed in the next meeting".

Decision : As per decision taken under item No.10 (a) in this meeting of Advisory Committee dated 15.9.2003.

Item No.11
To consider the matter relating to renovation of the hostels of the college.

Decision :It was decided that the Principal would submit an estimate for renovation of the hostels of the college to the Vice-Chancellor for his kind approval.

Item No.12
To consider Annual Accounts of the college for the year 2002-2003.

Decision : It was decided that the Annual Accounts of Raiganj College (University College) for the year 2002-2003 be approved.

Item No.13
To report discontinuation of part-time lecturers for Degree Course.

The Principal reported that the following part-time lecturers for Degree Course discontinued with effect from the date as noted against their respective names :-

i) Sm.Chirantani Das -- Geography -- From 5.9.2003
ii) Md.Mahidur Alam -- English -- From 1.10.2003

Decision : The matter was noted and approved.

Item No.14
To consider the matter regarding Shri Akhilranjan Mandal, Laboratory Assistant cum Store-keeper, dept of Chemistry, of the college as decided in the last meeting (item No.33) held on 22nd July 2003.

Decision : The Committee regretted inability to grant the prayer.

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Item No.15
To approve recommendations of the Selection Committee held on 25th August 2003 re : recruitment of full-time lecturers in Microbiology on a fixed monthly pay of Rs.8000.

The Principal placed before the meeting recommendations of the Selection Committee which met on 25th August 2003 at the University of North Bengal in connexion with recruitment of full-time lecturers in Microbiology on contractual basis (on a fixed monthly pay of Rs.8000). The Selection Committee selected the following candidates in order of merit for appointment as full-time lecturers in Microbiology on contractual basis for degree course :

1. Suman Sen
2. Bomba Dam
3. Sujit Kumar Mohanta
4. Saubashya Sur.

Decision : It was decided that the recommendations of the Selection Committee dated 25th August 2003 and the panel of candidates selected in order of merit for appointment as full-time lecturers in Microbiology on contractual basis be approved.

Item No.16
To approve joining of Shri Suman Sen,M.Sc.,as a lecturer in Microbiology, purely on a temporary basis, on a fixed monthly pay of Rs.8000, on 2nd September 2003.

The Principal reported that on recommendation of the Selection Committee and subject to approval of the Advisory Committee of the college, he appointed Shri Suman Sen a lecturer in Microbiology on a temporary basis on a fixed monthly pay of Rs.8000 (Rupees eight thousand) only, terminable by one month's notice on either side,and on other conditions of service that may be framed by the Advisory Committee (Ref : Letter of the Principal (No.656/2003-(1), dated 27 August 2003). The Principal further reported that Shri Suman Sen joined on 2nd September 2003.

Decision : It was decided that joining of Shri Suman Sen as a lecturer

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in Microbiology, on a purely temporary basis, on a fixed monthly pay of Rs.8000, on terms and conditions as contained in the letter No.656/2003-(1), dated 27 August 2003 issued by the Principal be approved.

Item No.17
To approve recommendation of the Selection Committee held on 29th August 2003 for recruitment of part-time lecturers in Sericulture for Degree classes.

The Principal placed before the meeting recommendation of the Selection Committee which met on 29th August 2003 in connexion with recruitment of a part-time lecturer in Sericulture. The Selection Committee recommended appointment of Sm.Mousumi Mondal, M.Sc. as a part-time lecturer in Sericulture.

Decision : It was decided that recommendation of the Selection Committee dated 29th August 2003 for appointment of Sm.Mousumi Mondal as a part-time lecturer in Sericulture for Degree course be approved.

Item No.18
To approve joining of Sm.Mousumi Mondal,M.Sc.,as a part-time lecturer in Sericulture on 3rd September 2003.

The Principal reported that on recommendation of the Selection Committee and subject to the approval of the Advisory Committee of the college he appointed Sm.Mousumi Mondal, M.Sc. (Sericulture Technology) a part-time lecturer in Sericulture, on a purely temporary basis, on a monthly part-time allowance of Rs.2000 (Rupees two thousand)only, on other terms and conditions as contained in his letter No.689/2003-(P/257) dated 2 September 2003.The Principal further reported that Sm.Mondal joined on 3rd September 2003.

Decision : It was decided that joining of Sm.Mousumi Mondal as a part-time lecturer in Sericulture for Degree course, on a monthly part-time allowance of Rs.2000, with effct from 3rd September 2003 be approved.

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Item No.19
To report introduction of PG course in Bengali in the college from the session 2003-2004.

The Principal reported that on approval from the University of North Bengal PG course in Bengali was introduced in the college from the session 2003-2004. The fees payable by per student per academic year for studying P.G. Course in Bengali in the college, as kindly approved by the Vice-Chancellor, University of North Bengal, are as follows : -

1. Admission fee	: Rs. 500.00
2. Tuition Fee	: Rs. 6000.00
3. Development Fee	: Rs. 2000.00
4. Examination Fee (college)	: Rs. 500.00
5. Library Fee @ Rs.100 per month	: Rs. 1200.00
6. Establishment Fee @ Rs.150 per month	: Rs. 1800.00
Total fees per student per academic year	: Rs.12000.00

The Vice-Chancellor kindly approved admission of 40 students to the PG class in Bengali in the college, and appointment of three part-time lecturers on a monthly part-time remuneration of Rs.2000 each.

Decision : It was decided that the matter be noted approved. It was also decided that appointment of two full-time lecturers in Bengali on contractual basis on a fixed monthly pay of Rs.8000 (Rupees eight thousand only) in the college be made as per rules and procedure.

Item No.20
To consider modification of present system of conducting the vocational course in Sericulture.

Decision : It was decided that presently there would be no change in the system of conducting the vocational course in Sericulture in the college, and that the present system would continue.

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Item No.21
To seek approval of the State Govt. for revival of 5th and 6th posts of Bengali (Notified to the West Bengal College Service Commission as reserved vacancies) in view of introduction of PG course in Bengali in the college.

Decision : It was decided that the Registrar, University of North Bengal, would write to the State Govt. for approval to appointment to the 5th and 6th posts in Bengali (notified to the West Bengal College Service Commission as reserved vacancies -- one SC and the other ST).

Item No.22
To consider a letter from the Secretary, Teachers' Council, in regard to the retirement benefits.

Decision : The matter was noted.

Item No.23
(a)To seek approval of the State Govt. to conversion of one post of lecturer in Sanskrit to that of Geography as per Advisory Committee resolution under Item No.11 dated 21.12.2000 and already notified as such to the West Bengal College Service Commission.

It was reported that the Advisory Committee of the college in resolution under item No.11 dated 21.12.2000 converted a post of lecturer in Sanskrit to the post of a lecturer in Geography, and the vacancy caused by the retirement of Dr.S.N.Banerjee, Reader in Sanskrit, was notified to the West Bengal College Service Commission as a vacancy for Geography. It has been verbally learnt that State Govt. approval to such conversion was necessary.

Decision : It was decided that the Registrar,University of North Bengal, would write to the State Govt. for approval to conversion of a post of a lecturer in Sanskrit to that of Geography.

(b)To seek approval of the State Govt. to conversion of a post of Night Guard (Night Guard cum Bearer) to the post of a Junior Peon to appoint wife of a deceased employee on compassionate ground as per Advisory Committee's resolution No. 17 (b) dt 20.8.2001.

Decision : Rules be followed.

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Item No.24
To consider the matter relating to separate maintenance of accounts (maintenance of separate cash books, ledgers etc.,and opening of separate bank accounts) for self-financed courses -- Microbiology Honours and M.A. in Bengali.

Decision : It was decided that accounts of all self-financed courses be maintained separately under a single head. A separate savings account with bank for self-financed courses be opened, and separate ledgers and cash books be maintained.

Item No.25
To consider proposed addition to the norms relating to rotational appointment of heads of the departments framed by the Advisory Committee (Resolution under item No.19,dated 29.4.2001)in the light of the College Council Resolution 16 (d) dated 21.2.1981.

Decision : It was decided that the norms laid down by the College Council under Resolution 16 (d) in its meeting held on 21.2.1981 and norms laid down by the Advisory Committee in resolution under item No.19 in its meeting dated 29.4.2001 be followed in the matter of rotational appointment of heads of the departments.

Item No.26
To consider prayer from the Students' Union for increase in the number of Honours seats in different Science and Arts subjects.

Decision : The Committee regretted inability to grant the prayer as the last date of admission is already over.

Item No.27
To consider decision of the emergency meeting of the local members of the Advisory Committee of the college held on 23.7.2003 for (a) reduction of Development Fee from Rs.48 to Rs.46,and (b) collection of a fee under the head "Miscellaneous Receipt" which was earlier collected as Students' Health Home Fee in view of serious protest from the students.

Decision : In partial modification of the Advisory Committee resolution under item No.34 (a) dated 22nd July 2003, it was decided that Development Fee be fixed at Rs.46 (Rupees forty-six only) per student per annum.

Re : Student' Health Home fee, in modification of earlier resolution of

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the Advisory Committee under Item No.8 (a) dated 22nd July, 2003, it was decided (i) that contribution towards Students' Health Home be optional in Raiganj College (University College), (ii) that the Students' Health Home fee,collected under the head "Miscellaneous Receipt" be refunded to those who do not want to be members of the Students' Health Home, and (iii) that the Principal would issue a notice immediately informing the students that the contribution to Students' Health Home in Raiganj College (University College) is optional.

Item No.28
A.O.B.

(a) To constitute Building Committee of the college as per UGC Xth Plan Guidelines.

The Principal placed before the meeting UGC Xth Plan Guidelines re : Development assistance to colleges for construction of buildings, recently downloaded from the UGC website http://www.ugc.ac.in/construction.htm, wherein the UGC has advised the colleges to constitute the building committee with the following members :-

a) The Principal of the college
b) The Vice-Principal
c) A representative of the affiliating University.
d) A representative of the CPWD/PWD not below the rank of Assistant Engineer.
e) Two representatives of the Teachers of the college . In case of staff quarters, a representatuve of non-teaching staff should also be included.
f) A representative from user teaching department.
g) A representative each from Administration and Accounts Division
h) The Architect engaged by the college

Decision : In modification of Advisory Committee resolution under Item No.25 (b) dated 22.7.2003, it was decided that the Building Committee for Xth Plan be constituted as per recent UGC guidelines, and that the Principal would write to the relevant heads of the departments/institutions/organisations for their nominees on the Building Committee.

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Item No.28
A.O.B.

(b) To consider an application from Lt Uttam Kumar Roy, Coy Commander, 5/11 Bengal Bn NCC & Lecturer in Selection Grade in Commerce, praying for "Leave spent on duty" from 1.11.2003 to 5.12.2003 so that he may participate in NCC Refresher Course to be held at Kamptee, Maharashtra from 3.11.2003 to 2.12.2003.

Decision : It was decided that Lt Uttam Kumar Roy, Coy Commander, 5/11 Bn NCC & Lecturer in Selection Grade in Commerce, be released from all duties of the college for the period from 1st November, 2003 to 5th December, 2003, for participation in the NCC Refresher Course to be held at NCC OTS, Kamptee, Maharashtra from 3.11.2003 to 2.12.2003.

(c) To consider a letter dated 22.08.2003 from Mr.Bholanath Pramanick, Advocate, High Court, Calcutta, re : sanction of pay scale and other benefits to the the kitchen staff of the hostels of Raiganj College (University College).

Decision : It was noted that action has already been taken by the University in this respect.

(d) To consider payment of Festival Advance to the members of the teaching and non-teaching staff of the college.

Decision : It was decided that festival advance be sanctioned to the members of the teaching and non-teaching staff of the college on a par with the festival advance given at the University, recoverable in ten equal instalments.

The meeting terminated with a vote of thanks to the chair.

Dr.P.K.Mandal
Principal
Raiganj College(University College)
& Convener, Advisory Committee
Raiganj College(University College)

Prof.P.K.Saha
Vice-Chancellor
University of North Bengal &
Chairman, Advisory Committee
Raiganj College(University College)

UNIVERSITY OF NORTH BENGAL

LIBRARY
NBU, DARJEELING

AGENDA PAPERS for the 189th meeting of the EXECUTIVE COUNCIL

DATE : 25.02.2004
TIME : 11 A.M.

PLACE : CONFERENCE HALL
ADMINISTRATIVE BUILDING

University of North Bengal

Notice

The 189th meeting of the Executive Council to be held on 25.2.04 at 11 a.m. in the Conference Hall of the Administrative Building to consider the following agenda :

Agenda

1. To consider minutes of the 188th meeting of the Executive Council held on 16.1.04. (Annexure - I)
2. To elect one Post Graduate student from amongst the Post Graduate student-members of the Court in the casual vacancy of Sri Rana Bal in the Executive Council.
3. To consider Rules relating to management and administration of Centres/Institutions established in collaboration with external organizations. (Annexure - II)
4. To consider Rules relating to management and administration of the Information Technology Centre (Deferred in the last meeting and Annexed with agenda paper).
5. To consider Regulations relating to the Master of Business Administration course. (Annexure - III)
6. To consider Regulations relating to the Post Graduate Diploma course in Computer Applications (PGDCA). (Annexure - IV)
7. To consider amendment of clause 7 of the Regulations relating to the Post Graduate Diploma course in Information Technology (PGDIT) in the following manner by substitution of the existing para by the following para :

"Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees."

Contd...P-2/-

8. To consider amendment of clause 5 of the Regulations relating to the P.G. Diploma course in Marketing Management (PGDMM) in the following manner by incorporation of the following para as clause 5(c) :

"Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees."

9. To consider amendment of clause 7 of the Regulations relating to the Post Graduate Diploma course in Environmental Law (PGDEL) in the following manner by substitution of the existing para by the following para :

"Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees."

10. To consider amendment of clause 7 of the Regulations relating to the Post Graduate Diploma course in Tea Management (PGDTM) in the following manner by substitution of the existing para by the following para :

"Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back Papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees."

11. To consider Regulations relating to Diploma course in Multimedia Technology. (Annexure - V)

12. To consider Regulations relating to the LL.B. course (5 years). (Annexure - VI)

13. To consider a note regarding outsourcing of photocopying service at University Library (Deferred in the last meeting).

14. To consider report of the viva-voce of Ph.D. thesis.

15. To consider minutes of the Library Committee Held on 26.4.02. (Annexure - VII)

16. To consider recommendation of the Screening Committee for re-employment of the following teacher :

    i) Prof. Biswanath Bhattacharyya w.e.f. 1.3.04 for one year (last term).
    Department of Physics.

17. To consider a proposal received from the Department of Law regarding setting up a Centre for Clinical Legal Aid.

18. To consider a letter received from the Ministry of Health & Family Welfare, Department of Health regarding starting of Post Graduate degree course(s) at North Bengal Medical College in the following subjects :

    i) MD - Physiology : 3 seats.
    ii) MD - Community Medicine : 2 seats.

19. To report that the State Government vide G.O. No. 47-Edn(U) dated 15.1.04 has approved filling up of the following posts :

    One Professor each in Commerce, History; One Reader each in English, Mathematics; One Lecturer each in Mathematics, Nepali, Sociology, Commerce and two Lecturers in Physics.

20. To nominate two members in the Governing Body of the following colleges :

    i) Nani Bhattacharya Smarak Mahavidyalaya, ii) Balurghat Law College, iii) Sitalkuchi College.

21. To report that the State Government vide G.O. No. 39-Edn(U) dated 13.1.04 has approved establishment of the Department of Law and conversion of the post of Principal, NBU Law College to Professor in Law. The State Government has been moved for permission to fill up the post.

Contd....P-4/-

22. To consider the recommendations of the Promotion Committee for promotion of the following non-teaching employees :

a) Sri Ranjit Kr. Ghosh, Jr. Superintendent, Registrar's Branch- Sr. Superintendent.

b) Sti Tarun Kr. Chakraborty, Sr.Assistant, Examination Branch- Jr. Superintendent.

c) Sri Ajoy Kr. Chakraborty, Sr. Assistant, Finance Branch - Jr. Superintendent.

[SC vacancy (Sl.No. a,b and c) to be carried forward]

23. To report that one post of Office Assistant (Accounts) has been created and approved by the Vice-Chancellor for the Directorate of Distance Education to be posted in the Finance Branch. The staff strength of the Directorate of Distance Education is now Office Assistant - 05, Student Councilor - 01.

24. To consider minutes of the 109th meeting of the Finance Committee held on 29.1.04. (Annexure - VIII)

25. To consider minutes of the Infrastructure Fund Committee held on 3.12.03. (Annexure - IX)

26. Any other item as may be placed from the Chair.

Dated 10.2.04

Registrar.

ANNEXURE - I

University of North Bengal

The minutes of the 188th meeting of the Executive Council of the University held on 16.01.2004 at 11 a.m. in the Conference Hall of the Administrative Building.

MEMBERS PRESENT:

01. Prof. P.K. Saha, Vice-Chancellor (Chairman).
02. Prof. D.K. Hazra, Dean, Faculty Council for P.G. Studies in Science.
03. Prof. P.K. Sengupta, Faculty Council for P.G. Studies in Arts, Commerce & Law.
04. Prof. Basudeb Barman.
05. Dr.(Smt.) Usha Chakraborty.
06. Dr. Soumitra De.
07. Prof. S.K. Saha.
08. Prof. Sekh Rahim Mondal.
09. Sri Jeta Sankrityayana.
10. Dr. Subrata Panchanan.
11. Sri Milan Krishna Sarkar.
12. Dr. Dilip Kr. Sarkar.
13. Md. Sadiqul Islam.
14. Dr. Shyama Prasad Bhattacharya.
15. Sri Shyamal Guha.

The Finance Officer and the Inspector of Colleges were present to assist the Vice-Chancellor.

1. To consider minutes of the 187th meeting of the Executive Council held on 18.12.2003.

Resolved that the minutes be confirmed subject to the following corrections :

i) In item No. 2 (ii), name of the college be noted as 'College of Physical Education for Women'.

ii) In item No. 3, in clause 1(c), the words 'be permitted' be inserted at the top of the para after 'shall'.

iii) In item No. 4, the words 'to the Centre' be inserted in clause 2 after 'provided'.

iv) In item No. 14, the date of effect of revised rates shall be from the examinations of 2004 onwards.

v) In item No. 18, the decision be recorded as 'Resolved that the amendment be recommended to the Court for consideration'.

2. To consider recommendation of selection committee for the following post :

(i) Lecturer in Computer Science & Applications (contractual).

Resolved that the recommendation of the Selection Committee be approved and Sri Sandip Mondal be appointed at a fixed monthly remuneration of Rs. 8,000.00 plus D.A. on contractual basis for one year.

3. To consider reports of viva-voce of Ph.D. thesis.

Sl.No.	Name of the Candidate	Name of the Supervisor	Title of the thesis (Subject)
1.	Sri Prasanta Chakraborty	Dr. A.K. Chowdhury, Uttar Banga Krishi Viswa Vidyalaya, Coochbehar Prof. B.N. Chakraborty (Co-Supervisor)	"INDUCTION OF RESISTANCE IN RICE PLANTS AGAINST RHIZOCTONIA SOLANI KUHN FOR MANAGEMENT OF SHEATH BLIGHT DISEASE"

Resolved that the report of the viva-voce of the above noted candidate be approved and he be admitted to the degree of Ph.D. in the subject mentioned. The result be published.

4. To consider the Regulations relating to establishment of Private self-financed colleges in pursuance of guidelines of the W.B. State Council of Higher Education as recommended by the committee constituted by Executive Council on 10.7.03 (Annexure-II). (The existing Regulations on this subject will have to be repealed).

Resolved that the Regulations be approved subject to the following corrections :

1. Clause 4(iii): The words 'Jt. F.D. Account' be replaced by 'Jt. F.D. Account/ Govt. Security Bond'.
2. Clause 6 & 8: The word 'Law be inserted after ' Arts/Commerce'.
3. Clause 7: The word 'Company' be deleted.
4. Clause 8(iii): The word 'prior' be inserted before 'consent'.
5. Clause 9(iv) : The words 'within 15 days' be deleted.
6. Clause 14 : The sentence 'The Monitoring Committee shall meet at least once in three months' be inserted.

Resolved further that the existing Regulations of the University relating to establishment of privately managed self-financed institutions be repealed.

5. To consider the Rules relating to management and administration of Professor Nurul Hasan Centre for Management Studies.

Resolved that the Rules be approved subject to the following corrections :

1. Clause 3 : Sl. no. a, b, c, d be renumbered as d,c,b,a and re-arranged.
2. Clause 3 : The words 'There shall be a Director for the course under sl. no.(a) and Academic Coordinator for each of the other courses under sl. no. (b),(c) and (d).
3. Clause 5 : The word 'Academic Coordinator' be replaced by the words 'Director/Academic Coordinator' and the sentence 'The working Committee shall meet at least once in a month' be inserted.

The Working Committee of each of the Courses under Clause 3 be constituted with the Dean of the concerned Faculty, whole time teachers in the Department/Centre (if any), three part-time/guest faculty to be nominated by the Vice-Chancellor and Academic Coordinator (Convener).

Resolved further that the Managing Committee of the Centre be constituted in the following manner vide Clause 4 :

Vice-Chancellor (Chairman), Deans of the Faculties of Science/ Arts, Commerce & Law, Director/ Academic Coordinator of each self-financed course under the Centre, one teacher of each course to be nominated by the Vice-Chancellor, one teacher of the University to be nominated by each Faculty Council of Science/Arts, Commerce & Law, Controller of Examinations, Finance Officer and the Registrar(Member-Secretary).

6. To consider the Rules relating to management and administration of Information Technology Centre.

Deferred.

7. (i) To report that admission in MBA course will be made fom merit list to prepared by JEE Board by a state-level test called JEMAT for 2004-05 session as per UGC/AICTE and State Govt. duidelines.

(ii)To consider the UGC (ADMISSION TO SPECIFIED PROFESSIONAL PROGRAMMES) INTERIM REGULATIONS, 2003 as received from the Secretary, UGC vide Memo No. F.1-6/2003(CPP-II) dated 24.12.2003.

i) Noted and approved.

ii) Noted for implementation.

Resolved that the State Govt. be requested to provide a quota of 30% seats in MBA course for the graduates of this University.

8. To nominate two members of the Governing Body of the Maynaguri College.

i) Sri Arun Kr. Ghosh, C/o. Late Charu Ch. Ghosh, Natun Bazar, Domohoni, Dt. Jalpaiguri.

ii) Sri Minir Kumar Banerjee, C/o. Late Haran Chandra Banerjee, Saheedgar, P.O. Maynaguri, Dt. Jalpaiguri.

9. To consider the minutes of the 58th meeting of the Advisory Committee of Raiganj College (University College) held on 15.9.03

Resolved that the minutes be approved.

10. To report that the State Govt. vide Memo No. 779-Edn(U) dated 8.12.03 has regretted preponement of the actual date of promotion of Dr. S. Roy under C.S to the post of Reader in Sociology.

Noted for implementation.

11. To consider appointment of Enquiry Committee regarding item no. Misc. 9 of Executive Council meeting dated 18.12.03.

Noted that the concerned persons have vacated the University land in compliance of the directions and hence further action was not necessary.

12. To consider recommendation of the Screening Committees for re-employment of the following teachers :

	Name	With effect from
a)	Prof. M. Ghosh, Mathematics (3rd term)	03.02.2004
b)	Prof. S. Karanjai, Mathematics (1st term)	08.12.2003.
c)	Prof. H. Chakraborty, Economics (4th term)	02.03.2004.

Resolved that the recommentations be approved.

13. To consider C.S (2nd term) of Sri Bachchu Dey, Peon with effect from 1.4.2002 (optee under non-govt. affiliated college terms of service).

Resolved that the C.S be approved.

14. To consider report of Enquiry Officer regarding the charges brought against Sri Gnan Narayan Pradhan, Jr. Library Attendant, NBU.

Resolved that the enquiry report be approved and the employee be censored in terms of Clause 26 of the Rules.

Resolved further that leave in credit as on 16.1.04 be granted to regularize a portion of the absence and the balance period of absence be considered as unauthorized.

15. To consider the confirmation of the following employee.

Name	Date of joining	Date of confirmation
Dr. Dhurjati Prasad Datta Reader, Deptt. of Mathematics.	20.1.2003	20.1.2003

Resolved that the concerned employee be confirmed.

16. To consider recommendations of the Boards of Research Studies in Botany, Bio-Chemistry, Economics, English, Bengali and History.

APPENDIX - I

Resolved that the recommendations be approved.

17. To consider recommendations of Screening Committees for CAS of the non-teaching employees.

Resolved that the recommendations be approved and the following CAS benefits be granted :

i) Dr. Arunava Bhadra Rs. 8000-13500/- w.e.f. 18.11.2003
ii) Sri Argha Das Rs. 4800-10925/- w.e.f. 04.10.2003
iii) Dr. Biswajit Dutta Rs. 4525-10175/- w.e.f. 04.10.2003
iv) Sri Mahesh Modak Rs. 3000-5230/- w.e.f. 04.10.2003

18. To consider the recommendations of the Promotion Committee for promotion of the following non-teaching employees :

i) Sri Rambrij Mandal, Record Supplier, Dept. of Botany-(Only promotional designation)-Record Keeper (1 post).
ii) Sri Rajib Goswami, Jr. Asstt.-cum-Typist, Engg. Dept. - Sr. Asstt.(1 post).
iii) Sri Ramesh Ch. Lahiri, Sr. Asstt, Library Dept. - (SC vacancy to be carried forward) - Jr. Supdt. (1 post) (SC).

Resolved that the recommendations be approved and promotions be granted w.e.f. 16.1.2004.

MISCELLANEOUS ITEMS :

1. To report that the WBPCB has sanctioned the project 'Monitoring of water quality of Jaljani, Tista, Mahananda and Karola rivers' for the third consecutive year. Total outlay : Rs. 5.00 lakh. The project will be implemented w.e.f. 1.2.2004 under CDS by the earlier team.

Noted and approved for implementation.

2. To consider recommendations of the D.Litt./D.Sc. Honoris Causa Committee.

Resolved that the recommendations be approved and necessary action be taken to submit the proposal to the Chancellor through recommendation of the Court to award D.Litt. (Honoris Causa) to the following eminent persons at the next convocation:

1. Sri Indra Bahadur Rai, Nepali Litterateur.
2. Smt. Kanak Mukherjee, Leader of Women's movement and reputed litterateur.

3. To consider appointment of a whole-time Academic Coordinator for running the MBA programme.

Item taken out.

4. To report that the Vice-Chancellor has delegated under Rule 7(1) and 8 of the Leave Rules the power to the Registrar for granting PL/SCL/Duty Leave/HPL/Commuted Leave to the employees of the University of all categories up to 15 days.

Resolved that the action taken be noted and approved except leave of teachers and officers.

5. To consider a proposal of the Dept. of Law for appointment of five teachers in the Dept. of Law on contractual basis at remuneration of Rs. 8,000.00 per month.

In view of three substantive vacancies of teaching posts in the Dept. resolved that three teachers at remuneration of Rs. 8,000.00 plus D.A. be appointed in the Dept. of Law on contractual basis for one year. The expenditure be charged against receipt and income of the Dept. The recruitment qualification shall be as per UGC/State Govt. rules.

Resolved further that the five whole-time teachers appointed on contractual scales(remuneration @ Rs. 4000.00 per month) be laid off

6. To consider a prayer from Dr. Subrata Kr. Ray, Lecturer in Chemistry for granting EOL on lien.

Resolved that the EOL with lien be granted for one year w.e.f. date of release.

7. To report that the Vice-Chancellor has approved one post of Faculty-cum-TPO for MBA Dept. to be filled up on contractual basis at remuneration of Rs. 8,000.00 per month.

Resolved that one faculty-cim-Training-cum-Placement Officer (TPO) be appointed at fixed remuneration of Rs. 8,000.00 per month on contractual basis in the MBA Course (self-financed).

8. To consider a note regarding action against Sri Kashinath Mallick, Record Supplier, Dept. of Sociology under Clause 20 of the Leave Rules.

Resolved that disciplinary proceedings as per service rules be initiated against the employee and the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law be appointed as the Enquiry Officer.

9. To report that the Vice-Chancellor has approved a proposal for engagement of a service provider for maintaining the LAN facility in the campus at remuneration of Rs. 6,000.00 per month. Expenditure to be charged against LAN maintenance budget head of the Computer Centre.

Resolved that the action taken be noted and approved.
Resolved further that the concerned person be engaged for one year.

10. To consider a letter received from Sri Ashish Deb, Vice-President, East Zone, Zee Interactive Learning Systems prosing reduced course fee of Rs. 22,000,00 for the 3 years BIS & BSS degree courses, N.B.U. share being the same as in MOU. The fee has been kept at par with that of such courses being charged by other institutions.

Resolved that the fee be approved from 1st year of 2004-05 session onwards.

11. To consider a letter received from the Dept. of Computer Science & Applications for changing name of the Dept. to Department of Computer Science & Technology as and when M.Tech. course is introduced.

Deferred.

12. To consider a note regarding release of Sri Nank Bhattacharyya, Ex-Principal of University B.T. & Evening College, Coochbehar on resignation w.e.f. 25.9.97 (afternoon). This has reference to Executive Council decision dated 27.6.97. He joined in the Shahid Khudiram College, Kamakhyaguri as Principal on 26.9.97.

Resolved that the note be approved and the period of qualified service be treated till 25.9.97 (afternoon).

13. To consider a note regarding issue of open tender for outsourcing of photocopying service at University Library.

Deferred.

14. To consider draft MOU between the University and the SBI for constraction of building by the University for use of the SBI, N.B.U. Campus Branch on monthly rent.

Resolved that the draft as endorsed by Sri Milan Sarkar, Advocate be approved.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
CHAIRMAN

(Dr. T.K. Chatterjee)
SECRETARY

APPENDIX 1

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Biochemistry held on 07.01.2004.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Prof. M.Chakraborty, Acting Principal
3. Head of the Deptt. of Biochemistry
4. Prof. S.Deb, Supervisor
5. Dr.T.K.Chatterjee, Registrar-Secretary.

1. Resolved that Dr. Joy Basu be permitted to register his name for the Ph.D. degree in Biochemistry (Faculty of Medicine) with effect from 07.01.04 under the supervision of Prof. S.Deb, NBMC and Prof. A. Majumder, Kolkata. The title of the Thesis is "HOSPITAL WASTE MANAGEMENT-AN INTEGRATED APPROACH, A NEW DIMENSION".

The meeting ended with thanks to the Chair.

(Prof. P.K.Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in English held on 07.01.2004.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Prof. P.K.Sengupta, Dean, F.C. for P.G.Studies in Arts, Commerce & Law
3. Dr.S.Samanta, Head of the Deptt. of English
4. Dr.A.Sengupta
5. Dr.G.N.Ray

1. Resolved that Sri Nagarjun Sharma be permitted to register his name for the Ph.D. degree in English with effect from 07.01.04 under the supervision of Dr.A.Sengupta. The title of the Thesis is' BLACK SUFFERING AND SURVIVAL STRATEGIES IN AUGUST WILSON".

The meeting ended with thanks to the Chair.

Sd/-
(Prof. P.K.Saha)
Chairman.

Sd/-
(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Economics held on 07.01.2004.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Prof. C.Mukhopadhyay
3. Dr.A. Bhuimali
4. Dr.K.K.Bagchi
5. Smt. S.Ray
6. Prof. P.K. Sengupta, Dean, F.C. for P.G.Studies in Arts, Commerce & Law
7. Dr. T.K.Chatterjee, Registrar-Secretary.

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in Economics with effect from 07.01.04.

Name of the candidate	Title of Thesis.
(i) Sri Shankar Prasad Acharya (Sup.Prof.C.Mukhopadhyay)	Relationship between twin deficits in Nepal".
(ii) Sri Arjun Kr.Baral (Sup.Prof.C.Mukhopadhyay)	Relationship between outpur level and money supply in Nepal". (An econometric study on rational expectations propositions)

The meeting ended with thanks to the Chair.

sd/-
(Prof.P.K.Saha)
Chairman.

sd/-
(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL.

Minutes of the meeting of the Board of Research Studies in History held on 07.01.2004.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Prof. P.K.Sengupta, Dean, F.C. for P.G.Studies in Arts, Commerce & Law.
3. Dr.R.Ray(Sanyal)
4. Dr.T.K.Chatterjee, Registrar-Secretary.

1. Resolved that Sri Ajoy Kr.Halder be permitted to register his name for the Ph.D. degree in History with effect from 07.01.04 under the supervision of Prof. M.Bhattacharya. The title of the Thesis is "Situating the recent iconographie discoveries from North Bengal: A socio-economic study".

The meeting ended with thanks to the Chair.

Sd/-
(Prof. P.K.Saha)
Chairman

Sd/-
(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL.

Minutes of the meeting of the Board of Research Studies in Botany held on 07.01.2004.

Members Present:

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Dr. U.Chakraborty, Head of the Deptt. of Botany
3. Prof. B.N.Chakraborty
4. Prof. A.P.Das
5. Prof. P.K. Sarkar
6. Dr.T.K.Chatterjee, Registrar-Secretary.

1. Resolved that Smt. Indramani Bhagat be permitted to register her name for the Ph.D.degree in Botany under the Supervision of Prof. B.N.Chakraborty with effect from 07.01.04. The title of the Thesis is "STUDIES ON SCLEROTIAL BLIGHT OF TEA AND ITS MANAGEMENT".

The meeting ended with thanks to the Chair.

Sd/-
(Prof. P.K.Saha)
Chairman

Sd/-
(Dr. T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Bengali held on 07.01.2004.

Members Present :

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Prof. P.K.Sengupta, Dean, Faculty Council for P.G.Studies in Arts, Commerce & Law.
3. Dr.S.K.Jash.
4. Dr.M.Bera, Head of the Department of Bengali.
5. Smt. A.Barua.
6. Dr. T.K.Chatterjee, Registrar-Secretary.

1. Resolved that Smt. Gita Ray be permitted to register her name for Ph.D. degree independently w.e.f. 7.1.04. The title of the thesis will be as per her earlier registration, i.e. "

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary

ANNEXURE II

Rules relating to the Management & Administration of Centres/Institutions in collaboration with external Organizations.

1. These Rules shall be called the rules relating to the Management & Administration of Centres/Institutions in collaboration with external Organizations and shall be subject to the Act/Statutes/Ordinances/Regulations.
2. The University may establish Centres/Instutions in collaboration/partnership with organizations having experience, strength and a credible track record for introducing academic programmes in professional and emerging/frontline subjects/disciplines. In each such case, the University shall enter into written Agreement with the organization providing terms & conditions for the collaborative/partnership venture. Separate Rules shall be framed for each such venture.
3. Such Center/Institution shall function under supervision of a committee called the Advisory Committee which would have powers and functions as laid down hereunder:

   a) To lay down policy guidelines for proper management of the Centre/Institution in academic matters.
   b) To formulate the academic courses which are to be introduced in the Centre/Institution and fees payable by the students.
   c) To formulate minimum number of teaching and technical staff needed to be recruited, their qualifications and selection criteria.
   d) To deal with any issue pertaining to development and general administration of the Centre/Institution.

4. (a) The Advisory Committee shall consist of eight members from the University including the Member-Secretary with the Vice-Chancellor as the Chairman and other members to be nominated by the Executive Council. The Committee shall include three representatives of the collaborator/partner of such venture.
   (b) All members of the Advisory Committee from the University except those ex-officio, if any, shall have tenure of two years from the date of nomination.
   © The Administrative Coordinator of the Centre/Institution shall be appointed by the collaborator/partner of such venture.
   (d) The Academic Coordinator of the Centre/Institution shall be nominated for a term of two years from the whole time faculty on the basis of seniority.
   (e) The Member-Secretary of the Advisory Committee shall oversee, on its behalf, functioning of the Centre/Institution.

Contd..... P/2

NCHA E.C.

5. The Advisory Committee shall meet at least four times in a year and at least once in a quarter.

6. All liabilities of capital and revenue nature as may be necessary to run the Centre/Institution in the best possible ways shall be borne by the collaborator/partner of such venture. However, the University shall have the absolute ownership of all immovable properties and assets created in this respect.

7. (a) All fees payable by students admitted to various courses of studies shall be deposited by them at the cash counter of the University/submitted to the Finance Branch by bank draft or by such other mode as may be decided by the University from time to time. The course fees and sharing thereof shall be fixed by the University on recommendation of the Advisory Committee.

   (b) The dues to the collaborator/partner of such venture shall be released by the appropriate authority of the University as per the terms of the agreement.

8. An Annual Report of the Centre/Institution containing all academic, administrative and financial aspects shall be prepared by the Advisory Committee for consideration of the Executive Council within three months of close of academic session.

9. In any case not covered by these Rules, the Vice-Chancellor shall have the powers to issue instructions not inconsistent with the University Act., Statutes, Ordinances and Regulations.

shall study four Major Papers from any one of the Groups and two Minor Papers from any one of the Groups other than the Group for the Major Papers. The Project Report ll consisting of 200 marks shall be submitted before commencement of fourth semester examination.

The Project Report shall comprise of the following : -

1. Dissertation Presentation (150 Marks)
2. Viva-voce (50 Marks)

The marks in each Paper shall be divided into two parts, namely, internal evaluation of 20 Marks and university examination of 80 Marks. Pass marks in both these examinations in each Paper shall be 40%.

The Computer Application in Management Paper of 80 marks in the first semester shall consist of 50 marks in Theory & 30 Marks in Practical.

8. INTERNAL EVALUATION (20 marks)

A wide range of methods of instruction such as case studies, lectures, group & individual exercises, class assignments, presentations, role play, management games etc. shall be included in the student evaluation as a continuous process. Division of marks shall be as shown below :

- Class Assignments : 10 Marks.
- Attendance : 5 Marks.
- Items as mentioned above : 5 Marks.

The internal evaluation shall be done by the concerned faculty members participating in teaching in the courses/papers.

9. EVALUATION

A candidate shall be declared to have passed M.B.A Examination if he / she secures 40 % or more of total marks in each paper in each of the internal tests and in each of the semester examinations. A student shall also complete his / her Summer Project and the same shall be submitted in due time as may be notified.

Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester and they shall be allowed to appear in supplementary examinations in the failed (back) Papers in the two consecutive semester examinations of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back Papers in the two consecutive attempts shall be reverted to the semester in which the candidate failed to pass

in those Papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees. Fees for supplementary Papers shall be Rs.200.00 per Paper.

10. GRADING OF SUCCESSFUL STUDENTS

1. Candidates obtaining 75 % marks and above in the aggregate of all the Papers shall be awarded First Class with Distinction..
2. Candidates securing 60 % marks and above but below 75% in the aggregate of all the papers shall be awarded First Class.
3. Candidates securing 55 % marks and above but below 60 % in the aggregate of all the papers shall be awarded Second Class with Distinction.
4. Candidates securing 40 % marks and above but below 55 % in the aggregate of all the papers shall be awarded Second Class.
5. Candidates securing less than 40 % marks shall be declared failed.

11 SUMMER TRAINING

Each student shall be required to undertake summer training in a company of repute over a period of 6 – 8 weeks as a part of course curriculum just after the second semester examination in order to gain first hand practical exposure and relate the conceptual and analytical skills acquired in classroom to actual managerial practices. On the basis of his/her experience during the field work, a student shall l have to submit a project report before the fourth semester examination as per guidelines issued by the Department.

12. An Expert Committee having tenure of 2 yrs. shall be constituted by the Vice-Chancellor to discharge the powers of Board of Studies to recommend names of paper setters, moderators, examiners and scrutinizers. Curriculum and its modification shall also be processed by this Committee.

b) The project report shall be evaluated and practical examination / viva-voce shall be conducted by a board consisting of one internal and one external examiner.

c) The project report shall be evaluated by the supervisor and an external expert.

13. A candidate shall be required to attend at least 75% of the classes if any, to be eligible to enroll for the university examination.

14. In any case not covered by these Regulations, the Vice-Chancellor shall have the power to issue instructions not inconsistent with the Act/Statutes/Ordinances.

ANNEXURE III

Regulations relating to the
Master of Business Administration (MBA) Course

1. These Regulations shall be called the Regulations relating to Master of Business Administration (MBA) Course and shall be subject to the Act/Statutes/Ordinances.
2. The course shall be conducted and administered by the Professor Nurul Hasan Centre for Management Studies of the university as constituted under Rules.
3. **ELIGIBILITY :**

Any Graduates having completed at least 3 yrs. first degree education in any discipline after (10+2) level from recognized universities/institutions. Candidates appearing in their final examinations shall be permitted to apply.

4. **FEES :**

Rs. 20, 000/- per Semester for general candidates and Rs. 50,000/- per Semester for NRI/Sponsored candidates. The fee shall cover tuition, study materials, computer aids only. In addition to the above fees, the students shall have to bear their own expenses during summer training, shall pay examination fees @ Rs.500/- per Semester and University Registration Fee (in case of graduates of other universities). They shall also pay Library caution deposit of Rs. 500/- and such other fees/ revised fees as the university may decide.

5. **SELECTION OF STUDENTS :**

The students shall be selected for admission on the basis of merit from the Merit List to be prepared by State / National level entrance examination following UGC/State Govt. guidelines.

6. **SYLLABUS :**

The syllabus with names of each paper shall be prescribed separately on recommendation of the concerned Faculty Council.

7. **COURSE STRUCTURE & MARKS ALLOTTMENT**

The curricular work leading to the MBA course shall be spread over two years or four semesters, each of 15-16 weeks duration. There shall be 24 papers of 100 marks and Project Paper of 200 marks in the M.B.A programme. Each Semester shall have six papers each of 100 marks. In the fourth semester, a candidate

ANNEXURE IV

Regulations Relating to Postgraduate Diploma Course in Computer Applications(PGDCA)

1. These Regulations shall be called the Regulations relating to the Postgraduate Diploma Course in Computer Applications(PGDCA)
2. Eligibility for Admission:

Candidate holding a bachelor degree of at least 10+2+3 pattern shall be eligible for admission. Selection shall be processed on marks basis and/or oral interview as might be decided by the appropriate authority.

3. Duration of the Course:

The Course shall be of one – year duration, including practical classes and project work. The total curriculum shall be divided into two Semesters, each of six months duration.

4. Course content:

The curriculum shall consist of 1300 marks – to be divided into 8 theory papers of 100 marks each, 4 practical papers of 100 marks each and 1 project paper of 100 marks. The 1st & 2nd semesters shall have papers I1 - 16 and 21 to 27 respectively. Detailed course contents shall be prescribed separately.

5. Examinations:
   a. There shall be two Semester examinations, to be conducted by the University. Evaluation of students shall be based on their performance in written/ practical/ project as well as oral examination.
   b. Minimum pass mark in each theoretical and practical paper shall be 40% and 50% respectively. Aggregate minimum pass mark in a semester examination shall be 50%.

6. To be eligible for award of PGDCA diploma, a minimum of 50% marks in the aggregate of two semesters shall be obtained by a candidate.
7. Grades shall be awarded in the following manner:-

   i. Above 50% to 59% marks in aggregate shall be obtained to be placed in grade 'C'.
   ii. 60% to 69% marks in aggregate to be placed in grade 'B'.
   iii. 70% to 80% marks in aggregate to be placed in grade 'A'.
   iv. More than 80% marks in aggregate to be placed in grade 'A+'.

   b. Teachers actually participating in the teaching of a topic shall ordinarily set questions in a paper and shall evaluate the answer-scripts. The Dissertation shall be evaluated by one external examiner. There shall be practical examination as well as oral examination to be conducted by a Board consisting of one internal and one external examiner.
   c. Panel of Paper Setters, Moderators, Examiners, Practical Examiners, Examiners for Viva-Voce, Scrutinizers and Tabulators shall be approved by the Vice-Chancellor on recommendation of the Expert Committee.

8. Management:

Since this course shall at present run under off-campus distance education mode, the monitoring committee already constituted for this purpose shall look after management of the course.

9. Publication of Results:

After the completion of examination, results shall be published as soon as possible on the basis of Merit/Grade.

Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard.. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees.

10. The Vice-Chancellor shall have the power to issue such discretion as may be necessary in any case that may arise in future and not being covered by these regulations.

ANNEXURE V

Regulations Relating to Postgraduate Diploma in Multimedia technology(DMT)

1. These Regulations shall be called the Regulations Relating to Postgraduate Diploma in Multimedia technology(DMT)
2. Eligibility for Admission:

Candidate holding a bachelor degree of at least 10+2+3 pattern shall be eligible for admission. Selection shall be processed on marks basis and/or oral interview as might be decided by the appropriate authority.

3. Duration of the Course:

The Course shall be of one – year duration, including practical classes and project work. The total curriculum shall be divided into two Semesters, each of six months duration.

4. Course content:

The curriculum shall consist of 1300 marks – to be divided into 8 theory papers of 100 marks each, 4 practical papers of 100 marks each and 1 project paper of 100 marks. The 1st & 2nd semesters shall have papers 11 - 16 and 21 to 27 respectively. Detailed course contents shall be prescribed separately.

5. Examinations:
   a. There shall be two Semester examinations, to be conducted by the University. Evaluation of students shall be based on their performance in written/ practical/ project as well as oral examination.
   b. Minimum pass mark in each theoretical and practical paper shall be 40% and 50% respectively. Aggregate minimum pass mark in a semester examination shall be 50%.

6. To be eligible for award of Diploma in Multimedia technology, a minimum of 50% marks in the aggregate of two semesters shall be obtained by a candidate.
7. Grades shall be awarded in the following manner:-

   i. Above 50% to 59% marks in aggregate shall be obtained to be placed in grade 'C'.
   ii. 60% to 69% marks in aggregate to be placed in grade 'B'.
   iii. 70% to 80% marks in aggregate to be placed in grade 'A'.
   iv. More than 80% marks in aggregate to be placed in grade 'A+'.

   b. Teachers actually participating in the teaching of a topic shall ordinarily set questions in a paper and shall evaluate the answer-scripts. The Dissertation shall be evaluated by one external examiner. There shall be practical examination as well as oral examination to be conducted by a Board consisting of one internal and one external examiner.
   c. Panel of Paper Setters, Moderators, Examiners, Practical Examiners, Examiners for Viva-Voce, Scrutinizers and Tabulators shall be approved by the Vice-Chancellor on recommendation of the Expert Committee.

8. Management:

Since this course shall at present run under off-campus distance education mode, the monitoring committee already constituted for this purpose shall look after management of the course.

9. Publication of Results:

After the completion of examination, results shall be published as soon as possible on the basis of Merit/Grade.

Candidates who fail in more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard.. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees.

10. The Vice-Chancellor shall have the power to issue such discretion as may be necessary in any case that may arise in future and not being covered by these regulations.

ANNEXURE VI

Regulations relating to the Bachelor of Laws (LL.B.- 5 yrs.) course.

1. A student shall be eligible for admission to the first year class of the five-year course of the Degree of Bachelor of Laws if he/she has passed the Higher Secondary Examination (10+2) held by the West Bengal Council of Higher Secondary Examination or any other examination which may be recognised by the University as equivalent thereto :

Provided that

(a) such students must have obtained 45% marks in the aggregate in the qualifying examination ;

(b) such student has not passed any examination higher than the Higher Secondary Examination (10+2) or an equivalent examination prior to his admission to the course;

(c) such candidates shall not be above 20 yrs. of age on 1st July of the session of admission. SC/ST candidates shall get relaxation of age by one year.

(c) persons belonging to scheduled castes and scheduled tribes shall be eligible to apply if they secure at least 40% marks in the qualifying examination;

(d) he/she shall not take up any other course of study simultaneously;

There shall be five written examinations, namely, Part I,II,III,IV and V, one at the end of each year. A candidate must pass in each of these examinations to qualify for the LL.B. degree.

2. The subjects for the examinations in each Part and syllabi thereof shall be prescribed separately on recommendation of the Council for Undergraduate studies in Arts, Science, Commerce and Law.

The students in the final year shall receive practical training comprising, inter alia, instruction in the rules of courts, drafting of pleadings and documents and attendance at lectures on professional ethics.

3. The Examination in law shall ordinarily be held annually and shall commence at such time as the Executive Council on recommendation of the Council for Undergraduate studies, may fix or direct to be notified.

4. A candidate who has prosecuted a regular course of study for one session so far the subjects for the LL.B. Part-I examination are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate, who fails to pass or present for examination, shall not be entitled to claim a refund of the fee.

5. As soon as possible after the LL. B. Part I Examination, the university shall publish a list of names of the successful candidates.

6. A student who has passed the LL.B. Part-I Examination and has prosecuted a regular course of study for one session so far as the subjects for the LL.B. Part-II Examination are concerned, shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for examination shall not be entitled to claim a refund of the fee.

7. As soon as possible after the LL.B. Part-II Examination, the university shall publish a list of names of the successful candidates.

8. A student who has passed the LL.B. Part II Examination and has prosecuted a regular course of study for one session so far as the subjects of the LL.B. Part-III Examination are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for the examination shall not be entitled to claim a refund of the fee.

9. As soon as possible after the LL.B. Part-III Examination, the university shall publish a list of names of the successful candidates.

10. A student who has passed the LL.B. Part-III Examination and has prosecuted a regular course of study for one session , so far as the subjects in LL.B. Part-IV are concerned shall be admitted to that examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for the examination shall not be entitled to claim a refund of the fee.

11. As soon as possible after the LL.B. Part-IV Examination, the university shall publish a list of the names of the successful candidates.

12. A student who has passed the LL.B. Part-IV Examination and has prosecuted a regular course of study for one session , so far as the subjects in LL.B. Part-V are concerned shall be admitted to that

examination on payment of prescribed fees and compliance of other requirements.

A candidate who fails to pass or present for the examination shall not be entitled to claim a refund of the fee.

13. As soon as possible after the LL.B. Part-V Examination, the university shall publish a list of the names of the successful candidates in two classes, viz., First Class (60% and above) and Second Class (40% and above but below 60%) each in order of merit.

14. If a student, after completion of a regular course of study for any one of the Law Examinations, does not enroll as a candidate at the examination immediately succeeding such completion or appears but fails or fails to complete any examination on account of illness or any other reason considered sufficient by the Council for Undergraduate studies in Arts, Science, Commerce and Law, he/she may appear at anyone or both of the two following examinations of the same standard as a Casual candidate without attending classes.

15. In order to pass Examination in any part, a candidate must secure at least 34% marks in each paper including practical paper with at least 40% marks in the aggregate.

16. The Board of studies in Law shall recommend a panel of names of Paper-setters, Examiners. Moderators, and Examiners for re-assessment and post-publication scrutiny of answer-scripts, and, in addition, the Board of Studies shall also recommend one or more Teachers to act as Scrutinizer.

17. The paper-setter for a Paper, who shall normally be one of the teachers teaching the course, shall submit a large number of questions, approximately 2 to 3 times the questions to be set in the question paper.

18. (1) The Board of Moderators shall moderate the questions in order to ensure that the questions are in conformity with the syllabus and that the students are required to answer questions of all types. Topic on which questions had been set last year may also be considered for being set in the question paper for the current year.

(2) If the Board of Moderators feel that the questions have not covered the syllabus, it shall set questions from those parts of the syllabus which have not been covered.

(3) The Board of Moderators shall consist of the following members :—

(a) the Head, Department of Law, North Bengal University.

(b) two external teachers.

(c) one internal Teacher to be recommended by the Board of Undergraduate studies in Law.

(4) Three members shall form the quorum.

(5) the tenure of office of the Board of Moderators shall be one year.

164. The answer scripts of each Part of LL.B. (5 yrs.) examinations shall be examined by a single examiner Paper-wise.

The 24th meeting of the Library Committee was held on 26.04.2002 at 3 PM at the Conference Hall, Administrative Building, University of North Bengal.

Members Present :

1. Prof. P.K.Saha, The Vice-Chancellor, University of North Bengal
2. Prof. D.K.Hazra, The Dean of the Faculty Council for P G Studies in Science
3. Prof. Biswanath Bhattacharya, Department of Physics
4. Shri P.K.Ghosh, The Finance Officer
5. Dr. (Smt.) Sushma Rohatgi, Department of Geography & Applied Geography
6. Dr. Joydeb Pal, Centre for Life Science
7. Dr. S.N.Bose, Department of Chemistry
8. Dr. Subhas Chandra Pal, Department of Computer Science & Applications
9. Dr. Aniruddha Saha, Department of Botany
10. Dr. M Yasin, Department of Political Science
11. Sri Brindaban Karmakar, Convener, Library Committee
12. Sri Tapan Kumar Gupta, Assistant, Librarian, attended the meeting as a special invitee

M i n u t e s :

Agenda 1 : To confirm the minutes of the 23rd meeting of the Library Committee held on 11.08.2000

Decision : The minutes of the 23rd meeting of the Library Committee were confirmed.

Agenda 2 : To report regarding the expenditure (bill processed) for the Financial year 2001-2002 in respect of journal subscription for 2002.

Decision : The members were informed that the Vice-Chancellor had sanctioned Rs. 31,07,974/- towards the subscription of periodicals for 2002, from the budget for 2001-2002. It was reported that an expenditure of Rs. 28,33,162/- had been made towards the annual subscription to the periodicals for 2002, from the budget for 2001-2002, including the subscription for "Journal of Bio-technology" for Rs.1,29,355.70. It was also reported that the payment of bills towards the subscription for 2002 journal for Rs. 2,46,871.00 was pending. The Finance Officer informed that the payment of such pending bills would be made from the 2002-2003 budget as and when the fund would be available.

Agenda 3a) : To report the system of subscribing to Physics Abstracts instead of CC on CD-ROM for physics and engineering.

Decision : The system of subscription for Physics Abstracts instead of Current Contents was discussed. Considering the rate of subscription of the Physics Abstracts, the members suggested not to subscribe to the same.

Agenda 3b): To report about the feasibility of subscribing CC-CD-ROM annual volumes instead of weekly updates.

Decision : It is reported that the subscription price of Current Content on CD-ROM for four disciplines is Rs. 5,60,774.00 weekly issues for 2002. It is also reported that the subscription of the same issues for annual volume for the year 2002 for four disciplines is Rs. 96,632.00. It is, therefore, decided that the Current Content on CD-ROM would be subscribed in annual volume for the year 2002.

Agenda 4 : To report the grant received from UGC-Inflibnet programmes for data entry & other maintenance works.

Decision : The Deputy Librarian reported that a grant of Rs. 1,72,000/- from UGC has been received for the last phase of the INFLIBNET programme including data entry. It is also reported that the said grant will have to be completed within the 31st August 2002. It was decided that the above mentioned fund would be allocated in consultation with the following officials -

1. The Dean of the Faculty of Science
2. The Finance Officer
3. The Deputy Librarian

Agenda 5 : To report the availability of extra library space (new extension) for housing the entire bound periodical and loose volumes and the need to grant fund for shifting the library materials to the new extension.

Decision : It was reported that the extra floor in the new extension building of the library was ready for use. It was suggested that the Periodical Section including the back volumes be shifted into the new extension of the building of the library. Proposal for expected expenditure in connection with the housing of periodical section would be placed before the Vice-Chancellor for his consideration and sanction.

Agenda 6 : To report the nonfunctionality of the library intercom facility and to propose a 16 line EPABX system for wider coverage of library building.

Decision : The proposal in connection with the agenda no.6 has been withdrawn.

Agenda 7 : To report that the following members of the University Library have lost the books mentioned against their names and paid compensation according to the rules.

Santi Ranjan Chakraborty, Sr. Asstt. Engineering Branch
a) Tea Trends and Prospects, Acc.No.21084

Santanu Sen, Deptt. of Commerce, Part-I
a) Essential of Business Environment, Acc.No.119104

Dr. Robin Ghosh, Deptt. of Physics
a) Digital Electronics, Acc.No.899664
b) Basic Electronics : A manual, Acc.No.87274
c) Electronic Communication, Acc.No.88449
d) Operational Amplifiers, Acc.No.117875
e) Gita-granthabali, Acc.No.18037

Prajna Paramita Sarkar, Centre for Himalayan Studies
a) Nature and Types of Sociology, Acc.No.9438

Dr. P.Roy, Deptt. of Philosophy
a) Text Book of Organic Chemistry, Acc.No.77718
b) [illegible], Acc.No.40131
c) Relativism Knowledge & Faith, Acc.No.27733
d) [illegible], Acc.No.79858
e) [illegible], Acc.No.63810
f) Everest, Acc.No.46601
g) Travels in the Himalayas, Acc.No.48555
h) Cultural Heritage of Tibet, Acc.No.73448
i) Art & Imagination, Acc.No.45545
j) Kant as Philosophical Anthropologist, Acc.No.83016
k) Tibetan Mysticism, Acc.No.76266
l) Logic of Scientific Discovery, Acc.No.21430
m) Philosophy & the Arts, Acc.No.53557
n) Objective Knowledge, Acc.No.97930

Dhrubajyoti Bhowmik, Deptt. of Political Science
a) Management of Urban Govt. in India, Acc.No.64380
b) District Administration in India, Acc.No.110350
c) Local Govt. in India, Acc.No.38565

Ladly Roy, Asstt. Librarian, University Library
a) [illegible] , Acc.No.34019
b) Cricket Quiz, Acc.No.56737
c) [illegible] , Acc.No.3615
d) [illegible] , Acc.No.67060
e) Best of S.F.Two, Acc.No.35238

Prabhat Kumar Basu, Centre for Life Sciences
a) Statistical Analysis in Biology, Acc.No.73279

Ladly Roy, Asstt. Librarian, University Library
a) Dialectical meterialism, Acc.No.12246
b) Elements of Ecology, Acc.No.72369
c) Five Complete Miss Narple Novel, Acc.No.85962

Ajit Chakraborty, Deptt. of Chemistry
a) [illegible] , Acc.No.30167

Suparna Sen Gupta, R.S., Deptt. of Physics
a) [illegible] , Acc.No.80977
b) Mathematical Methods of Physics, Acc.No.88014

Nripendranath Sengupta, Asstt. Controller of Exams. (RTD)
a) [illegible] , Acc.No.83499

Nirmalendu Pal
a) Transistor Circuit Analysis & Design, Acc.No.1965

Satya Pada Pal, Deptt. of Mathematics
a) Magnetohydrodynamics, Acc.No.33964
b) Handbook of Sociology, Acc.No.21275

Arabinda Majee
a) Some Aspects of Social Life during the Mughal Age, Acc.No.16475

Late Sudhindra Kishore Bishnu, Deptt. of Mathematics
a) Integral Equation - (8921)
b) Advanced History of India - (101927)
c) Principles of Physical Geography - (43625)
d) Several loop Variables - (1485)
e) Lasers and Light - (34145)
f) Quantum Mechanics - (47607)
g) Elements Mechanics - (2822)

Dr. Dilip Das, Deptt. of Mathematics
a) Introduction to the theory of Compressible fluids (28868)
b) Dawn of Indian Science (42091)
c) [illegible] , (108270)

Decision : Noted and approved.

Miscellaneous : i) In connection with the membership of the library for the M.Phil student of the CHS-RS, it is decided that the students admitted into the department be granted the membership of the library. In quest... of the library caution deposit, the norms will be at per with the M Phil students of the other departments.

ii) It was reported that the University has received the following 16 books as gift from individual and organizations. The members thanked the donors for their contributions.

List of donated books

Kalipada Deb	Development and disparities	
Prof. D.B.Dutta	Music : its Form Function and Value	Swami Prajnananda
	An Enquiry into Psychology, Soul and Absolute	Swami Pranjananda
	Abhedananda in India in 1906	Swami Abhedananda
	The Philosophy of Progress and	Swami Prajnananda
	Christ the Saviour and Christ Myth	Swami Prajnananda
	The Philosophical Ideas of Swami Abhedananda	Swami Prajnananda
	Complete Works of Swami Abhedananda (Vol 1 to 10)	Ramkrishna Vedanta Math
	Cultural Heritage of Indian Fine Arts	Swami Prajnananda
	Music of the South Asian Peoples	Swami Prajnananda
Purkayastha, Bhaskar	Development banking and industrialization	
Allied Publishers Subscription Agency	Ulrich's Periodicals Directory 2001 39th edition (5 vols)	

There being no other item to discuss, the meeting ended with a vote of thanks to the chair.

Karmakar 14/5/02

(Brindaban Karmakar)
Convener

14/5

(Professor P K Saha)
Chairman

The emergency meeting of the Library Committee was held on 24.09.2002 at the Conference Hall, Administrative Building, University of North Bengal.

Members present :

1. Prof. P K Saha, The Vice-Chancellor, University of North Bengal
2. Prof. P K Sengupta, The Dean, Arts, Commerce & Law
3. Sri P K Ghosh, Finance Officer
4. Dr Subhas Ch Pal, Department of Computer Science & Applications
5. Dr (Smt) Karubaki Datta, Centre for Himalayan Studies
6. Dr Aniruddha Saha, Department of Botany
7. Dr S Sanyal, High Energy and Cosmic Ray Research Centre
8. Prof. Prabir Kr Sarkar, Centre for Life Sciences
9. Dr (Smt) Sushma Rohatgi, Department of Geography & Applied Geography
10. Dr Ananda Mukhopadhyay, Department of Zoology
11. Dr S N Bose, Department of Chemistry
12. Prof Debdas Chakraborty, Department of Physics
13. Dr (Smt) Chhanda Chakraborty, Department of History
14. Sri Brindaban Karmakar, Convener, Library Committee
15. Sri Tapan Kr Gupta, Assistant Librarian, Special invitee

M i n u t e s :

Agenda 1 : To discuss the issue related to renewal of the journal for the year 2003.

Decision : The Vice-Chancellor informed the members that all the periodicals that were subscribed in 2002 would be renewed for 2003.

The members noted that an approximate amount of Rs. 3[illegible] lakhs would be required for renewing the periodicals for 2003.

Miscellaneous :

i) The Library Committee resolved to constitute a Sub-committee for revision of the entire rules for library with the following members :

1 Prof P K Sengupta, Dean, Arts, Commerce & Law Chairman

2 Sri Brindaban Karmakar, Deputy Librarian, Convener

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3 Library staff, 1 person, Member

4 Prof Prabir Kr Sarkar, Centre for Life Science, Member

5 Prof Debdas Chakraborty, Deptt of Physics, Member

6 Dr (Smt) Chhanda Chakraborty, Deptt of History, Member

7 Dr (Smt) Karubaki Dutta, Centre for Himalayan Studies, Member

ii) It was reported that the journal section of the library has been shifted in the ground floor including the new extension building.

The meeting ended with a vote of thanks to the chair.

(Brindaban Karmakar) 23/10/62
Convener

(Prof P K Saha)
Chairman

ANNEXURE VIII

UNIVERSITY OF NORTH BENGAL

Minutes of the 109th meeting of the Finance Committee held on 29.01.04 at 12 noon in the meeting room of the Vice-Chancellor, Administrative Building, NBU Campus.

Members present :

1. Prof. P.K. Saha, Vice-Chancellor (in the chair)
2. Prof. D.K. Hazra, Dean, Faculty Council for P.G. Studies in Science.
3. Prof. P.K. Sengupta, Dean, Faculty Council for P.G Studies in Arts, Commerce & Law.
4. Dr. T.K. Chatterjee, Registrar.
5. Dr. S. Dey, Member of the Executive Council.
6. Sri S. Guha, Member of the Executive Council.
7. Sri P.K. Ghosh, Finance Officer.

Dr. S.N. Saha, Audit & Accounts Officer attended the meeting as invitee.

1. To report that the minutes of 108th meeting of the Finance Committee held on 05.11.03 was considered and approved by the Executive Council in its meeting dated 18.11.03 under item no. Misc. 8.

   Decision : Noted.

2. To consider a note dt. 25.5.03 from the Director, CACE for enhancement of monthly remuneration of Sri Suparswa Chakraborty, Academic Co-ordinator, PGDMM from Rs. 6,000/- to Rs. 8,000/-. As per decision of the F.C meeting dt. 22.8.03 under item No. 5, the Registrar, under letter No. 2106/R-03 dt. 27.8.03 has submitted a report on service condition, mode of selection and other background materials relating to Sri Chakraborty.

   Decision : After discussion it was decided that Director, CACE will submit a detail report on the Academic background and other particulars relating to his services for consideration in the next Finance Committee meeting.

3. To report that the Vice-Chancellor has approved payment of Rs. 2.00 (two) per candidate for Tabulation work including mark sheet printing through computer for P.G. Examination to the assistants concerned in the Examination Branch out of the Budget Head Examination expenses (others) (R.E.32.03.3) w.e.f 28.11.03.

   Decision : Noted and approved, however, the approval will be applicable to the present Tabulation work only i.e for P.G Part-I, Distance Education, 2003. Extension of this principle shall be decided by the Vice-Chancellor on case-to-case basis.

Contd....P/2

4. To report that the Vice-Chancellor has approved re-fixation of pay of Dr. Debasis Bhattacharjee as Lecturer, selection grade w.e.f 27.7.98 at Rs. 12,000/- in the scale of pay of Rs. 12,000-420-18,300 with DNI on 27.7.99. Further at Rs. 12,840/- as Reader w.e.f 19.12.2000 in the scale of Rs. 12000-420-18300 with DNI on 27.7.01. (His last pay on 27.7.98 as Sr. Lecturer in the scale of pay of Rs. 10000-325-15200 was Rs. 10975/- with DNI on 24.1.99).

Decision : Noted and approved.

5. To report that the Vice-Chancellor has approved allocation of Fund to the extent of **Rs. 122.70 lacs** out of non-salary budget of the University for General Improvement of Teaching & Research as well as all round development of the University as decided in the meeting held on 4.12.03 with Head of the Academic and Administrative Deptts/Branches/Centres.

Decision : Noted and approved.

6. To report that the Vice-Chancellor has approved remuneration @ Rs. 15/- only per hour of extra duty per day beyond 7 hours to the Casual Drivers in the Watch & Ward Deptt. engaged on daily wage and no work on pay basis w.e.f 06.01.2004.

Decision : Noted and approved.

7. To consider the observations of the Deptt. of Higher Education in respect of the Annual Accounts for the year 2000-01 vide their letter no. UE (Audit –PAC) dt. 23.7.03 as referred by the Executive Council meeting dt. 11.9.03 under item no. 2.

Decision : The contents of the memo no. UE (Audit-PAC) dt. 23.7.2003 was noted for implementation where applicable. The Finance Officer reported the position of outstanding advances and it was decided that a committee consisting of the following members shall look into the matter and suggest action to square off the pending advances particularly those which remained inoperative for a long time.

i) The Dean of the Faculty Council for P.G studies in Science.
ii) The Registrar
iii) The Finance Officer
iv) Dr. S. Dey, Member of the Executive Council
v) Sri S. Guha, Member of the Executive Council
vi) The Audit & Accounts Officer, Convenor

It was further decided that the relevant portion of the Govt. memo relating to submission, recovery and subsequent advance may be circulated to all concerned immediately and all drawee of overdue advances be informed to submit accounts or arranged refund within 30 days failing which their salary may be attached as per direction of the Govt. Memo.

Contd.....P/3

8. To consider the recommendation of the Sub-Committee relating to leave and remuneration on contractual appointment under self-finance courses as referred by the Executive Council meeting dt. 18.12.03 under item no. 8.

Decision : It was decided to recommend the following remuneration and leave for contractual appointee under self finance courses :-

Leave : Save as otherwise expressly provided in the contract, the person appointed under contract, shall perform duties as per the schedule of the respective courses and as may be assigned by the Head of the Department.
He/She shall be treated as non-vacation staff and may enjoy University holidays accordingly. The Head of the Department may grant Casual Leave for short period, not exceeding four days at a time and fourteen days in a calendar year on account of emergency which may arise, however, Casual Leave can not be combined with any other kind of leave or Puja holidays but can be prefixed and /or suffixed to Saturdays, Sundays and holidays provided such leave shall not exceed seven days at a time including Saturdays, Sundays and / or holidays, Casual Leave for half of the day may be granted with prior sanction. No other leave shall be granted.

deleted E.C. 25.5

Remuneration : Save as otherwise expressly provided in the contract, the person appointed under contract shall get consolidated remuneration as follows according to his/her category :-

Category	Consolidated Remuneration	
Faculty	Rs. 8,000/-	Rs. 11,000/-
Class III staff	Rs. 3,850/-	Rs. 5,000/-
Class IV staff	Rs. 2,850/-	Rs. 3500/-
DLF under DDE	Rs. 5,000/-	Rs. 6000/-

9. To consider a note dt. 8.12.03 from the A & A.O over prayer of Prof. H.K. Chakraborty, Deptt. of Economics dt. 29.8.03 for counting of his past service rendered at A.C. College of Commerce, Jalpaiguri.

Decision : It was decided that the incumbent shall follow the G.O no. 726-Edn(U)(7) dt. 12.9.01 and take necessary action accordingly.

10. To consider a letter dt. 19.11.03 from the Head, Computer Centre regarding marketing of the 'Pay Software' developed by the Computer Centre and to fix the price together with sharing of income with the Developer.

Decision : The proposal could not be accepted.

Contd.....P/4

11. To consider the fixation of pay of Dr. Ranadhir Chakraborty, Lecturer, Deptt. of Botany on his placement in the Senior scale of Lecturer under CAS in the scale of pay of Rs. 10,000-325-15,200 w.e.f 18.01.01 as per the Executive Council meeting dt. 11.09.03. His last pay as Lecturer in the scale of pay of Rs. 8,000-275-13,500 as on 17.01.01 was Rs. 9,100/- with DNI on 18.9.

Decision : Pay of Dr. Ranadhir Chakraborty, Lecturer in Sr. scale, Deptt. of Botany was fixed at Rs. 10,000/- w.e.f 18.01.2001 in the scale of pay of Rs. 10000-325-15200 with DNI on 18.01.2002.

12. To consider the fixation of pay of Dr. Debabrata Mitra, Lecturer (Sr. Scale) Deptt. of Commerce on his promotion to the post of Reader under CAS in the scale of pay of Rs. 12,000-420-18,300 w.e.f 10.9.02 as per the Executive Council meeting dt. 11.9.03. His last pay as Lecturer (Sr. Scale) of Rs. 10,000-325-15200 as on 09.9.02 was Rs. 11,625/- with DNI on 10.9.

Decision : Pay of Dr. Debabrata Mitra, Reader, Deptt. of Commerce was fixed at Rs. 12,000/- w.e.f 10.9.2002 in the scale of pay of Rs. 12000-420-18300 with DNI on 10.9.2003

13. To consider the fixation of pay of Dr. Subhas Chandra Paul, Lecturer. Deptt. of Computer Science & Applications on his promotion to the post of Reader under CAS in the scale of pay of Rs. 12,000-420-18,300 w.e.f 01.7.99 as per the Executive Council meeting dt. 26.12.03. His last pay as Programmer as on 30.6.99 in the scale of pay of Rs. 10,000-325-15,200 was Rs. 11,300/- with DNI on 16.8. His last pay as Lecturer in the scale of pay of Rs. 8000-275-13500 was fixed at Rs. 12,675/- with four additional increments for Ph.D w.e.f 01.7.99.

Decision : It was pointed out that while fixing the pay as Lecturer vide F.C meeting dated 01.10.99 a mistake occurred in allowing four additional increments for Ph.D alongwith pay protection. As such, it was decided to reopen the case and Dr. S.C. Paul be given option to choose either pay protection or benefit of four addl. increments for Ph.D at the initial of the scale of a lecturer. Once the option is exercised, the pay as Lecturer shall be re-fixed as per the option and thereafter the pay as Reader would be taken up by this committee.

14. To consider the fixation of pay of Dr. Sukhendra Narayan Saha on his appointment to the post of Audit & Accounts Officer in the scale of pay of Rs. 12,000-420-18300 as per the Executive Council meeting dt. 18.11.03 who joined on 19.11.03 (F/N) in the University. His last pay in the scale of pay 10000-325-15200 as Accounts Officer was 10,650/- with DNI on 7.4.

Decision : Pay of Dr. Sukhendra Narayan Saha, Audit & Accounts Officer was fixed at Rs. 12,000/- w.e.f 19.11.2003 in the scale of pay of Rs. 12000-420-18300 with DNI on 19.11.2004.

Contd.....P/5

15. To consider the fixation of pay of Dr. Subrata Sanyal, on his appointment to the post of Inspector of Colleges in the scale of pay of Rs. 16,400-450-20900-500-22,400 as per the Executive Council meeting dt. 18.11.03 who joined on 19.11.03 (F/N) in the University. His last pay as Sr. Scientific Officer, H.E.C.R.C, N.B.U in the scale of pay of Rs. 12,000-420-18,300 was Rs. 14,940/- with DNI on 04.3.

Decision : Pay of Dr. Subrata Sanyal, Inspector of Colleges was fixed at Rs. 16400/- w.e.f 19.11.2003 in the scale of pay of Rs. 16400-450-20900-500-22400 with DNI on 19.11.2004.

16. To consider the fixation of pay of Sri Anirban Biswas on his appointment to the post of Information Scientist in the scale of pay of Rs. 8,000-275-13,500 who joined on 20.11.03 (F/N) in the Library Deptt.

Decision : Pay of Sri Anirban Biswas, Informaiton Scientist, Deptt. of Library was fixed at Rs. 8,000/- w.e.f 20.11.2003 in the scale of pay of Rs. 8000-275-13500 with DNI on 20.11.2004.

17. To consider the fixation of pay of Smt. Nupur Das on her appointment to the post of Secretary, U.G. Council, in the scale of pay of Rs. 12000-420-18300 who joined on 24.12.03 (F/N) in the Deptt. of U.G. Council, N.B.U.

As per L.P.C issued by the Lecturer-in-charge, Parimal Mitra Smriti Mahavidyalaya, Malbazar, Jalpaiguri dt. 16.01.04. Her last basic pay in the scale of pay of Rs. 12000-420-18300 for the month of Nov. 2003 was Rs. 14,100/- with DNI on 01.08. every year.

Decision : Pay of Smt. Nupur Das, Secretary, U. G, Council was fixed at Rs, 14,100/- w.e.f 24.12.03 in the scale of pay of Rs. 12000-420-18300 with DNI on 01.8. every year.

18. To consider the fixation on pay of Sri Ratan Das, Jr. Asstt. Cum Typist, Registrar's Branch on his placement in the next higher scale on completion of 10 (ten) years service as per the Executive Council meeting dt. 11.9.03 w.e.f 28.8.03 in the scale of pay of Rs. 4125-150-4575-175-5450-200-7450-225-9700. His last pay in the scale of pay of Rs. 3,850-125-5100-150-5850-175-7075-200-8075 was Rs. 4,975/- with DNI on 28.8.

Decision : Pay of Sri Ratan Kr. Das, Jr. Asstt. cum Typist, Registrar's Branch was fixed at Rs. 5,100/- w.e.f 28.8.2003 in the scale of pay of Rs. 4125-150-4575-175-5450-200-7450-225-9700 with DNI on 28.8. every year.

19. To consider the fixation of pay of Sri Harish Chandra Mishra, Sr. Peon, Deptt. of USIC on his placement in the next higher scale on completion of 20 (twenty) years service as per the Executive Council meeting dt. 11.9.03 w.e.f 25.06.03 in the scale of pay of Rs. 3325-90-3775-100-4575-125-6325. His last pay in the scale of pay of Rs. 3000-75-3450-80-4330-90-5230 was Rs. 4,330/- with DNI on 01.01.

Contd.....P/6

Decision : Pay of Sri Harish Ch. Mishra, Sr. Peon, Deptt. of USIC was fixed at Rs. 4,475/- w.e.f 25.6.2003 in the scale of pay of Rs. 3325-90-3775-100-4575-125-6325 with DNI on 25.6.2004.

20. To consider the fixation of pay of Sri Nikhil Ranjan Ghosh, Sr. Asstt., Examination Branch on his promotion to the post of Jr. Supdt. as per the Executive Council meeting dt. 13.8.03 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 w.e.f 13.8.03. His last pay as on 12.8.03 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 was Rs. 10,175/- + stagnation on increment of Rs. 1500 = Rs. 11,675/- with DNI on 01.01.

Decision : Pay of Sri Nikhil Ranjan Ghosh, Jr. Supdt. , Examination Branch was fixed at Rs. 11,925/-(including 4 stagnation increments @ Rs. 250/- each) w.e.f 13.8.2003 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 with DNI on 13.8. every year.

21. To consider the fixation of pay of Sri Amarendra De, Jr. Asstt., (in the cadre of Havildar), Watch & Ward Deptt. on his promotion to the post of Sr. Asstt. (in the cadre of Havildar) as per the decision of the Executive Council meeting dt. 13.8.03 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 w.e.f 13.8.03. His last pay as on 12.8.03 in the scale of pay of Rs. 4125-150-4575-175-5450-200-7450-225-9700 was Rs. 6,050/- with DNI on 19.6.

Decision : Pay of Sri Amarendra De, Sr. Asstt. (in the cadre of Havildar), Deptt. of Watch & ward was fixed at Rs. 6,425/- w.e.f 13.8.2003 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 with DNI on 13.8 every year.

22. To consider the fixation of pay of Sri Santanu Chanda, Asstt. Librarian, Gr.-II on his promotion to the post of Asstt. Librarian, Gr. -I as per the Executive Council meeting dt. 18.11.03 in the scale of pay of Rs. 4,800-175-5150-200-6150-225-8175-250-10925. His last pay in the scale of pay of Rs. 4125-150-4575-175-5450-200-7450-225-9700 was Rs. 5450/- with DNI on 02.10.

Decision : Pay of Sri Santanu Chanda, Asstt Librarian, Gr.-I was fixed at Rs.5,750/- w.e.f 18.11.2003 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 with DNI on 18.11. every year.

23. To consider the fixation of pay of the following non-teaching employees on their promotion to the post of Sr. Asstt. As per the Executive Council meeting dt. 18.11.03.

Contd.....P/7

Sl.No.	Name & Designation	Department	Date of promotion	Existing Pay	Existing DNI
	Existing Scale : 4125-150-4575-175-5450-200-7450-250-9700 **Scale of Promotion :** 4525-175-5225-200-7425-225-9675-250-10175.				
i)	Sri Haripada Singha, Jr. Asstt. Cum Typist (UG)	Registrar's Branch	18.11.03	6450	18.7.
ii)	Sri Dharani Mohan Roy, Jr. Asstt. Cum Typistt(UG).	Finance Branch	18.11.03	5275	06.5.
iii)	Sri Ratan Das, Jr. Asstt. Cum Typist.(UG)	Registrar's Branch	18.11.03		
iv)	Sri Biswajit Deb, Barman, Jr. Asstt. Cum Typist (UG)	Examination Branch	18.11.03	5275	06.5.
v)	Sri Himadri Sekhar, Das, Jr. Asstt.(In the Cadre of Havildar)	Watch & Ward Deptt.	18.11.03	5450	22.4.

Decision : **i)** Pay of Sri Haripada Singha, Sr. Asstt., Registrar Branch was fixed at Rs. 6,825/- w.e.f 18.11.2003 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 with DNI on 18.11. every year.

ii) Pay of Sri Dharani Mohan Roy, Sr. Asstt., Finance Branch was fixed at Rs. 5,625/- w.e.f 18.11.2003 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 with DNI on 18.11. every year.

iii) Pay of Sri Ratan Kr. Das, Sr. Asstt. , Registrar Branch was fixed at Rs. 5,425/- w.e.f 18.11.2003 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 with DNI on 18.11. every year.

iv) Pay of Sri Biswajit Deb Barman, Sr. Asstt. , Examination Branch was fixed Rs. 5,625/- w.e.f 18.11.2003 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 with DNI on 18.11. every year.

v) Pay of Sri Himadri Sekhar Das, Sr. Asstt. (in the cadre of Havildar), Watch & Ward Deptt. was fixed at Rs. 5,825/- w.e.f 18.11.2003 in the scale of pay of Rs. 4525-175-5225-200-7425-225-9675-250-10175 with DNI on 18.11. every year.

24. To consider the fixation of pay of Sri Mahesh Orawn, Jr. Sweeper on his promotion to the post of Sr. Sweeper in the scale of pay of Rs. 3000-75-3450-80-4330-90-5230 w.e.f 10.7.03 as per the Executive Council meeting dt. 10.7.03. His last pay as Jr. Sweeper in the scale of pay of Rs. 2850-60-3030-65-3550-70-4250-75-4400 was Rs. 3355/- with DNI on 20.8.03. He has opted the post w.e.f 20.8.03.

Contd.....P/8

Decision : Pay of Sri Mahesh Orawn, Sr. Sweeper, Health Centre was fixed at Rs. 3,450/- w.e.f 20.8.2003 as per the option in the scale of pay of Rs. 3000-75-3450-80-4330-90-5230 with DNI on 20.8. every year.

25. To consider the fixation of pay of Sri Mahesh Ch. Singha, Helper, Gr. – III, Engineering Branch on his promotion to the post of Helper, Gr. – II in the scale of pay of Rs. 3000-75-3450-80-4330-90-5230 w.e.f 18.11.03 as per the Executive Council meeting dt/ 18.11.03. His last pay in the scale of pay of Rs. 2850-60-3030-65-3550-70-4250-75-4400 was Rs. 3,290/- with DNI on 18.11.

Decision : Pay of Sri Mahesh Ch. Singha, Helper, Gr.-II, Engineering Branch was fixed at Rs. 3,375/- w.e.f 18.11.2003 in the scale of pay of Rs. 3000-75-3450-80-4330-90-5230 with DNI on 18.11.. every year.

26. To consider the fixation of pay of the following non-teaching employees on their promotion to the post of Jr. Supdt. as per the Executive Council meeting dt. 10.7.2003.

Sl.No.	Name & Designation	Department	Date of promotion	Existing Pay	Existing DNI
	Existing Scale : 4525-175-5225-200-5450-200-7425-225-9675-250-10175 **Scale of Promotion** : 4800-175-5150-200-6150-225-8175-250-10925.				
i)	Sri Mukti Prasad Sarkar, Sr. Asstt.	Examination Branch	10.7.03 opted on 01.10.03	10175	
		+ Stagnation increment		1250	01.10.
				11,425*	
	*Pay on the date of option.				
ii)	Sri Satya Bhusan Sarkar, Sr. Asstt.	Examination Branch	10.7.03 Opted on 01.10.03	10175	
		+ Stagnation increment		1250	01.10.
				11425*	
	* Pay on the date of option.				
iii)	Sri Rabindra Nath Guha, Sr. Asstt.	Finance Branch	10.7.03 Opted on 17.10.03	10175	
		+ Stagnation increment		1250	17.10.
				11,425*	
	*Pay on the date of option.				

Contd.....P/9

iv)	Sri Tapan Kr. Roy, Sr. Asstt.	Library Deptt. Opted on + Stagnation increment	10.7.03 17.10.03	10175 1250	17.10.
				11425*	

*Pay on the date of option.

Decision : i) Pay of Sri Mukti Prasad Sarkar, Jr. Supdt., Examination Branch was fixed at Rs. 11,675/- (including 3 stagnation increments) w.e.f 01.10.03 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 with DNI on 01.10. every year.

ii) Pay of Sri Satya Bhusan Sarkar, Jr. Supdt., Examination Branch was fixed at Rs. 11,675/-(including 3 stagnation increments) w.e.f 01.10.03 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 with DNI on 01.10. every year.

iii) Pay of Sri Rabindra Nath Guha, Jr. Supdt., Finance Branch was fixed at Rs. 11,675/- (including 3 stagnation increments) w.e.f 17.10.03 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 with DNI on 17.10. every year.

iv) Pay of Sri Tapan Kr. Roy, Jr. Supdt., Library Deptt. was fixed at Rs. 11,675/- (including 3 stagnation increments) w.e.f 17.10.03 in the scale of pay of Rs. 4800-175-5150-200-6150-225-8175-250-10925 with DNI on 17.10. every year.

Misc. I : The Vice-Chancellor proposed to institute a separate Fund for construction of North Bengal University Heritage Museum out of donation/grants to be received from various sources. The proposal was approved and it was decided to open a separate bank account for the purpose with State Bank of India, NBU Campus Branch to be operated joint by the Finance Officer alongwith either the Audit & Accounts Officer or Accounts Officer.

The minutes were confirmed for immediate action.

There being no other item, the meeting ended with vote of thanks to the Chair.

9/2/04
(Sri P.K. Ghosh)
Finance Officer

9.2.04
(Prof. P.K. Saha)
Vice-Chancellor

ANNEXURE (X)

UNIVERSITY OF NORTH BENGAL

The minutes of the meeting of the Development of Infrastructure Facilities Fund Committee held on 03.12.03 at 3.00 p.m in the Chamber of the Vice-Chancellor.

Members present :

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Dr. D.K. Hazra, Dean, Faculty council for P.G. Studies in Science.
3. Dr. Jeta Sanaskrityan, Member of the Executive Council
4. Dr. D.K. Sarkar, Controller of Examinations
5. Dr. T.K. Chatterjee, Registrar
6. Sri P.K. Ghosh, Finance Officer.

I. The Finance Officer reported the present fund position as stated here under :-

Inftrastructure Development Fund

Opening balance as on 01.04.2003		Rs. 32,49,282.00
Add : Estimated credits during 2003-04		Rs. 62,93,718.00
Total Fund available		**Rs. 95,43,000.00**
Less : Expenditure incurred/committed upto 3.12.03		
1. Extension of Administrative Building	: Rs. 20,80,580	
2. A.K.M. Museum(Local language center)	: Rs. 1,48,812	
3. ,, ,, ,,	: Rs. 43,176	
4. A.C. for FTNMR	: Rs. 97,000	
5. Bio-Technology Building	: Rs. 4,53,649	
		Rs. 28,23217.00
Net balance available		**Rs. 67,19,783.00**

II. The members discussed over various needs of the University and decided to allocate fund for the following Building Projects to be undertaken by the University.

Contd... P/2

Sl.No.	Proposed Building Projects	Amount Allocated (Rs.in Lakh)		Remarks
		2003-04	2004-05	
1.	Museum Building	15.00	15.00	Additional 30 to 40 lacs to be collected from outside the University
2.	Law Department Building	5.00	5.00	To complete the balance work of the existing building.
3.	Library Science Building	5.00	5.00	Out of the development fee to be credited to the fund.
4.	University Press Building	5.00	5.00	Out of the income from press to be credited to the fund.

III. It was reported by the Finance Officer that an amount of **Rs. 53,26,906/-** (upto 31.12.03) was incurred against the 9th Plan Building Projects which as per the 9th/10th Plan Guide Line is not going to be borne by the U.G.C vis-à-vis the State Govt. The members noted that the additional expenditure was essential to complete the projects and to put them in use. As such, the expenditure was incurred in the interest of the University. It was therefore, decided that the additional expenditure on 9th Plan Building Projects over and above of the U.G.C and State Govt. assistance be charged against the **D.I.F. Fund.**

The meeting ended with vote of thanks to the chair.

(Sri P.K. Ghosh)
Finance Officer
Convenor

(Prof. P.K. Saha)
Vice-Chancellor
Chairman

Expenditure on 9th Plan construction projects for the period from 01.04.02 to 31.12.03

		2002 - 2003			2003 - 04			TOTAL		
		UGC	State	Own Fund	UGC	State	Own Fund	UGC	State	Own Fund
1	Extn. Of Botany 1/3rd	430622	143540	-	-	-	-	430622	143540	-
2	Extn. Of Zoology 1/3rd	443019	147673	-	-	-	-	443019	147673	
3	Extn. Of Nepali 1/3rd	137967	45989	-	248252	82750	-	386219	128739	
4	Exten. Of Law College	531165	177055	-	766682	255560	-	1297847	432615	
5	Bio-Technology	96263	32087	138707	-	-	453649	96263	32087	592356
6	Extn. Of Administrative Building	-	-	1040290	917000	-	123290	917000	-	1163580
		1639036	546344	1178997	1931934	338310	576939	3570970	884654	1755936

Finance Officer,
University of North Bengal

UNIVERSITY OF NORTH BENGAL

LIBRARY
NBU, DARJEELING

AGENDA PAPERS for the 190th meeting of the EXECUTIVE COUNCIL

DATE : 23.3.2004
TIME : 11 A.M.

PLACE : CONFERENCE HALL
ADMINISTRATIVE BUILDING

University of North Bengal

N O T I C E

The 190th meeting of the Executive Council to be held on 23.3.04 at 11 a.m. in the Conference Hall of the Administrative Building to consider the following agenda :

A G E N D A

01. To consider the minutes of the 189th meeting of the Executive Council held on 25.2.2004. (Annexure- I)

02. To consider the Regulations relating to LL.B. Honours(5 yrs.) Course. (Annexure- II)

03. To consider the Regulations relating to P.G. Diploma in Disaster Management. (Annexure- III)

04. To consider an application received from Dr. Anil Bhuimali, Dept. of Economics for registration of D.Litt. Degree.

05. To nominate two members of the Governing Body of Gour Mahavidyalaya.

06. To consider the minutes of the 103rd meeting of the Council of U.G. Studies in Science, Arts, Commerce & Law held on 20.1.04. (Annexure - IV)

07. To consider the reports of viva-voce of Ph.D. thesis.

08. To consider the recommendations of Promotion Committee for promotion of the following non-teaching employees :

i) Smt. Gouri De, Jr. Supdt., Registrar Branch - Sr. Supdt.

ii) Sri Jiban Kr. Ghosh, Sr. Asstt., Physics Dept. - Jr. Supdt.

iii) Smt. Dipti Chakraborty, Sr. Asstt. Examination Branch - Jr. Superintendent.

(SC vacancy in all the three posts to be carried forward)

09. To consider the recommendation of the Screening Committee for CAS of the following non-teaching employees :

i) Sri Anil Kumar Sinha, w.e.f. 3.10.03 (20 years).

ii) Sri Shibu Deb, w.e.f. 3.10.03 (20 years).

10. To consider the minutes of the Faculty Council for P.G. Studies in Arts, Commerce & Law held on 9.2.04.

(Annexure - V).

11. To consider the minutes of the Faculty Council for P.G. Studies in Science held on 9.2.2004.

(Annexure - VI).

12. To consider a note regarding establishment of an Examination Cell for Directorate of Distance Education in the University.

13. To consider the recommendation of the Standing Committee for CAS of one Officer, Assistant Engineer (Electrical) of the University.

14. Any other item as may be placed from the Chair.

Dated : 15.3.2004

(Dr. T.K. Chatterjee)
REGISTRAR

ANNEXURE - I

UNIVERSITY OF NORTH BENGAL

The minutes of the 189th meeting of the Executive Council of the University held on 25.2.2004 at 11 a.m. in the Conference Hall of the Administrative Building.

MEMBERS PRESENT :

01. Prof. P.K. Saha, Vice-Chancellor (Chairman).
02. Prof. D.K. Hazra, Dean, Faculty Council for P.G. Studies in Science.
03. Prof. P.K. Sengupta, Faculty Council for P.G. Studies in Arts, Commerce & Law.
04. Prof. Bhimkanta Upadhyaya.
05. Dr.(Smt.) Usha Chakraborty.
06. Dr. Soumitra De.
07. Prof. Swapan Kumar Saha.
08. Prof. Sekh Rahim Mondal.
09. Sri Jeta Sankrityayan.
10. Dr. Subrata Panchanan.
11. Sri Milan Krishna Sarkar.
12. Dr. Dilip Kr. Sarkar.
13. Dr. Shyama Prasad Bhattacharyya.
14. Sri Shyamal Guha.

The Finance Officer and the Inspector of Colleges were present to assist the Vice-Chancellor.

1. To consider minutes of the 188th meeting of the Executive Council held on 16.1.04.

Resolved that the minutes be confirmed subject to the following corrections :

i) The word "remuneration" arising in item no. 2 & Misc. 5 be replaced by the word "pay".

ii) The word "ordinarily" be inserted after the word "shall" in the last sentence of para - 1.

2. To elect one P.G. student from amongst the P.G. student-members of the Court in the casual vacancy of Sri Rana Bal in the Executive Council.

Resolved that the Vice-Chancellor be authorized to take necessary action.

3. To consider Rules relating to management and administration of Centres/ Institutions established in collaboration with external organizations.

Resolved that the Rules be approved.

4. To consider Rules relating to management and administration of the Information Technology Centre (Deferred in the last meeting & Annexed with agenda paper).

Resolved that the Rules be approved and the Vice-Chancellor be authorized to nominate members of the Advisory Committee as per clause 8(a).

5. To consider Regulations relating to the Master of Business Administration course.

Resolved that the Regulations be approved.

6. To consider Regulations relating to the P.G. Diploma course in Computer Applications (PGDCA).

Resolved that the Regulations be approved subject to the following corrections :

1. The word "not" be inserted before the word "more" in first sentence of clause 9.
2. Para of clause 7 be substituted by the following para :
"Grades shall be awarded in the following manner :
Below 60% : C, above 60% but below 70% : B, above 70% but below 80% : A, above 80% : A+.

7. To consider amendment of clause 7 of the Regulations relating to the P.G. Diploma course in Information Technology (PGDIT) in the following manner by substitution of the existing para by the following para :

" Candidates who fail in not more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed(back) Papers in the immediately following semester examination of same standard. Those failing in more than two papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees.

[illegible] be approved

5. To consider amendment of clause 5 of the Regulations relating to the P.G. Diploma course in Marketing Management (PGDMM) in the following manner by incorporation of the following para as clause 5(c) :

"Candidates who fail in not more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees".

Resolved that the amendment be approved.

9. To consider amendment of clause 7 of the Regulations relating to the P.G. Diploma course in Environmental Law (PGDEL) in the following manner by substitution of the existing para by the following para :

"Candidates who fail in not more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees ".

Resolved that the amendment be approved.

10. To consider amendment of clause 7 of the Regulations relating to the P.G. Diploma course in Tea Management (PGDTM) in the following manner by substitution of the existing para by the following para :

"Candidates who fail in not more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees ".

Resolved that the amendment be approved.

11. To consider Regulations relating to Diploma course in Multimedia Technology.

Resolved that the Regulations be approved subject to the following corrections :

1. The word "not" be inserted before the word "more" in first sentence of clause 9.
2. Para of clause 7 be substituted by the following para :
   "Grades shall be awarded in the following manner :

   Below 60% : C, Above 60% but below 70% : B, Above 70% but below 80% : A, Above 80% : A+.

12. To consider Regulations relating to the LL.B. course (5 years)

Resolved that the Regulations be approved.

13. To consider a note regarding outsourcing of photocopying service at University Library (Deferred in the last meeting).

Resolved that a committee consisting of the Deans of the Faculties, Finance Officer(Convener), Sri S. Guha, Dr. S.De and the Library-in-Charge be requested to assess the existing facilities of photocopy in the Library and make a recommendation.

14. (a) To report that the Vice-Chancellor, in view of urgency, approved reports of the viva-voce of following Ph.D. thesis and award of the Ph.D. degree.

Sl. No.	Name of the Candidate	Name of the Supervisor	Title of the Thesis
1.	Smt.Chaitali Basu	Prof. B.N. Chakraborty	"IMMUNODETECTION OF FUSARIUM GRAMINEARUM TRICHODERMA VIRIDE IN SOIL, THEIR INTERACTION AND POSSIBLE ROLE IN THE DEVELOPMENT OF ROOT DISEASE OF SAYBEAN ".
2.	Sri Prasenjit Deb	Dr. D.K. Sarkar	"ADMINISTERING DISTRICT PRIMARY EDUCATION PROGRAMME (DPED): AN EVALUATION OF THE DISTRICT OF COOCH BEHAR"
3.	Sri Aditya Kr. Lala	Prof. A. Bhatta	"মনসামঙ্গল কাব্যের ত্রিধারা : তুলনামূলক আলোচনা"
4.	Smt. Basanti Deb (Majumdar)	Dr. S.K. Jash	"রাধারানী দেবী : জীবন ও সাহিত্য"

Resolved that the action taken be noted and approved. The results be published.

(b) To consider reports of viva-voce of Ph.D. thesis of Sri Sailendra Dewan.

Resolved that explanation be sought from the Supervisor in terms of allegation made by Prof. P.K. Sarkar, Examiner for viva-voce.

15. To consider minutes of the Library Committee held on 26.4.02.

Resolved that the minutes be approved.

16. To consider recommendation of the Screening Committee for re-employment of the following teacher :

i) Prof. Biswanath Bhattacharyya w.e.f. 1.3.2004 for one year
Dept. of Physics. (last term).

Resolved that the recommendation be approved.

17. To consider a proposal received from the Dept. of Law regarding setting up a Centre for Clinical Legal Aid.

Resolved that the proposal be approved.

18. To consider a letter received from the Ministry of Health & Family Welfare, Dept. of Health regarding starting of P.G. degree course(s) at North Bengal Medical College in the following subjects :-

i) MD - Physiology : 3 seats.
ii) MD - Community Medicine : 2 seats.

Resolved that an Inspection Team be constituted with Deans of the Faculties of Science, of Medicine, Medical Officer, NBU, Registrar and Inspector of Colleges (Convener) to make a recommendation for affiliation.

19. To report that the State Govt. vide G.O. No. 47-Edn(U) dated 15.1.04 has approved filling up of the following posts :

One Professor each in Commerce, History; One Reader each in English, Mathematics ; One Lecturer each in Mathematics, Nepali, Sociology, Commerce and two Lecturers in Physics.

Noted. Reported that the posts have been advertised.

20. To report that the State Govt. vide G.O. No. 39-Udn(U) dated 13.1.04 has approved establishment of the Department of Law and conversion of the post of Principal, NBU Law College to Professor in Law. The state govt. has been moved for permission to fill up the post.

Noted. Reported that the post has been advertised.

21. To nominate two members in the Governing Body of the following colleges :

i) Nani Bhattacharya Smarak Mahavidyalaya
ii) Balurghat Law College
iii) Sitalkuchi College.

Resolved that the Vice-Chancellor be authorized to nominate the members.

22. To consider the recommendations of the Promotion Committee for promotion of the following non-teaching employees :

a) Sri Ranjit Kr. Ghosh, Jr. Superintendent, Registrar's Office - Senior Superintendent.

b) Sri Tarun Kr. Chakraborty, Sr. Assistant, Examination Branch - Junior Superintendent.

c) Sri Ajoy Kr. Chakraborty, Sr. Assistant, Finance Branch - Junior Superintendent. /SC vacancy (sl.no. a,b & c to be carried forward 7

Resolved that the recommendations be approved and the promotions be granted w.e.f. 25.2.2004.

23. To report that one post of Office Assistant (Accounts) has been created and approved by the Vice-Chancellor for the Directorate of Distance Education to be posted in the Finance Branch. The staff strength of the Directorate of Distance Education is now Office Assistant - 05, Distance Learning Facilitator - 01.

Noted and approved.

24. To consider minutes of the 109th meeting of the Finance Committee held on 29.1.2004.

Resolved that the minutes be approved subject to the following corrections :
In item no. 8, the words "any other kind of leave or" be deleted and the remunerations be fixed as below w.e.f. 1.3.04:—
Faculty : Rs. 11,000.00 p.m., Gr. III : Rs. 5,000.00 p.m. Gr. IV: Rs.3500.00 p.m. DLF (under DDE): Rs. 6,000.00 p.m.

25. To consider minutes of the Infrastructure Fund Committee held on 3.12.2003.

Resolved that the minutes be approved.

MISCELLANEOUS ITEMS :

1. To consider recommendations of Selection Committees regarding CAS of two teachers (Dr. M.C. Chakraborty and Dr. M Yasin) for posts of Professor in Political Science and of one teacher (Dr. S. Sarkar) for post of Professor in Geography & Applied Geography as approved by the UGC.

Resolved that the recommendations of the Selection Committee be approved and the following CAS be granted:

i) Dr. M.C. Chakraborty, w.e.f. 31.3.2003.
ii) Dr. M. Yasin, w.e.f. 01.9.2002.
iii) Dr. S. Sarkar, w.e.f. 22.8.2002.

their pay shall be fixed by the Executive Council.

2. To consider difficulties arising out of reservation of teaching posts and maintenance of SC/ST/OC Rosters department-wise for teaching posts in the University.

Resolved that the State Govt. in the BCW Department be moved to grant exemption of reservation to the Post of Professors in view of (i) order of the Supreme Court of India (AIR 1993) and (ii) Section 5 of the SC/ST Act regarding exemption for promotional posts where the maximum of a scale of pay exceeds Rs. 18,300.00 as the University is facing extreme difficulties due to non availability of candidates in a large number of reserved vacancies in the Posts of Professors.

Resolved further that the feasibility of introducing Department-wise Roster be explored by a committee consisting of the Deans of the Faculties, Registrar (Convener), Dr. D. Mitra and Sri J.Sankrityayan.

3. To consider a proposal for the establishment of NBU Centre of Medical Education & Technology (NBUCOMET) in the University Campus.

Resolved that the proposal be approved and the blue print of the scheme be prepared.

4. To consider certain complaints regarding progress of work assigned to Sri N. Bhattacharyya, Programmer, Computer Centre.

Resolved that the matter be considered together with report of the enquiry committee as constituted earlier on similar grounds.

5. To report that the NCTE has granted recognition to the Harkamaya College of Education, Tadong, Sikkim from 2004-05 session for conducting B.Ed. Course.

Noted.

6. To report that the Vice-Chancellor has granted study leave to Dr. Subhas Ch. Pal, Dept. of Computer Science & Application for the period 9.2.04 to 2.4.04.

Noted and approved.

7. To consider an application from Dr. S.E. Kabir, Academic Coordinator, PGDTM for extension of tenure of contractual service beyond 15.5.04 and enhancement of remuneration.

Resolved that the person be appointed for one year w.e.f. 15.5.04 on contractual terms and conditions.

8. To consider case of some teachers who have not completed the requirement of Refresher/ Orientation Courses within 31.12.03 as per earlier Executive Council decision.

Resolved that the time limit be extended till 30.6.04.

9. To consider filling up of 31 non-teaching posts.

Deferred.

10. To report decisions as approved by the Vice-Chancellor regarding Common Admission Test (CAT) for admission to B.Ed. course of 2004-05 session in the affiliated colleges.

Noted and approved.

11. To report that the Vice-Chancellor has constituted an advisory Committee for Library Automation/Computerisation (including INFONET).

Noted and approved.

12. To report G.O. No. 110-Edn(U) dated 12.2.04 regarding enhancement of ceiling of encashment of leave salary from 240 to 300 days for the non-teaching employees of the University.

Noted for implementation.

The meeting ended with thanks to the Chair.

(PROF. P.K. SAHA)
CHAIRMAN

(DR. T.K. CHATTERJEE)
SECRETARY

ANNEXURE II

Regulations relating to the Bachelor of laws (LL.B. 5 yrs.) Honours Course

1. These Regulations shall be called the Regulations relating to the Bachelor of laws (LL.B. 5 yrs.) Honours Course

2. A student shall be eligible for admission to the first semester of the course if he/she has passed the higher secondary examination (10+2) held by the West Bengal Council of Higher Secondary Examination or any other examination which is recognised by the university as equivalent thereto. Provided that

a) such student must have obtained at least 55% marks in the aggregate in the qualifying examination;
b) such student has not passed any examination higher than the (10+2) examination mentioned above prior to admission to the course.
c) persons belonging to scheduled castes and scheduled tribes shall be eligible to apply if they secure at least 50% marks in the qualifying examination;
d) the candidate is not above 20 years (21 yrs. for SC/ST candidates) of age on 1st July of the academic year in which he/she is seeking admission.

2. There shall be ten written examinations, namely Semesters I,II,III,IV, V,VI,VII,VIII,IX, and X , one at the end of each semester of six months. A candidate must pass in each of these examinations to qualify for the LL.B. (Hons) degree.

3. (a)The subjects & Papers for the course shall be prescribed separately on recommendation of the Board of Studies in Law.

(b) Each paper other than the Practical Paper shall carry 100 marks of which 80 marks shall be for written examination and 20 marks for internal assessment. The Practical Paper shall carry 100 marks of which 80 marks shall be for written submission and 20 marks for viva-voce. The criteria for internal assessment shall be as follows:

i) Project writing -10 marks
ii) Project presentation-05 marks
iii) Class performance -05 marks

4. A candidate who has prosecuted a regular course of study in Semester I shall be admitted to that examination subject to submission of examination enrolment Form together with prescribed fees and other requirements in such form and within such time as may be notified by the university.

A candidate who fails to present himself/herself at the examination shall not be entitled to refund of fees.

5. A candidate who has passed the examination of Semester I/II/III/IV/V/VI/VII/VIII/IX and prosecuted a regular course of study in Semester II/III/IV/V/VI/VII/VIII/IX/X , as the case may be, shall be admitted to the respective examination subject to submission of examination enrolment Form together with prescribed fees and other requirements in such form and within such time as may be notified by the university.

A list of candidates who has passed the Semester I/II/III/IV/V/VI/VII/VIII/IX examination, as the case may be, shall be published by the university as soon as possible after the examination.

. As soon as possible after the LL.B. semester –X examination, the university shall publish a list of successful candidates arranged in two classes viz. First class (marks 60% and above) Second class (marks 40% and above but below 60%) each in order of merit.

7. (a) If a candidate, after completion of a regular course of study in a semester fails to enroll as a candidate for the respective semester examination or fails to present himself/herself at the examination or appears but fails to complete the examination on account of illness or any other reason considered sufficient by the university or appears but fails to pass the examination in more than three Papers, he/she shall be eligible to appear at anyone or, if necessary, both of the two immediately following examinations of the same standard as a casual candidate without attending classes. (b) If a candidate fails to pass a semester examination as casual candidate even after availing two chances, he/she shall have the option to seek fresh admission in that semester and prosecute studies as regular student.

8. In order to pass examination in any semester , a candidate must secure 34% marks in each paper including practical paper with at least 40% marks in aggregate.

9. There shall be no re-assessment in any semester of LL.B. (Five Year) Hons course.

10. a) A student must pass separately in each paper of the different examinations. Those who pass in a paper shall not be permitted to sit for examination in that paper again save and except if a candidate fails to secure 40% in aggregate in any of the semester examinations, shall appear at the maximum of same standard for three papers of his/her choice subject to permission of appropriate authority. Non –appearance in a paper will count as failure in that paper.

b) All candidates shall be promoted to the next semester class of a year after the examination of the previous semester irrespective of marks scored at the said semester subject to fulfillment of conditions hereunder :

i) A candidate of Semester I shall be promoted to Semester II if he/she does not have more than three back papers out of all the examination papers of Semester I.

ii) A candidate of Semester II shall be promoted to the Semester III if he/she does not have more than six back papers out of all the examination papers of Semester I and Semester II, provided that the number of back papers of Semester II examination shall not exceed three.

iii) A candidate of Semester III shall be promoted to Semester IV if he/she does not have more than six back papers out of all the examination papers of Semester II and Semester III examinations, provided that the back papers of Semester III examination shall not exceed three and he / she has cleared all the back papers of Semester I.

iv) A candidate of Semester IV shall be promoted to Semester V if he/she does not have more than six back papers out of all the examination papers of Semester III and Semester IV examinations, provided that the back papers of semester IV examination shall not exceed three and he / she has cleared all the back papers of Semester II.

v) A candidate of Semester V shall be promoted to Semester VI if he/she does not have more than six back papers out of all the examination papers of Semester IV and Semester V examinations, provided that the back papers of Semester V

examination shall not exceed three and he / she has cleared all the back papers of Semester III.

vi) A candidate of Semester VI shall be promoted to Semester VII if he/she does not have more than six back papers out of all the examination papers of Semester V and Semester VI examinations, provided that the back papers of Semester VI examination shall not exceed three and he / she has cleared all the back papers of Semester IV.

vii) A candidate of Semester VII shall be promoted to Semester VIII if he/she does not have more than six back papers out of all the examination papers of Semester VI and Semester VII examinations, provided that the back papers of Semester VII examination shall not exceed three and he / she has cleared all the back papers of Semester V.

viii) A candidate of Semester VIII shall be promoted to Semester IX if he/she does not have more than six back papers out of all the examination papers of Semester VII and Semester VIII examinations, provided that the back papers of Semester VIII examination shall not exceed three and he / she has cleared all the back papers of Semester VI.

ix) A candidate of Semester IX shall be promoted to Semester X if he/she does not have more than six back papers out of all the examination papers of Semester VIII and Semester IX examinations, provided that the back papers of Semester IX examination shall not exceed three and he / she has cleared all the back papers of Semester VII.

c) Candidates failing in one or more papers of any examination of Semester I/II/III/IV/V/VI/VII/VIII/IX shall be eligible to clear those papers in the regular examinations of same standard to be held in subsequent semesters. A candidate shall get two chances to clear the back papers in the immediately following examinations. There shall be no repeat / supplementary examination.

d) A special final examination of all the back papers not exceeding three for each candidate of Semester VIII/ IX/ X shall be held for Semester X candidates only, normally after six weeks of publications of result of the examination of Semester X.

e) Candidates who fail to pass in all papers of their examinations when they first appear in the Semester X examination and in the special final examination of shall be eligible to appear as casual candidates in the Semester X examination of next session. The maximum number of such chances shall however , be governed by the provisions of Regulations 7(a).

11.A candidate securing at least 60% marks in aggregate in all ten semester examinations taken together shall be placed in First Class and the rest securing less than 60% but more than 40% in the aggregate shall be placed in Second Class.

12. The Board of Studies in Law shall recommend a panel of names of paper setters, examiners, moderators and scrutinizers.

13. The examiners for answer scripts of all LL.B. (Hons) examinations shall ordinarily be the whole time teachers holding either substantive posts or contractual appointments drawing minimum basic pay of a Lecturer.

14. The paper setter for a paper shall normally be a teacher as mentioned in clause 11.

15. (1) The Board of Moderators shall moderate the questions in order to ensure that the questions are in conformity with the syllabus and that the students are required to answer questions of all types.

(2) If the Board of Moderators is of the opinion that the questions have not covered the syllabus, it may set questions from those parts of the syllabus which have not been covered.

(3) The Board of Moderators shall consist of the following members:

(a) Head of the Department of Law, North Bengal University – Chairman.

(b) Two external teachers

(c) Two teachers of the department to be recommended by the Board of Studies in Law.

Three members shall form the quorum. The tenure of the members of the Board of Moderators shall be of one year from the date of constitution.

16. In any case not covered under these Regulations, the Vice-chancellor shall have the power to issue directions not inconsistent with the Act/Statutes/Ordinances.

ANNEXURE III

Regulations Relating to Postgraduate Diploma in Disaster Management (PGDDM)

1. These Regulations shall be called the Regulations Relating to Postgraduate Diploma Course in Disaster Management (PGDDM).
2. Eligibility for Admission:

Candidate holding a bachelor degree of at least 10+2+3 pattern shall be eligible for admission. Selection shall be processed on marks basis and/or oral interview as might be decided by the appropriate authority.

3. Duration of the Course:

The Course shall be of one – year duration, including practical classes and project work/case study. The total curriculum shall be divided into two Semesters, each of six months duration.

4. Course content:

The curriculum shall consist of 1000 marks – to be divided into 8 theory papers (Paper I – IV & VI – IX) of 100 marks each, 1 practical paper (Paper V) of 100 marks, 1 project/case study paper (Paper X) of 75 marks and comprehensive viva of 25 marks. The 1st & 2nd semesters shall have papers I - V and VI to X respectively. Detailed course contents shall be prescribed separately.

5. Examinations:
   a. There shall be two Semester examinations, to be conducted by the University. Evaluation of students shall be based on their performance in written/ practical/ project as well as oral examination.
   b. Minimum pass mark in each theoretical and practical paper shall be 40% and 50% respectively. Aggregate minimum pass mark in a semester examination shall be 50%.

6. To be eligible for award of PGDMM diploma, a minimum of 50% marks in the aggregate of two semesters shall be obtained by a candidate.
7. a. Grades shall be awarded in the following manner:-
   Below 60% : C, Above 60% but below 70% : B, Above 70% but below 80% : A, Above 80% : A+.

b. Teachers actually participating in the teaching of a topic shall ordinarily set questions in a paper and shall evaluate the answer-scripts. The Dissertation shall be evaluated by one external examiner. There shall be practical examination as well as oral examination to be conducted by a Board consisting of one internal and one external examiner.

   c. Panel of Paper Setters, Moderators, Examiners, Practical Examiners, Examiners for Viva-Voce, Scrutinizers and Tabulators shall be approved by the Vice-Chancellor on recommendation of the Expert Committee.

8. Management:

The course shall be run under supervision and control of the Standing Committee of the Centre for Development.

9. Publication of Results:

After the completion of examination, results shall be published as soon as possible on the basis of Merit/Grade.

10. Candidates who fail in not more than two Papers in a semester examination shall be promoted to the next semester but allowed to appear in supplementary examinations in the failed (back) Papers in the immediately following semester examination of same standard.. Those failing in more than two Papers shall get one chance to repeat the entire course as casual candidates in the immediately following examination on payment of only the examination fee. Candidates failing to clear the back papers in the first attempt shall be reverted to the semester in which the candidate failed to pass in those papers and such candidates, if they wish to continue studies, shall have to take admission in the concerned semester on payment of all fees.

10. In any case not being covered by these Regulations, the Vice-Chancellor shall have the power to issue such discretion as may be necessary not inconsistent with the Act/Statutes/ordinances.

R-66/UG
25.01.2004

Vice
NO. 277
Dated 27/1/2004

Office of the U. G. Council
University of North Bengal

Darjeeling 734430, West Bengal
Telephone no. 0353-2581634.
FAX no. 0353-2581546

The minutes of the 103rd meeting of the Council of Under Graduate studies in Arts, Science, Commerce and Law was held on 20th January, 2004 at 12 noon in the meeting room of the administrative building.

Members Present:

1. Prof. P. K. Saha, the Vice-chancellor in the chair.
2. Dr. S.P. Bhattacharyya, Siliguri College.
3. M.D Sadiqul Islam
4. Dr. Subhendu Bhusan Modak
5. Smt. Sudebi Paul
6. Dr. (Mrs.) Swapna Mukherjee, Dr. Meghnadh Saha College.
7. Dr. Sudip Baral
8. Dr. B.P. Dwivedi.
9. Apurba Krishna Datta
10. N.Das, Convener.

Invitees:

1. Dr. D.K. Sarkar, Controller of Examinations, North Bengal University.
2. Dr. S. Sanyal, Inspector of Colleges, North Bengal University.

1. To Confirm the minutes of the 102nd meeting of the Under-graduate Council held on 22nd September, 2003.
   Decision: Resolved that the minutes be confirmed

2. Unanimously resolved that B.A/ B.Sc./ B.Com. Part –I & II, Vocational/General/Practical Examinations and B.Ed. Examinations will commence on and from the following schedule:

Date of commencement of B.A/ B.Sc./ B.Com. Part-I Examination, 2004

B.A/B.Sc/B..Com. Part-I (Honours) Examinations	:	21.04.2004
B.A/B.Sc/B..Com. Part-I (General)Examinations	:	10.05.2004
B.A/B.Sc/B..Com. Part-I (Vocational) Examinations	:	20.04.2004
B.Sc. Part-I (Honours) Practical Examinations	:	09.06.2004 to 19.06.2004
B.Sc. Part-I (General) Practical Examinations	:	21.06.2004 to 30.06.2004

Date of commencement of B.A/ B.Sc./ B.Com. Part-II Examination, 2004

B.A/B.Sc/B..Com. Part-II (Honours) Examinations	:	20.04.2004
B.A/B.Sc/B..Com. Part-II (General)Examinations	:	20.04.2004
B.A/B.Sc/B..Com. Part-II (Vocational) Examinations	:	21.04.2004
B.Sc. Part-II (Honours) Practical Examinations	:	31.05.2004 to 08.06.2004
B.Sc. Part-II (General) Practical Examinations	:	05.04.2004 to 10.04.2004

B.Ed. Examination:

Date of commencement of B.Ed. Examination	:	**02.05.2004**

To mention that the fixed-up dates for the forthcoming B.A./B.Sc/B.Com. B.Ed. examination, 2004 and also dates for filling in the forms for the said examinations including last date of filling up of forms are as follows.

Filling the Examination Forms(Part I)
a) From the Students to the College ..... 20.02.2004 Without fine
25.02.2004 With fine
b) From the College to the University 01.03.2004

Filling the Examination Forms: (Part II)
a) From the Students to the College ..... 26.02.2004 Without fine
01.03.2004 With fine
b) From the College to the University 04.03.2004

Filling the Examination Forms(B.Ed)
a) From the Students to the College ..... 01.03.2004 Without fine
05.03.2004 With fine
b) From the College to the University 08.03.2004

Decision: Noted and approved

a. The proposal of Dr. D.K. Sarkar, Controller of Examinations, to undertake coordinators'/chairmans' works of B.A/B.Sc./B.Com. Part-I Honours Examinations, 2004 at the University was discussed and decided that the matter be placed in the next meeting of the Council for decision.

b. The Controller of Examinations reported that Material Service Charge for conducting B.A./B.Sc. Part-I and Part-II Practical (both Honours and Pass) Examinations, 2004 has not been printed in the Examination Forms of the Examinations. It was decided that such charges be collected from the examinees

during the time of filling up forms at the colleges (charges should be Rs. 75/- per examinee for examinees of B.A./B.Sc. Genetal examinees, B.Ed. examinees and Rs. 100/- per examinee of Honours categories of both Part-I and Part-II Examinations, 2004.

c. Hon'ble Vice-Chancellor will visit all the Nodal Centres during 08.02.2004 to 15.02.2004. The Council noted and approved such visit in the interest of Undergraduate Examinations of the University.

d. Hon'ble Vice-Chancellor proposed that no teachers will be relieved from the examinations and such other examination related duties such as examination of scripts, conducting of practical examinations and such other examination related matters on medical ground unless he/she takes medical leave from his/her college. While applying for relief from examination duties to the Controller of Examinations, teachers are requested to attach medical leave certificate duly signed by the Principal. The Council endorsed the proposal of the Vice-Chancellor.

e. Career Oriented Programmes' examination of the first year students admitted during 2003-2004 session will be held during the month of August/September, 2004. the examination fee of Rs. 250/- for each examinee has been fixed for conducting the examination.

f. In view of the difficulties faced by the University in conducting Journalism and Mass Communication Examination, it was decided that there should be provision for Journalism and Mass Communication as general non-taught subject. The concerned authorities be requested to frame regulations accordingly.

g. In view of the difficulty faced by the University in conducting examination of the candidates having English/Bengali/Nepali Honours it was decided that such Honours candidates be permitted to take two languages as general subject if the result of such candidates after part-I examination so demand. The concerned authority be requested to frame regulations accordingly.

h. The Controller of Examinations reported that the Hon'ble Vice-Chancellor has approved to bring the entire B.Ed. Examination under computerized system. The Council endorsed the decision of the council.
Decision: Approved and the Council accepted all proposals.

3. To report that all meetings related to paper setters, moderators, examiners etc. for all undergraduate subjects have been completed.
Decision: Noted and approved

4. To Consider the Inspection Reports of
   a) Harkamaya B.Ed. College
   b) Kalimpong College
   c) Sikkim Govt. College
Decision: Considered and Approved.

5. To report that Cluny Women's College has been given permanent affiliation to North Bengal University, by the Hon'ble Vice-Chancellor.
Decision: noted and Approved.

6. To consider necessary action to be taken in regard to Question Banks.
   Decision: It was decided by the Hon'ble Vice-Chancellor that the previous circular related to submission of Question Bank would be re-circulated for necessary information to all Colleges.
   ref 423(UG-2003)(2) dt. 22.10.2003
   Decision: Considered and approved

7. To report that the Academic Calendar of B.B.A. and B.C.A. has been finalised.
   Decision: Noted and approved

8. To report that the Question Bank of Journalism has been published.
   Decision: Noted and approved

9. To report that the Expert Committee meeting of Computer Science, ZILS, Journalism, B.B.A. B.C.A. have been completed in relation to paper setters, moderators and examiners.
   Decision: Noted and approved

10. To report that the Question Banks for B.Ed. is under completion
    Decision: Noted and approved

Supplementary Agenda

1. To report that the syllabus for Certificate courses in Communicative English (Vocational), Office Management and Secretarial Practices (Vocational), Tourism and Travel Management (Vocational) and Computer Applications (Vocational) have been prepared.
   Decision: Noted and approved
2. To report that Honours Course in Law has been offered in the University Department of Law from the academic Session 2003-04 onwards and has been approved by the Hon'ble Vice-Chancellor.
   Decision: Noted and approved
3. To report that the five years Honours Course in the Department of Law shall have the semester system of Examination at the end every six months from 2003-04, and has been approved by the Hon'ble Vice-Chancellor.
   Decision: Noted and approved

Standing Agendum

Hon'ble Vice-Chancellor proposed that a committee be formed to examine the necessary Regulations and Ordinances related to the examination procedure at the Under-graduate level. The members nominated for the committee are

1. Dr. Sudip Baral, Deptt. of Zoology. North Bengal University.
2. Dr. Shyama Prasad Bhattacharyya, Siliguri College
3. M.D Sadiqul Islam, Deptt. of Political Science, Malda College
4. Dr. D.K. Sarkar, Controller of Examinations, North Bengal University
5. Mrs. Nupur Das-Secretary, Under-Graduate Council as Convener

Decision: The council endorsed the proposal of the Vice-Chancellor.

27.01.2004
(Prof. P. K. Saha)
Vice-chancellor
North Bengal University

27.01.2004
(N. Das)
Secretary
Under Graduate Council
North Bengal University

ANNEXURE V

OFFICE OF THE SECRETARY
FACULTY COUNCIL FOR P.G. STUDIES IN ARTS, COMMERCE & LAW
UNIVERSITY OF NORTH BENGAL

Proceedings of the meeting of the Faculty Council for P.G. Studies in Arts, Commerce and Law held on 09.02. 2004 at 12 noon in the Conference Hall of the administrative building.

Members Present :

1. Prof. P.K. Saha, Vice-Chancellor — Chairman
2. Prof. Pradip Kumar Sengupta — Dean
3. Dr. Ananda Gopal Ghosh, Head, Department of History, NBU
4. Prof. Bhim Kanta Upadhyay, Deptt. of Nepali, NBU.
5. Prof. Rajatsubhra Mukhopadhyay, Deptt. of Sociology, NBU
6. Prof. Sekh Rahim Mondal, Centre for Himalayan Studies, NBU
7. Prof. J. Kar, Deptt. of History, NBU
8. Dr. (Mrs.) Karubaki Dutta, Director, Centre for Himalayan Studies, NBU
9. Prof. Ankush Bhatta, Deptt. of Bengali, NBU
10. Dr. Soumyajit Samanta, Head, Deptt. of English, NBU
11. Sm. Manjula Bera, Head, Deptt. of Bengali, NBU
12. Dr. Anil Bhuinmali, Head, Deptt. of Economics, NBU
13. Prof. (Mrs.) Mandira Bhattacharya, Deptt. of History, NBU
14. Prof. Raghunath Ghosh, Head, Deptt. of Philosophy, NBU
15. Prof. Manas Chakraborty, Head, Deptt. of Political Science, NBU
16. Dr. Sanjay Roy, Deptt. of Sociology, NBU
17. Dr. M.P. Dahal, Head, Deptt. of Nepali, NBU
18. Prof. Rangadhar Sahu, Centre for Himalayan Studies, NBU.

Resolutions :

Item No. 1 To confirm the proceedings of the meeting of the Faculty Council held on 20.08. 2003.

Decision : The proceedings of the meeting were confirmed.

Item No. 2 To consider a letter from the Joint Secretary to the Govt. of West Bengal, Department of Higher Education, vide no. 30(7)-Audit (PAC) dated 20.11. 2003 on research activities of the state universities (referred by the Executive Council).

Decision : It was decided that the departments shall prepare a Data-Bank with the records of outcome/achievement of the research projects in a common proforma accommodating the aspects desired in the letter mentioned under the agenda.

Item No. 3 To consider a note of the Dean, Faculty of Arts, Commerce and Law, regarding evaluation of Ph.D. Thesis by External Examiners.

Decision : It is noted that the matter of recommending the names of foreign examiners may be left open to the opinion of the Supervisors under the provision of Ordinance 9 (a).

Item No. 4 To report the approval by the Vice-Chancellor of the revision of the current P.G. Syllabi in Political Science, History and Nepali as recommended by the concerned P.G. Board of Studies.

Decision : Noted and approved.

Item No. 5 To report approval by the Vice-Chancellor of introduction of the P.G. Course in Commerce at Balurghat College from the academic session 2003-2004.

Decision : Noted and approved.

Item No. 6 To report approval by the Executive Council of introduction of LL.M. Course in Sikkim Govt. Law College from the academic session 2003-2004.

Decision : Noted and approved.

Item No. 7 To report the resolution of NBU Teachers' Council dated 23.07. 2003 (item no. 2) regarding 180 teaching days in an academic year.

Decision : Referred to the Committee constituted for Advancement of Academic Year for consideration.

Item No. 8 (Misc.) Academic Calendar for M.Phil Programme (Session 2004-2005), placed for consideration, was approved and it was decided that the candidates possessing Master Degree with at least 55% (50% for SC/ST) marks shall be eligible for admission to M.Phil Programmes under the Faculty of Arts, Commerce and Law, NBU.

The meeting concluded with thanks to the Chair.

Sd/-
Vice-Chancellor
Chairman

Sd/-
Secretary

ANNEXURE VI

University of North Bengal

Proceedings of the meeting of the faculty council for P.G. studies in science held on 09.02.2004 at 12 noon in the conference hall of the administrative building.

Members present:

1. Prof. P.K.Saha (Chairman)
2. Prof. D.K.Hazra (Dean-Sc.)
3. Prof. S.Mukherjee
4. Prof. S.K.Ghoshal
5. Prof. B.Bhattacharjee
6. Prof. N.R.Manna
7. Prof. R.K.Samanta
8. Prof. S.N.Bose
9. Prof. S.K.Saha
10. Prof. P.S.Roy
11. Prof. B.N.Chakraborty
12. Prof. M.M.Jana
13. Prof.Sekh Rahim Mandal
14. Dr. S.Barat
15. Dr. S.Sao
16. Dr. A.Mukhopadhyay

1. To confirm the proceedings of the meeting of the faculty council for P.G. studies in science held on 20.08.2003.

   The proceedings of the said meeting were confirmed with the following modification for the decision of the item no. Misc. 2

Grade	Remark	Range of marks
A	Excellent	80% and above
B	Good	60% to below 80%
C	Satisfactory	55% to below 65%
D	Unsatisfactory	Below 55%

2. To consider a letter of the Joint Secretary to the Govt. of West Bengal, Dept. of Higher Education (referred by the Executive Council on 18.12.2003

   Resolved that a data bank regarding the number of papers published, patents applied for, academic excellency award from the Govt. etc. be prepared in the Departmental level so that it could be revised time to time and transmitted to UGC or any other organization. Resolved further that a format in this respect be prepared and communicated to all the P.G. Departments/Centres.

3. To consider a note of the Dean, Faculty of Arts, Commerce and Law, NBU.

After having a thorough discussion about the option for giving the names of foreign examiners while preparing the panel of examiners of the Ph.D. thesis the faculty council resolved that the existing system be continued.

4. To consider a letter of the Head of the Dept. of Computer Science & applications, NBU, regarding the syllabi of MCA and M.Sc. in Computer Science.

The faculty council carefully noted that AICTE syllabus for MCA and M.Sc. syllabus in Computer Science (as approved by the faculty council) had been implemented by the Dept. of Computer Science & Applications, NBU.

5. To consider the syllabus for PGDCA course.

The faculty council approved the syllabus of PGDCA course for "off Campus distance mode".

6. To report the resolution of NBU Teachers' Council dated 23.07.2003 regarding 180 teaching days in an academic calendar.

The faculty council noted the said resolution and opined to refer the matter to the appropriate body.

7. To report that the Vice-chancellor has kindly approved the academic calendar of MCA 1st, 3rd & 5th semester, 2003-2004.

Noted.

Misc.1. The faculty council approved the academic calendar of 2nd, 4th & 6th semesters of MCA course (as placed for its approval).

Misc.2. To consider the restructured P.G. syllabus in Mathematics

The faculty council resolved that the syllabus the referred back to the P.G. Board of Studies in Mathematics for revising the marks distribution in the light of the ordinance.

There being no other item the meeting ended with a vote of thanks to the chair.

Sd/
(Prof. P.K. Saha)
Chairman

Sd/
(Dr. S. C. Das)
Secretary

University of North Bengal

AGENDA PAPERS for the 191st meeting of the EXECUTIVE COUNCIL

DATE : 30.4.2004
TIME : 11 A.M.

PLACE : CONFERENCE HALL
ADMINISTRATIVE BUILDING

University of North Bengal

Notice

The 191st meeting of the Executive Council to be held on 30.4.04 at 11 a.m. in the Conference Hall of the Administrative Building to consider the following agenda :

Agenda

1. To consider minutes of the 190th meeting of the Executive Council held on 23.3.04. (Annexure - I)
2. To consider the recommendation of Screening Committee for re-employment of the following teacher :
   a) Dr. Tapan Kr. Dasgupta, Deptt. of Chemistry — 3rd term 4th year w.e.f. 19.5.04.
3. To report that the recommendations of the Screening Committee for re-employment of Prof. D.J. Bhowmik, Deptt. of Political Science has been approved by the Vice-Chancellor w.e.f. 13.4.04(last term).
4. To consider report of the viva-voce of Ph.D. thesis.
5. To consider the following recommendations of meeting held with representatives of the tea industry held on 25.3.04 regarding P.G. Diploma in Tea Management course:
   i) Any Graduate without any restriction of disciplines at the (10+2) level may be admitted in the PGDTM course.
   ii) Factory training need to be more intensive.
   iii) Status quo for one year P.G. Diploma Course may continue with option to pursue one more year or six months specialized course in Factory Operations, HRD and other areas.
   iv) It is desirable to make this course fully residential.
   v) It is desirable to introduce a 4 - years integrated course in Tea Science & Management.
6. To nominate two members of the Governing Body of the following college :
   a) Sonada Degree College.
7. To consider minutes of meeting of the Building Committee (Maintenance) held on 18.3.04. (Annexure - II)
8. To consider letter No. F.1-6/2004(CPP-II) dated 24.3.04 received from the UGC regarding (i)UGC(minimum standards of instruction for the grant of First Degree through formal education) Regulations, 2003 and (ii)UGC(minimum standards of instruction for the grant of Master Degree through formal education) Regulations, 2003. (Annexure - III)

9. To consider the following recommendations of meeting of the Advisory Committee of Small Tea Growers Training Programme held on 10.3.04 :

i) Reach out model of training of small tea growers of North Bengal, Bihar and Sikkim at selected tea gardens of the regions as an extension of the training programme being conducted at the PGDTM Dept. over the past two years with assistance of the Tea Board.

ii) To organize self-help groups in the tea growing areas under the supervision of small tea growers associations to boost activities concerning marketing of green leaf, procurement of fertilizers, pesticides etc., labour welfare etc.

Proposal for above may be submitted to the Tea Board and Associations of small tea growers, for financial assistance.

10. To consider a note regarding amendment of the Rules relating to leave of university teachers to provide for absence due to field work of Department/Centre or field visits for research schemes.

11. To report letter no. 273(15)-Edn(U) dated 26.3.04 regarding guidelines for future development co-operation with bilateral partners.

12. To report letter no. 914-BCW dt. 15.3.04 from the B.C.W. Department, Govt. of West Bengal stating that "there is no question of keeping any post outside purview of the Act in case of direct recruitments."

13. To consider introduction of P.G. Medical courses as per earlier decision of Executive Council from next session.

14. To consider recommendation of the Committee for introduction of Department-Wise Roster in lieu of the existing system of Central Roster for teaching posts in the University.

15. To consider recommendations of the promotion committee for promotion of Sri Ranabrata Ghosh, Sports, Board, Sr. Assistant to the post of Junior Superintendent (SC vacancy to be carried forward).

16. To consider recommendation of the Screening Committee for CAS of the following non-teaching employees :

Sl.No.	Name of Employee	Designation	Date of placement of next higher scale
i)	Bikram Tamang	Sr. Durwan	Rs. 3325-6325/- w.e.f. 6.3.2004 (20 years)
ii)	Bimal Saibo	Jr. Driver	Rs. 3850-8075/- w.e.f. 11.3.2004 (10 years)

17. To report that the UGC has sanctioned Special Assistance Programme (S.A.P.) in the Department of Economics with an outlay of Rs. 7.00 lakh non-recurring and 8.10 lakh p.a. as recurring grant and one Project Fellow for three years.

18. To report that the recommendations of the Publication Committee dated 24.3.04 has been approved by the Vice-Chancellor.

19. To consider recommendations of various Boards of Research Studies. (Annexure -IV)

20. To report that salary and/ or other relief for suspension period can not be paid to Sri Nanak Bhattacharyya, Ex-Principal, University B.T. & Evening College, Coochbehar.

21. Any other item as may be placed from the Chair.

Dated 19.4.04.

Registrar.

University of North Bengal

Annexure-I

The minutes of the 190th meeting of the Executive Council of the University held on 23.3.04 at 11 a.m. in the Conference Hall of the Administrative Building.

Members present :

1. Prof. P.K. Saha, Vice-Chancellor (Chairman)
2. Prof. D.K. Hazra, Dean, Faculty Council for P.G. Studies in Science
3. Prof. P.K. Sengupta, Faculty Council for P.G. Studies in Arts, Commerce & Law
4. Prof. Bhimkanta Upadhyay
5. Dr. (Smt.) Usha Chakraborty
6. Dr. Soumitra De
7. Dr. Dilip Kumar Sarkar
8. The Principal, N.B. Dental College
9. Dr. Jas Yonjan
10. Md. Sadiqul Islam
11. Dr. Shyama Prasad Bhattacharyya
12. Sri Milan Krishna Sarkar
13. Sri Shyamal Guha

The Finance Officer and the Inspector of Colleges were present to assist the Vice-Chancellor.

1. To consider minutes of the 189th meeting of the Executive Council held on 25.2.04.

Resolved that the minutes be confirmed subject to the following correction :

Item No.14(a)(2): The name: "Prof. D.J. Bhowmick be inserted" as co-supervisor.

2. To consider the Regulations relating to LL.B. Honours (5 yrs.) Course.

Resolved that the Vice-Chancellor be authorized to approve the Regulations after scrutiny of the provisions of three back papers of each semester to be carried over even beyond the next semester upto a total of six such back papers.

3. To consider the Regulations relating to P.G. Diploma in Disaster Management.

Resolved that the Regulations be approved subject to correction of typing errors.

4. To consider an application received from Dr. Anil Bhuimali, Deptt. of Economics for registration of D.Litt. Degree.

Resolved that the prayer be granted.

5. To nominate two members of the Governing Body of following College:

i) Gour Mahavidyalaya

Resolved that the Vice-Chancellor be authorized to nominate.

6. To consider minutes of the 103rd meeting of the Council for U.G. Studies in Science, Arts, Commerce & Law held on 20.1.04.

Resolved that the minutes be approved subject to the following corrections :

Item No.2: The dates 10th May, 20th April and 2nd May be substituted by 19th May, 19th April and 18th May respectively.

7. To consider reports of viva-voce of Ph.D. thesis.

Sl. No.	Name of the candidate	Name of the Supervisor	Title of the Thesis
1.	Sri Sailendra Dewan (Botany)	Dr.J.P. Tamang	Microbiological Evaluation of Indigenous Fermented Milk Products of the Sikkim Himalayas

Resolved that the report of viva-voce of the above noted candidate be approved and he be admitted to the degree of Ph.D. in the subject mentioned. The result be published.

8. To consider the recommendations of Promotion Committee for promotion of the following non-teaching employees :

a. Smt. Gouri De, Jr. Superintendent, Registrar's Branch - Sr. Superintendent.

b. Sri Jiban Kr. Ghosh, Sr. Assistant, Physics Deptt. - Jr. Superintendent.

c. Smt. Dipti Chakraborty, Sr. Assistant, Examination Branch - Jr. Superintendent.

(SC vacancy in all the three posts to be carried forward).

Resolved that the recommendations be approved and the promotions be granted w.e.f. 23.3.04.

9. To consider recommendation of the Screening Committee for CAS of the following non-teaching employees :

a. Sri Anil Kumar Sinha, w.e.f. 3.10.03 (20 years).
b. Sri Shibu Deb, w.e.f. 3.10.03 (20 years).

Resolved that the recommendations be approved and the CAS be granted w.e.f. dates mentioned.

10. To consider the minutes of the Faculty Council for P.G. Studies in Arts, Commerce & Law held on 9.2.04.

Resolved that the minutes be approved.

11. To consider the minutes of the Faculty Council for P.G. Studies in Science held on 9.2.04.

Resolved that the minutes be approved subject to the following corrections :

Item No. 1 : The Vice-Chancellor be authorised to cause necessary corrections. Regulations relating to MCA Course be amended accordingly.

Item No. 3 : The decision be replaced by "It is noted that the matter of recommending names of foreign examiners may be left open to the opinion of Supervisors under provision of clause 9(a) of the Ordinances relating to Ph.D."

12. To consider a note regarding establishment of an Examination Cell for Directorate of Distance Education in the University.

Resolved that an Examination Cell be established in the Examination Branch for examinations of DDE and other self-financed courses with five Junior Assistants and two Jr.Peons. The expenditure payable to these staff be met from the budget provision of Examination Branch for the respective examinations.

Resolved further that a Selection Committee consisting of the Vice-Chancellor (Chairman), Deans of the Faculties, Controller of Examinations, Finance Officer, Dr. S. Dey and the Registrar (Convener) be requested to interview the existing incumbents and recommend their suitability for appointment on contractual basis subject to the Rules for contractual Appointment in self-financed courses.

13. To consider recommendation of the Standing Committee for CAS of one Officer, Assistant Engineer (Electrical) of the University.

Resolved that the recommendation be approved and Sri. B. Kumar, Assistant Engineer (Electrical) be granted career advancement to the senior scale w.e.f. 15.7.03.

Miscellaneous Items :

1. To report letter no.F.2-5/2000(PS) dt. 5.3.04 received from the UGC restoring the guidelines for counting of past service as Reader for promotion from Reader to Professor under CAS.

Noted for implementation.

2. To consider the Regulations relating to Diploma in Software Application (DSA) Course.

Resolved that the matter be referred to the Advisory Committee of I.T. Centre with a note relating to introduction of this course for the BBA/BCA students under the UGC scheme of C.O.P. (dual mode of education).

3. To consider an application for appointment as Visiting Faculty in MBA course.

Resolved that Dr. M.K. Bose, Retd. Colonel be appointed as Visiting Fellow subject to the UGC guidelines for similar appointment for a period of six months. The expenditure towards salary shall be met from income of MBA course.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary

ANNEXURE 11

OFFICE OF THE UNIVERSITY ENGINEER
NORTH BENGAL UNIVERSITY

Proceeding of the Building Committee meeting (Maintenance) held in the office of the Vice-chancellor , North Bengal university on 18.03.04 at 3.30 p.m.

The following members were present:-

1. Prof. P.K. Saha, Vice-chancellor, North Bengal University, Chairman, Building Committee (Maintenance), N.B.U.

2. Dr. D.K. Hazra, Dean of the faculty of Science, North Bengal University.

3. Shri. P.K. Ghosh, Finance Officer, North Bengal University.

4. Executive Engineer, P.W.D. , North Bengal Construction Division, Siliguri.

5. Shri. P.N. Basak, University Engineer, North Bengal University, Secretary, Building Committee (Maintenance).

Sri. B. Kumar (Assistant Engineer, Elect.), Secretary N.B.U. Employee's Association and Secretary, N.B.U. Officer's Association attended the meeting as invitee.

Item No. 1.

To confirm the proceedings of the Building Committee(Maintenance)meeting held on 21.06.02 at 3.00 p.m.

Decision:- approved.

Item No. 2. To discuss and approve about the Enlistment of Engineering firms for project on turn-key basis . Against our advertisement dt. 10.02.2004 in Newspapers, applications are received from 08(eight) nos. firms, out of them 05(five) nos. firms namely.

(i) M.P. Sitani & Sons, 101, Sevoke Road, Siliguri.
(ii) Avinam Construction Pvt. Ltd., Pal Villa,AC-17, Salt Lake City,Sector-1, Kolkata, Local Office-Rabindra Pally, Matigara, Dist-Darjeeling.
(iii) Techno-Con-India, 10, Balaidas Chatterjee Lane, Hakimpara, Siliguri.
(iv) Modern design Associates Pvt. Ltd., 32, Tenzing Norgay Road, Prodhan Nagar, Siliguri.
(v) Amiya Corporation (I) Pvt. Ltd., Shivmandir, P.O. Kadamtala, Siliguri, Dist- Darjeeling.

Were found suitable as per credentials and other requirements etc.

Decision:- Committee examined all the applications of eight firms and Comparative statement etc. and found that two firms Biplop Nandi & Associates and Balaji Associates do not have the credentials for executing the works though they have credentials for

consultancy only. Hence they were not considered eligible for our purpose. Another application of a firm Rupayak Engineers Co-Operative Society Ltd. is rejected by the Committee as it is not found eligible as per our requirement in respect of Consultancy and Construction.

The following firms out of eight were found eligible as they do have the experience and credentials both for consultancy and execution of large scale Building works as per our requirement :-

a) M.P. Sitani & Sons, 101 Sevoke Road, Siliguri.
b) Avinam Construction Pvt. Ltd., Pal Villa, AC-17,Salt lake City,Sector-I , Kolkata. Local office- Rabindra pally, Matigara, Dist- Darjeeling
c) Techno-Con-India, 10, Balaidas Chatterjee lane, Hakimpara, Siliguri.
d) Modern design Associates Pvt. Ltd., 32, Tenzing Norgay Road, Prodhan Nagar, Siliguri.
e) Amiya Corporation(I) Pvt. Ltd., Shivmandir, P.O. Kadamtala, Siliguri, Dist-Darjeeling.

Further it was decided that following will be our procedure of work through the enlisted firms –

(i) All the firms will be asked to submit an architechtural plan for the project in question as per our requirement with elevation etc.with in the time as will be stipulated by University Engineer. For this no payment would be made to them.

(ii) After the approval of Building Committee(Maintenance) of the Plan, the firm who's plan is approved will be asked to prepare & submit the structural drawings & estimate on the basis of P.W.D. schedule along with their certificate of structural soundness. And for this purpose an amount lump-sum will be paid as will be recommended by University Engineer and approved by the Vice-chancellor depending upon the volume of project.

(iii) On the basis of the structural drawing thus obtained, University Engineering Deptt. will prepare Priced schedule of work and float tender in which only above Enlisted firms will participate and drop their tender. And on the basis of the lowest rate obtained later university will take decision to award the work as recommended by the University Engineer.

Item No. 3.

To report to the Committee that Rs. 10(ten) lacs grant is received for Construction of boundary wall in next phase vide Govt. order.No. 146-Edn(U) EH/P/ 1/4U(NB)-15/94 Dt. 19.02.2004. Estimate is being prepared for further process of the work such as invitation of tender etc.

Decision:- Committee noted.

Item No. 4.

To report to the Committee that the Vice-chancellor had approved an amount of Rs. 7,92,930/= for vertical extension of first floor of open terrace of ground floor portion of Prof. Nurul Hasan Centre for Management Studies. Chargeable head of A/C. will be "Prof. Nurul Hasan Centre for Management Studies Fund".

Decision:- Committee noted and approved the action taken by the Vice-chancellor.

Item No. 5.

To report to the Committee that the Vice-chancellor had approved the vertical extension of first floor over the portion which has been constructed by P.W.(C.B) directt. of A.K.M. Museum at Western sector for the purpose of B.Lib. deptt. Estimate is being prepared and will be placed before the Vice-chancellor for further process of the work. Rs. 10(ten) lacs has been allocated from "Infrastructural Facilities Fund" , for said project.

Decision :- The Committee noted and approved the action taken by the Vice-chancellor.

Item No. 6.

To report to the Committee that the vertical extension over the ground floor of Finance branch has been completed and put under use. This is as per the decision of E.C. meeting held on 29/01/2003 vide item no. 15(xiii) within the sanctioned amount of Rs. 20,80,580/=.

Decision:- Committee noted and approved.

Item No. 7.

University Engineer with the permission of the Chairman reported to the Committee that the work "Finishing work including sanitary & plumbing at incomplete portion of the 1st floor of the Law College Building" is in progress in full swing for which Rs. 10(ten) lacs were allocated from Infrastructural Facilities Fund. Further reported that an estimate for Rs. 7,07,056/= was approved by the Vice-chancellor including Civil, Sanitary & plumbing and electrical work. Further Vice-chancellor had approved the lowest rate at 16.26% below the priced schedule for Civil work of Rs. 6,14,831/= where Contractor M/s. Roy & Company stood lowest and also approved the amount of Rs. 99,972/= obtained from the competitive rate to be spent on the job to do some more work vide W/O. No. 4574/UE-379 dtd 28.11.03. Also the bid of Rs. 61,486/= for electrification work was approved by the Vice-chancellor where M/s. Kumar Enterprises stood lowest at 8% below the priced schedule. The amount thus found i.e. Rs 4,919/= was also approved by the Vice-chancellor to spend on the job to do some more work.

Sd/-
Chairman,
Building Committee(Maintenance)
North Bengal University.

Secretary,
Building Committee(Maintenance)
North Bengal University.

ANNEXURE - III

(ananda/13 dec/corr.)

UNIVERSITY GRANTS COMMISSION

UGC (MINIMUM STANDARDS OF INSTRUCTION FOR THE GRANT OF THE FIRST DEGREE THROUGH FORMAL EDUCATION) REGULATIONS, 2003

(In supersession of Notification No. F.1-117/83(CP) dated 25th November 1985, Notification No.F.1-117/83(CPP) dated 30th May 1986 and Notification No.F.1-117/83(CP) dated December 1998)

In exercise of the powers conferred by clause (f) of sub-section (1) of Section 26 of the UGC Act 1956 (No. 3 of 1956), the University Grants Commission makes the following Regulations, namely:

1. Short title, application and commencement:

1.1. These Regulations may be called the University Grants Commission (Minimum Standards of Instruction for the Grant of the First Degree through Formal Education) Regulations, 2003.

1.2. These shall apply to all universities established or incorporated by or under a Central Act, a Provincial Act, or a State/Union Territory Act, and all institutions recognized by or affiliated to such Universities and all institutions deemed to be universities under Section 3 of the UGC Act 1956.

1.3. These shall come into force from the date of their publication in the official Gazette.

2. Admission:

2.1. No student shall be eligible for admission to a first degree programme in any of the faculties unless he/she has successfully passed the examination conducted by a Board/University at the +2 level of schooling (either through formal schooling for 12 years, or through open school system) or its equivalent.

2.2. The admission shall be made on merit on the basis of criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the government concerned from time to time.

2.3. Student enrollment shall be in accordance with the academic and physical facilities available keeping in mind the norms regarding the student-teacher ratio, the teaching-non-teaching staff ratio, laboratory, library and such other facilities. The in-take capacity shall be determined at least six months in advance by the university/institution

through its academic bodies in accordance with the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned so that the same could be suitably incorporated in the admission brochure for the information of all concerned.

2.4. Depending upon the academic and physical facilities available in the institutions, the university may allow an institution to admit a certain number of students directly to the second year of a first degree programme, if the student has either (a) successfully completed the first year of the same programme in another institution, or (b) already successfully completed a first degree programme and is desirous of and academically capable of pursuing another first degree programme in an allied subject.

3. Teacher:

3.1. No person shall be appointed to a teaching post if he/she does not fulfill the minimum qualifications prescribed for recruitment as per the Regulations in this regard notified from time to time under Section 26 (1)(e) of the UGC Act 1956.

3.2. Every teacher shall participate in teaching, which may include any or all of the following: lectures, tutorials, laboratory sessions, seminars, fieldwork, projects and other such activities.

3.3. Every teacher shall also give general assistance to students in removing their academic difficulties; and participate in the invigilation and evaluation work connected with tests/examinations; and take part in extra-curricular, co-curricular and institutional support activities as required.

3.4. The workload of a teacher shall take into account activities such as teaching, research and extension, preparation of lessons, evaluation of assignments and term papers, supervision of fieldwork as also guidance of project work done by the students. The time spent on extension work, if it forms an integral part of the prescribed course, shall count towards the teaching load. The total workload and the distribution of hours of workload for the various components shall be in accordance with the guidelines issued by the UGC and the other statutory bodies concerned in this regard from time to time.

4. Working days:

4.1. Every university enrolling students for the first degree programme shall ensure that the number of actual teaching days on which classes such as lectures, tutorials, seminars, and practicals are held or conducted is not less than 180 in an academic year, excluding holidays, vacations, time set apart for completing admissions and time required for conduct of examinations.

4.2. The timetable on working days shall be so drawn up that the physical facilities are adequately utilized and not used only for a few hours in a day.

4.3. The total periods provided for contact teaching shall not be less than 30 hours a week.

4.4. The time provided for practicals, field work, library, utilization of computer and such other facilities, shall not be less than 10 hours a week.

5. Syllabus:

5.1. Depending upon the curricular pattern, whether the university follows the annual system, the semester system or the trimester system, the entire syllabus of the programme shall be divided into suitable courses spread evenly for the duration of the programme.

5.2. The university shall endeavour to introduce a cafeteria approach by working out the division of the entire syllabus of the programme into courses in such a manner that a student can choose the number of courses according to his/her requirements.

5.3. The university shall not only lay down the syllabus for each course, but also the manner of its implementation, namely, through lectures, tutorials, laboratory sessions, seminars, field work, projects and such other activities.

5.4. Depending upon its nature and level, a course may be assigned a certain number of credits. The credits assigned to the various courses shall also be indicated in the respective syllabuses. The system of credits shall be in accordance with the guidelines of the UGC and other statutory bodies concerned.

5.5. The syllabus for each course shall also indicate the scheme of evaluation/ examination.

5.6. The students shall be encouraged to study some part of the syllabus themselves and shall be given assignments, so as to make use of the library, laboratory, internet and such other faculty.

5.7. The total workload on a student shall also be adequate so as to provide him/her sufficient academic involvement.

5.8. The minimum number of lectures, tutorials, seminars and practicals which a student shall be required to attend for eligibility to appear at the examination shall be prescribed by the university, which ordinarily shall not be less than 75% of the total number of lectures, tutorials, seminars, practicals, and any other prescribed requirements.

6. Examination and evaluation:

6.1. The university shall adopt the guidelines issued by the UGC and other statutory bodies concerned from time to time in respect of conduct of examinations.

6.2 The units of evaluation, namely, tests, seminars, presentations, class performance, field work, and the like and the weightage assigned to each of such units in respect of each course shall be determined by the appropriate academic body of the university, and shall be made known to the students at the beginning of the academic session of the year, the semester or the trimester, as the case may be.

6.3 The nature of final examination, whether written or oral or both, in respect of each course shall also be made known to the students at the beginning of the academic session.

6.4 There shall be continuous sessional evaluation in each course in addition to trimester/semester/year-end examinations, and the weightage for sessional evaluation and examination in respect of each course shall be prescribed by the appropriate academic body, and made known to the students at the beginning of the academic session.

6.5. If the university follows grading system, it shall work out and adopt a table of conversion of grades into percentages and vice-versa.

6.6. If the fieldwork or project work is prescribed as an integral part of a course, the weightage assigned to it should reflect the time spent on it.

6.7. The question papers for the examinations shall be set in such a manner as to ensure that they cover the entire syllabus of the concerned course.

6.8. The tests and examinations shall aim at evaluating not only the student's ability to recall information, which he/she had memorized, but also his/her understanding of the subject and ability to synthesize scattered bits of information into a meaningful whole. Some of the questions shall be analytical and invite original thinking or application of theory.

6.9 While the actual process of evaluation shall be confidential, the system of evaluation shall be sufficiently transparent, and a student may be given a photocopy of his/her answer paper, if requested as per procedure laid down in this regard.

7. Physical facilities:

7.1. Every university shall lay down the norms in respect of classrooms, laboratories, library, sports and health facilities, hostel accommodation,

canteen/ cafeteria and such other facilities. All the institutions admitted to its privileges shall adhere to the same. While prescribing the norms for such facilities as a condition for affiliation, the university shall keep in view the guidelines/norms issued by the UGC and other statutory bodies concerned.

7.2. The lecture classes shall normally have not more than 60 students, unless, in special cases, the institution has accommodation for larger classes and makes suitable audio-visual arrangements for effective lecturing accompanied by tutorial classes.

7.3. For tutorials, a group shall not ordinarily be more than 20 students.

7.4. For laboratory sessions, the size of a group shall depend upon the size of the laboratory, its type related to the specificity of the subject, the facilities available including the possibility or otherwise of controlling and supervising a number of students simultaneously through a central control panel, and such other devices. The ideal number of students for a normal laboratory session in subjects like Physics, Chemistry and Biology is 15. The number for Computer lab, Language lab, etc. may be higher or lower, depending upon the factors referred to above.

7.5. The norms laid down by the concerned statutory body shall be followed in the case of laboratories in the professional courses.

8. Award of degrees:

8.1. No student shall be eligible for the award of the first degree unless he/she has successfully completed a programme, of not less than three years duration and secured the minimum number of credits prescribed by the university for the award of the degree.

8.2. The degree to be awarded may be called the bachelor's degree in the respective discipline in accordance with nomenclature specified by the UGC under Section 22 (3) of the UGC Act.

9. Information:

Every university shall furnish to the UGC information relating to the observance of the provisions of these Regulations in the form prescribed for the purpose. The information shall be supplied to the UGC within 60 days of the close of the academic year.

4.2. The timetable on working days shall be so drawn up that the physical facilities are adequately utilized and not used only for a few hours in a day.

4.3. The total periods provided for contact teaching shall not be less than 30 hours a week.

4.4. The time provided for practicals, field work, library, utilization of computer and such other facilities, shall not be less than 10 hours a week.

5. Syllabus:

5.1. Depending upon the curricular pattern, whether the university follows the annual system, the semester system or the trimester system, the entire syllabus of the programme shall be divided into suitable courses spread evenly for the duration of the programme.

5.2. The university shall endeavour to introduce a cafeteria approach by working out the division of the entire syllabus of the programme into courses in such a manner that a student can choose the number of courses according to his/her requirements.

5.3. The university shall not only lay down the syllabus for each course, but also the manner of its implementation, namely, through lectures, tutorials, laboratory sessions, seminars, field work, projects and such other activities.

5.4. Depending upon its nature and level, a course may be assigned a certain number of credits. The credits assigned to the various courses shall also be indicated in the respective syllabuses. The system of credits shall be in accordance with the guidelines of the UGC and other statutory bodies concerned.

5.5. The syllabus for each course shall also indicate the scheme of evaluation/ examination.

5.6. The students shall be encouraged to study some part of the syllabus themselves and shall be given assignments, so as to make use of the library, laboratory, internet and such other faculty.

5.7. The total workload on a student shall also be adequate so as to provide him/her sufficient academic involvement.

5.8. The minimum number of lectures, tutorials, seminars and practicals which a student shall be required to attend for eligibility to appear at the examination shall be prescribed by the university, which ordinarily shall not be less than 75% of the total number of lectures, tutorials, seminars, practicals, and any other prescribed requirements.

[Master's-formal-ananda-14 Dec-03]

UNIVERSITY GRANTS COMMISSION
UGC (MINIMUM STANDARDS OF INSTRUCTION FOR THE GRANT OF THE MASTER'S DEGREE THROUGH FORMAL EDUCATION) REGULATIONS, 2003

(In supersession of Notification No. F.1-117/83(CP) dated December 1998)

In exercise of the powers conferred by clause (f) of sub-section (1) of Section 26 of the UGC Act 1956 (No. 3 of 1956), the University Grants Commission makes the following Regulations, namely:

1. Short title, application and commencement:

1.1. These Regulations may be called the University Grants Commission (Minimum Standards of Instruction for the Grant of the Master's Degree through Formal Education) Regulations, 2003.

1.2. These shall apply to all universities established or incorporated by or under a Central Act, a Provincial Act, or a State/Union Territory Act, and all institutions recognized by or affiliated to such Universities and all institutions deemed to be universities under Section 3 of the UGC Act 1956.

1.3. These shall come into force from the date of their publication in the official Gazette.

2. Admission:

2.1. No student shall be eligible for admission to a Master's degree programme in any of the faculties unless he/she has successfully completed three years of an undergraduate degree or earned prescribed number of credits for an undergraduate degree, through the examinations conducted by a university/autonomous institution or possesses such qualifications as recognized by the concerned university as equivalent to an undergraduate degree.

2.2 In case of integrated Master's Degree Programmes of five or more years, no student shall be eligible for admission unless he/she has successfully passed the examination conducted by a board/university at the Plus Two level of schooling (either through formal schooling for 12 years or through open school system) recognized by the Central/State Government for this purpose or its equivalent.

2.3 The admission shall be made on merit on the basis of criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking

into account the reservation policy issued by the government concerned from time to time.

2.4 Student enrollment shall be in accordance with the academic and physical facilities available keeping in mind the norms regarding the student-teacher ratio, the teaching-non-teaching staff ratio, laboratory, library and such other facilities. The in-take capacity shall be determined at least six months in advance by the university/institution through its academic bodies in accordance with the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned so that the same could be suitably incorporated in the admission brochure for the information of all concerned.

2.5 Depending upon the academic and physical facilities available in the institutions, the university may allow an institution to admit a certain number of students directly to the second year of a Master's degree programme, if the student has either (a) successfully completed the first year of the same programme in another institution, or (b) already successfully completed a Master's degree programme and is desirous of and academically capable of pursuing another first degree programme in an allied subject.

3. Teacher:

3.1. No person shall be appointed to a teaching post if he/she does not fulfill the minimum qualifications prescribed for recruitment as per the Regulations in this regard notified from time to time under Section 26 (1)(e) of the UGC Act 1956.

3.2. Every teacher shall participate in teaching, which may include any or all of the following: lectures, tutorials, laboratory sessions, seminars, fieldwork, projects and other such activities.

3.3. Every teacher shall also give general assistance to students in removing their academic difficulties; and participate in the invigilation and evaluation work connected with tests/examinations; and take part in extra-curricular, co-curricular and institutional support activities as required.

3.4. The workload of a teacher shall take into account activities such as teaching, research and extension, preparation of lessons, evaluation of assignments and term papers, supervision of fieldwork as also guidance of project work done by the students. The time spent on extension work, if it forms an integral part of the prescribed course, shall count towards the teaching load. The total workload and the distribution of hours of workload for the various components shall be in accordance with the guidelines issued by the UGC and the other statutory bodies concerned in this regard from time to time.

4. Working days:

4.1. Every university enrolling students for the first degree programme shall ensure that the number of actual teaching days on which classes such as lectures, tutorials, seminars, and practicals are held or conducted is not less than 180 in an academic year, excluding holidays, vacations, time set apart for completing admissions and time required for conduct of examinations.

4.2. The timetable on working days shall be so drawn up that the physical facilities are adequately utilized and not used only for a few hours in a day.

4.3. The total periods provided for contact teaching shall not be less than 30 hours a week.

4.4. The time provided for practicals, field work, library, utilization of computer and such other facilities, shall not be less than 10 hours a week.

5. Syllabus:

5.1. Depending upon the curricular pattern, whether the university follows the annual system, the semester system or the trimester system, the entire syllabus of the programme shall be divided into suitable courses spread evenly for the duration of the programme.

5.2. The university shall endeavour to introduce a cafeteria approach by working out the division of the entire syllabus of the programme into courses in such a manner that a student can choose the number of courses according to his/her requirements.

5.3. The university shall not only lay down the syllabus for each course, but also the manner of its implementation, namely, through lectures, tutorials, laboratory sessions, seminars, field work, projects and such other activities.

5.4. Depending upon its nature and level, a course may be assigned a certain number of credits. The credits assigned to the various courses shall also be indicated in the respective syllabuses. The system of credits shall be in accordance with the guidelines of the UGC and other statutory bodies concerned.

5.5. The syllabus for each course shall also indicate the scheme of evaluation/ examination.

5.6. The students shall be encouraged to study some part of the syllabus themselves and shall be given assignments, so as to make use of the library, laboratory, internet and such other faculty.

5.7. The total workload on a student shall also be adequate so as to provide him/her sufficient academic involvement.

5.8. The minimum number of lectures, tutorials, seminars and practicals which a student shall be required to attend for eligibility to appear at the examination shall be prescribed by the university, which ordinarily shall not be less than 75% of the total number of lectures, tutorials, seminars, practicals, and any other prescribed requirements.

6. Examination and evaluation:

6.1 The university shall adopt the guidelines issued by the UGC and other statutory bodies concerned from time to time in respect of conduct of examinations.

6.2 The units of evaluation, namely, tests, seminars, presentations, class performance, field work, thesis and the like and the weightage assigned to each of such units in respect of each course shall be determined by the appropriate academic body of the university, and shall be made known to the students at the beginning of the academic session of the year, the semester or the trimester, as the case may be.

6.3 The nature of final examination, whether written or oral or both, in respect of each course shall also be made known to the students at the beginning of the academic session.

6.4 There shall be continuous sessional evaluation in each course in addition to trimester/semester/year-end examinations, and the weightage for sessional evaluation and examination in respect of each course shall be prescribed by the appropriate academic body, and made known to the students at the beginning of the academic session.

6.5 If the university follows grading system, it shall work out and adopt a table of conversion of grades into percentages and vice-versa.

6.6 If the fieldwork or project work is prescribed to be an integral part of a course, the weightage assigned to it should reflect the time spent on it.

6.7 The question papers for the examinations shall be set in such a manner as to ensure that they cover the entire syllabus of the concerned course.

6.8 The tests and examinations shall aim at evaluating not only the student's ability to recall information, which he/she had memorized, but

also his/her understanding of the subject and ability to synthesize scattered bits of information into a meaningful whole. Some of the questions shall be analytical and invite original thinking or application of theory.

6.9 While the actual process of evaluation shall be confidential, the system of evaluation shall be sufficiently transparent, and a student may be given a photocopy of his/her answer paper, if requested as per procedure laid down in this regard.

7. Physical facilities:

7.1. Every university shall lay down the norms in respect of classrooms, laboratories, library, sports and health facilities, hostel accommodation, canteen/ cafeteria and such other facilities. All the institutions admitted to its privileges shall adhere to the same. While prescribing the norms for such facilities as a condition for affiliation, the university shall keep in view the guidelines/norms issued by the UGC and other statutory bodies concerned.

7.2. The lecture classes shall normally have not more than 60 students, unless, in special cases, the institution has accommodation for larger classes and makes suitable audio-visual arrangements for effective lecturing accompanied by tutorial classes. For tutorials, a group shall not ordinarily be more than 20 students.

7.3. For laboratory sessions, the size of a group shall depend upon the size of the laboratory, its type related to the specificity of the subject, the facilities available including the possibility or otherwise of controlling and supervising a number of students simultaneously through a central control panel, and such other devices. The ideal number of students for a normal laboratory session in subjects like Physics, Chemistry and Biology is 15. The number for Computer lab, Language lab, etc. may be higher or lower, depending upon the factors referred to above.

7.4. The norms laid down by the concerned statutory body shall be followed in the case of laboratories in the professional courses.

8. Award of degrees:

8.1. No student shall be eligible for the award of the Master's degree unless he/she has successfully completed a minimum of two years after the First degree or five years after Plus Two or earned the minimum number of credits prescribed by the university for the programme.

8.2. The degree to be awarded may be called the Master's degree in the respective discipline in accordance with nomenclature specified by the UGC under Section 22 (3) of the UGC Act.

9. Information:

Every university shall furnish to the UGC information relating to the observance of the provisions of these Regulations in the form prescribed for the purpose. The information shall be supplied to the UGC within 60 days of the close of the academic year.

ANNEXURE IV

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Nepali held on 08.04.2004

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. M.P. Dahal
5. Prof. B.K. Upadhyay

1. Resolved that the following candidates be permitted to register their names for the Ph.D. degree in Nepali with effect from 08.04.2004.

Name of the candidate	Title of Thesis
(i) Kamal Kanta Dedai (Sup. Dr. G.S.Nepal)	"Nepali Ra Assamiya Bhasako Tulanatmak Adhyayan"
(ii) Ragini Thapa (Sup. Dr.G.S. Nepal)	"Darjeeling Pahari Kshetraka Sthannamharuko Vishlesanatmak Adhyayan"

The meeting ended with thanks to the Chair.

(Prof. P.K.Saha)
Chairman

(DR.T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Philosophy held on 08.04.2004.

Members Present:

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Den, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr.T.K. Chatterjee, Registrar-Secretary
4. Dr. K.L. Das,
5. Prof. R.N. Ghosh
6. Dr. J.C. Basak

1. While considering the application of Smt. Banabani Mukherjee regarding Ph.D. registration dated 12.01.04 the Board could not consider her prayer.

2. While considering the form for enrolment of Smt. Arpana Dhar (Das) for Ph.D. degree in Philosophy the Board could not consider her prayer since she has passed M.A. in Geography she was advised to register under the Board of Research Studies in Geography & Applied Geography. Further the Board suggested that the candidate be asked to submit evidence that her publication was published by the journals after reference to the experts..

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Political Science held on 08.04.2004

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. M.Chkrborty
5. Dr. S.De

1. Resolved that the following candidate be permitted to register his name for the degree of Ph.D. in Political Science with effect from 08.04.2004.

Name of the candidate	Title of Thesis
(i)Durga Prasad Chhetri (Sup.Prof. M.Yasin & Prof. P.K. Sengupta)	"Democratic decentralization, good Governance and rural development: A study of Sikkim"

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman..

(Dr. T.K. Chatterjee)
Secretary

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Bard of Research Studies in Sociology held on 08.04.2004

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean,Faculty Council for P.G .Studies in Arts ,Commerce & Law
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. R.K. Bhadra
5. Prof.R.S. Mukhopadhyay
6. Dr. Mita Bhadra

1..Resolved that the following candidate be permitted to submit her thesis for the Ph.D. degree in Sociology and recommended the panel of examiners .

Name of the candidate	Title of thesis:
1. (i)Nandita Chatterjee (Sup.Prof R.K. Bhadra)	"Social Dimensions of Health Care Practices in Urban Slums".

2. Resolved that the following candidate be permitted to register his name for the Ph.D.. degree in Sociology with effect from 08.04.2004.

Name of the candidate	Topic of Research
Hariprasad Chhetri (Sup.Prof. R.K. Bhadra)	"Functioning of the Panchayati Raj in Sikkim : An evaluation".

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr.T.K.Chatterjee)
Secretary

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Law held on 08.04.2004

Members Present:

1 Prof. P.K.Saha, Vice-Chancellor
2 Dean ,Faculty Council for P.G. Studies in Arts, Commerce & Law
3 Dr. T.K. Chatterjee., Registrar-Secretary
4. Dr. B.P. Dwivedi, Head
5. Dr.A.Mehdi

1. Resolved that Sri Atul Kumar Tiwari be permitted to submit his Thesis for the degree of Ph.D. in Law entitled "Environmental justice in India: A select contribution of the Supreme Court of India" under the supervision of Dr. A. Mehdi and recommended the panel of examiners

The meeting ended with thanks to the Chair.

(Prof . P.K. Saha)
Chairman.

(Dr.T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Chemistry held on 08.04.2004

Members Present:

1. Prof P.K.Saha, Vice-Chancellor (in the Chair)
2. Prof. D.K. Hazra, Dean, Faculty Council for P.G. Studies in Science.
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Head , Deptt. of Chemistry
5. Dr. B.Das
6. Dr. B.Basu
7. Prof.. A.Ray

1. Resolved that the following candidates be permitted to register their names for the Ph.D.degree in Chemistry with effect from 08.04.2004.

1. Name of the candidate	Title of Thesis
(i).Subrata Sarkar (Sup. Dr.P.Ghosh & Dr.S.Acharyya, Raiganj College)	"Physico-Chemical properties of organic liquid mixture"
(ii)Chanchal Das (Sup. Prof. D.K. Hazra)	"Physico-Chemical studies on micellar properties of some simple amphiphiles in aqueous and non - aqueous media"

The meeting ended with thanks to the Chair.

(Prof. P.K.Saha)
Chairman.

(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Studies in Physics held on 08.04.2004

Members Present :

1. Prof. P.K.Saha, Vice-Chancellor(in the Chair)
2. Dean,Faculty Council for P.G. Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. A.Mukhopadhyay,Head, Deptt. of Physics
5. Dr. P.K. Mondal
6. Prof. S.K. Ghoshal
7. Prof. D.Dasgupta.

1. Resolved that following candidates be permitted to register their names for the Ph.D.degree in Physics with effect from 08.04.2004.

Name of the candidate	Title of Thesis
(i) Sweta Biswas (Sup. Dr. P.K. Mandal)	"Study of Physical Properties of a few thermotropic liquid crystals"
(ii)Malay Kumar Ghosh (Sup.Dr. A. Mukhopadhyay)	Some aspects of multiparticle production in ^{32}S-Ag/Br interactions at 200A GeV/c"

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman.

(Dr.T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Zoology held on 08.04.2004

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Dr. S.Barat
5. Prof. A. Mukhopadhyay
6. Dr.J.Pal
7. Dr.T.K. Chaudhuri
8. Dr. M. Bahadur.

1. Resolved that the following candidate be permitted to register their names for the Ph.D. degree in Zoology with effect from 08.04.2004 .

Name of the candidate	Title of Thesis.
(i) Sanjeev Kr. Srivastava (Sup.Dr. T.K. Chaudhuri & Co.Sup. Prof.S.Agarwal,Lucknow)	"MHC Class II Antigen Variation Study In Selected Populations of Northern Parts of India"
(ii) Mayukh Sarker (Sup. Prof. A. Mukhopadhyay)	"A study on certain hydrolases and oxidoreductases of major arthropod pests of tea from Darjeeling foothill and its adjoining plain"

2. Resolved that the following candidates be permitted to submit their Theses for the Ph.D. degree in Zoology and recommended the panel of examiners in each case:

Name of the candidate	Title of Thesis.
(i) Bina Pradhan (Prof. A. Mukhopadhyay)	"Rearing and evaluation of performance of some common (Sup. lepidopteran tea pests on natural and artificial diets from Darjeeling region"
(ii).Sunil Kr. Pathak (Sup. Prof. A. Mukhopadhyay)	"Population dynamics and feeding impact of some sucking pests on Darjeeling tea".

The meeting ended with thanks to the chair.

Prof. P.K.Saha
Chairman

Dr. T.K.Chatterjee
Secretary

UNIVESITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Geography and Applied Geography held on. 08.04.2004

Members Present:

1. Prof. P.K. Saha, Vice-Chancaellor, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G. Studies in Science
3. Dr.. T.K. Chatterjee, Registrar-Secretaruy
4. Prof. M.M. Jana (Supervisor)
5. Dr. S. Rahatgi
6. Dr. S. Sao
7. Dr. D.K. Mondal
8. Prof. S. Sarkar

1. Resolved that the following candidates be permitted to register her name for the Ph.D. degree in Geography and Applied Geography with effect from 08.04.2004

Name of the candidate	Title of Thesis
(i) Rita Bhattacharya (Sup. Prof. M.M. Jana)	"Study of Alipurduar Town: Its problems And strategies for developement"

2. Resolved that Smt. Arpana Philip be permitted to submit her Ph.D. Thesis under the supervision of Dr. S. Rohatgi, Department of Geography and Applied Geography, NBU entitled " Growth of population and its impact on the environment: A case of Darjeeling town". and recommended the panel of examiners.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary

UNIVERSITY OF NORTH ENGAL

Minutes of the meeting of the Board of Research Studies in Anthropology held on 08.04.2004

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the chair)
2. Dean, Faculty Council for P.G. Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. R.K.Bhadra
5. Sri S.Biswas
6. Sri S.K. Biswas

1. Resolved that the following candidate be permitted to register her name for Ph.D. degree in Anthropology with effect from 08.04.2004

Name of the candidate	Title of Thesis
(i) Mowsume Bose Roy Datta (Sup. Prof. S.R. Mondal)	" WOMEN IN HANDCRAFT PRODUCTION IN SIKKIM: A STUDY IN ASPECTS OF THEIR ROLE AND STATUS"

The meeting ended with thanks to the chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K.Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Botany held on 08.04.04.

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Science
3. Dr.T.K.Chatterjee, Registrar-Secretary
4. Prof. A.P. Das
5. Prof. B.N. Chakraborty
6. Dr. U.Chakraborty
7. Dr. A. Saha
8. Prof. P.K. Sarkar

1. Resolved that Sri Sourish Das Gupta be permitted to submit his Thesis under the supervision of Dr.A.Saha, Department of Botany entitled "STUDIES ON SOME FOLIAR FUNGAL DISEASES OF YOUNG TEA (Camellia sinensis (L) O.KTZE) PLANTS" and recommended the panel of examiners.

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Civil Engineering held on 08.04.2004

Members Present:

1. Prof. P.K. Saha, Vice-Chancellor (in the Chair)
2. Prof. S.Sengupta, Head of the Deptt. of Civil Engineering & Supervisor
3. Prof. S.Sarkar, N.B.U(Supervisor).
4. Dr.J.J. Mandal
5. Prof. G. Bairagi
6. Dr.S.Mondal (Supervisor)
7.. Dr. T.K. Chatterjee, Registrar-Secretary

1. Resolved that the following candidate be permitted to register their names for the Ph.D. Degree in Civil Engineering with effect from 08.04.2004.

Name of the candidate	Title of Thesis:
(i) Manas Kumar Mukherjee (Sup. Prof. S.Sengupta & Co-Sup. Prof. S.Sarkar)	"Studies on hydrological models of major Himalayan rivers in North Bengal"
(ii) Pradip Kr. Bhattacharya (Sup. Prof. S. Sengupta & Prof. S. Mondal)	"Modalities of identification & transfer of affordable community level technologies for economic upgradation"

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr.T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Electrical Engineering held on 08.04.2004

Members Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chaair)
2. Dr. T.K. Chatterjee, Registrar-Secretary
3. Prof. H.Bhowmick (Supervisor)
4. Head, Deptt. of Electrical Engineering, SIT, Salbari, Siliguri

1. Resolved that the following candidate be permitted to register his name for the Ph.D. degree in Electrical Engineering with effect from 08.04.2004

Name of the candidate	Title of Thesis
(i) Gautam Das (Sup. Prof. H. Bhowmik & Co-Sup.Dr.S.Chattopadhyay, IIT, Gauhati)	"Development of an efficient testing methodology for system-on-Chip design"

The meeting ended with thanks to the Chair.

(Prof. P.K. Saha)
Chairman

(Dr. T.K. Chatterjee)
Secretary.

UNIVERSITY OF NORTH BENGAL

Minutes of the meeting of the Board of Research Studies in Psychiatry held on 08.04.2004.

Mempers Present:

1. Prof. P.K.Saha, Vice-Chancellor (in the Chair)
2. Dean, Faculty Council for P.G.Studies in Medicine
3. Prof. S.Das
4. Dr.T.K.Chatterjee, Registrar-Secretary

1. Resolved that Dr. Nirmal Bera be permitted to submit his Thesis for the degree of Ph.D. in Psychiatry under the supervision of Prof. S.Das, Head, Deptt. of Psychiatry, N.B. Medical College entitled "PSYCHIATRIC CO-MORBIDITIES IN ALCOHOL ABUSERS AMONG TOTOS" and recommended the panel of examiners.

The meeting ended with thanks to the Chair.

(Prof.P.K.Saha)
Chairman.

(Dr.T.K.Chatterjee)
Secretary.

University of North Bengal

AGENDA PAPERS FOR THE 192ND MEETING OF THE EXECUTIVE COUNCIL

DATE : 25.5.2004
TIME : 11 p.m.

Place : Conference Hall
ADMINISTRATIVE BUILDING

3107
6652

University of North Bengal

Notice

The 192nd meeting of the Executive Council to be held on 25.5.04 at 11 a.m. in the Conference Hall of the Administrative Building to consider the following agenda :

Agenda

1. To consider minutes of the 191st meeting of the Executive Council held on 30.4.04. (Annexure - I)
2. To consider report of the viva voce of Ph.D. thesis.
3. To report that the State Govt. has accorded sanction to ten posts of teachers recommended by U.G.C. during the Xth Plan period.
4. (a) To report that the UGC has approved conversion of one post of Reader in Sanskrit to Reader in Hindi vide letter no. F.44-1/2003 (SU-2) dated 30.4.04. The total posts for Hindi now are Reader-2 and Lecturer - 1.

   (b) To consider opening a new Department of Hindi under the Faculty of Arts, Commerce & Law for introducing course of M.A. in Hindi.
5. To report that amendments of statutes relating to terms and conditions of service of teachers of affiliated colleges other than Govt. colleges have been assented to by the Chancellor. The amendments have been circulated to the Colleges concerned.
6. To report that the State Govt. under letter no. 348-Edn(U) dated 27.4.04 has stated that two additional increments for Ph.D. degree shall not be admissible to teachers promoted to a post for which Ph.D. degree is an essential qualification.
7. To consider recommendation of the Standing Committee for appointment to the post of Assistant Registrar (Promotional).
8. To consider recommendations of the Quality Advisory Committee (QAC) for internal quality assurance (To be placed).
9. To consider minutes of the Advisory Committee meeting of IT Centre held on 30.3.04. (Annexure - II)
10. To report that the UGC vide letter no. 1-10/2004(CPP - II) dated 26.4.04 has specified degrees as published in the Gazettee of India to the offered by the universities and asking the universities not to introduce any course of study outside its purview.
11. To report that the UGC vide letter no. F.1-9/2004(M&E) Degree dated April, 2004 has prescribed the guidelines for introduction of courses and degrees as specified by the UGC and requiring prior approval of UGC for starting new courses.

Contd.....P-2/-

12. To consider implementation of the rain water harvesting project with own resources of the university. The proposal was sent to UGC for financial assistance with approval of the Executive Council. The UGC has regretted inability to approve the project.

13. To report that Raiganj College (University College) has been accredited by the NAAC with B^+ Grade.

14. To consider minutes of the Advisory Committee meeting of Raiganj College (University College) dated 27.1.04.

(Annexure - III)

15. Any other item as may be placed from the Chair.

Dated 14.5.04

Registrar.

Annexure – I

University of North Bengal

The minutes of the 191st meeting of the Executive Council of the University held on 30.4.2004 at 11 a.m. in the Conference Hall of the Administrative Building.

Members Present :

01. Prof. P.K. Saha, Vice-Chancellor (Chairman).
02. Prof. D.K. Hazra, Dean, Faculty Council for P.G. Studies in Science.
03. Prof. P.K. Sengupta, Faculty Council for P.G. Studies in Arts, Commerce & Law.
04. Prof. Bhimkanta Upadhyay.
05. Dr.(Smt.) Usha Chakraborty.
06. Dr. Soumitra De.
07. Prof. S.K. Saha.
08. Dr. Dilip Kumar Sarkar.
09. Prof. Sk. Rahim Mondal.
10. Dr. Subrata Panchanan.
11. Dr. Shyama Prasad Bhattacharyya.
12. Sri Shyamal Guha.

The Finance Officer and the Inspector of Colleges were present to assist the Vice-Chancellor.

1. To consider minutes of the 190th meeting of the Executive Council held on 23.3.2004.

Resolved that the minutes be confirmed.

2. To consider the recommendation of Screening Committee for re-employment of the following teachers:

a) Dr. Tapan Kr. Dasgupta Dept. of Chemistry	3rd term 4th year w.e.f. 19.5.2004
b) Prof. P.K. Basu Dept. of Botany	3rd term 4th year w.e.f. 17.6.2004

Resolved that the recommendations be approved.

3. To report that the recommendations of the Screening Committee for re-employment of Prof. D.J. Bhowmik, Dept. of Political Science has been approved by the Vice-Chancellor w.e.f. 13.4.2004(last term).

Noted and approved.

4. To consider report of the viva voce of Ph.D. thesis.

Sl.No.	Name of the Candidate	Name of the Supervisor	Title of the thesis
1.	Smt. Salma Banu	Prof. Palas Ranjan Sengupta	"PERFORMANCE OF COTTON TEXTILE INDUSTRY IN BANGLADESH : AN INTER-SECTORAL SURVEY"
2.	Sri Dulal Ch. Ray	Prof. B.P.Misra & Prof. R.S. Mukhopadhyay (Co-Supervisor)	"DYNAMICS OF SOCIAL FORMATION AMONG THE LEPCHAS"

Resolved that the reports of viva-voce of the above noted candidates be approved and they be admitted to the degree of Ph.D. in the subjects mentioned. The results be published.

5. To consider the following recommendations of meeting held with representatives of the tea industry held on 25.3.04 regarding P.G. Diploma in Tea Management course :

i). Any Graduate without any restriction of subjects at the (10 + 2) level may be admitted in the PGDTM Course.

ii). Factory training need to be more intensive.

iii). Status quo for one year P.G. Diploma Course may continue with option to pursue one more year or six months specialized course in Factory Operations, HRD and other areas.

iv). It is desirable to make this course fully residential.

v). It is desirable to introduce a 4 years integrated course in Tea Science & Management.

Resolved that the recommendations be approved except sl.no. (v). However, the Working Committee of PGDTM be requested to examine sl.no. (iii) for upgradation of the Course by introducing six months compulsory training in Factory Operations/HRD/Other areas of Tea Plantation leading to Advanced P.G. Diploma on successful completion of the Course of 18 months duration.

6. To nominate two members of the Governing Body of the following College :

i) Sonada Degree College.

Resolved that the Vice-Chancellor be authorized to nominate.

Contd...P-3/-

7. To consider minutes of meeting of the Building Committee (Maintenance) held on 18.3.2004.

Resolved that the minutes be confirmed subject to corrections under item no. 2 as noted below :

Para (ii) of the decision be modified as "The Building Committee (Maintenance) will approve one of the tenderers under para(1). The Engineering Branch will prepare the detailed estimates of the project as per PWD schedule of rates after receiving detailed structural drawing and analysis from the selected firm. If necessary, external expert may be engaged for preparing the detailed estimates."

Para(iii) of the decision be modified as "On the basis of the detailed estimates as per para (ii), tenders will be invited from all the firms as refer to in para (i) and the final tenderer will be selected on the basis of lowest quotation. Work order will be issued accordingly".

Resolved further that the enlistment will remain valid for two years w.e.f. 30.4.2004.

8. To consider letter No. F.1-6/2004(CPP-II) dated 24.3.2004 received from the UGC regarding (i) UGC (Minimum standards of instruction for the grant of First Degree through formal education) Regulations, 2003 and (ii) UGC (minimum standards of instruction for the grant of Master Degree through formal education) Regulations, 2003.

Resolved that the UGC guidelines be referred to the concerned U.G. Council for sl.no. (i) and Faculty Councils for sl.no.(ii). The matter be also referred to the W.B. State Council for Higher Education for opinion.

9. To consider the following recommendations of meeting of the Advisory Committee of Small Tea Growers Training Programme held on 10.3.04 :

i) Reach out model of training of small tea growers of North Bengal, Bihar and Sikkim at selected tea gardens of the regions as an extension of the training programme being conducted at the PGDTM Dept. over the past two years with assistance of the Tea Board.

Contd...P/4

ii) To organize self-help groups in the tea growing areas under the supervision of small tea growers associations to boost activities concerning marketing of green leaf, procurement of fertilizers, pesticides etc., labour welfare etc.

Proposal for above may be submitted to the Tea Board and Associations of small tea growers.

Resolved that the recommendations be approved.

10. To consider a note regarding amendment of the Rules relating to leave of university teachers to provide for absence due to field work of Dept./Centre or field visits for research schemes

Resolved that the Rules relating to leave of University teachers be amended in following way :

A new Clause 21 be inserted after Clause 20 :

"Teachers shall be permitted to leave station for field work/Study as per curriculum on receipt of application for the same through the Head of the Department.

Teachers shall be permitted to leave station for research work on recommendation by the Departmental Committee and the concerned Dean of the Faculty subject to certification that the absence of the concerned teacher(s) shall not affect teaching programmes in the Department. Prior permission shall be sought from the appropriate authority to leave the station in a prescribed form".

11. To report letter no.273(15)-Edn(U) dated 26.3.2004 regarding guidelines for future development co-operation with bilateral partners.

Noted for necessary action.

12. To report letter no. 914-BCW dt. 15.3.04 from the B.C.W. Department, Govt. of West Bengal stating that "there is no question of keeping any post outside perview of the Act in case of direct recruitments".

Noted for necessary action.

13. To consider introduction of P.G. Medical Courses as per earlier decision of Executive Council from next session.

Resolved that the Department of Health & Family Welfare, Govt. of West Bengal be moved for necessary approval.

Contd...P/5

14. To consider recommendation of the Committee for introduction of Department-wise Roster in lieu of the existing system of Central Roster for teaching posts in the University.

Deferred.

15. To consider recommendations of the promotion committee for promotion of Sri Ranabrata Ghosh, Sports Board, Sr. Asstt. to the post of Jr. Supdt. (SC vacancy to be carried forward).

Resolved that the recommendation be approved and the promotion be granted w.e.f. 30.4.2004.

16. To consider recommendation of the Screening Committee to CAS of the following non-teaching employees :-

Sl.No.	Name of Employees	Designation	Date of placement of next higher scale
i)	Sri Bikram Tamang	Sr. Durwan	Rs. 3325-6325/- w.e.f. 6.3.04(20years)
ii)	Sri Bimal Saibo	Jr. Driver	Rs. 3850-8075/- w.e.f. 11.3.04(10 yrs)

Resolved that the recommendations be approved and the CAS be granted w.e.f. dates mentioned.

17. To report that the UGC has sanction Special Assistance Programme (S.A.P.) in the Department of Economics with the outlay of Rs. 7.00 lakh non-recurring and 8.10 lakh p.a. as recurring grant and one project fellow for three years.

Noted with thanks to the UGC. Let appreciation of the Executive Council be communicated to the concerned Departments under SAP for their initiatives and efforts.

18. To report that the recommendations of the Publication Committee dated 24.3.04 has been approved by the Vice-Chancellor.

Noted and approved.

19. To consider recommendations of various Board of Research Studies.

Resolved that the recommendations be approved subject to the following corrections :

Board of Research Studies in Sociology : Item no. 2: the word "Institution" be insteted after the word "Raj".

Board of Research Studies in Anthropology: Item No. 1: the words

20. To report that salary and/ or other relief for suspension period can not be paid to Sri Nanak Bhattacharyya, Ex-Principal, University B.T./Evening College, Cooch Behar.

Noted and approved.

MISCELLANEOUS ITEMS :

1. To report that the Association of Indian Universities, New Delhi (AIU) has selected the University of North Bengal for hosting the Annual Meeting of the Association and AIU National Seminar during November 18-21, 2004. The proposal was earlier approved by the Council.

Noted and approved.

2. To report that the Vice-Chancellor has approved on 22.12.03 amendment of Clause 4 of the Regulations relating to B.Sc in Internet Sciences/ Software Systems on recommendation of the Expert Committee.

Noted and approved.

3. To report that the Vice-Chancellor has approved on 20.4.04 amendment of clause 3 of the Regulations relating to B.Sc. in Internet Sciences/Software Systems.

Noted and approved.

4. To consider a note of fix fees for revised mark sheets and to give retrospective effect from 2001-02 session relating to the above amendment.

Resolved that Rs. 100.00 be fixed as fee for revision of mark sheet and the Regulations be given retrospective effect from 2001-02 session.

5. To consider the progress report of study leave of the following teachers :

i) Prof. Raghunath Ghosh, Dept. of Philosophy.
ii.) Prof. Suhash Kumar Roy Moulick, Dept. of English.

Noted and approved.

Contd.. P/7

6. To consider a note received from the Head, Dept. of Law regarding fee structure for LL.B. Honours Course for the session 2004-05.

Resolved that the proposal be referred to the Resource Mobilization Committee.

7. To report a letter received from Oman International Exhibition Centre regarding participation in exhibition GHEDEX 2004 from April 27-29, 2004 at Muscat.

Noted.

8. To report the letter no. F.2-5/2004(X Plan) dated 29.3.04 received from the Joint Secretary, UGC regarding filling up of posts approved during Xth Plan period.

Noted for necessary action.

9. To report that the Higher Education Dept. has granted Dearness Allowance to the University employees vide G.O. No. 335(10)(U) dated 20.4.04 w.e.f. 1.1.2004.

Noted & approved for implementation.

10. To report that the ICE(I) has recommended the following names for the Advisory Committee of IT Centre being ICE(I) nominees :

i) Mr. G. Roychowdhury.
ii) Mr. S.Roychowdhury.
iii) Mr. T.K. Ghosh.

Noted and approved.

11. To consider a note received from the Vice-Chancellor regarding setting up a working group to prepare Vision 2025 outlining the projection for development and growth of the University.

Resolved that the proposal be approved and the Vice-Chancellor be authorized to take necessary action.

12. To report that the Vice-Chancellor has approved a prayer of the Registrar to stay at private residence at Siliguri. The Registrar has assured that he will be available for any emergency work beyond working hours and for any purpose requiring his presence at any odd hours.

Noted and approved.

13. To consider a letter from Director General, Building Materials & Technology Promotion Council, New Delhi.

Resolved that the proposal be accepted with thanks and the Department be requested to send representatives for discussion with the University authority so that areas of collaboration can be outlined.

The meeting ended with thanks to the Chair.

ANNEXURE II

Office of the Inspector of Colleges
North Bengal University

Minutes of the meeting of the Advisory Committee of the IT-Center held on 30.03.2004 at 3:30 PM in the meeting room of the Vice-chancellor.

Members present:

1. The Vice-chancellor: Chairman
2. Prof. D.K.Hazra, Dean, Faculty of Science
3. Prof. R.K.Samanta, Academic Advisor of the IT-Center
4. Dr. J.K.Mondal, Head of the Department of Computer Science & Applications
5. Sri M.Bose, Project Officer, CACE
6. Dr. S.Sanyal, Inspector of Colleges (Member Secretary)

1. To discuss the existing functioning of the IT Center.

Decisions:

a. It was decided that an agreement between the University and the Institute of Computer Engineers (India) [ICE (I)] Limited be instituted replacing the existing Memorandum of Understanding (MOU).

b. It was decided that all selections of the full time teaching staff of the Center must be made jointly by the University and the ICE(I). Any irregularity in the matter may immediately be resolved.

c. The selection of students in BBA and BCA Courses shall be on the basis of merit. A common Admission Test (CAT) may be conducted for this purpose. 50% credit will be given in the marks obtained in the qualifying examination and the remaining 50% will be taken from the marks obtained in CAT.

2. To discuss the operational issues related to regulations on IT Center.

Decisions:

a) In term of the rules relating to the management and administration of the IT Center, the ICE (I) may be requested to appoint a whole time Administrative Coordinator in consultation with the University who will look after the general administration of the IT Center.

b) The ICE (I) may be requested to send the names of three persons who will be included in the advisory committee of the IT Center according to the rules.

c) The academic coordinator will look after all the academic matters of the Center: class schedule of teachers, practical classes etc. Communication with the University authorities regarding academic matters of the center etc. will be the domain of functioning.

d) The member secretary shall oversee the total functioning of the IT-Center.

e) A meeting with the Board of Directors, ICE(I) may be arranged to discuss the overall functioning of the center.

3 & 4.To consider the regulations relating to Diploma in Software Applications (DSA).

To discuss the status of other existing Degree, Diploma and Certificate courses in the Center.

Decisions:

A board of examinations may be constituted to conduct all examinations on DSA and certificate courses of the IT-Center with the following members:

i. Dean Faculty of Science- Chairman.
ii. Academic Advisor of the IT-Center
iii. Two experts nominated by the Advisory Committee: a) Prof. N.R. Manna and b) Dr. J.K. Mondal.
iv. Two participating teachers nominated by the Advisory Committee: a) Miss Sanghita Bhattacherjee and b) Mr. Amit Kumar Tiwari.
v. Member secretary of the Advisory Committee—Convenor.

Certificate/transcription shall be issued with the seal of the IT-Center and shall be signed by the Chairman of the Examination Board and Academic Advisor of the IT-Center.

The examination fee of the Certificate Courses shall be Rs.300/- per semester. Other courses leading to PG. Diploma shall be conducted by the University under the supervision and control of the Controller of Examinations, North Bengal University. The decision is confirmed for immediate necessary action and to be reported in the next meeting of the Executive Council of the University.

Sd/-
(Dr. S. Sanyal)
Member Secretary
Advisory Committee of the IT-Center

sd/-
(Prof. P.K. Saha)
Vice-chancellor