

UNIVERSITY OF NORTH BENGAL
RAJA RAMOHANPUR, DIST: DARJEELING, PIN 734013

The Minutes of the 7th meeting of the Executive Council held on 26. 09. 2012 at 11.00 a.m. in the Meeting Room of the Hon'ble Vice-Chancellor, University of North Bengal.

Members Present:

1. Prof. Samir Kumar Das, Vice-Chancellor In the Chair
2. Prof. Indrajit Ray, Department of Commerce
3. Dr. Manimala Das
4. Dr. Jaydip Sen, Head, Department of Anthropology
5. Prof. Manjula Bera, Head, Department of Bengali
6. Dr. Ranadhir Chakraborty, Head, Department of Biotechnology
7. Dr. Deb Kumar Mukherjee, Principal, Maynaguri College
8. Dr. Abdul Kader Safily, Principal, Sahid Kshudiram College
9. Dr. Shanti Chhetri, Principal, P.D. Women's College
10. Dr. Subhendu Bhusan Modak, Principal, A.C. Training College
11. Principal, Indian Institute of Legal Studies
12. Principal, Jalpaiguri Law College
13. Principal, Darjeeling Govt. College

1. To confirm the minutes of the 6th meeting of the Executive Council held on 6.9.12

Decision: Resolved that the decisions of the 6th meeting of the Executive Council held on 06/09/2012 be confirmed with the following corrections:

In Item No. 4: In order to further verify and make necessary corrections in the eligibility/ qualifications of vacant Officers' posts, a two-member-committee be formed with Prof. Indrajit Ray and Dr. Manimālā Das as members. The committee will examine the whole gamut and redraft eligibility criteria, if necessary.

In Item No. 25 The expression 'Selection Committee' be substituted by 'Standing Committee'.

The decision taken against Item No. 38 be redrafted as

- (a) The Executive Council fully endorses the first report sent by the Controller of Examinations (bearing no. 1762/A/CE-12 dated 12/06/2012) and the subsequent note submitted by the Controller of Examinations bearing No. 2887/B/CE-12 dated 03/08/2012.
- (b) The Executive Council resolved that the members of the said committee, i.e. (1) Prof. Raghunath Nath Ghosh, (2) Prof. Debabrata Mitra and (3) Dr. Debasish Bhattacharya should not be kept in any committee in future till Executive Council decides otherwise.

- (c) The Executive Council resolved that henceforward Dr. Ranadhir Chakraborty will be Executive Council's nominee in all Boards of Disciplines to be convened by the Controller of Examinations till cessation of his membership of the Executive Council.

Registrar (Offg.) and Controller of Examinations will take necessary action in this regard.

Against Item No. 39 (i) "Any one" be replaced by "Any two of the three"

Against Item No. 53 it was resolved that the employee has to apply for leave within three days of his/her joining failing which disciplinary action will be taken as stipulated in the relevant leave rules.

2. To appoint the next Head of the Department of Mass Communication w. e. f. 01.10.2012. in place of Dr. Bijay Kr. Sarkar, Associate Professor, Department of History, whose tenure will end on 30.09.12.

Decision: Resolved that the matter be left to the Hon'ble Vice Chancellor for appointment of the next Head of the Department of Mass Communication with effect from 01/10/2012. The Executive Council thankfully acknowledges the services rendered by Dr. Bijay Kumar Sarkar, Associate Professor, Department of History, as Head of the Department of Mass Communication.

3. To discuss a note of the Controller of Examinations given on B.Sc. Part-I Practical (General) Examination in Botany, 2012.

Decision: The Executive Council discussed the note of the Controller of Examinations (bearing no. 3323/B/CE/12, dated, 19.09.2012) in detail given about the B.Sc. Part-I Practical (General) Examination in Botany 2012 and took serious note of negligence of Dr. Rama Kar (External Examiner) and Dr. C. T. Gurung (Internal Examiner). In order to suggest necessary actions and also measures for non-recurrence of such lapses in future, a committee with the following members be formed:

- (1) Professor Indrajit Ray (2) Dr. Debkumar Mukhopadhyay

The committee will submit its report within twenty-one days.

The Executive Council also ratified the actions taken by the Hon'ble Vice Chancellor about the rectification of results as proposed by the Controller of Examinations.

4. To consider a note of the Controller of Examinations given on B.Ed. Examination, 2012.

Decision: The Executive Council considered the note of the Controller of Examinations given on B.Ed. Examination 2012 (vide no. 2533/A/CE-12, dated 17.9.2012) and took serious note of the irregular alteration of marks by the Head Examiners of various papers of the B. Ed. Examinations, 2012 mentioned in the note and resolved the following

- a. The Executive Council considers these as cases of gross negligence and done with mala fide intentions.
- b. All the persons involved in the activities (Dr. Nitya Gopal Mandal, Dr. Arun Barai [both of them of Siliguri B.Ed. College] and Sri S. P. Srestha, Principal, SRBT College, Darjeeling. be blacklisted and they will not be assigned any duty relating to examinations of this University.

- c. Principals/Governing Body of these two colleges will be requested not to assign any work relating to internal assessment/examinations of the college also.
- d. Governing Body of these will be requested to cut one yearly increment (for one year only) of all these three persons.

Registrar (Offg.) is requested to take necessary actions in this regard.

5. To consider the recommendation of the Standing Committee formed for consideration of CAS application of Sri Brindaban Karmakar, Dy. Librarian, NBU.

Decision: The Executive Council considered the recommendation of the Standing Committee formed for consideration of CAS application of Sri Brindaban Karmakar, Deputy Librarian, NBU, to the higher post (Jt. Librarian) and resolved to accept the recommendation.

Registrar (Offg.) is requested to take necessary actions.

Confirmed for immediate action.

6. To consider the recommendation of the Standing Committee formed for consideration of CAS application of Sri Nikhilmath Bhattacharya.

Decision: The Executive Council considered the recommendation of the Standing Committee formed for consideration of CAS application of Sri Nikhilmath Bhattacharya, Ex-programmer (Sr. Scale), for placement in Selection Grade and resolved to accept the recommendation.

Registrar (Offg.) is requested to take necessary actions.

Confirmed for immediate action.

7. To consider the recommendations of the Disciplinary Committee relating to PG part II (DDE) Examination, 2011, under self-financed Mode.

Decision: The Executive Council considered the recommendations of the Disciplinary Committee (Ref. no. 2427/A/CE-12, dated 10.09.2012) relating to PG Part-II DDE Examinations, 2011, under self-financed mode and resolved to approve the recommendations.

Registrar (Offg.) will communicate this to the Controller of Examinations and Controller of Examinations will take necessary actions relating to this.

8. To consider a confidential note of the Controller of Examinations.

Decision: The Executive Council considered the confidential note of the Controller of Examinations (bearing no. 3317/B/CE/12, dated, 19.09.2012) and took serious note of the issue and resolved the following:

- (a) An FIR be lodged immediately against Sri Samar Moitra
- (b) Controller of Examinations is requested to explain why the award slip was made available to Sri Samar Moitra. The concerned person who made the slip available be identified and brought to book.
- (c) Controller of Examinations is requested to ask for an explanation from the concerned examiner about the missing scripts.

9. To consider recommendation of the Board of Research Studies (as per new ordinance relating to Ph.D.) in Anthropology, Botany, Bio-technology, Computer Science & Application, Chemistry, Geography & Applied Geography, Mathematics, Physics and Zoology held on 19.9.12.

Decision:

(a) The Executive Council considered the recommendations of the Board of Research Studies made as per new Ordinances relating to Ph.D. in Anthropology, Botany, Bio-technology, Computer Science & Application, Chemistry, Geography & Applied Geography, Mathematics, Physics and Zoology and resolved to approve the recommendations.

(b) The Executive Council further noticed that in some cases university teachers doing Ph.D. are also supervising scholars of Ph.D. simultaneously and resolved that this cannot be approved of. All these teachers will be given the following option:

Either he/she should continue his/her own research and not to supervise any further research scholars till completion of his/her Ph.D. or he/she may supervise scholars but should not be allowed to do his/her own Ph.D work.

In case of college teachers who are otherwise qualified to supervise Ph.D. work need not necessarily have to choose a co-supervisor from the University. No P.G. department, in all such cases, should insist a P.G. teacher to become a co-guide.

(c) The Executive Council further approved the syllabi of Ph.D. Course Work of academic session 2011-2012 which were previously recommended by concerned Board of Research Studies. These syllabi were also approved of by the Faculty Council and on the basis of this approval the Executive Council resolved to approve the syllabi of the Course Work for the said academic session.

10. To consider recommendation of the Board of Research Studies (as per new ordinance relating to Ph.D.) in Bengali, Commerce, Economics, English, Himalayan Studies, Hindi, History, Law, Nepali, Philosophy, Political Science and Sociology held on 21.9.12 and 24.9.12.

Decision: The Executive Council considered the recommendations of the Board of Research Studies made as per new Ordinances relating to Ph.D. in Bengali, Commerce, Economics, English, Himalayan Studies, Hindi, History, Law, Nepali, Philosophy, Political Science and Sociology and resolved to approve the recommendations.

The Executive Council further noticed that in some cases university teachers doing Ph.D. are also supervising scholars of Ph.D. simultaneously and resolved that this cannot be approved of. All these teachers will be given the following option:

Either he/she continue his/her own research and not to supervise any research scholars till completion of his/her Ph.D. or he/she may supervise scholars but should not be allowed to do his/her own Ph. D. work.

In case of college teachers who are otherwise qualified to supervise Ph.D. work need not necessarily have to choose a co-supervisor from the University. No P.G. department, in all such cases, should insist a P.G. teacher to become a co-guide.

The Executive Council further approved the syllabi of Ph.D. Course Work of academic session 2011-2012 which were previously recommended by concerned Board of Research Studies. These syllabi were also approved of by the Faculty Council and on the basis of this approval the

Executive Council resolved to approve the syllabi of the Course Work for the said academic session.

11. To consider a communication received from the Minister-in-Charge, Department of Industry & Information Technology, Govt. of West Bengal, regarding reopening of IT Centre at North Bengal University.

Decision: The Executive Council considered the communication received from the Minister-in-Charge, Department of Industry & Information Technology, Govt. of West Bengal, regarding reopening of IT Centre at North Bengal University and resolved (a) report of the Inquiry Committee be made available (b) after consideration of the reports of the committees the matter will be considered.

Hon'ble Vice-chancellor will communicate this to the Minister-in-Charge.

12. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Marsha Lama	Prof. Manas Chakraborty	Political Science	TRIBAL DEVELOPMENT AND THE ROLE OF PANCHAYATS: THE STUDY OF DARJEELING DISTRICT
2	Suparna Bhowal	Dr. R. Chakraborty	Bio-technology	STUDIES ON MICROBIAL BIODIVERSITY OF ACIDOPHILIC HETEROTROPHS IN ACID ROCK DRAINAGE SAMPLES OF EASTERN HIMALAYA
3	Kartick Das	Prof. P. K. Sengupta	Political Science	LEGISLATIVE RESPONSES TO TRIBAL DEVELOPMENT IN ASSAM : POLICIES, PROGRAMMES AND CONSTRAINTS SINCE 2001
4	Gopal Ch. Dey	Prof. A. Roy	Chemistry	APPLICATION OF FUNCTIONALIZED CHELATING RESINS FOR SELECTIVE SORPTION OF METAL IONS WITH SPECIAL REFERENCE TO HEAVY METALS
5	Ajita Sarkar	Prof. A. P. Das	Botany	ETHNOBOTANICAL STUDIES OF SUBHIMALAYAN DUARS IN WEST BENGAL AND ASSAM WITH PARTICULAR REFERENCE TO THE TRIBE MECH
6	Sanjit Kumar Shil Sharma	Dr. D. K. Mandal	Geography & Applied Geography	CAUSES AND EFFECTS OF FLOOD IN KOCH BIHAR DISTRICT, WEST BENGAL
7	Pradip Chouhan	Dr. Sushma Rohatgi	Geography & Applied Geography	SOCIO-ECONOMIC STATUS OF SCHEDULED CASTES POPULATION – A CASE STUDY OF MALDAH DISTRICT OF WEST BENGAL

Decision: The Executive Council considered all the reports of adjudication along with viva-voce report of the Ph.D. thesis of the above-mentioned candidates and resolved to approve the award of Ph.D. degree.

13. To consider Draft rules relating to management of Guest House at NBU Camp Office in Kolkata.

Decision: The Executive Council considered the draft rules relating to management of Guest House at NBU Camp Office, Kolkata, and resolved to approve it with the following corrections:

In column 4(iv) in place of “Principal representative of colleges in the Executive Council” it be written as “all Principals of colleges affiliated to this University”.

In column 4 sequence of (i) and (ii) be reversed.

In column 4(iv) instead of the word "Professor" it be written as "any teacher of the University".

Against column 5: "official room rent" be replaced by "room rent (official)"

"non-official room rent" be replaced by "room rent (non-official).

Further resolved that an Occupancy Register be maintained by the Care Taker.

Clause no. 8 be rewritten as "consumption of food and alcoholic beverages will not be allowed inside the room."

14. To consider a note of the Finance Officer regarding increase of Staff strength in the Department to cope up with the work load.

Decision: Resolved that the item be taken out.

15. To consider a proposal of the Secretary to the Chancellor for augmentation of seats for PG courses in the Universities of West Bengal.

Decision: The Executive Council considered the proposal of the Secretary to the Chancellor and resolved to seek the following explanation.

Whether any vacant seat remaining within 40% can be filled up by students of Parent University.

Hon'ble Vice-chancellor is requested to elicit the opinion of the Secretary to the Chancellor.

16. To consider a note of the Secretary of the Sports Board, NBU regarding a proposal for fencing work to protect three nos. of "Turf Wicket" at the University Play Ground. Rs. 3,00,000/- has already received by the Sports Board from the CAB on account of preparation of three nos. of "Turf Wicket".

Decision: The Executive Council considered the note of the Secretary of the Sports Board, NBU, and requested the Registrar (Offg.) to take up the matter with the CAB to extend the time for two months for utilization of money for preparation of turf wicket.

17. To consider revised PG Syllabus in English for implementation from the academic session 2013-14.

Decision: The Executive Council considered the revised PG syllabus in English and resolved to approve it for implementation from the academic session 2013-2014.

Registrar (Offg) is requested to communicate this to the Joint Registrar, FC for PG Studies in Arts, Commerce & Law, Controller of Examinations and to the Head of the Department of English.

18. To consider a letter of the Head, Department of Law, regarding redesignation of full time contractual teacher from Lecturer to Assistant Professor.

Decision: The Executive Council considered the letter of the Head, Department of Law, relating to redesignation of full time Contractual teacher from Lecturer to Assistant Professor and resolved that these teachers be redesignated as Assistant Professor in line with other newly engaged teacher without any financial obligation. They will be redesignated with effect from the date of issuance of letter by the Registrar (Offg.).

19. To consider the proceeding of the meeting of the Monitoring Committee and Working Committee for Centralised B.Ed. Cell held on 28.8.12.

Decision: The Executive Council considered the proceedings of the meeting of the Monitoring Committee and Working Committee for Centralised B.Ed. Cell held on 28.8.12 and resolved to approve it. It further resolved that in view of advice given by Ld. Advocate counseling be started at the earliest.

20. To consider a letter of the Chairman, Hostel Monitoring Committee, requesting to engage one Assistant Superintendent in PG Boys' Hostel on Contractual Basis.

Decision: The Executive Council having considered the letter of the Chairman and the financial viability report given by the Finance Officer resolved that a contractual Assistant Superintendent for PG Boys' Hostel be engaged by way of creation of such a vacancy.

Registrar (Offg.) will work out the logistics for such appointment, accommodation and other necessary details.

21. To consider a letter of the Programme Coordinator, NSS, NBU regarding increase of three more NSS Unit to three Colleges.

Decision: Having considered the letter of the Programme Coordinator, NSS, NBU Unit regarding increase of three more NSS unit to three colleges, the Executive Council resolved to approve it.

22. To consider introduction of PG Course in English and Geography as pass subject at UG level in Raiganj College (University College).

Decision: Resolved that an Inspection Team be sent comprising subject experts to assess the viability of introduction of the said course.

23. To consider an appeal of Dr. Anirban Mishra, Department of Chemistry, requesting to release him from the duties of Co-ordinator of the Centre for Differently Abled Person (CDAP)

Decision: The Executive Council resolved to request Dr. Anirban Mishra to continue as the Coordinator of the Centre for Differently Abled Person (CDAP) in spite of his other engagements.

24. To consider a letter of the Vice-Chairman & Chairman (Actg.), UGC vide its no. F.13-1/2012 (Policy) / NVEQF dt. 24.8.12 regarding UGC scheme for introducing Vocational Education in Higher Education under the national Vocational Education Qualification Frame work (NVEQF).

Decision: It was resolved that the said letter of the Vice-chairman and Chairman (Acting) of the UGC be circulated amongst all academic departments. A committee be also formed with the following members to go through the entire matter and make necessary suggestions on this issue.

(1) Dr. Ranadhir Chakraborty (2) Mr. Monotosh Bose, DLLE

25. To consider formation of new Anti Ragging Squad for a period of two years w.e.f. 1.10.12.

Decision: The Executive Council considered the recommendation of the Hostel Monitoring Committee about the formation of Anti Ragging Squad as well as Anti Ragging Committee with effect from 01/10/2012 and resolved the following:

(a) Dr. Jaydip Sen nominated as Chairman

- (b) The name of Dr. J. C. Basak be dropped.
- (c) All other members will remain as proposed.

Anti Ragging Committee:

- (a) The name of Dr. J. C. Basak be dropped.
- (b) Dr. S. Das, Controller of Examinations will be Member from Officers.
- (c) General Secretary, NBU Employees' Association will be a member
- (d) Smt. Soma dutta, Department of Philosophy, will be member from Research Scholars.
- (e) General Secretary, NBU Students' Association will be students' representative.
- (f) Assistant Commissioner of Police, Siliguri, Dist: Darjeeling will be a member
- (g) Sri Nidhu Bhusan Das, Journalist, Siliguri, member
- (h) Additional District Magistrate, Siliguri, member
- (i) Dr. Jaydip Sen will give the name of representatives of parents.
- (j) Hon'ble Vice-chancellor may include any name if he deems fit.

26. To consider engagement of a Officer-in-Charge, Watch & Ward, on the expiry of tenure of present Officer-in-Charge, Watch & Ward.

Decision: Resolved that Sri Alok Majumdar be requested to continue as Officer-in-Charge, Watch & Ward Department, till an alternative arrangement is done.

27. To consider appointment of next Registrar (Offg.) w.e.f. 01.10.2012.

Decision: (a) The members of the Executive Council gratefully acknowledged the services rendered by Dr. J. C. Basak as Registrar (offg.).

(b) It further resolved that an Officer-on-Special Duty be appointed at the earliest and a Search Committee be formed for the purpose with the following members:

- (i) Hon'ble Vice-Chancellor as Chairman
- (ii) Professor Indrajit Ray – Member
- (iii) Dr. Shanti Chettri- Member

(c) Till such an OSD is appointed Dr. Arun Kanti Jana, Associate Professor, Department of Political Science, NBU, be appointed as Registrar (Officiating). Dr. A. K. Jana will take over the charge with effect from 01/10/2012.

28. To consider a letter of the Branch Associate, Albatross Suraksha Services Pvt. Ltd., vide its no. AD/0831/UNB dated 31.8.12.

Decision: The Executive Council considered the letter of the Branch Associate, Albatross Suraksha Services Pvt. Ltd., vide its no. AD/0831/UNB dated 31.8.12 and resolved that henceforth

the University will charge Rs. 1000/- (one thousand) only for any sort of verification of certificates by the employer.

Registrar (Offg.) will formulate a clear cut guidelines about the procedure of such verifications and will be communicated to all concerned.

This will also be communicated to Branch Associate, Albatross Suraksha Services Pvt. Ltd.

29. To consider the minutes of the Legal Advisory Committee meeting held on 19.9.12.

Decision: The Executive Council approved the minutes of the Legal Advisory Committee meeting held on 19.9.12

30. To report that the Vice-Chancellor has approved Rs. 1,00,000/- to spend on buying two Air-Conditioner for Room No. 109 in the Humanities Building.

Decision: The Executive Council approved the action taken by the Hon'ble Vice-Chancellor.

31. To report that the Vice-Chancellor has approved reemployment of Dr. Pinaki Bandyopadhyay, Department of Chemistry for three months w.e.f. 29.9.12 pending report of the expert.

Decision: The Executive Council approved the action taken by the Hon'ble Vice-Chancellor.

32. To report that the Vice-Chancellor has allowed spot admission to PG Diploma Course in Tea Management.

Decision: The Executive Council approved the action taken by the Hon'ble Vice-Chancellor.

33. To report that the Vice-Chancellor has approved the Academic Calendar as proposed by the PG Board of Studies in Computer Science & Application for MCA 1st, 3rd & 5th semester Course for the session 2012-13.

Decision: The Executive Council approved the action taken by the Hon'ble Vice-Chancellor.

34. Any other agenda to be placed by the Chair.

- i. To consider a confidential note of the controller of examination.

Decision: The Executive Council considered the confidential note of the Controller of Examinations and resolved to approve it.

- ii. To consider the matter relating to Smt Chaya Paul, Sr. Assistant, Vice-Chancellor's Office, NBU.

Decision: Having considered the letter of Smt. Chhaya Paul, Sr. Assistant, Vice-Chancellor's Office, NBU, the Executive Council resolved to appoint a one-man committee with the following member to look into the entire matter and take necessary steps for giving her the benefits she is entitled for:

Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College.

- iii. To consider the matter relating to refixation of Sri A. K. Dey, Ex-Senior Assistant, Watch & Ward Department.

Decision: The Executive Council considered the note of the Finance Officer relating to refixation of Sri A. K. Dey, Ex-Senior Assistant, Watch & Ward Department and resolved that his refixation be done as per relevant rules.

- iv. To consider a letter of the Assistant Secretary, Higher Education Department, Govt. of West Bengal vide no. 828-Edn(U) dated 31.8.12 regarding Maternity Leave in favour of Smt. Paromita Choudhury, a contractual teacher of the Department of Management, NBU.

Decision: The Executive Council considered the letter received from the Department of Higher Education relating to Maternity Leave of Smt. Paromita Choudhury and resolved that she be informed accordingly.

Registrar (Offg.) is requested to take necessary actions

- v. To consider recommendation of the Screening Committee for reemployment of Prof. P. K. Sengupta, Department of Political Science, NBU for one year w.e.f. 17.10.12 (3rd term – 4th year).

Decision: The Executive Council considered the recommendation of the Screening Committee for reemployment of Prof. P. K. Sengupta, Department of Political Science, NBU for one year w.e.f. 17.10.12 (3rd term – 4th year) and resolved to approve it.

- vi. To consider recommendation of the Screening Committee for reemployment of Prof. Manas Chakraborty, Department of Political Science, NBU for one year w.e.f. 1.12.12 (2nd term – 3rd year).

Decision: The Executive Council considered the recommendation of the Screening Committee for reemployment of Prof. Manas Chakraborty, Department of Political Science, NBU, for one year w.e.f. 1.12.12 (2nd term – 3rd year) and resolved to approve it.

- vii. To consider a note of the Finance Officer regarding grant of Festival Advance for the employees engaged on non-substantive basis.

Decision: The Executive Council considered the note of the Finance Officer regarding grant of festival advance for the employees engaged on non-substantive basis and resolved that it be paid on pro rata basis.

- viii. To consider a resolution received from the Secretary of the NBU Teachers' Council regarding present status of the University of North Bengal and reasons for converting it to a Central University.

Decision: The Executive Council considered the letter of the Secretary, NBU Teachers' Council, relating to present status of the University of North Bengal and reasons for converting to a Central University. Having considered all the aspects, it approved the proposal for converting the University of North Bengal from a state-aided University to a Central University. The proposal be placed in the next meeting of the University Court for its consideration.

NOTE: Dr. Manimala Das abstained from discussion on this issue.

- ix. To consider about cases where there is one applicant against a teaching post.

Decision: The Executive Council having considered all the aspects resolved the following about recruitment against vacant teaching posts in this University:

(a) Where there is single application in response to any post of teaching, there is no bar in processing it.

x. To consider UGC's stipulation regarding teachers' recruitment that Master degree be in the same subject if not stated otherwise.

Decision: The Executive Council resolved the following:

- For the post of Professor (open post) 10 years teaching experience will be mandatory out of which at least 05 years must be PG teaching experience.
 - All those candidates who have done their PG degree in allied subjects are eligible for the following subjects:
 - MBA: In addition to MBA, P. G. degree holders of Economics and M.Com. are also eligible.
 - Microbiology: In addition to Microbiology, candidates having P.G. degree in Biochemistry, Bio-Physics or Master degree of any discipline in Life Sciences with research specialization in Microbiology are also eligible.
 - Biotechnology: In addition to Biotechnology, candidates having P.G. degree in Master degree in any discipline of Life Science with research specialization in Bio-chemistry, Molecular Biology, Bio-Physics, Microbiology, Bio Informatics, Immunology/Animal Biotechnology, Plant Biotechnology, Bio Process Engineering and Technology are also eligible.
- xi. To consider additional sanction of Rs. 10 lakhs for holding meeting of Selection Committees/Executive Council's/Courts.

Decision: The Executive Council considered the note of the Registrar (Offg.) for reappropriation of Rs. 10 lacs (from lump provision) for holding meetings of Selection Committee/Executive Council/Court and resolved to approve it.

xii. To consider an appeal of the Dy. Controller of Examinations, NBU, in respect of the decision taken against him to refund Rs. 8,23,105.00 (Rs. Eight lakh twenty three thousand one hundred and five only) for which proper vouches were not submitted for adjustment.

Decision: The Executive Council considered the appeal of the Deputy Controller of Examinations, NBU (vide no. 3333/B/CE-12, dated, 21.09.2012) in respect of the decision taken against him in the immediately previous meeting against Item No. 2 and resolved that as papers are not in order his appeal cannot be considered. However, an option may be sought from him for repayment of the amount Rs. 8,23,105/- only in installments. However, the entire amount be refunded within six months.

xiii. To report that Dr. Alok Majumder, Department of Chemistry has been redesignated as Associate Professor w.e.f. 1.1.06 vide G.O. No. 715(U) dated 18.12.09.

Decision: Resolved that the Item be taken out.

xiv. To report that Dr. Kanchan Dutta, Department of Economics has been redesignated as Associate Professor w.e.f. 7.8.12 vide G.O. No. 715(U) dated 18.12.09.

Decision: Resolved that the redesignation of Dr. Kanchan Dutta, as Associate Professor be approved.

xv. To report that the Vice-Chancellor has approved a note of the Development Officer regarding utilization of Rs. 25 lakhs out of Rs. 30 lakhs for buying a bus for the University on the UGC XI Plan general development and Merged Grant before 30th September, 2012.

Decision: The Executive Council approved the actions taken by the Hon'ble Vice-chancellor in respect of utilizing Rs. 30.00 lacs accrued from interest. It further resolved that out of an additional amount of Rs. 9,65,000/-, a car for the Hon'ble Vice Chancellor be purchased immediately. If additional amount is needed it may be made available from any appropriate Head of the University.

xvi. To report that the Vice Chancellor has approved a note of the Jt. Chief University Engineer regarding installation of two nos. 1.5 ton split type AC at Room No. 109 in Humanities Building.

Decision: Resolved that the Item be taken out.

xvii. To consider the recommendation of the Board of Discipline in connection with a case of Malpractice reported M.Sc. 2nd Semester Examination in Mathematics.

Decision: Resolved that the recommendation of the Board of Discipline of M.Sc. Second Semester Examination in Mathematics be approved.

xviii. To consider a note of the Finance Officer to classify the category of the following departments: (**Annexure – K**) [p. 39]

- (a) Department of Mass Communication
- (b) Department of Microbiology
- (c) Department of Management

Decision: Resolved that the matter be deferred.

xix. To consider a letter of the Head, USIC, requesting to accept his resignation from duty of Head, USIC and Director, CMEF.

Decision: Resolved that Professor B. Basu, Department of Chemistry, be relieved from the Head of USIC and Dr. Amitabha Mukhopadhyay be appointed as Head of USIC immediately.

Registrar (Offg.) is requested to take necessary actions.

xx. To consider the minutes of the Emergency Meeting of the Finance Committee held on 24.9.12.

Decision: Resolved that the minutes of the Emergency Meeting of the Finance Committee held on 24.9.12 be approved.

xxi. To report that as per recommendation of the Development Committee Hon'ble Vice-Chancellor has approved to purchase a Bus out of interest accrued on UGC's XI Plan Development Merged Scheme Rs. 9,65,000/- will also be used for buying a Car / Jeep.

Decision: Resolved that the matter be taken out.

xxii. To consider a note of the Controller of Examinations along with the proceeding of the Meeting of the High Power Committee held on 19.9.12.

Decision: Resolved that the matter be approved.

xxiii. To consider a Ph.D. Viva-Voce report.

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	S. M. Rakibuz Zaman	Prof. Manjulika Ghosh	Philosophy	MORALITY AND SCEPTICISM : A CRITICAL STUDY

Decision: The Executive Council considered the report of adjudication along with viva-voce report of the Ph.D. thesis of the above mentioned candidate and resolved to approve the award of Ph.D. degree.

xxiv. To decide on the issue of Controlling Officer of Kolkata Guest House.

Decision: Resolved that the Estate Officer will be the Controlling Officer of the Kolkata Guest House.

Misc.: J. C. Basak reported about a letter issued by the Audit & Accounts Officer (Ref. no. F/P-61-8-2005/2319/FO-12(3), dated 25. 09. 2012) about the adjustment of advances drawn by him on 19.03.2010.

Decision: The Executive council took serious note of the following points:

- Why adjustment was not done at proper time.
- Why letter was issued to him almost two and half years later.
- In spite of approval/discussion of the then Vice Chancllor why memorabilia/gifts were considered inadmissible.
- Why the note was given about the inadmissibility at such inordinate delay and also on the day the then Vice Chancellor laid down his office.
- Two noting, one of the then Vice Chancellor dated 23.3.2010 on the resolution of the committee empowered to arrange visit of the DEC team, and one of the then Director, DDE, given on 25.3.2010 in presence of the Chairman of the organizing committee and one senior professor was taken into cognizance by the Executive Council.

In view of the above the Executive Council resolved:

1. Last 10 years gifts/memorabilia accounts be immediately placed before the next meeting of the E. C..
2. What prompted Finance branch to issue this letter almost two and half years later be explained. A statement of fact about the movement of the file be placed before the Executive Council.

Finance Officer needs to give account/explanation on above two points within 15 days so that it can be placed before the next meeting of the Executive Council.

Confirmed for immediate actions.

The meeting ended with a Vote of Thanks to the Chair.

(Prof. Samir Kumar Das)
Chairman

(Dr. J. C. Basak)
Secretary

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Please find enclosed corrected minutes of 7th meeting.

J. C. Basak

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J. C. Basak

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