

UNIVERSITY OF NORTH BENGAL

The minutes of the 15th meeting of the Executive Council held on 20.12.2013 at 11 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal

The following members were present:

1. Prof Samir Kumar Das, Vice Chancellor, University of North Bengal. In the Chair
2. Prof. Amitabha Mukhopadhyay, Dean, Faculty Council for PG Studies in Science, University of North Bengal
3. Prof. Palas R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
4. Sri R. N. Ray, A.O. & E.O., Joint Secretary, Higher Education Department, Govt. of West Bengal
5. Prof. Indrajit Ray, Vice-Chancellor, Panchanan Barma University, Cooch Behar & member Executive Council, University of North Bengal
6. Principal, A.C. Training College, Jalpaiguri
7. Dr. Abhijit Bhattacharyya, Teacher-in-Charge, Jalpaiguri Law College, Jalpaiguri
8. Dr. Sanjay Bhattacharya, Principal, Indian Institute of Legal Studies, Dist. Darjeeling
9. Dr. Debkumar Mukherjee, Principal, Mayanaguri College, Jalpaiguri
10. Dr. Abdul Kader Safily, Principal, Sahid Khudiram College, Kamakhyaguri, Jalpaiguri
11. Dr. Anirban Misra, Head, Department of Chemistry, University of North Bengal
12. Dr. Subhas Chandra Roy, Head, Department of Botany, University of North Bengal

1. To confirm the minutes of the 14th meeting of the Executive Council held on 19.11.13.

Decision: The minutes of the 14th meeting of the Executive Council held on 19.11.2013 be approved with some modification and incorporation of decision as follows:

Item No. 31:

It was reconsidered and resolved that the proceedings of the meeting held on 16.9.13 in connection with refund of course fee claimed by Ms. Sangeeta Bhattacharyya be accepted and the course fee be refunded.

The Finance Officer be requested to take necessary action forthwith.

NOTE: Confirmed with immediate effect by the Chair.

2. To consider annual financial estimates of the University for the year 2014-15 and Revised Estimates for the year 2013-14 as recommended by the 159th Finance Committee Meeting dated 19.12.13.

Decision: Resolved that the annual financial estimates of the University for the year 2014-15 and Revised Estimates for the year 2013-14 as recommended by the 159th Finance Committee Meeting dated 19.12.13 be approved and forwarded to the NBU Court for approval.

The Finance Officer be requested to take necessary action forthwith.

NOTE: Confirmed with immediate effect by the Chair.

3. To consider the Annual Accounts comprising Balance Sheet, Income & Expenditure A/c and Receipts & Payments A/c of the University for the year 2011-12 as recommended by the 159th Finance Committee Meeting dated 19.12.13.

Decision: Resolved that the Annual Accounts comprising Balance Sheet, Income & Expenditure A/c and Receipts & Payments A/c of the University for the year 2011-12 as recommended by the 159th Finance Committee Meeting dated 19.12.13 be approved.

9. To consider recommendation of the Screening Committee for reemployment of Prof. S. K. Saha, Department of Chemistry for one year w.e.f. 6.1.14 (3rd term 4th year).

Decision: Resolved that the recommendation of the Screening Committee for reemployment of the above noted teacher be approved.

The Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

10. To consider the minutes of the 2nd meeting of the Guest House Monitoring Committee held on 12.11.13.

Decision: Resolved that the minutes of the 2nd meeting of the Guest House Monitoring Committee held on 12.11.13 be approved.

11. To consider the proceedings of the meeting of the Committee constituted by the Executive Council held on 28.7.13 & 21.8.13 regarding Draft Ordinances relating to admission enrollment and examinations of the students under DDE on 8.11.13.

Decision: Resolved that the proceedings of the meeting of the Committee constituted by the Executive Council held on 28.7.13 & 21.8.13 regarding Draft Ordinances relating to admission enrollment and examinations of the students under DDE on 8.11.13 be approved.

12. To consider a note of the OSD, Faculty of Science and Arts, Commerce & Law regarding statement of Fact relating to the admission to MRD Course for the session 2013-14.

Decision: Resolved that the note of the OSD, Faculty of Science and Arts, Commerce & Law regarding statement of Fact relating to the admission to MRD Course for the session 2013-14 be approved.

The Registrar (Offg.) be requested to take necessary action forthwith.

13. To consider the proceeding the of the 4th Meeting of IQAC, NBU held on 24.9.13.

Decision: Resolved that the proceeding the of the 4th Meeting of IQAC, NBU held on 24.9.13 be approved.

The Registrar (Offg.) be requested to take necessary action forthwith.

14. To consider the case of confirmation of the following teachers of the university:

Sl. No	Name	Designation	Department	Date of Joining	Date of Confirmation w.e.f.
1	Sri Pradip Majhi	Asst. Professor	Mathematics	30.11.12 (forenoon)	30.11.12
2	Sri Dilip Kr. Pramanik	Asst. Professor	Mathematics	30.11.12 (forenoon)	30.11.12
3	Dr. Anup Kumar	Asst. Professor	Biotechnology	29.11.12 (afternoon)	29.11.12
4	Sri Tilak Saha	Asst. Professor	Zoology	07.12.12 (forenoon)	07.12.12
5	Sri Tapan Barui	Asst. Professor	Library & Info. Sc.	18.12.12 (forenoon)	18.12.12

Decision: Resolved that the concerned employees be confirmed in the University service w.e.f. the date mentioned against each.

The Registrar (Offg.) be requested to take necessary action forthwith.

21. To consider a note of the Director, CWS regarding qualification of UGC sanctioned posts (contractual) as decided by the Advisory Committee of CWS.

Decision: Resolved that the note of the Director be approved subject to the following modification:

- a) In the essential qualification for the Data Entry Operator in clause (iv) the sentence 'Certificate Course in Computer Application' be added at the end.
- b) Clause (v) be deleted and added as clause (iii) in the Desirable Qualification.

The Director, CWS be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

22. To consider the minutes of the Meeting of the ICT Facility Management Committee held on 25.11.13.

Decision: Resolved that the minutes of the Meeting of the ICT Facility Management Committee held on 25.11.13 be approved.

23. To consider a note of the Controller of Examinations vide its no. 4259/B/CE/13 dated 21.11.13 regarding a prayer of Sri Sunil Kr. Datta for issuance of original Certificate of MA Part II (Public) Examination, 1995 in Bengali held in May 1997.

Decision: Deferred.

24. To consider a note of the Controller of Examinations vide its no. 2784/A/CE/13 dated 22.11.13 to constitute separate Board of Studies for Education subject under Statute 11.

Decision: Resolved that the Board of Studies in Education be constituted under Statute 11 consisting of the following members:

- a) Three members to be nominated by the Vice-Chancellor
- b) Five members participating in undergraduate teaching in the subject as follows:
 - i. Md. Rafique Ahmed, Asstt. Professor in Education, Munshi Premchand College, Siliguri
 - ii. Jagabandhu Behara, Asstt. Professor in Education, Sukanta Mahavidyalaya, Dhupguri
 - iii. Smt. Doli De, Asstt. Professor in Education, Sukanta Mahavidyalaya, Dhupguri
 - iv. Sri Gour Sundar Ghosh, Asstt. Professor in Education, A.C. College, Jalpaiguri
 - v. Smt. Dipti Subba, Asstt. Professor in Education, South Field College, Darjeeling

The Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

25. To report that the Vice-Chancellor has approved a note of the Controller of Examination vide its no. 4162/B/CE/13 dated 20.11.13 regarding issuance of Graduation Certificate to the students of Falakata B.Ed. & Eastern Dooars B.Ed. College.

Decision: Noted.

26. To report that the Vice-Chancellor has approved a note of the Convener, Board of Discipline vide its no. 4313/B/CE/13 dated 27.11.13 to enquire into mal practice cases in connection with UG Part I & II (Hons. & Gen. Examinations 2013).

Decision: Noted.

27. To consider a letter of the Head of the Department of Microbiology for opening a Savings Bank A/C in the SBI, NBU Campus Branch for upcoming National Conference by the Department of Microbiology.

Decision: Resolved that letter of the Head of the Department of Microbiology for opening a Savings Bank A/C in the SBI, NBU Campus Branch for upcoming National Conference by the Department of

04	Shibu Roy	Prof. Manjula Bera	Bengali	সুভাষ মুখোপাধ্যায় : জীবন ও সাহিত্য
05	Lopamudra Das	Dr. A. Saha and Dr. D. Saha (Co-sup.)	Botany	STUDIES ON TEA SEED MYCOFLORA AND RESISTANCE OF YOUNG TEA PLANTS AGAINST RHIZOCTONIA SOLANI, A SOIL BORNE ROOT PATHOGEN OF GERMINATING TEA SEEDLINGS
06	Sanjoy Saha	Dr. D.K. Mandal	Geography & Applied Geography	A STUDY ON THE GEOMORPHIC CHARACTERISTICS OF THE RAYENG BASIN IN DARJEELING HIMALAYA, WEST BENGAL
07	Papri Das Mahalanabis (Mitra)	Prof. A. Bhaimali	Economics	INFORMAL SECTOR AND WOMEN AS DOMESTIC HELP WITH SPEICAL REFERENCE TO COOCH BEHAR

Decision: Resolved that the reports of Viva-Voce of the above mentioned candidates be approved and they be admitted to the Degree of Ph.D. in the subject mentioned against each. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

34. To consider the minutes of the meeting of the members of the working committee of ETC Network held on 23.9.13.

Decision: Resolved that the minutes of the meeting of the members of the working committee of ETC Network held on 23.9.13 be approved.

35. To report that Dr. Rathin Bandopadhyay has been appointed as Head of the Department of Law w.e.f. 7.12.13.

Decision: Noted.

36. To consider a note of the Dy. Registrar along with a note of the Vice-Chancellor regarding absence of Sri Tapan Kumar Dutta, Jr. Pharmacist, Health Centre, NBU on a regular basis.

Decision: Resolved that a One-man enquiry committee be constituted under Dr. S. K. Biswas, Asst. Professor, Department of Law, NBU to ascertain facts and to suggest the action to be taken against Sri Tapan Kumar Dutta, Jr. Pharmacist, Health Centre, NBU. It was further resolved that stock verification be done by the Internal Audit under the supervision of Audit & Accounts Officer.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

37. To consider a note of the Dy. Registrar regarding counting of past service of Dr. Bijoy Kr. Sarkar, Reader in History.

Decision: Resolved that the counting of past service of Dr. Bijoy Kr. Sarkar, Reader in History be approved.

38. To consider a letter of Prof. Indrajit Ray & Former Jt. Chief University Engineer addressed to the Superintending Engineer, PWD, NB Construction Circle II, Jalpaiguri regarding the drawing of proposed construction of 2nd Campus (Architectural Drawing).

Decision: The letter was confirmed and approved.

39. To consider a letter of the President, Governing Body, Alipurduar Mahila Mahavidyalaya regarding some problem of the college.

Decision: Already disposed of.

40. To report that the Lecturer-in-Charge, Vivekananda College has submitted original resignation and cancellation of resignation letter of the President of the Governing Body.

Decision: Resignation of the President of the Governing Body be accepted. It was further resolved that the Governing Body is to elect new president.

Decision: Deferred.

53. To consider a note of the Dy. Registrar to constitute a committee in respect of computerization of leave records and introducing the bio-metric attendance.

Decision: Deferred.

54. To consider the Holiday List of the University and the colleges affiliated to this University for the year 2014.

Decision: Resolved that the Holiday List of the University and the colleges affiliated to this University for the year 2014 be approved.

55. To consider a proposal for framing up uniform policy for Sports Personnel in UG & PG Level in West Bengal as received from the Higher Education Dept. Govt. of West Bengal vide its no. 894(iv)-Edn(U) dated 4.9.13.

Decision: Deferred.

56. To consider a prayer of the Principal, Mekhliganj College, alongwith a note of the Dy. Registrar, regarding extension of date of admission to B.A. 1st year (Gen).

Decision: Deferred.

57. To consider a note of the Dy. Registrar regarding enhancement of Seat Capacity in AC College and Tufanganj College.

Decision: Deferred.

58. To consider a letter of the Head, Dept. of DLLE regarding proposal for affiliation of Vocational Training Centre (VTC), Head Qrt. 33, CORP./ issue of certificate for the course being run at VTC.

Decision: Deferred.

59. To consider the report of the one man Committee constituted by the Executive Council dated 28.7.13. & 21.8.13 regarding anomaly in the consolidate remuneration of Machine Man working in the University Press on contractual basis.

Decision: Deferred.

60. To consider the minutes of the meeting held on 14.03.13 for preparation of a proposal for staff budgeting and financial estimate for setting up of comparative literature department on the campus.

Decision: Deferred.

61. To reconsider a prayer of the President, Paschim Banga Bodo Sahitya Sabha, Jalpaiguri addressed to the Vice-Chancellor for opening of Bodo Department and Certificate Course in Bodo Language along with a note of the Vice-Chancellor.

Decision: Deferred.

62. To consider a note of the Controller of Examinations regarding issuances of Provisional Certificate of MA Pt. II (Public) Examination 1996 in English to Priti Rani Allay.

Decision: Deferred.

63. To consider a note of the Estate Officer along with a note of the Finance Officer regarding a prayer of Sri Jayanta Pandit for extension of Licence Agreement in respect of PCO Booth and Xerox Centre which has expired on 30.9.13.

Decision: Deferred.

77. To report that the Vice-Chancellor has approved a letter of Ms. Indira Lepcha, Geography & Applied Geography alongwith a note of the Finance Officer regarding post-facto approval for daily labourers for holding B.A./B.Sc. Part I, II & III Geography Honours Practical examinations.

Decision: Deferred.

78. To report that Dr. Anirban Misra has been nominated as member to the Board of Discipline.

Decision: Deferred.

79. To report that Sri Uttam Nunia has allowed to join at Kolkata Office.

Decision: Deferred.

80. To report that the Vice-Chancellor has approved a note vide its no. C/99/CE/13 dated 23.9.13 regarding payment of bills in respect of printing to CMC Ltd.

Decision: Deferred.

81. To report that the Vice-Chancellor has approved the Syllabus and Regulations relating to M.Phil. Courses in Arts, Commerce & Science.

Decision: Deferred.

82. The Vice-Chancellor has approved a note of the Convener of Board of Discipline vide its. No. 3719/B/CE/13 dated 9.10.13 regarding enquire into Mal Practices in connection with B.A. / B.Sc. / B.Com. Part I & II (Hons. / Gen.) Examinations 2013.

Decision: Deferred.

83. To report that the University has received a NCTE Approval in respect of Dhupguri B.Ed. College of Education for conducting B.Ed. Course.

Decision: Deferred.

84. To report that the Vice-Chancellor has extended the Date of submission of Registration Form upto 3.10.13.

Decision: Deferred.

85. To report that the university has received a communication vide its. No. 833(16)-Edn(U) dated 12.8.13 from the Higher Education Department regarding CAS benefit to the Officers of State Aided Universities.

Decision: Deferred.

86. To report that the Vice-Chancellor has approved a letter of the Asst. Registrar in respect of on-line registration of students of affiliated college for the session 2013-14.

Decision: Deferred.

87. To report that the Vice-Chancellor has approved a letter of Prof. P. K. Mandal, Prof. Physics regarding holding PAC meeting of BRNSDAE.

Decision: Deferred.

88. To report that a communication has been received from the Higher Education Department vide its no. 801-Edn(U) dated 19.7.13 regarding affiliation of PG Courses in ABN Seal College, Cooch Behar will be affiliated to the Panchanan Barma University from the Academic Year 2013-14.

Decision: Deferred.

89. To report that a letter has received from the West Bengal College Service Commission regarding SET-2013 Examination.

Decision: Deferred.

Decision: Deferred.

- iii. To consider a letter of the Officer-in-Charge, Watch & Ward Department alongwith a note of the Registrar (Offg.) regarding transfer of a Group-C employee of the office of the Registrar to the Watch & Ward Department on purely temporary basis.

Decision: Resolved that Sri Satya Narayan Roy, Jr. Superintendent, Registrar's Branch be transferred to Office of the Watch & Ward Department on purely temporary basis till fresh panel / appointment is made.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- iv. To consider the minutes of the 75th Purchase Committee meeting held on 3.12.13.

Decision: Resolved that the minutes of the 75th Purchase Committee meeting held on 3.12.13 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- v. To consider the minutes of the meeting of the committee constituted by the Executive Council dated 19.11.13 in connection with proper planning and holding of Students' Election in University and its affiliated colleges held on 10.12.13.

Decision: Resolved that the minutes of the meeting of the committee constituted by the Executive Council dated 19.11.13 in connection with proper planning and holding of Students' Election in University and its affiliated colleges held on 10.12.13 be approved.

The Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- vi. To consider a letter of Sri Joyjit Choudhury, a student of LL.M. Part II Examination, 2000 held on 2001 requesting to declare his reassessment result of answer script in company law and issue a fresh marksheet to him as an method of alternative Dispute Redressal Mechanism.

Decision: Taken out.

- vii. Misc. item, if any.

- a. To consider the 159th meeting of the Finance Committee 19.12.13.

Decision: Resolved that the 159th meeting of the Finance Committee 19.12.13 be approved.

The Finance Officer be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- b. To consider the reported misbehaviour by the Teacher-in-Charge, Alipurduar Mahila Mahavidyalaya to Dr. Anirban Misra, Governing Body member (University nominee).

Decision: It was resolved that Dr. Anirban Misra be requested to submit detailed report to the Vice-Chancellor, NBU on the misbehaviour with him by the Teacher-in-Charge, Alipurduar Mahila Mahavidyalaya. Another NBU nominee be requested to submit a separate report.

The Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- c. To consider the early submission of Ph.D. Thesis of the candidates who have done independent project.

- j. To consider the project proposal submitted by Dr. A. K. Panda, Department of Chemistry, NBU for signing MOA (Memorandum of Agreement) between DBT, Govt. of India, Grantee Institution and the University of North Bengal.

Decision: Resolved that the Draft agreement be signed.

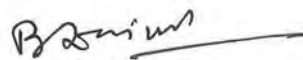
The Finance Officer be requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

Since there was no other agenda hence the meeting ended with a vote of thanks to the Chair.



Prof. Samir Kumar Das
(Chairman)



Prof. B. P. Dwivedi
(Secretary)



UNIVERSITY OF NORTH BENGAL
OFFICE OF THE REGISTRAR

No. /R-13

Date : 18.02.2013

Resolution(s) of the Executive Council Meeting dated : 14.1.13
[[Item No. 7, 8, 9, 70(xiii), Misc. g]

Appended below is / are the resolution(s) of the authority, as noted above, for information and necessary action:

Item No. 7

To consider the minutes of the 155th meeting of the Finance Committee held on 26.11.12

Decision: Resolved that the minutes of the 155th meeting of the Finance Committee held on 26.11.12 be approved.

Confirmed with immediate effect by the Chair.

Item No. 8

To consider proposed Pay Fixation as referred by the 154th meeting of the Finance Committee held on 30.8.12.

Decision: Resolved that the pay fixation done by the Finance Branch be approved subject to the approval of the Finance Officer who may upon approval be requested to take necessary action.

Confirmed with immediate effect by the Chair.

Item No. 9

To consider proposed Pay Fixation as referred by the Finance Branch.

Decision: Resolved that the pay fixation done by the Finance Branch be approved. The Finance Officer be requested to take necessary action.

Confirmed with immediate effect by the Chair.

Item No. 70(xiii)

To consider a note of the Finance Officer regarding enhancement of daily rate @ Rs. 208.81 instead of Rs. 181.99 to the Group D workers engaged in the Estate Development Section.

Decision: The Executive Council considered and approved the note of the Finance Officer regarding enhancement of daily rate @ Rs. 208.81 instead of Rs. 181.99 to the Group D workers engaged in the Estate Development Section.

Confirmed with immediate effect by the Chair.

Item No. Misc. g

To consider the fitment and the fixation of pay prepared by the Finance Branch and the Registrar's Branch for the employees of Raiganj College (University College) and Coochbehar B.T. & Evening College.

Decision: Resolved that the fitment table and the pay fixation of the employees of Raiganj College (University College) and Coochbehar B.T. & Evening College be approved subject to the clearance from the Finance Officer.

Confirmed with immediate effect by the Chair.

Registrar (Offg.)

In communication to the Finance Officer for information and necessary action.