

# UNIVERSITY OF NORTH BENGAL

## Minutes of the 56<sup>th</sup> meeting of the Executive Council held on 26.07.2019 at 12.00 Noon in the Meeting Room of the Hon'ble Vice-Chancellor, University of North Bengal.

The following members were present:

1. Dr. Subires Bhattacharyya, Hon'ble Vice-Chancellor, University of North Bengal – In the Chair
2. Professor Swagata Sen, Nominee of the Chancellor and Hon'ble Vice-Chancellor, Gour Banga University
3. Prof. Subha Sankar Sarkar, Nominee of the Chancellor and Hon'ble Vice-Chancellor, Netaji Subhas Open University
4. Prof. Sanchari Roy Mukherjee, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
5. Dr. Subhas Chanda, Principal, University B. T. & Evening College
6. The Principal, Siliguri College
7. The Principal, Acharya Prafulla Chandra Roy Government College
8. Dr. Debkumar Mukherjee, Principal, Maynaguri College, Jalpaiguri
9. Dr. Shanti Chhetry, Principal, P.D. Women's College, Jalpaiguri
10. Dr. Rajendra Prasad Dhakal, Principal, Kalimpong College
11. Dr. Anirban Mukherjee, Head, Department of Philosophy, University of North Bengal
12. Prof. Ranjita Chakraborty, Head, Department of Political Science, University of North Bengal

1. To confirm the minutes of the 55<sup>th</sup> meeting of the Executive Council held on 17.05.2019.

**Decision:** Resolved that the minutes of the 55<sup>th</sup> meeting of the Executive Council held on 17.05.2019 be confirmed.

2. To consider the Action Taken Report (ATR) on the decision of the Executive Council held on 17.05.2019.

**Decision:** Noted and approved.

3. To report that the following candidates have been admitted/awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Vocæ Examinations as per UGC Regulations, 2009:



Sl.No.	Name of the Candidate	Name of the Supervisor(s)	Subject	Topic	Date when Admitted
1	Samit Ghosh	Prof. A.G. Ghosh & Dr. A.K. Sarkar (Co-sup.)	History	Transformation of the Rural Society of North Bengal from the Permanent Settlement to the Operation Barga with Special Reference to Malda and West Dinajpur (1793 - 1978)	20/5/2019
2	Suman Sikdar	Dr. K. Datta & Prof. C.K. Mukhopadhyay (Co-sup.)	Economics	RUPEE- DOLLAR EXCHANGE RATE VOLATILITY AND UNCOVERED INTEREST RATE PARITY DOCTRINE- A TIME SERIES ECONOMETRIC STUDY WITH BEVERIDGE - NELSON DECOMPOSITION	21/5/2019
3	Babulal Bala	Prof. I. Sarkar	History	CONGRESS IN THE POLITICS OF WEST BENGAL: FROM DOMINANCE TO MARGINALITY (1947 - 1977)	23/5/2019
4	Gopal Chandra Mandal	Prof. J. Sankrityayana	Economics	THE ROLE OF AGRICULTURAL DIVERSIFICATION IN RURAL DEVELOPMENT: A CASE STUDY OF MOUNTAIN LIVELIHOOD SYSTEMS IN THE HIMALAYAN REGION OF WEST BENGAL	24/5/2019
5	Srabani Das	Prof. Utpal Mandal	Bengali	মহাকাব্যের শিশুপাঠ্য রূপ ও শিশুশিক্ষা : উপেন্দ্রকিশোর রায়চৌধুরী ও যোগীন্দ্রনাথ সরকারের রচনা:কেন্দ্রিক সমীক্ষা	27/5/2019
6	Arindam Metia	Prof. A. Bhumali & Dr. S.K. Rakshit (Co-sup.)	Economics	The Role of Sarva Shiksha Abhiyan in Achieving Education for All (EFA): A Study of Rural & Urban Areas of Jalpaiguri District	31/5/2019
7	Biplab Roy	Prof. N.C. Ray	Bengali	শঙ্খ ঘোষের কবিতা : ঐতিহ্য এবং কবির আত্মপরিচয় সন্ধান	31/5/2019
8	Aninda Ghosh	Prof. N.C. Ray	Bengali	জীবনশিল্পী সমরেশ বসু : প্রসঙ্গ তাঁর ছোটগল্প	03/7/2019
9	Shib Narayan Routh	Prof. U. Mandal	Bengali	জীবন সরকারের ছোটগল্প : স্বাধীনতা পরবর্তী বাংলা ও বাঙালী জীবন কেন্দ্রিক সমীক্ষা	05/7/2019
10	Denkila Bhutia	Prof. G. Chakraborty	Law	A STUDY OF THE STATUS OF PERSONAL LAWS IN INDIA WITH REFERENCE TO ARTICLE 13 AND JUDICIAL REVIEW UNDER CONSTITUTION OF INDIA	05/7/2019
11	Vinay Limbu	Prof. S.R. Mondal	Geography & Applied Geography (under Centre for Himalayan Studies)	LIMBUS OF DARJEELING HIMALAYA : ASPECTS OF THEIR ECONOMY, SOCIETY AND CULTURE IN RELATION TO HABITAT	05/7/2019
12	Debanjali Mukherjee	Dr. L.K. Padhi	Philosophy	MORAL STATUS OF ANIMALS : DEBATES AND DIMENSIONS	05/7/2019
13	Krishna Roy	Dr. Maya Ghosh	Political Science	SECULARISM AND INDIAN POLITICS: A STUDY OF POLITICAL ATTITUDES AND PARTICIPATION OF MUSLIMS IN THE DISTRICT OF MURSHIDABAD (1978 - 2012)	12/7/2019
14	Tanmay Mukhopadhyay	Prof. S. Bhattacharjee	Zoology	Study of Genetic Diversity in the Threatened Ornamental Fishes, <i>Badis badis</i> (Hamilton - Buchanan, 1822) and <i>Amblyceps mangois</i> (Hamilton - Buchanan, 1822) from Terai and the Doars region of North Bengal, India.	16/05/2019
15	Neelee	Dr. Indira	Geography	AN ASSESSMENT OF THE LEVEL OF	17/05/2019



	Kalyanee Chong Lepcha	Lepcha	& Applied Geography	URBAN DEVELOPMENT IN KURSEONG MUNICIPALITY, DARJEELING DISTRICT, WEST BENGAL	
16	Susmita Dutta	Prof. M. Bahadur	Zoology	Biochemical and Molecular Studies on Pesticide-Exposed Workers of Tea Gardens of North Bengal	24/05/2019
17	Gyan Chandra Pariyar	Prof. P. Ghosh	Chemistry	EXPLORATIVE STUDIES ON CARBON-HETERO BOND TRANSFORMATION REACTION AND CARBON-HETERO BOND FORMATION REACTION	12/06/2019
18	Bittu Saha	Prof. P. Ghosh	Chemistry	DEVELOPMENT OF NOVEL METHODOLOGIES FOR THE CONSTRUCTION OF C-HETERO BOND	21/06/2019
19	Binu Dorjee	Prof. J. Sen	Anthropology	A STUDY ON NUTRITIONAL STATUS USING ANTHROPOMETRY AMONG THE LIMBOO POPULATION OF SIKKIM	02/07/2019
20	Avishek Das	Prof. T.K. Chaudhuri	Zoology	FREQUENCY AND DISTRIBUTION OF TLR GENES IN SOME HUMAN POPULATIONS OF NORTH BENGAL AND THEIR ASSOCIATION WITH RHEUMATOID ARTHRITIS	05/07/2019
21	Ranjan Sarkar	Prof. Ranjan Roy	Geography & Applied Geography	A Study on Status of Socio - Economic Conditions of Dakshin Dinajpur District : A Geographical Analysis	16/07/2019

**Decision:** Resolved that the reports of the *viva-voce* of the above-mentioned candidates as per UGC Regulations, 2009 and in accordance with the provisions of relevant Ordinances be approved and the incumbent be awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations. The incumbent shall be provided with the ceremonial certificate in the immediately next Convocation of the University.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

4. To report that the following candidates have been admitted/awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations as per UGC Regulations prior to 2009:

Sl.No.	Name of the Candidate	Name of the Supervisor(s)	Subject	Topic	Date when Admitted
1	Tanka Prasad Dhungel	Prof. M. Choudhury	Geography (under Centre for Himalayan Studies)	Agro -Economic Environment and Food Security in Sikkim	22/5/2019
2	Suwendu Kundu	Dr. P. Tarafdar and Dr. A. Sarkar (Co-sup.)	Anthropology	HEALTH CARE PRACTICES AMONG THE HILL KHARIA OF DISTRICT PURULIA AND BANKURA, WEST BENGAL.	03/07/2019
3	Nitai Karjee	Dr. Maya Ghosh	Political Science	Self Help Groups and Empowerment of Rural Women in West Bengal: A Study in the District of Malda	17/7/2019



**Decision:** Resolved that the reports of the *viva-voce* of the above-mentioned candidates as per UGC Regulations prior to 2009 and in accordance with the provisions of relevant Ordinances be approved and the incumbent be awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations. The incumbent shall be provided with the ceremonial certificate in the immediately next Convocation of the University.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

5. To report that the following candidates have been admitted/awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations as per UGC Regulations, 2016:

<i>Sl.No.</i>	<i>Name of the Candidate</i>	<i>Name of the Supervisor(s)</i>	<i>Subject</i>	<i>Topic</i>	<i>Date when Admitted</i>
1	Habibur Rahaman	Prof. M.N. Roy & Prof. B. Sinha (Co-supervisor)	Chemistry	Diverse Interactions of Some Significant Compounds Prevailing in Different Solvent Systems with the Manifestation of Solvation Consequence by Physicochemical Investigations	17/05/2019

**Decision:** Resolved that the reports of the *viva-voce* of the above-mentioned candidates as per UGC Regulations, 2016 and in accordance with the provisions of relevant Ordinances be approved and the incumbent be awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations. The incumbent shall be provided with the ceremonial certificate in the immediately next Convocation of the University.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

6. To consider the date of the 49<sup>th</sup> Annual Convocation of the University, 2019 and to place the proposed date for consideration of the University Court.

**Decision:** Resolved that the 49<sup>th</sup> Annual Convocation of the University, 2019 will be held on 24.09.2019 and recommended for submission to NBU Court for consideration.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

7. To consider the minutes of the 17<sup>th</sup> meeting of the SC/ST/OBC Roster Committee relating to the reservation on vacancies held on 12.07.2019.

**Decision:** Resolved that the minutes of the 17<sup>th</sup> meeting of the SC/ST/OBC Roster Committee relating to the reservation on vacancies held on 12.07.2019 be approved.



Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

8. To consider to appeal to the State Govt. for the creation of Two posts of Placement Officer one in main Campus and the other one is in Jalpaiguri Campus of North Bengal University with a request to convert the post of Technical Officer-I into Training and Placement Officer for North Bengal University and one for the creation of the new post of Placement Officer at Jalpaiguri Campus of North Bengal University.

**Decision:** Resolved that the proposal of creation of two posts of Placement Officers (one by way of conversion/surrender) be approved and the State Government be moved accordingly.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

9. To consider the proposal from the Office of the Registrar in respect of granting lien to the employees working in substantive confirmed capacity for a period of One year and with a provision of extension of another one year in exceptional cases.

**Decision:** Resolved that the proposal from the Office of the Registrar in respect of granting lien to the employees working in substantive confirmed capacity for a period of One year and with a provision of extension of another one year in exceptional cases be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

10. To consider the minutes of the Faculty Council for P.G. Studies in Science dated 29.05.2019.

**Decision:** Resolved that the minutes of the Faculty Council for P.G. Studies in Science dated 29.05.2019 be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

11. To consider the note of the Finance Officer (Offg.) dated 18.06.19 for framing a policy decision on the basis of letter of the Head, Department of Pharmaceutical Technology dated 31.05.19 regarding development of infrastructure for new courses from the next academic session 2020-2021.

**Decision:** Resolved that the note of the Finance Officer (Offg) dated 18.06.19 for framing a policy decision on the basis of letter of the Head, Department of Pharmaceutical Technology dated 31.05.19 regarding development of infrastructure for new courses from the next academic session 2020-2021 has been principally approved and F.O. (Offg) is requested to submit concrete proposal to the appropriate authorities.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**



12. To consider the Regulations relating to the LL. M. [Specialisation: Public Law] from the session 2019-2020 as recommended by the Faculty Council for PG Studies in Arts, Commerce & Law in its meeting held on 29.05.2019.

**Decision:** Resolved that the Regulations relating to the LL. M. [Specialisation: Public Law] from the session 2019-2020 as recommended by the Faculty Council for PG Studies in Arts, Commerce & Law in its meeting held on 29.05.2019 be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

13. To consider the note of the Finance Officer (Offg.) dated 06.06.2019 regarding prayer of Dr. P.J. Ali Khan, Ex-Medical Officer, NBU dated 06.03.2019 relating to encashment of leave.

**Decision:** Resolved that the prayer for encashment of leave of Dr. P.J.A. Khan, ex-Medical Officer be approved and be released with immediate effect.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

14. To consider the written submission of Dr. Saptarshi Ghosh, Assistant Professor, Department of Library & Information Science, University of North Bengal in response to the accepted Report of the internal Complaints Committee dated 04.04.2019 by the Executive Council in its meeting held on 17.05.2019 and to pass the reasoned decision as the Authority of HEI.

**Decision:** The Executive Council considered the written submission of Dr.Saptarshi Ghosh, Assistant Professor, Department of Library and Information Science, University of North Bengal both extensively and intensively and resolved unanimously that Dr.Saptarshi Ghosh is responsible for an unbecoming behaviour towards the Complainant, Ms. Payel Chakraborty. Such unbecoming behaviour as concluded by ICC “may have amounted to sexual harassment.” The phrase ‘may have’ as used by the ICC had raised debates and counter debates in the Meeting. However, Dr.Saptarshi Ghosh has not denied that he had touched the cheek of the Complainant, however, interpreted differently. On the basis of this factual circumstances, the Executive Council further resolved that there is no doubt that some kind of unbecoming behaviour was taken place towards the Complainant. Such behaviour is not permissible by the law of land. It is, therefore, resolved that following punishments be imposed on Dr.Saptarshi Ghosh:

1. Dr.Saptarshi Ghosh is hereby strongly reprimanded for his unbecoming behaviour towards the Complainant.
2. Dr.Saptarshi Ghosh is hereby warned strongly to keep safe distance for not taking any action which would result questionable unbecoming behaviour on his part.



3. The usual increments to be provided to him in the month of July, 2019 and 2020 respectively be withdrawn.
4. If any such questionable unbecoming behaviour would recur in future on the part of Dr.Saptarshi Ghosh, the University as HEI shall take stern action even to the extent of dismissal/removal from service.

The Hon'ble Vice-Chancellor is requested to take all further actions if the punishments so imposed are not executed.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

15. To consider the proposal of Controller of Examinations for inserting a new Clause numbering 21A in the Regulations relating to B.A. / B.Sc. / B.Com. / B.C.A. & B.B.A. Honours Program and B.A. / B.Sc. / B.Com. Program under CBCS for disposal of answer scripts of the respective examinations.

**Decision:** Resolved that the proposal of Controller of Examinations for inserting a new Clause numbering 21A in the Regulations relating to B.A. / B.Sc. / B.Com. / B.C.A. & B.B.A. Honours Program and B.A. / B.Sc. / B.Com. Program under CBCS for disposal of answer scripts of the respective examinations be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

16. To consider the proposed provisional fixation of pay of the following teacher(s) as prepared by the office of the Finance Officer:

Sl.No	Name	Designation	Due to
1	Dr. Biswajit Sinha	Professor, Dept. of Chemistry	Direct Appointment
2	Sri Mayukh Biswas	Assistant Professor, Dept. of Lib. & Info. Sc.	Direct Appointment
3	Dr. Manaranjan Singha	Professor, Dept. of Mathematics	Direct Appointment
4	Dr. Sajal Das	Associate Professor, Dept. of Chemistry	Direct Appointment
5	Dr. Swatahsiddha Sarkar	Professor, Centre for Himalayan Studies	Direct Appointment
6	Dr. Ardhendu Mandal	Associate Professor, Dept. of Computer Sc. & Appl.	Direct Appointment
7	Dr. Rakesh Kr. Mandal	Associate Professor, Dept. of Computer Sc. & Appl.	Direct Appointment
8	Dr. Kriti Ghatani	Assistant Professor, Dept. of Food Technology	Direct Appointment

**Decision:** Resolved that the proposed provisional fixation of pay of the abovementioned teacher(s) as prepared by the office of the Finance Officer be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**



17. To consider the communication received from the Hony. Director, NBU HRDC vide ref. no. HRDC/068/19 dated 04.06.2019 regarding implementation of latest UGC Guidelines relating HRDC.

**Decision:** Resolved that the latest UGC Guidelines relating HRDC be implemented.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

18. To consider the minutes of the meeting of the Library Committee held on 23.07.2019.

**Decision:** Resolved that the minutes of the meeting of the Library Committee held on 23.07.2019 be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

19. To consider the minutes of the Board of Research Studies on the following subjects under the Faculty Council for PG Studies in Science held on 23.07.2019:

- i. Chemistry
- ii. Physics
- iii. Zoology
- iv. Computer Science & Application
- v. Pharmaceutical Technology

**Decision:** Resolved that the minutes of the Board of Research Studies on the above mentioned subjects under the Faculty Council for PG Studies in Science held on 23.07.2019 be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

20. To consider the minutes of the Board of Research Studies on the following subjects under the Faculty Council for PG Studies in Arts, Commerce & Law held on 23.07.2019:

- i. Bengali
- ii. Nepali
- iii. English
- iv. Commerce
- v. Law
- vi. History

**Decision:** Resolved that the minutes of the Board of Research Studies on the above mentioned subjects under the Faculty Council for PG Studies in Arts, Commerce & Law held on 23.07.2019 be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

21. To consider the minutes of the 110<sup>th</sup> meeting of the Purchase Committee held on 24.07.2019.

**Decision:** Resolved that the minutes of the 110<sup>th</sup> meeting of the Purchase Committee held on 24.07.2019 be approved.



Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

22. To consider the minutes of the 180<sup>th</sup> meeting of the Finance Committee held on 25.07.2019.

**Decision:** Resolved that the minutes of the 180<sup>th</sup> meeting of the Finance Committee held on 25.07.2019 be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

23. To consider the proposed provisional fixation of pay of the following non-teaching employee(s) as prepared by the office of the Finance Officer:

Sl.No	Name	Designation	Due to
1	Samiran Chandra Debnath	Lab. Attendant Gr. II, Dept. of Zoology	Placement
2	Samarendra Nath Ghosh	Jr. Assistant-Cum-Typist, Finance Branch	Direct Appointment
3	Ashim Kumar Shome	Jr. Peon, University BT & Evening College	Promotion / Placement/ Upgradation
4	Hara Ch. Barman	Jr. Peon, University BT & Evening College	Promotion / Placement/ Upgradation

**Decision:** Resolved that the proposed provisional fixation of pay of the above mentioned non-teaching employee(s) as prepared by the office of the Finance Officer be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

24. To report that the posts of Jr. Assistant-cum-Typist held by Sri Atul Chandra Roy and Smt. Mousumi Bhattacharya, have been notionally declared 'Vacated' for the purpose of Calculation of Roster in view of their long unauthorized absence from the office since 09.06.1998 and 08.07.2002 respectively, subject to the future direction from legal authority, if any.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

25. To nominate three members from amongst its member by the Executive Council for the consideration of raising proposal for the conferment of Honorary Degree of Doctor of Literature/ Science (D.Litt/D.Sc.) for the 49<sup>th</sup> Annual Convocation of the University.

**Decision:** Resolved that the following members be nominated for raising proposal for the conferment of Honorary Degree of Doctor of Literature/ Science (D.Litt/D.Sc.) for the 49<sup>th</sup> Annual Convocation of the University:

- a) Prof. Sanchari Roy Mukherjee, Dean, Faculty Council for PG Studies in Arts, Commerce & Law
- b) Prof. Bikash Ch. Paul, Dean, Faculty Council for PG Studies in Science



c) Dr. Shanti Chhetry, Principal, P.D. Women's College, Jalpaiguri

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

26. To consider the proposal of introduction of P.G. Diploma in Space Science (One Year) at the Department of High Energy & Cosmic Ray Research Centre, NBU along with allied issues relating to administration, teaching and research.

**Decision:** Resolved that the proposal of introduction of P.G. Diploma in Space Science (One Year) at the Department of High Energy & Cosmic Ray Research Centre, NBU along with allied issues relating to administration, teaching and research be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

27. To consider the letter of the General Secretary & President, NBUEA dated 08.07.2019 regarding refundable Festival Advance of the University Employees.

**Decision:** Resolved that Rs. 25,000/- as Festival Advance of 2019-20 be paid to the University Employees working under substantive capacity and also to the eligible Contractual Employees subject to pay received by them and to be refunded in ten equal installment.

Further resolved that practice of last year be followed in case of Contractual Employees for the payment of Festival Advance of 2019-20.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

28. To consider de-reservation of the reserved posts of teachers as per annexure, which were advertised 3 – 4 times but either no application was received or no applicant could qualify the minimum eligibility criterion as per Govt. norms.

**Decision:** Resolved that the Registrar be requested to move the concerned authorities of the State Govt. for such de-reservation.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

29. To consider filling up of 4 vacant Group-C posts (Grade – 5) created as per G.O. No. 416-Edn(U)/1U(c)-06/12 dated 16th April, 2013 issued by the Higher Education Department, Government of West Bengal from among the employees whose interviews for such promotion had been postponed on 21.02.2019 vide Order No. F.48/Estt-1/1053/R-19 dated 21.02.2019.

**Decision:** Resolved that the Registrar be requested to take actions in terms of the referred G.O. No. 416-Edn(U)/1U©-06/12 dated 16<sup>th</sup> April, 2013 and to arrange computer proficiency test along with interview of the aspirants from among the employees whose interviews for such promotion had been postponed on 21.02.2019 vide order No. F.48/Estt-1/1053/R-19 dated 21.02.2019. Such interview committee shall be chaired by the Hon'ble Vice-Chancellor and the



Registrar shall be the Convener and three members shall be chosen by the Vice-Chancellor for the purpose of interview.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

30. To consider the proposal for providing A.C. in Smart Class Rooms and Virtual Class Rooms as policy decision.

**Decision:** Resolved that the proposal for providing AC in Smart Class rooms and Virtual Class rooms of the different departments be principally accepted and can well be implemented subject to technical feasibility report on the capacity of the transformer to be taken from the University Engineer.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

31. To consider the note of the Registrar dated 19.07.2019 to explore the feasibility the extension of two another floors of the existing G+4 buildings at Kolkata Camp Office.

**Decision:** Resolved that the note of the Registrar dated 19.07.2019 to explore the feasibility the extension of two another floors of the existing G+4 buildings at Kolkata Camp Office be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

32. To consider framing of the Regulation to specify the duties and responsibilities of the following officers not mentioned in the existing Statutes and to bring certain inclusion to be read along with the existing Statutes.

i. System Manager

ii. Technical Officer-II

iii. Programmer

iv. System Engineer

v. Assistant Curator (Museum)

**Decision:** Resolved that framing of Regulations to specify the duties and responsibilities of the above mentioned officers not mentioned in the existing Statutes and to bring certain inclusion to be read along with the existing Statutes be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

33. To consider the prayer of Ms. Anureema Bhattacharyya, Assistant Professor, Department of Philosophy dated 15.07.19 regarding child-care leave from 01.08.2019 to 15.05.2020.



**Decision:** Resolved that the prayer of Ms. Anureema Bhattacharyya, Assistant Professor, Department of Philosophy dated 15.07.19 regarding child-care leave as asked for be sanctioned as per rules to be read with the Rules of Earned leave as per Government Order relating to Child care leave.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

34. To consider the applicability of the G.O. No.: 3998-F(P2) dated 15.07.2019.

**Decision:** Resolved that the Registrar be requested to move the State Govt. to know whether the G.O. No. 3998-F9P2) dated 15.07.2019 is applicable to the University in clear cut terms.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

35. To consider the letter of Prof. Nikhil Ch. Roy for a direction of his specified tenure as Head, Department of Bengali and to withdraw the decision of the EC. Dated 29.11.19.

**Decision:** Resolved that in view of the ensuing inquiry of One Man Committee chaired by Justice Pranab Kumar Chattopadhyay (Retd.) the issues applied for be kept in abeyance.

The withdrawal of the decision of the Executive Council dated 29.11.2019 at the stage does not arise.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

36. To report that the Hon'ble Vice-Chancellor has approved the minutes regarding insertion in the existing Rules of CBCS mode of Examinations and in the existing order of fee structure for UG CBCS Examinations.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

37. To report that the Hon'ble Vice-Chancellor has approved the Amendments in B.P.Ed. two year programme under CBCS as submitted by the Chairman, Board of Studies.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

38. To report that the Hon'ble Vice-Chancellor has approved the introduction along with syllabus of M.A. in Psychology, syllabus of (a) Tourism & Services (b) Retail management under B.Voc Programme and syllabus of Bachelor in Social Work Program (BSW) at Saleasian College, Siliguri Campus from the academic Session 2019-2020.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.



39. To report that the Hon'ble Vice-Chancellor has approved the note of the Finance Officer (Offg.) dated 04.06.2019 regarding the period of extension of financing of UGC Projects/Schemes as per UGC notification upto 31.03.2020 out of the university fund in anticipation of subsequent receipts of fund from UGC.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

40. To report that the Hon'ble Vice-Chancellor has passed the Reasoned Order in terms of the judgment of the Hon'ble High Court dated 03.04.2019 on the W.P. No. 25068(W) of 2018, enabling joining of Sri Mriganka Mandal, University Librarian, NBU.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

41. To report that Prof. Utpal Mandal has been allowed to join in the post of Professor, Department of Bengali, NBU on 03.07.2019 at the forenoon vide the release Order issued by the Authority of Kazi Nazrul University. To report further that the extension of lien provided by the Authority of NBU, to Prof. Utpal Mandal, thereby, stands withdrawn.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

42. To report that the Hon'ble Vice-Chancellor has approved the Resolution of the UG Board of Studies meeting held on 20.05.2019.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

43. To report that the University of North Bengal has signed a MoU on 27.06.19 with Schoolguru Eduserve Pvt. Ltd., Mumbai relating to Content Development & Digitization of Self Learning Material of the Directorate of Distance Education, NBU, after conclusion of the process of E-tendering as per Govt. Order, which was duly approved by the Hon'ble Vice-Chancellor.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

44. To report that the Hon'ble Vice-Chancellor has appreciated Professor Pranab Ghosh, Department of Chemistry for his achievement in receiving the prestigious "The UGC MID CAREER AWARD" by UGC along with a special grant of Rs. 7.00 lakh for further development of his research activity in recognition of his contribution of research work in Chemistry.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

45. To report that the Hon'ble Vice-Chancellor has approved the proposal for early disbursement of Salary, Pension, Fellowship, Remuneration to the Contractual Employees and Casual Workers etc. for the month of September, 2019 on the occasion of Durga Puja.



**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

46. To report that the recommendation of the Screening Committees for promotion/upgradation of the following teachers under Career Advancement Scheme as per State Govt. Order Nos. 175-Edn(U)/1U-7/99 dated 25.2.99, 1197(28)-Edn(U)/1U-41/11(Pt.) dated 31.1.2012, 1097-(17)-Edn(U)/1U-41/11(Pt.) dated 14.11.2014 and 962-Edn(U)/1U-41/11(Pt) dated 05.10.2015 has been approved by the Hon'ble Vice-Chancellor vide his dated 07.06.2019:

Sl.No.	Name of the teacher	Department	Applied for promotion /upgradation from Assistant Professor (Stage 1 to Stage 2) or (Stage 2 to Stage 3)	Due date of promotion (Notional)	Actual due date of promotion
1	Dr. Bikash Ch. Paul	Bengali	Stage 1 to Stage 2	*22.08.2007	Date of entry in the University service i.e. 10.08.2017
2	Dr. Zinia Mitra	English	Stage 1 to Stage 2	*27.12.2007	Date of entry in the University service i.e. 01.08.2017
3	Dr. Binayak Roy	English	Stage 1 to Stage 2	*15.07.2014	Date of entry in the University service i.e. 01.08.2017
4	Dr. Monoranjan Chowdhury	Botany	Stage 1 to Stage 2	*23.10.2009	Date of entry in the University service i.e. 03.01.2013
5	Dr. Bikash Ch. Paul	Bengali	Stage 2 to Stage 3	*22.08.2012	Date of entry in the University service i.e. 10.08.2017
6	Dr. Zinia Mitra	English	Stage 2 to Stage 3	*27.12.2012	Date of entry in the University service i.e. 01.08.2017
7	Dr. Monoranjan Chowdhury	Botany	Stage 2 to Stage 3	-----	10.12.2014

\*The promotion however is notional for the purpose of any subsequent promotion in University service to be counted from the date of entry in the University service or date of last promotion in the University as applicable.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

47. To report that the Hon'ble Vice-Chancellor has approved the note of the Inspector of Colleges vide no. 453/Int/Insp-19 dated 02.07.2019 regarding inspection reports of the following colleges:
- i. Birpara College
  - ii. Vivekananda College
  - iii. Siliguri Mahila Mahavidyalaya



- iv. Ghospukur College
- v. Islampur College
- vi. Model B.P.Ed. College
- vii. Samuktala Sidhu Kanhu College

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

48. To report that the Hon'ble Vice-Chancellor has approved the introduction of M.Com Programme under DE mode and has instructed the Director, DDE, NBU to take relevant recognition from the Concerned UGC office for the initiation of Programme at the earliest. Further to report that the M.Com Programme under DE Mode may be introduced in place of M.A. in Mathematics Programme which is a recognised programme by the UGC at present.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

49. Any other Agenda to be placed by the Chair.

- i. To consider appointments of certain Contractual Technical Posts in terms of the Mandates of the recognizing agency like Pharmacy Council of India in the Department of Pharmaceutical Technology and the indispensability of providing technical supports to the office of the University Engineer, Finance Officer and Office of the Computer Centre.

The posts are as under.

Sl.No.	Department / Office	Posts
1	Department of Pharmaceutical Technology	a) Laboratory Technician – 2 nos. b) Laboratory Attendant – 2 nos. c) Office Superintendent – 1 no. d) Store keeper – 1 no.
2	Office of the University Engineer	a) Electrician – 2 nos. b) Electrician-cum-Generator Operator – 2 nos. c) Plumber-cum-Water supply – 2 nos. d) Work Assistant – 2 nos.
3	Office of the Finance Officer	a) Group C (Technical) – 2 nos.
4	Office of the Computer Centre	a) Group C (Technical Assistant) – 1 no.
5	Office of the IQAC	a) Group C (Technical Assistant) – 1 no.

**Decision:** Resolved that in view of the mandates of the Pharmacy Council of India and the urgency of providing technical support services to the Department of Pharmaceutical Technology, University Engineering Branch, Finance Officer, Computer Centre the above mentioned posts be filled up on contractual basis by way of making proper advertisement, test followed by interview.

Registrar be requested to take necessary action. Hon'ble Vice-Chancellor is requested to constitute a Selection Committee for the purpose.

**NOTE: Confirmed with immediate action by the Chair.**



- ii. To consider the Vertical extension of both the Pharmaceutical Technology buildings and the Food Technology Building from G-I to G-3 and required financial provision making for such extension of floors in both the buildings.

**Decision:** Resolved that the Vertical extension of both the Pharmaceutical Technology buildings and the Food Technology Buildings be extended to G-I to G-3 in view of the opinion by the University Engineer. Hon'ble Vice-Chancellor is requested to take appropriate financial measures for making such extension either from the university fund or by moving the State Govt. for the availability to be incurred for the purpose of such extension.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

- iii. To report that the following candidates have been admitted/awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations as per UGC Regulations, 2009:

Sl.No.	Name of the Candidate	Name of the Supervisor(s)	Subject	Topic	Date when Admitted
1	Pramita Gurung	Prof. G. Chakraborty	Law	A STUDY OF SOCIAL SECURITY LAWS AND POLICY RELATING TO LABOUR IN ORGANIZED SECTOR IN INDIA	23/7/2019
2	Gopa Bhattacharyya	Prof. R.N. Ghosh	Philosophy	EPISTEMOLOGY OF MORALS : AN EAST-WEST PERSPECTIVE	23/7/2019

**Decision:** Resolved that the reports of the *viva-voce* of the above-mentioned candidates as per UGC Regulations, 2009 and in accordance with the provisions of relevant Ordinances be approved and the incumbent be awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations. The incumbent shall be provided with the ceremonial certificate in the immediately next Convocation of the University.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

- iv. To consider the decision of the Purchase Committee dated 24.7.19 under Item No. Supple. 24 to itemize the same in the next meeting of the Executive Council on the subject implementation of Automation Solution for end to end examination management for its PG Examinations (both Regular & Distance Modes), UG (Distance Mode), M.Phil, Ph.D. Course Works, UG Law, B.Ed., B.P. Ed. & B.L.I.S. and analytics through completely Business process out sourced model and Managed service Model in the University of North Bengal.

**Decision:** Resolved that the decision of the Purchase Committee dated 24.7.19 under Item No. Supple. 24 be approved and the implementation of automation solution for end to end



examination management for its PG Examinations (both Regular & Distance Modes), UG (Distance Mode), M.Phil, Ph.D. Course Works, UG Law, B.Ed., B.P. Ed. & B.L.I.S. and analytics through completely business process out source model and manage service model in the University of North Bengal be approved <sup>in</sup> for the interest of the University and the student community at large.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

- v. To consider the proposed provisional re-fixation of pay of Sri Arghya Das, Programme Assistant, Computer Science & Application due to implementation of the decision of the Executive Council dated 19.11.13 pertaining to ROPA 99 as prepared by the office of the Finance Officer.

**Decision:** Resolved that the proposed provisional re-fixation of pay of Sri Arghya Das, Programme Assistant, Computer Science & Application due to implementation of the decision of the Executive Council dated 19.11.13 pertaining to ROPA 99 as prepared by the office of the Finance Officer be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

- vi. To consider the letter of the Principal, University B.T. & Evening College, Cooch Behar vide no. 250/UBTEC-R/19 dated 25.07.2019 regarding creation of teaching & non-teaching posts for the said college.

**Decision:** Resolved that in view of the acute shortage of teaching and non-teaching posts in the University B.T. & Evening College, Cooch Behar the following posts may be principally created and the State Govt. be moved accordingly for required G.O.:

Teaching Posts:

Subject	Sanctioned Post	Govt./University Norms	To be created
Bengali	3	7	4
English	3	7	4
Political Science	2	4	2
Philosophy	2	4	2
History	3	4	1
Sanskrit	2	4	2
Commerce	3	5	2
Geography	2	5	3
B.Ed./Education	7	10	3
Physics	0	4	4
Mathematics	0	3	3
Computer Science	0	4	4
<b>Total</b>	<b>29</b>	<b>63</b>	<b>34</b>



Non-teaching Posts:

Name of the post	No. of existing post (Sanctioned post)	No. of admissible post(s)	No. of additional post(s) to be created
Jr. Assistant	6	8	2
Guard	2	3	1
Jamadar	1	2	1
Generator/Pump	0	1	1
Lady Attendant	0	1	1
Laboratory Attendant	0	4	4
Library Clerk	0	1	1
<b>Total</b>	<b>9</b>	<b>20</b>	<b>11</b>

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**

- vii. To report that the Hon'ble Vice-Chancellor has approved the Recommendation of the Selection Committee Meeting held on 16.06.2019 for the Post of Assistant Professor (Contractual) in the Department of Geology, NBU – 2 Posts.

**Decision:** Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

- viii. Misc. item, if any.

- (a) To consider the letter of the General Secretary & President, NBUEA dated 25.07.2019 regarding chartered of demands.

**Decision:** The memorandum submitted to the Hon'ble Chairman by the North Bengal University Employees Association dated 25.07.2019 has been adequately deliberated in the meeting and the members considered all the points and resolved the following:

- (1) By the decision of the Executive Council a process of filling up the vacancies of non-teaching posts has been initiated and the recruitment shall be made strictly in accordance with the relevant G.O.s.
- (2) The appointment to the permanent posts of the aspirants under DIH Category has been under the consideration of the State Government. The university shall take action on receipt of such G.O.
- (3) The promotional process as per relevant G.O. from Group D to Group C shall be made strictly in accordance with the relevant G.O.
- (4) The relevant G.O. dated 17.02.2006 relating to the appointment to the entry point Officers shall be followed in future strictly in accordance with the consecutive G.O.s

910(7)-Edn(U)

1U-75/89

97(10)-Edn(U)  
dated 21.09.91 and 1U(RB)-05/03 dated 17.02.2006.

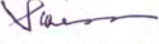
Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**



The meeting ended with a Vote of Thanks to the Chair.

  
**(Dr. D. K. Sarkar)**  
Secretary  
and Registrar

  
**(Dr. Subires Bhattacharyya)**  
Chairman  
and Honourable Vice-Chancellor



**56<sup>th</sup> meeting of the Executive Council held on 26.07.2019**

32. To consider framing of the Regulation to specify the duties and responsibilities of the following officers not mentioned in the existing Statutes and to bring certain inclusion to be read along with the existing Statutes.
- i. System Manager
  - ii. Technical Officer-II
  - iii. Programmer
  - iv. System Engineer
  - v. Assistant Curator (Museum)

**Decision:** Resolved that framing of Regulations to specify the duties and responsibilities of the above mentioned officers not mentioned in the existing Statutes and to bring certain inclusion to be read along with the existing Statutes be approved.

Registrar be requested to take necessary action.

**NOTE: Confirmed with immediate action by the Chair.**



**Regulations relating to specify the duties and responsibilities of System Manager to be read along with the existing Statutes.**

System Manager

- a) The **System Manager** shall be a whole-time Officer of the University appointed by the Executive Council on the recommendation of the Standing Committee. The procedure and method of such appointment shall be in accordance with the provisions of the Ordinances made for the purpose.
- b) The System Manager shall be the Head of the Computer Centre.
- c) The System Manager shall perform the following duties:-
  - (i) to prepare an annual plan of work of the Centre for consideration of the Advisory Committee;
  - (ii) to assign work as per the plan to the Officers and staff of the Centre and assess the performance;
  - (iii) to undertake programmes/project for installation and optimal use of computers and other networking equipment and their maintenance in consultation with the user departments;
  - (iv) to design and provide individual and/or group instruction and/or training /or teaching to end users (Teachers, Officers, Staffs and Students) on new or updated technologies or applications or on general IT awareness in collaboration with other departments;
  - (v) to maintain proper records as required under the U.G.C. guidelines and submit annual reports of work done by the Computer Centre to the Advisory Committee;
  - (vi) to prepare an inventory of Computer and Networking equipment's kept in stock of the departments of the University;
  - (vii) to prepare the annual budget of the Computer Centre for its approval by the Executive Council, and
  - (viii) to perform such other functions as may be deemed necessary for proper functioning of the Centre.
  - (ix) The System Manager shall work a Web-Master of the University.
  - (x) The System Manager shall hold overall control over the Website of the University. However, he/she will have to coordinate with the Registrar and shall work for the website under the supervision of the Registrar.
  - (xi) The System Manager shall have to Oversee the Smart and Virtual Class rooms of the Academic Department are operational.
  - (xii) The System Manager shall have to provide technical support services to the Internal Quality Assessment Cell, Library and such other Academic and Administrative Departments.
- d) Subject to the authority of the Vice-Chancellor, the System Manager shall have the power of supervision and control over all Officers and employees serving in the Centre.
- e) The System Manager shall act under the supervision, direction and general control of the Vice-Chancellor.



**Regulations relating to specify the duties and responsibilities of Technical Officer-II to be read along with the existing Statutes.**

Technical Officer II

- (a) The Technical Officer II shall be a whole time officer of the University appointed by the Executive Council on the recommendation of the Standing Committee. The procedure and method of such appointment shall be in accordance with the provisions of the Ordinances made for the purpose.
- (b) The Technical Officer II shall be responsible for the maintenance and proper functioning of all the scientific instruments of USIC and also be required to design, develop and implement new systems / technology as may be required from time to time.
- (c) The Technical Officer II shall perform such functions as may, with the approval of the Vice-Chancellor be assigned to him by the Head USIC.
- (d) The Technical Officer II shall act under the supervision, direction and general control of the Head USIC.



**Regulations relating to specify the modified duties and responsibilities of Programmer with certain inclusions to be read along with the existing Statutes.**

Programmer

- a) The **Programmer** shall be a whole time officer of the University appointed by the Executive Council on the recommendation of a Standing Committee, the procedure and method of such selection being in accordance with the provisions of the Ordinance made for the purpose.
- b) The duties of the Programmer shall be -
  - (i) to develop, implement and sustainment support of applications or systems as required by various department of the University under the supervision of Head, Computer Centre.
  - (ii) to provide individual and/or group instruction and/or training /or teaching to end users (Teachers, Officers, Staffs and Students) on new or updated technologies or applications as assigned by the Head, Computer Centre
  - (iii) to assist users in writing programmes for their problems and in developing algorithms for such problems, in consultation with System Engineer, Computer Centre
- c) The programmer shall be under the supervision, direction and general control of the Head of the Computer Centre and shall perform such other functions as may be directed by the Vice-Chancellor.



**Regulations relating to specify the modified duties and responsibilities of System Engineer with certain inclusions to be read along with the existing Statutes.**

System Engineer

- b) The **System Engineer** shall be a whole-time officer of the University appointed by the Executive Council on the recommendation of the Standing Committee, the procedure and method of such selection being in accordance with the provisions of the Ordinances made for the purpose.
- c) The duties of the System Engineer shall be -
  - (i) Maintenance University LAN, all computer systems in the Computer Centre including the servers
  - (ii) To design, develop and implement new systems as assigned by the Head Computer Centre
  - (iii) To provide individual and/or group instruction and/or training /or teaching to end users (Teachers, Officers, Staffs and Students) on new or updated technologies or applications as assigned by the Head, Computer Centre
- d) The System Engineer shall be under the supervision, direction and general control of the Head of the Computer Centre. He shall perform such other functions as may, with the approval of the Vice-Chancellor, be assigned to him by the Head of the Computer Centre.



**Regulations relating to specify the duties and responsibilities of Assistant Curator (Museum) to be read along with the existing Statutes.**

Assistant Curator (Museum)

- (a) The Assistant Curator shall be a whole time officer of the University appointed by the Executive Council on the recommendation of the Standing Committee. The procedure and method of such appointment shall be in accordance with the provisions of the Ordinances made for the purpose.
- (b) The Assistant Curator shall –
  - (i) be responsible for the proper maintenance and development of Museum and Art Gallery.
  - (ii) be responsible for the proper maintenance of the Stock register which shall contain entries of all materials in possession of the Museum and Art gallery and in getting the entries duly authenticated by such person or persons as may be authorised.
  - (iii) Maintain in an effective way so that the students and the Research Scholars and others connected with the studies of ancient History and Culture can be benefited in their pursuit of knowledge in the concerned field of studies.
  - (iv) Arrange for the cataloguing of the Museum objects.
- (c) The Assistant Curator shall act under the supervision, direction and general control of the Vice-Chancellor / Director of the Museum.