

UNIVERSITY OF NORTH BENGAL

Minutes of the 52nd meeting of the Executive Council held on 22.12.2018 at 12.00 Noon in the Meeting Room of the Hon'ble Vice-Chancellor, University of North Bengal.

The following members were present:

1. Dr. Subires Bhattacharyya, Hon'ble Vice-Chancellor, University of North Bengal – In the Chair
2. Prof. Subha Sankar Sarkar, Nominee of the Chancellor and Hon'ble Vice-Chancellor, Netaji Subhas Open University
3. Prof. Sanchari Roy Mukherjee, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
4. Prof. Bikash Chandra Paul, Dean, Faculty Council for PG Studies in Science, University of North Bengal
5. Dr. Subhas Chanda, Principal, University B. T. & Evening College
6. Dr. Shanti Chhetry, Principal, P.D. Women's College, Jalpaiguri
7. Dr. Debkumar Mukherjee, Principal, Maynaguri College, Jalpaiguri
8. Dr. Rajendra Prasad Dhakal, Principal, Kalimpong College
9. Prof. Pranab Ghosh, Head, Department of Pharmaceutical Technology

1. To confirm the minutes of the 51st meeting of the Executive Council held on 29.11.2018.

Decision: Resolved that the minutes of the 51st meeting of the Executive Council held on 29.11.2018 be confirmed.

2. To consider the Action Taken Report (ATR) on the decision of the Executive Council held on 29.11.2018.

Decision: Noted and approved.

3. To report that the following candidates have been admitted/awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations as per UGC Regulations, 2009:

Sl.No.	Name of the Candidate	Name of the Supervisor(s)	Subject	Topic	Date when Admitted
1	Shimul Chandra Sarkar	Prof. M.R. Karim & Prof. N.C. Ray (Co-supervisor)	Bengali	বিহার সংলগ্ন উত্তরদিনাজপুরের বাংলা কথাভাষা : ভাষাতাত্ত্বিক পর্যালোচনা	4/12/2018
2	Dhananjay Bhattacharjee	Prof. R.R. Sanyal	History	A.K. Fazlul Huq and Bengal Politics Between the two Partitions (1905-1947): Currents and Cross-Currents	5/12/2018
3	Ranjit Kumar Barman	Dr. N.K. Roy	Philosophy	Dharma as a Moral Value	5/12/2018
4	Vinod Sharma	Prof. R. Bandyopadhyay	Law	COALITION GOVERNMENT IN MULTIPARTY DEMOCRACY : A STUDY UNDER THE INDIAN CONSTITUTIONAL LAW	5/12/2018
5	Sanghamitra Barman	Dr. N.K. Roy	Philosophy	Abhāva as a Category : Some Philosophical Problems	7/12/2018
6	Apash Roy	Prof. N.R. Manna	Comp. Sc. & Application	Recognition of Handwritten Characters - An Artificial Neural Network Approach	05/12/2018
7	Kishor Biswas	Prof. A.P. Das	Botany	Impact of Plantation Forests on the Plant Diversity of Terai and Duars region of West Bengal, India	5/12/2018
8	Prosenjit Chakraborty	Prof. A. Saha & Dr. D. Saha (Co-sup.)	Botany	Molecular detection, diversity analysis and management of some RNA viruses infecting crops in north-east Indian plains	04/12/2018
9	Joydeb Ghosh	Prof. R.K. Samanta	Comp. Sc. & Application	Design and Analysis of Algorithms for Solving n Coins Problem	14/12/2018

Decision: Resolved that the reports of the *viva-voce* of the above-mentioned candidates as per UGC Regulations, 2009 and in accordance with the provisions of relevant Ordinances be approved and the incumbent be awarded the degree of Doctor of Philosophy in the subject mentioned against their name *w.e.f.* their respective dates of recommendations by the Boards of Examiners of Viva-Voce Examinations. The incumbent shall be provided with the ceremonial certificate in the immediately next Convocation of the University.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

4. To consider the provisional refixation of pay of the following 12 non-teaching employees due to implementation of decision of the EC dated 19.11.13 pertaining to ROPA-99 as prepared by this office was duly endorsed by the Finance Branch.

Decision: Resolved that the provisional refixation of pay of 12 non-teaching employees due to implementation of decision of the EC dated 19.11.13 pertaining to ROPA-99 as prepared by this office was duly endorsed by the Finance Branch be approved:-

Sl. No.	Name of the Employees	Designation	Department
01.	Sri Atul Chandra Roy	Key Punch Operator	Finance Branch
02.	Sri Samarendra Nath Ghosh	Laboratory Bearer	Finance Branch
03.	Sri Sanjoy Mahato	Cash Assistant	Finance Branch

04.	Sri Naresh Chandra Roy	Section Holder	University Press
05.	Sri Debasish Chakraborty	Section Holder	University Press
06.	Sri Bidhan Rai	Senior Press Attendant	University Press
07.	Smt. Geeta Biswakarma	Asstt. Supdt. (Girls' Hostel)	University Girls Hostel
08.	Sri Arghya Das	Programmer Asstt.	Computer Sc. & Application
09.	Sri Satya Ranjan Das	Sr. Cyclo Operator	Microbiology
10.	Sri Manoranjan Das	Sr. Cyclo Operator	Examination Branch
11.	Smt. Babli Majumder	Female Attendant	Health Centre
12.	Sri Bhajan Sutradhar	Carpenter Helper	Engineering Branch

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

5. To place the communication received from the Deputy Secretary, Higher Education Department, University Branch, Govt. of West Bengal vide no. 1101-Edn(U)/EH/IU-01/14 dated 12.12.18 regarding Dearness Allowance (DA) for the Teachers, Non-Teaching Employees and Dearness Relief (DR) for Pensioners of the State-aided Universities *w.e.f.* 01.01.2019.

Decision: Noted.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

6. To consider the proposed provisional fixation of pay due to Direct Appointment of Dr. Subarna Thakur, Department of Bio-informatics as prepared by the office of the Finance Officer.

Decision: Resolved that the proposed provisional fixation of pay due to Direct Appointment of Dr. Subarna Thakur, Department of Bio-informatics as prepared by the office of the Finance Officer be approved.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

7. To consider the note of the Controller of Examinations vide no. 1783/A/CE/18 dated 17.12.2018 regarding work order in favour of IEEM Pvt. Ltd. for end to end services of Under Graduate Examinations under 1+1+1 system.

Decision: Resolved that in view of urgency, the action taken by the Controller of Examinations has been unanimously approved in the interest of the smooth running of the University Examination System and in view of the change of agency engaged in confidential examination works from 2018-19 session.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

8. To consider the minutes of the 107th meeting of the Purchase Committee held on 20.12.2018.

Decision: Resolved that the minutes of the 107th meeting of the Purchase Committee held on 20.12.2018 be approved.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

9. To consider the recommendation of the Standing Committee for the Placement/Promotion of following Officers of the University under Career Advancement Scheme (CAS) vide G.O. No. 228Edn(U) dated 08.03.2001:

Sl. No.	Name	Designation	Placement/Promotion recommended	Revised pay band Scale	w.e.f.
1	Sri Surajit Das	Accounts Officer	Selection Grade	15600-39100 GP 8000	01.11.15
2	Sri Kamala Kanta Ghosh	Estate Officer	Selection Grade	15600-39100 GP 8000	6.12.16
3	Sri Tamal Sarkar	Technical Officer-I, USIC	Selection Grade	15600-39100 GP 8000	15.2.18
4	Dr. Biswajit Chatterjee	Secretary to the Vice-Chancellor	Selection Grade	15600-39100 GP 8000	10.8.18

Decision: Resolved that the recommendation of the Standing Committee for the Placement/Promotion of the above mentioned Officers of the University under Career Advancement Scheme (CAS) vide G.O. No. 228Edn(U) dated 08.03.2001 be approved.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

10. To consider the Recommendations of the Standing Committee for the appointment of Officers of the following posts for which the meetings were taken place in two phases, i.e. on 3/12/2018 4/12/2018 and 17/12/2018 and 18/12/2018 at the Kolkata Office of North Bengal University:

Date of Meeting of the Standing Committee	Sl No.	Name of the Post of Officers
03/12/2018	1.	Deputy Controller of Examinations (UR) (One post)
	2.	Assistant Controller of Examination (SC) (One post)
	3.	Superintendent, University Press (UR) (One post)
	4.	Accounts Officer (SC) (One post)
	5.	Assistant Controller of Examinations (UR) (One post)
04/12/2018	6.	Medical Officer (UR) (One post)
	7.	Documentation Officer (UR) (One post)
	8.	Assistant Engineer (UR) (One post)
	9.	Assistant Engineer (SC) (One post)
17/12/2018	10.	Assistant Registrar (UR) (One post)
	11.	Assistant Registrar (SC) (One post)
	12.	Assistant Curator (UR) (One post)
18/12/2018	13.	System Engineer (UR) (One post)
	14.	Technical Officer – I (UR) (One post)
	15.	Electro Instrumentation Officer (UR) (One post)
	16.	Technical Officer – III (UR) (One post)
	17.	Scientific Research Officer Gr- II (UR) (One post)
	18.	Programmer (UR) (One post)
	19.	Programmer (ST) (One post)
	20.	System Manager (UR) (One post)
	21.	Scientific Officer (UR) (One post)
	22.	Micro-Analyst (UR) (One post)

Decision: Resolved that the Recommendations of the Standing Committee for the appointment of Officers of the following respective posts for which the meetings were taken place in two phases, i.e. on 3/12/2018 4/12/2018 and 17/12/2018 and 18/12/2018 at the Kolkata Office of North Bengal University be approved and letters of appointment be issued forthwith in the interest of the University.

Date of Meeting of the Standing Committee	Sl No.	Name of the Post of Officers	Name of the Officers
03/12/2018	1.	Deputy Controller of Examinations (UR) (One post)	Mr. Avijit Chakraborty
	2	Assistant Controller of Examination (SC) (One post)	Dr. Subhojit Sarker
	3	Superintendent, University Press (UR) (One post)	None Found Suitable
	4	Accounts Officer (SC) (One post)	Sri Maheswar Malo Das
	5	Assistant Controller of Examinations (UR) (One post)	Smt. Shankari Chakraborty
04/12/2018	6	Medical Officer (UR) (One post)	Dr. Jakia Banu
	7	Documentation Officer (UR) (One post)	Sri Apurba Paul
	8	Assistant Engineer (UR) (One post)	Si Debasis Kar
	9	Assistant Engineer (SC) (One post)	Sri Anirban Mondal
17/12/2018	10	Assistant Registrar (UR) (One post)	Sri Debasish Bhattacharya
	11	Assistant Registrar (SC) (One post)	Dr. Subhojit Sarker
	12	Assistant Curator (UR) (One post)	Dr. Malay Saha
18/12/2018	13	System Engineer (UR) (One post)	Sri Sudip Basu
	14	Technical Officer – I (UR) (One post)	Sri Soumyadeep Laha
	15	Electro Instrumentation Officer (UR) (One post)	Sri Gautam Gope
	16	Technical Officer – III (UR) (One post)	Sri Gautam Sarkar
	17	Scientific Research Officer Gr- II (UR) (One post)	Dr. Tamal Sarkar
	18	Programmer (UR) (One post)	Sri Amitava Deb Barman
	19	Programmer (ST) (One post)	Sri Utpal Mandi
	20	System Manager (UR) (One post)	Sri Anirban Biswas
	21	Scientific Officer (UR) (One post)	Dr. Prajnamita Dasgupta
	22	Micro-Analyst (UR) (One post)	Sri Mayukh Deb

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

11. To consider the Recommendations of the Selection Committee for the appointment of Assistant Librarian (ST) for which the meeting was taken place on 4/12/2018 at the Kolkata Camp Office of North Bengal University:

Date of Meeting of the Standing Committee	Sl No.	Name of the Post of Officers
04/12/2018	1.	Assistant Librarian (ST) (One post)

Decision: Resolved that the Recommendations of the Selection Committee for the appointment of the following Assistant Librarian (ST) for which the meeting was taken place on 4/12/2018 at the Kolkata Camp Office of North Bengal University be approved.

Date of Meeting of the Standing Committee	Sl No.	Name of the Post of Officer	Name of the Officer
04/12/2018	1.	Assistant Librarian (ST) (One post)	Smt. Yanzee Sherpa

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

12. To consider the Recommendations of the Standing Committee for the appointment of Non-Teaching employees of the following post for which the meeting was taken place on 4/12/2018 at the Kolkata Camp Office of North Bengal University:

Date of Meeting of the Standing Committee	Sl No.	Name of the Non-Teaching Post
04/12/2018	1.	Junior Pharmacist (UR) (One post)

Decision: Resolved that the Recommendations of the Standing Committee for the appointment of Non-Teaching employees of the following post for which the meeting was taken place on 4/12/2018 at the Kolkata Camp Office of North Bengal University be approved.

Date of Meeting of the Standing Committee	Sl No.	Name of the Non-Teaching Post	Name of the Non-Teaching employee
04/12/2018	1.	Junior Pharmacist (UR) (One post)	Smt. Aritri Das

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

13. To report that the Hon'ble Vice-Chancellor has approved the note of the Controller of Examinations vide no. 1824/B/CE-18 dated 8.12.18 regarding the matter of TCS.

Decision: Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

14. To report that the Hon'ble Vice-Chancellor has approved the prayer of Dr. Minakshi Chakraborty, Development Officer dated 18.12.18 regarding release order and lien for one year *w.e.f.* 22.12.2018.

Decision: Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

15. To report that the Hon'ble Vice – Chancellor, University of North Bengal vide note dated 19.12.2018 constituted the following Promotion Committee to look into the matters of promotion of non – teaching employees of this University for a period of two years.

- Vice – Chancellor, NBU – Chairman.
- Registrar, NBU – Convener.
- Dean, Faculty Council for PG Studies in Arts, Commerce & Law, NBU.
- Dean, Faculty Council for PG Studies in Science, NBU.
- Prof. Soumitra De, Department of Political Science, NBU

Decision: Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

16. To report that the Hon'ble Vice-Chancellor has approved the admissibility report relating to fixation of pay due to advance increment for Ph.D. / M.Phil. degree of the following teachers:

Sl.No.	Name	Designation	<i>w.e.f.</i>
1	Dr. Amrita Mondal	Assistant Professor, Department of History	7.3.2018
2	Dr. Surya Lama	Assistant Professor, Department of Bengali	6.5.2018

Decision: Action of the Hon'ble Vice-Chancellor is noted, approved and ratified.

17. Any other Agenda to be placed by the Chair.

- i. To consider the recommendation of the Selection Committee for the post of Assistant Professor (Contractual) in Hindi (2 posts).

Decision: Resolved that the recommendation of the Selection Committee for the following respective post of Assistant Professor (Contractual) in Hindi (2 posts) be approved.

1. Dr. Binay Kumar Patel

2. Sri Bijay Kumar Prasad

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- ii. To consider the recommendation of the Selection Committee for the post of Assistant Professor (Contractual) in Law (1 post).

Decision: Resolved that the recommendation of the Selection Committee for the following respective post of Assistant Professor (Contractual) in Law (1 post) be approved.

1. Sri Dipankar Debnath

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- iii. To consider the joint note of the Dean of the Faculty of Arts, Commerce & Law and of the Faculty of Science dated 20.12.2018 regarding proposal for the Fee Structure for admission in the M.Phil. Course and Ph.D. Research Course Work from the Year 2019.

Decision: Resolved that the joint note of the Dean of the Faculty of Arts, Commerce & Law and of the Faculty of Science dated 20.12.2018 regarding proposal for the Fee Structure for admission in the M.Phil. Course and Ph.D. Research Course Work from the Year 2019 be approved.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- iv. To consider the prayer of Mr. Manash Esh, Information Scientist dated 21.12.2018 regarding availing of Earned Leave *w.e.f.* 1st week of January-2019 for pursuing Ph.D. Course work, if he is qualified the RET.

Decision: In view of possible urgency of the session of the Ph.D. Course Work, if Sri Esh gets qualified, earned leave may be granted.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- v. To consider the prayer of Mr. Santanu Chanda, Assistant Librarian dated 21.12.2018 regarding availing of Earned Leave *w.e.f.* 1st week of January-2019 for pursuing Ph.D. Course work, if he is qualified the RET.

Decision: In view of possible urgency of the session of the Ph.D. Course Work, if Sri Chanda gets qualified, earned leave may be granted.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- vi. To consider Building wise Fire protection System and fire fighting system for all the Departments and to consider the call for tender.

Decision: The members considered the urgency of the issue. The Tender Committee may take an early action to install the Fire- protection, detection and Fire Fighting System for all the Departments (Phase wise) of the university.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- vii. Misc. item, if any.

- (a) To consider the enhancement of intake capacity of students of all the academic departments from the next academic session 2019-20.

Decision: The Hon'ble members unanimously resolved that the intake capacity of students of all the academic departments be enhanced as per stipulation of the statutory/ the controlling bodies / agencies concerned.

Registrar be requested to take necessary action.

NOTE: Confirmed with immediate action by the Chair.

- (b) To report that the Hon'ble Chairman, SJDA assured the Hon'ble Vice-Chancellor that to new girls hostels shall be constructed by the required funding and technical supports of the SJDA at the North Bengal University Campus.

Decision: The Hon'ble members acknowledged and appreciated the commitment of the Hon'ble Chairman, SJDA and requested the Registrar to initiate letters requesting the Hon'ble Chairman, SJDA to initiate the action.

Registrar be requested to take necessary action.

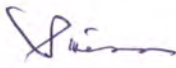
NOTE: Confirmed with immediate action by the Chair.

At the end the Hon'ble Vice-Chancellor conveyed his heart felt greetings and best wishes for the forthcoming Christmas and English New Year 2019.

The Hon'ble members applauded and conveyed return greetings and best wishes to the Hon'ble Vice-Chancellor

The meeting ended with a Vote of Thanks to the Chair.


(Dr. D. K. Sarkar)
Secretary
and Registrar


(Dr. Subires Bhattacharyya)
Chairman
and Honourable Vice-Chancellor