

UNIVERSITY OF NORTH BENGAL

The Minutes of 22nd meeting of the Executive Council held on 28.10.2014 at 11.30 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal.

The following members were present:

1. Prof Somnath Ghosh, Vice-Chancellor, University of North Bengal – In the Chair
2. Prof. Dipak Ranjan Mandal, Nominee of the Chairman, West Bengal State Council of Higher Education and Vice-Chancellor, Sidho-Kanho-Birsha University
3. Prof. Palas R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
4. Prof. Amitabha Mukhopadhyay, Dean, Faculty Council for PG Studies in Science, University of North Bengal
5. Dr. S. B. Modak, Principal, A C Training College, Jalpaiguri
6. Sri Abhijit Bhattacharjee, Teacher-in-Charge, Jalpaiguri Law College
7. Sri Sanjay Bhattacharya, Principal, Indian Institute of Legal Studies, Siliguri.
8. Dr. Shanti Chhetri, Principal, P.D. Women's College, Jalpaiguri
9. Dr. Debkumar Mukherjee, Principal (*on lien*), Mayanaguri College, Jalpaiguri
10. Ms. S. Ray, Head, Department of Economics, NBU
11. Mr. Ardhendu Mandal, Head, Department of Computer Science & Application
12. Dr. C. Laha, Head, Department of English, NBU
13. Prof. Mahendra P. Lama, Former Vice-chancellor, Sikkim University, Nominee of the Chancellor, NBU.

Before commencement of the formal business of the meeting, the Executive Council welcomed the nomination of Sri Shiladitya Basu Roy, Joint Secretary, Higher Education Department, Govt. of West Bengal as member of the Executive Council by the Higher Education Department, Govt. of West Bengal, and Prof. Dipak Ranjan Mandal, Vice-Chancellor, Sidho-Kanho-Birsha University as nominee of the West Bengal State Council of Higher Education to the Executive Council of the University of North Bengal.

Services rendered by Prof. Indrajit Ray, Department of Commerce, University of North Bengal and Sri R. N. Ray, Accounts Officer & E.O., Jt. Secretary, Higher Education Department, Govt. of West Bengal as member of the Executive Council were acknowledged with deep appreciation. The Executive Council conveyed its gratitude to both of them.

1. To confirm the minutes of the 21st meeting of the Executive Council held on 29.8.14 and 30.8.14.

Decision: Resolved that the minutes of the 21st meeting of the Executive Council held on 29.8.14 and 30.8.14 be approved with the following modifications:

- i. In agenda no. 78 (xliv) the name in sl. no. 12 be corrected as 'Sri Hirendra Nath Sarkar'.
 - ii. In the decision against agenda no. 78 (xxiii) the name of 'Mr. Anil Kumar Sarkar' be corrected as 'Dr. Anil Kumar Biswas'.
2. To consider the report of adjudication along with the *viva-voce* report of the Ph.D. thesis of the following candidate as per New Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Suranjana Bose	Dr. Pinaki Bandyopadhyay Co-Supervisor: Dr. A. N. Biswas	Chemistry	Manganese corrole catalyzed oxygenation of hydrocarbons

Decision: Resolved that the report of the *viva-voce* of the above mentioned candidate as per New Ordinances be approved and the candidate be admitted to the degree of Ph.D. in the subject or discipline mentioned against her.

Registrar (Offg) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

3. To consider all the report of adjudication along with the *viva-voce* report of the Ph.D. thesis of the following candidate as per Old Ordinances:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Anjan Chakraborti	Prof. Sanchari Roy Mukherjee	Economics	TRENDS IN AGRICULTURAL PRODUCTIVITY IN POST-LAND REFORM PERIOD: A STUDY OF THE IMPACT OF AGRICULTURAL PRODUCTIVITY ON EMPLOYMENT AND THE ECONOMY OF WEST BENGAL

Decision: Resolved that the report of the *viva-voce* of the above mentioned candidate as per Old Ordinances be approved and the candidate be admitted to the degree of Ph.D. in the subject or discipline mentioned against him.

Registrar (Offg) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

4. To consider a note of the Vice-Chancellor dated 14.10.14 regarding forthcoming Convocation.

Hon'ble Vice-Chancellor has reported in the meeting that he had written a letter to the Chancellor, University of North Bengal and Governor, West Bengal with a request to hold Annual Convocation in the month of December, 2014 and also sought an appointment with the Hon'ble Chancellor. In this connection a communication was made to the Hon'ble Vice-Chancellor from the office of the Chancellor wherein the appointment to meet with the Hon'ble Chancellor was fixed on 15.10.14 at Darjeeling Rajbhawan. Hon'ble Vice-Chancellor was also advised to bring the proposed list of the dignitaries for Chief Guest, *Honoris Causa* (D.Lit.) and *Honoris Causa* (D.Sc.). Accordingly Hon'ble Vice-Chancellor has conducted a meeting with Heads of some Departments along with the Registrar (Offg.) where a list for the dignitaries of the 45th Annual Convocation was prepared. Hon'ble Vice Chancellor met the Chancellor on 15.10.14 at Darjeeling Rajbhawan and submitted the proposed list of dignitaries for 45th Annual Convocation. As per advice of the Hon'ble Chancellor, a Court Meeting will be held on 31.10.14 at 2.00 pm in the Conference Hall of the Administrative Building.

Executive Council sincerely appreciates the initiatives taken by the Hon'ble Vice-Chancellor, University of North Bengal in connection with the 45th Annual Convocation. Prof. M. P. Lama, former Vice-Chancellor, Sikkim University has suggested to consider the name of eminent dignitaries from neighboring countries considering the location of the University. The Executive Council accepted the proposal of Prof. Lama which may be considered in future occasion.

Decision:

Resolved that the list of dignitaries for the Chief Guest, *Honoris Causa* (D.Litt.) and *Honoris Causa* (D.Sc.) as proposed in the meeting held on 14.10.14 in the presence of the Hon'ble Vice-Chancellor be approved.

Resolved further that four dignitaries (two for D.Lit. & two for D.Sc.) be conferred *Honorius Causa* in the 45th Annual Convocation and the matter be referred to the University Court for consideration.

Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect by the Chair.

5. To consider the letter of the Head of the Department of Physics dated 13.8.14 along with resolution of the DC meeting held on 23.5.14 regarding conversion of Designation from peon to Lab Attendant as applied by Mr. Lubai Hansda, Sr. Peon, Department of Physics.

Decision: The letter of the Head of the Department of Physics dated 13.8.14 along with the resolution of the DC meeting held on 23.5.14 was considered. Resolved that the office of the Registrar will verify the records regarding the precedent of conversion of designation and explore the possibility of transfer from one non-teaching post to another with same grade pay. Resolved further that Sri Lubai Hansda, Sr. Peon, Department of Physics will be requested to submit the necessary evidence in support of his claim as mentioned in the fourth paragraph of his letter dated 23.5.14 addressed to the Registrar.

Registrar (Offg.) will put up a report to be placed in the Executive Council again.

6. To consider the proceedings of the meeting of the committee to look after the overall policy guidelines for diploma or certificate course.

Decision: Resolved that the proceedings of the meeting of the committee to look after the overall policy guidelines for diploma or certificate course held on 1.9.14 be approved on principle. Resolved further that Principal, Maynaguri College will submit report regarding the matter relating to degree/diploma etc. of the Community College, Maynaguri and it will be referred to the present committee to decide the modalities/procedures/rules etc. required for the purpose.

Registrar (Offg.) be requested to take necessary action.

Note: Confirmed with immediate effect by the Chair.

7. To consider the prayer of Abdur Razzaque for admission in Post Graduate Diploma in Tea Course.

Decision: Resolved that an advertisement be made inviting applications for the vacant seats in the PGDTM Course (2014-15). The entire admission procedure will be completed within 30th November, 2014. Admission to vacant seats will be made through a counseling process. Advertisement be published in renowned / popular Nepali, Bengali and English daily news on each. The Department-in-Charge be requested to furnish all information relating to the vacant seats to the Registrar (Offg.) immediately. The Executive Council feels that revamping of the centre is required in view of the present scenario for which a committee be constituted with the following members. They will submit a report within one month.

- i. Dean Faculty Council for PG Studies in Science (Chairman)
- ii. Dr. S. E. Kabir, Department of Tea Science
- iii. Department-in-Charge, Department of Tea Science (Convener)

Registrar (Offg.) be requested to take necessary action.

Note: Confirmed with immediate effect by the Chair.

8. To consider the prayer of Mithun Sutradhar for admission in Diploma in Tea Management Course for Session 2014-15.

Decision: Same decision as adopted in agenda no. 7 will be applicable.

9. To consider the note of the Secretary, Under Graduate Council and Convener, Centralized B.Ed. Cell dated 27.8.14 relating to formation of Governing Body of Alipurduar B.Ed. Training College.

Decision: Resolved that Dr. Abdur Kader Safely, Principal, Sahid Kshudiram College be nominated to the Governing Body of Alipurduar B.Ed. Training College.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

10. To consider the note of the Officer-in-Charge, Health Centre dated 22.8.14 relating to the issue of attendance of the male visiting doctors.

Decision: Resolved that the attendance register of all visiting / part-time doctors of the University Health Centre be maintained in the office of the University Health Centre under the general supervision and control of the Officer-in-Charge, University Health Centre.

Officer-in-Charge, University Health Centre be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

11. To consider the minutes of the 11th meeting of the SC/ST/BC Roster Committee held on 5.8.14.

Decision: Resolved that the minutes of the 11th meeting of the SC/ST/BC Roster Committee held on 5.8.14 be approved.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

12. To consider the recommendation of the Screening Committee for re-employment of Prof. Soumyajit Samanta, Department of English for another one year w.e.f. 22.12.14 (2nd term – 3rd year).

Decision: Resolved that the recommendation of the Screening Committee for re-employment of Prof. Soumyajit Samanta, Department of English for another one year w.e.f. 22.12.14 (2nd term – 3rd year) be approved.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

13. To consider the note of the Controller of Examinations dated 11.9.14 regarding expenses of Practical examinations.

Decision: Note of the Controller of Examination dated 11.9.14 was considered. The members of the Executive Council expressed their view for a revision in various fee structures of examination in UG Courses, particularly the examination fees, remuneration of examiners / evaluators etc.

Resolved that a committee be constituted with the following members to study the entire fees structure relating to the U.G. Examinations and suggest appropriate enhancement of fees whenever necessary taking various factors into account that are associated with the purpose:

1. Dean, Faculty Council of PG Studies in Science, North Bengal University (Chairman),
2. Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College,
3. Dr. Shanti Chhetri, Principal, P.D. Women's College,
4. Dr. Sushanta Das, Controller of Examinations, North Bengal University (Convener)

Controller of Examinations be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

14. To consider the note of the Dy. Registrar dated 20.9.14 regarding modalities for maintenance of Roster Register for NBU 2nd Campus (Jalpaiguri).

Decision: The note of the Hon'ble Vice-Chancellor dated 12.10.14 was considered.

Resolved that a common Roster Register be maintained for all categories of posts sanctioned by the State Govt. for the NBU Jalpaiguri Campus with all the existing posts of the University of North Bengal. No separate Roster Register will be maintained for NBU Jalpaiguri Campus.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

15. To consider the letter of Mr. Jayanta Pandit dated 8.9.14 regarding Period & Rent of NBU PCO & Xerox Centre.

Decision: The letter of Mr. Jayanta Pandit dated 8.9.14 was considered. Resolved that the tenure of Mr. Pandit for the room occupied by him for PCO and Xerox be extended upto 31.12.2017 w.e.f. 01.06.2014 as per existing rates, terms and conditions. No revision of rate be made during this period taking his prayer into consideration.

Finance Officer be requested to take necessary action.

16. To nominate two University Nominees to the Governing Body of Tufanganj Mahavidyalaya.

Decision: Resolved that the following persons be nominated to the Governing Body of Tufanganj Mahavidyalaya:

- i) Dr. Rebati Mohan Roy, Asst. Professor, Department of Mathematics, Mathabhanga College
- ii) Dr. Firdous Islam, Associate Professor, Department of Philosophy, Dinhata College

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

17. To nominate two University Nominees to the Governing Body of Ananda Chandra College.

Decision: Resolved that the following persons be nominated to the Governing Body of Ananda Chandra College:

- i) Dr. Debabrata Basu, Associate Professor, Department of Political Science, PD Women's College
- ii) Dr. Papia Deb, Asst. Professor, Department of Political Science, Maynaguri College

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

18. To nominate University Nominee(s) to the Governing Body of Cluny Women's College.

Agenda be modified as hereunder:

To consider the extension of the term of the Governing Body of Cluny Women's College, Kalimpong.

Decision: Resolved that the tenure of the present Governing Body of Cluny Women's College be extended upto 14.01.2015 or formation of the new Governing Body whichever is earlier. Resolved further that during this period the College Principal be requested to take initiatives to form the new Governing Body.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

19. To consider the letter of the Principal, TPM Mahavidyalaya dated 3.9.14.

Decision: Deferred.

20. To consider the letter of Principal, Model B.P. Ed. College dated 10.9.14 regarding enhancement of Management Quota.

Decision: Resolved that a committee be constituted with the following members regarding the issues relating to enhancement of Management Quota and Course Fees of Model B.P. Ed. College:

- i) Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College -- (Chairman)
- ii) Dr. S. B. Modak, Principal, A.C. Training College
- iii) Dr. S. Sanyal, Inspector of College, NBU

iv) Dr. S. K. Rakshit, Dy. Registrar, NBU – (Convener)

21. To consider the letter of Principal, Model B.P. Ed. College dated 15.9.14 regarding enhancement of Course Fees.

Note: The issue has already been resolved in the agenda no. 20.

22. To consider the enquiry report concerning Dr. Dilip Kumar Sarkar.

In view of the advice given by the University's Learned Counsel Sri Mukul Rohatgi, Sr. Advocate and Attorney General of India communicated by Sri Kunal Chatterjee, Advocate-on-Record, Supreme Court of India for bringing the Enquiry Committee Report relating to Dr. D. K. Sarkar to a logical conclusion and also in view of the outcome of the verbal discussion held between the Hon'ble Chancellor and the Hon'ble Vice-Chancellor suggesting to place the Enquiry Report before Executive Council and to take further action according to the findings of the Enquiry Report, the Hon'ble Vice-Chancellor has placed the original Enquiry Report, as submitted by the Inquiry Officer namely Prof. Nirmal Kanti Chakravarti, Department of Law, Calcutta University along with the confidential letter of the former Vice-Chancellor, University of North Bengal, Prof. A. Basumajumdar *vide* his letter no. F/VC-12 dated 30.3.2012 addressed to the incoming Vice-Chancellor, to the Executive Council for consideration.

Decision:

After threadbare discussion on the report, the Executive Council unanimously resolved that the Enquiry Report be accepted.

It was further resolved that the Enquiry Report be sent to Sri Kunal Chatterjee, Advocate-on-Record, Supreme Court of India along with the letter of the former Vice-Chancellor as mentioned above for specific advice on the course of actions to be taken by the Disciplinary Authority in view of the findings of the Enquiry Report as per the University Services (Classification, Control & Appeal) Rules/Extant Rules, if any and also in view of Special Leave Petition (SLP) pending in the Supreme Court of India with a request to submit legal advice within seven days from the date of such communication.

It was also resolved that on receipt of legal advice from Sri Kunal Chatterjee, Advocate-on-Record, Supreme Court of India, the same be placed in the next meeting of the Executive Council for consideration.

Registrar (Offg.) be requested to take necessary action forthwith.

Note: Confirmed with immediate effect by the Chair.

23. To consider the matter related to B.Ed. admission in Shree Ramkrishna B.T. College, Darjeeling during academic session 2014-15.

Decision: Resolved that the report of the committee be accepted.

Secretary, Undergraduate Council be requested to take necessary action.

24. To report that the Hon'ble Vice-Chancellor has nominated Dr. S. Roy, HOD Economics & EC member for Board of Discipline.

Decision: Noted.

25. To report that the Hon'ble Vice-Chancellor has approved payment of Festival Advance for the year 2014-15 for Contractual & Casual Workers.

Decision: Noted.

26. To report that the Hon'ble Vice-Chancellor has approved payment of Ad-hoc Bonus for the year 2013-14 for Contractual & Casual Workers.

Decision: Noted.

27. To report that the Hon'ble Vice-Chancellor has approved the minutes of the meeting of the subject coordinators (Jalpaiguri Campus).

Decision: Noted.

28. To report that the Hon'ble Vice-Chancellor has nominated Dr. Manisha Jha, Dept. of Hindi as Dy. Director (Hony.) in UGC ASC.

Decision: Noted.

29. To report that the Hon'ble Vice-Chancellor has approved the note of the Development Officer dated 19.9.14 regarding IQAC.

Decision: Noted.

30. To report that the Hon'ble Vice-Chancellor has approved the minutes of the meeting relating to swapping of working day as holiday on 20.9.14 against 29.9.14.

Decision: Noted.

31. To report that the Hon'ble Vice-chancellor has approved the recommendation of the Screening Committee for re-employment of Prof. Rajatubhra Mukhopadhyay, Department of Sociology for another one year w.e.f. 9.11.14 (3rd term – 4th year).

Decision: Noted.

32. To report that the Hon'ble Vice-chancellor has approved the recommendation of the Screening Committee for re-employment of Prof. Kamal Kanti Nandi, Department of Mathematics for another one year w.e.f. 27.1.15 (Last term – 5th year).

Decision: Noted.

33. To report that the Hon'ble Vice-chancellor has approved the resignation w.e.f. 6.12.12 from the post of Assistant Professor in Bengali tendered by Dr. Mir Rejaul Karim, Ex-Assistant Professor, Department of Bengali, NBU.

Decision: Noted.

34. To report that the Hon'ble Vice-chancellor has approved the recommendation of the Screening Committee for re-employment of Dr. Anita Bagchi, Department of History for two years w.e.f. 7.6.14 (1st term – two years).

Decision: Noted.

35. To report that the Hon'ble Vice-chancellor has approved the extension of tenure of Anti-Ragging Squad of the university upto 31.3.15.

Decision: Noted.

36. To report that the Hon'ble Vice-chancellor has approved the extension of tenure of Anti-Ragging Committee of the university upto 31.3.15.

Decision: Noted.

37. To report that an Organizing Committee has been formed for the 22nd West Bengal State Science & Technology Congress to be held on 28.02.2015 & 01.03.2015.

Decision: Noted and approved.

38. To report that the Hon'ble Vice-Chancellor has approved the admission in 1st year General B.A. Course in Ananda Chandra College.

Decision: Noted.

39. To report that the Hon'ble Vice-chancellor has approved the minutes of emergency meeting of the Advisory Committee of Raiganj College (University College) held on 24.9.14.

Decision: Noted.

40. To report that the Hon'ble Vice-chancellor has approved the note of the Finance Officer dated 22.9.14 regarding premium for Fire Insurance Coverage of 'Books & Journals' for the period from 3.10.14 to 2.10.15 (midnight) amounting of Rs. 45605/-.

Decision: Noted.

41. To report that the letter of UGC dated 9.9.14 regarding addendum of Jalpaiguri Law College according to u/s 2(f) & 12(B) has been received.

Decision: Noted.

42. To report that an order issued by the Higher Education Department, Govt. of West Bengal dated 1.9.14 relating to Self financed B.Ed. Course has been received.

Decision: Noted.

43. Any other Agenda to be placed by the Chair.

- i. To consider proposed fixation of pay of the following employees as prepared by the Office of the Finance Officer:

- i. Mr. Gour Majumder, Jr. Superintendent, Registrar Branch
- ii. Mr. Samar Ghosh, Record Keeper, Registrar Branch
- iii. Mr. Sudhangshu Mandal, SAE Gr. II, Engineering Branch
- iv. Mr. Arunava Choudhury, Jr. Superintendent, Department of Law
- v. Mr. Biren Dhar, Jr. Superintendent, Faculty of PG Science

Decision: Resolved that the fixation of pay of the above-mentioned employees as prepared by the Office of the Finance Officer be approved.

Registrar (Offg.) be requested to take necessary action.

- ii. To consider the note of the Officer-in-Charge, Watch & Ward Department dated 17.10.14 regarding financial assistance to some Darwans.

Decision: Resolved that the note of the Officer-in-Charge, Watch & Ward Department dated 17.10.14 regarding financial assistance to some Darwans as mentioned in the note be approved.

Registrar (Offg.) be requested to take necessary action.

- iii. To consider the letter of Administrator, Bijanbari Degree College dated 17.9.14 regarding functioning of college.

Decision: The note of the Registrar (Offg.) dated 15.10.14 was considered. Resolved that Dr. Prabhat Pradhan, Ex-Principal, Kurseong College be appointed as an Administrator of the Governing Body of Bijanbari Degree College till 31.3.15 or formation of a new Governing Body whichever is earlier. Resolved further that the Administrator be requested to form the new Governing Body forthwith.

Registrar (Offg.) be requested to take necessary action.

- iv. To consider the letter of Prof. D. R. Mandal, Vice-Chancellor, SKBU dated 16.10.14 regarding accommodation at NBU Kolkata Guest House on rental basis for camp office of SKBU.

Decision: The letter of Prof. Dipak Ranjan Mandal, Vice-Chancellor, Sidho-Kanho-Birsha University dated 16.10.14 was considered. Resolved that a part of the space that is available at the NBU Kolkata Camp Office be provided to Sidho-Kanho-Birsha University @ Rs. 30.00 per sq.ft. on rent basis initially for a period of 6 months. An agreement in this regard be made between the University of North Bengal and Sidho-Kanho-Birsha University which will be communicated to Sidho-Kanho-Birsha University in due course. Resolved further that the Finance Officer, North Bengal University be requested to prepare the agreement and to sign the same on behalf of the University of North Bengal.

Finance Officer be requested to take necessary action with an intimation to the OSD, Kolkata Camp Office.

NOTE: Confirmed with immediate effect by the Chair.

- v. To consider the letter of Prof. R. Chakraborty, Vice-Chancellor, Vidyasagar University dated 20.10.14 regarding accommodation on rental basis at NBU Kolkata camp office for Camp Office of Vidyasagar University.

Decision: The letter of Prof. R. Chakraborty, Vice-Chancellor, Vidyasagar University dated 20.10.14 was considered. Resolved that a part of the space that is available at the NBU Kolkata Camp office be provided to Vidyasagar University for a period of initially 6 months on rent basis @ Rs. 30.00 per sq.ft. An agreement in this regard be made between University of North Bengal and Vidyasagar University which will be communicated to the Vidyasagar University in due course. Resolved further that Finance Officer, North Bengal University be requested to prepare the agreement and to sign the same on behalf of the University of North Bengal.

Finance Officer be requested to take necessary action with an intimation to the OSD, Kolkata Camp Office.

NOTE: Confirmed with immediate effect by the Chair.

- vi. To report that the Hon'ble Vice-Chancellor has approved the minutes of the meeting of the NBU Development Board held on 8.9.14.

Decision: Noted.

- vii. To consider the minutes of the meeting of the NBU Development Board held on 13.10.14.

Decision: Resolved that the minutes of the meeting of the NBU Development Board held on 13.10.14 be approved.

Development Officer be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- viii. To consider the note of the University Engineer (Acting) dated 20.9.14 regarding renovation of Rabindra Bhanu Mancha and Vidyasagar Mancha.

Decision: Resolved that the note of the University Engineer (Acting) dated 20.9.14 regarding renovation of Rabindra Bhanu Mancha and Vidyasagar Mancha be approved.

University Engineer (Acting) be requested to take necessary action.

- ix. To consider the note of the Finance Officer, NBU dated 16.10.14 regarding payment of Ad-hoc Bonus for the year 2012-13 & 2013-14 to the employees of the Raiganj College (UC).

Decision: The note of the Finance Officer dated 16.10.14 regarding payment of Ad-hoc Bonus for the year 2012-13 & 2013-14 to the employees of the Raiganj College (UC) was considered. Resolved that the following modalities be adopted for the payment of Ad-hoc bonus for the year 2012-13 & 2013-14 to the non-teaching employees and part-time teachers of Raiganj College (UC).

Year 2012-2013	
Nature of employee	Sources of fund
Part-time Teacher	Higher Education Department, Govt. of West Bengal be requested to sanction the bonus to the Part-time teachers approved by the State Govt.
Contractual Teacher	Payment be made out of the College fund
Compassionate Ground Employee	Payment be made out of the University fund
Daily Wage Workers	Payment be made out of the College fund
Hostel Staff	Payment be made out of the University fund

Year 2013-2014	
Nature of employee	Sources of fund
Part-time Teacher	Payment be made out of the University fund
Contractual Teacher	Payment be made out of the College fund
Compassionate Ground Employee	Payment be made out of the University fund
Daily Wage Workers	Payment be made out of the College fund
Hostel Staff	Payment be made out of the University fund

Finance Officer be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- x. To consider the note of the Finance Officer, NBU dated 15.9.14 regarding financial accommodation under ICSSR sponsored Research Project.

Decision: The note of the Finance Officer dated 15.9.14 was considered. Resolved that the existing practice of financial accommodation relating to projects be extended to this case up to 31.03.2015 as per prevailing terms & conditions.

Finance Officer be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xi. To consider the letter dated 15.9.14 of Dr. Joydeep Biswas, Asst. Controller of Examinations, NBU who is at present on EOL with lien for one year w.e.f. 23.7.14 (forenoon) relating to re-joining to the post of Asst. Controller of Examinations, NBU.

Decision: The note of the Registrar (Offg.) dated 20.10.14 was considered. Resolved that Dr. Joydeep Biswas, Asst. Controller of Examinations who is at present on EOL with lien for one year w.e.f. 23.7.14 (forenoon) be permitted to re-join his duty before the expiry of EOL with lien granted to him.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xii. To consider the minutes of the meeting of the Faculty Council for PG studies in Arts, Commerce & Law held on 25.7.14.

Decision: Resolved that the minutes of the meeting of the Faculty Council for PG studies in Arts, Commerce & Law held on 25.7.14 be approved.

Secretary, Faculty Council for PG studies in Arts, Commerce & Law be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xiii. To consider the minutes of the meeting of the Faculty Council for PG studies in Science held on 25.7.14.

Decision: Resolved that the minutes of the meeting of the Faculty Council for PG studies in Science held on 25.7.14 be approved.

Secretary, Faculty Council for PG studies in Science be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xiv. To consider the note of the Controller of Examinations dated 4.8.14 regarding cases of malpractices in PG. Part II Exam, 2013 under DE Mode.

Decision: The note of the Controller of Examinations dated 4.8.14 regarding cases of malpractices in PG. Part II Exam, 2013 under DE Mode is considered. Resolved that the recommendation of the Board of Discipline held on 28.7.2014 be approved.

Controller of Examinations be requested to take necessary action.

- xv. To consider the letter of the Head, DLLE dated 19.8.04 regarding running of different programme.

Decision: Note of the Hon'ble Vice-Chancellor dated 12.10.14 addressed to the Finance Officer regarding running different programmes under DLLE was considered. Resolved that the proposal for undertaking extension activities as recommended by the Expert Committee of DLLE held on 28.4.14 be approved.

Finance Officer be requested to take necessary action.

- xvi. To consider the note of the Dy. Registrar, NBU dated 20.9.14 regarding status of leave of Sri Dipen Singha, Sr. Mali, Estate Office.

Decision: The note of the Dy. Registrar, NBU dated 20.9.14 regarding status of leave of Sri Dipen Singha, Sr. Mali, Estate Office was considered. Resolved that Sri Dipen Singha be granted the following leave for 91 days to avoid hardship:

Earned Leave	=	30
HPL	=	01
Commuted Leave	=	01
EOL without pay	=	59

Total	=	91

Resolved further that Sri Dipen Singha, Sr. Mali, Estate Office be cautioned to strictly follow the leave rules henceforth before availing any kind of leave, failing which necessary action will be taken as per the extant rules of the University.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xvii. To consider the letter of Mr. Bijoy Chandra Barman, Hon'ble Member of Parliament (Lok Sabha) dated 19.10.14 regarding opening a Coaching Centre for IAS, IPS, WBCS and Allied Services.

Decision: The Executive Council appreciated the proposal submitted by Mr. Bijoy Chandra Barman, Hon'ble Member of Parliament (Lok Sabha) regarding opening a Coaching Centre for IAS, IPS, WBCS and Allied Services. Resolved that Hon'ble MP be requested to provide necessary support to run the centre. Resolved further that Hon'ble Vice-Chancellor be requested to constitute a committee in this respect.

Registrar (Offg.) be requested to take necessary action.

- xviii. To consider the note of the Finance Officer, NBU dated 21.10.14 regarding usage of NBU Kolkata Office Building by WBSU, Barasat since May 2014.

Decision: Letter of the Registrar (Offg.), WBSU dated 13.10.14 was considered. Resolved that WBSU, Barasat be advised to pay Rs. 50,000/- as per their request immediately to the Finance Officer, University of North Bengal. Resolved further that they should vacate the space occupied in the NBU Kolkata Camp Office immediately in consultation with the Asst. Registrar, NBU & OSD, Kolkata Camp Office.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xix. To consider the note of the Finance Officer, NBU dated 20.10.14 regarding expenditure for 'Loko Utsav' held on 22nd & 23rd February, 2014.

Decision: Note of the Finance Officer, NBU dated 20.10.14 is noted. Resolved that the Finance Officer, North Bengal University be requested to issue a letter to the Director, Centre for Local Language & Studies to the effect that whether the bills are submitted for re-imbursement, if so an approval in that respect from the competent authority should be produced along with the bills.

Finance Officer be requested to take necessary action.

- xx. To consider the note of the Registrar (Offg.) dated 27.10.14 regarding nomination of one member in the Standing Committee of Non-teaching staff from amongst the members of the Executive Council.

Decision: Resolved that Dr. Debkumar Mukhopadhyay be nominated in the Standing Committee of Non-teaching staff as member of the Executive Council.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- xxi. To consider the note of the Finance Officer dated 21.10.14 regarding Provisional Surplus against receipts of own sources & Govt. Grants on non-salary a/c over expenditure on NBU other expenses of Rs. 2,97,10,998.00.

Decision: Note of the Finance Officer dated 21.10.14 regarding Provisional Surplus against receipts of own sources & Govt. Grants on non-salary a/c over expenditure on NBU other expenses of Rs. 2,97,10,998.00 was considered. Resolved that the surplus on non-salary a/c amounting Rs. 2,97,10,998.00 be transferred to the General Reserve Fund. Resolved further that Finance Officer be requested to submit a clear observation along with the previous practice/policy, audit report etc. on the issue under reference for consideration of the Executive Council.

Finance Officer be requested to take necessary action.

- xxii. To report that the Hon'ble Vice-Chancellor has approved the bill for Glass House of Botany & fencing of Museum Building.

Decision: Noted.

- xxiii. To report that sanction order for Grant-in-Aid has been received from the Higher Education Department, Govt. of West Bengal.

Decision: Noted.

- xxiv. To report that the Hon'ble Vice-Chancellor has approved the note of the Finance Officer dated 25.9.14 regarding insurance coverage.

Decision: Noted.

- xxv. To report that the memorandum issued by the Audit Branch, Finance Department, Govt. of West Bengal vide no. 3282-F (Y) dated 23.6.14 regarding introduce of Departmental Financial Adviser (FA) System has been received.

Decision: Noted.

- xxvi. To report that the Hon'ble Vice-Chancellor has approved the note of the Finance Officer dated 16.9.14 regarding Festival Advance for UBT & Evening College, Coch Behar.

Decision: Noted.

- xxvii. To report that the Hon'ble Vice-Chancellor has approved the note of the Registrar (Offg.), dated 20.10.14 regarding advertisement of Expression of Interest for various work of the university.

Decision: Noted.

- xxviii. To report that the Hon'ble Vice-Chancellor has approved the honorarium to Mr. G. K. Pattanayak, Finance Officer, Jadavpur University.

Decision: Noted.

- xxix. To report that the DM, Darjeeling has taken over the charge of the Administrator, Shree Ramkrishna B.T. College Darjeeling from 13.10.14.

Decision: Noted.

- xxx. To report that the Hon'ble Vice-Chancellor has approved the names of four teachers as member in the NBU Development Board.

Decision: Noted.

- xxxi. To report that the Hon'ble Vice-Chancellor has approved the minutes of the Working Committee of the Sports Board dated 15.10.14.

Decision: Noted.

- xxxii. To report that Hon'ble Vice-Chancellor has extended the tenure of agency of Guest House Catering for three months w.e.f. 1.10.14.

Decision: Noted.

- xxxiii. Misc. item, if any.

- a. To consider the note of Dr. Nupur Das, Officer-in-Charge, Health Centre dated 07/07/14 regarding re-constitution of the Health Centre Advisory Committee.

Decision: Resolved that the Hon'ble Vice-Chancellor be requested to re-constitute the Health Centre Advisory Committee.

- b. To report the note of the Finance Officer dated 15.7.14 regarding payment of bill no. 253 dated 27.3.14 for construction of toilet block for Mess Staffs of R.K. Hostel and Bill no. 10 dated 3.6.14. for making IRC fabric net fencing around the Museum Building.

Decision: Noted that the Hon'ble Vice-Chancellor has approved the payment of the above mentioned bills.

- c. To consider the letter of Sri Pradyumna Sinha, Advocate dated 5.5.14 regarding empanelment as Lawyer.

Decision: Resolved that Sri Pradyumna Sinha, Advocate be informed that the University right now is not in a position to engage any advocate for Calcutta High Court. However, his prayer may be considered in future.

- d. To consider the report of the Enquiry Committee regarding the recent incident in the Vivekananda College, Alipurduar.

Decision: Deferred.

- e. To consider the note of the Dy. Registrar dated 14.8.14 regarding prayer of Smt. Chhaya Paul. .

Decision: The note of the Dy. Registrar dated 14.8.14 is noted. The Executive Council agreed to settle the case of Smt. Chhaya Paul in principle keeping her prayer dated 25.7.12 to avoid hardship. The Executive Council opined that she may be asked to give an undertaking as prepared by the Office of the Registrar and pension to be released in consultation with the Finance Officer.

Note: Regarding the release of pension it is brought to the attention of the members of the Executive Council that Smt. Chhaya Paul is under suspension and the final report of the one man committee headed by Dr. Debkumar Mukhopadhyay is pending, the entire matter be studied very meticulously so that necessary retirement benefits may be extended to her following the extant rules/procedure.

Registrar (Offg.) be requested to take necessary action.

- f. To consider the note of the Registrar (Offg.) dated 28.10.14 regarding nomination of one member from the Executive Council in the Screening Committee for CAS of Non-teaching employees of the university.

Decision: Resolved that Prof. A. Mukhopadhaya, Dean, Faculty Council for PG Studies in Science be nominated in the Screening Committee for CAS of Non-teaching employees of the university.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- g. To consider the appointment of the Head of the Department of Tea Science as the present Head Prof. A. P. Das is on re-employment w.e.f. 8.5.2011.

Decision: Resolved that Prof. A. P. Das be requested to act as Departmental In-Charge instead of Head of the Department of Tea Science with immediate effect. Resolved further that Prof. A. Mukhopadhaya, Dean, Faculty Council for PG Studies in Science be nominated as Chairman of

the Working Committee & Expert Committee of the Department of Tea Science. Departmental In-Charge will act as Convener of the said committees.

Registrar (Offg.) be requested to take necessary action.

NOTE: Confirmed with immediate effect by the Chair.

- h. To consider the letter of Smt. Sipra Bhowmick, Casual Gr. C Employee, Finance Branch dated 1.8.14 along with the note of the Finance Officer dated 8.8.14 and the note of the Registrar (Offg.) dated 20.10.14.

Decision: Resolved that a committee be constituted with the following members to examine the present case and other similar cases, if any along with remedial suggestion as per extant G.O./Rules etc.:

- 1) Finance Officer
- 2) Registrar (Offg.)
- 3) Prof. B. P. Dwivedi
- 4) Dy. Registrar (Convener)

Registrar (Offg.) be requested to take necessary action.

- i. To consider nomination of one EC member to the Finance Committee as per Statute 19(e) of the Statute relating to Constitution, Power and Duties of the Authorities.

Decision: Resolved that Prof. D. R. Mandal, Hon'ble Vice-Chancellor, Shidhu-Kanu-Birsha University be nominated as member of the EC to the Finance Committee as per Statute 19(e) of the Statute relating to Constitution, Power and Duties of the Authorities.

Registrar (Offg.) be requested to take necessary action.

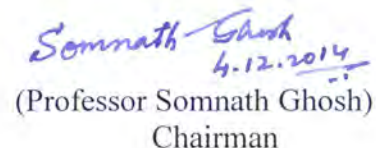
NOTE: Confirmed with immediate effect by the Chair.

- j. To report that Sri G. K. Pattanayak has submitted the enquiry report in respect of Dr. Debasis Dutta, Dy. Controller of Examinations, NBU which has been placed to the Calcutta High Court through Smt. Shampa Sarkar, Advocate on Record, Calcutta High Court.

Decision: Noted.

As there was no any other business, the meeting ended with a Vote of Thanks to the Chair.


(Dr. Swapna Kr. Rakshit)
Secretary


(Professor Somnath Ghosh)
Chairman