

UNIVERSITY OF NORTH BENGAL

The minutes of the 11th meeting of the Executive Council held on 16.05.2013 and 21.05.2013 at 11 a.m. in the Meeting Room of the Vice-Chancellor, University of North Bengal

The following members were present:

1. Prof Samir Kumar Das, Vice Chancellor, University of North Bengal. In the Chair
2. Prof. Amitabha Mukhopadhyay, Dean, Faculty Council for PG Studies in Science, University of North Bengal
3. Prof. Palas R. Sengupta, Dean, Faculty Council for PG Studies in Arts, Commerce & Law, University of North Bengal
4. Prof. Indrajit Ray, Department of Commerce, University of North Bengal
5. Prof. Mahendra P. Lama, Former Vice-Chancellor, Sikkim University
6. Prof. Lalita Rai Ahmed, Principal, Darjeeling Government College
7. Dr. Abhijit Bhattacharyya, The Principal, Jalpaiguri Law College
8. Dr. Sanjay Bhattacharya, The Principal, Indian Institute of Legal Studies, Dist. Darjeeling
9. Dr. Shanti Chettri, The Principal, P. D. Women's College
10. Dr. Debkumar Mukherjee, The Principal, Mayanaguri College
11. Dr. Abdul Kader Safily, Principal, Sahid Khudiram College, Kamakhyaguri, Jalpaiguri
12. Dr. Anirban Mishra, Head, Department of Chemistry
13. Prof. Subhas Chandra Roy, Head, Department of Botany

The Principal, Jalpaiguri Government Engineering College was present as an invitee.

Before commencement of the proceedings of the meeting the members congratulated the Deans, Faculty Council for PG Studies in Science and in Arts, Commerce & Law for their appointment.

1. To confirm the minutes of the 10th meeting of the Executive Council held on 07.03.13 & 22.03.13.

Decision: Resolved that the minutes of the 10th meeting of the Executive Council held on 07.03.13 & 22.03.13 be approved and confirmed with the following correction:

In the decision taken under Agenda Item No. 4, the name of Prof. Debabrata Sarkar be replaced as Prof. Debabrata Mitra.

In the decision taken under Agenda Item No. 5, the composition of the Committee has been reconstituted as under:

Registrar (Offg.) – Convener
Jt. Chief University Engineer – Member
Dr. Anirban Mishra – Member
Finance Officer – Member-Advisor

Under item no. 10 the following sentence be inserted:

Higher pay band may be given to exceptionally qualified experienced candidate.

In the decision taken under Agenda Item No. 23, Dr. Anirban Mishra shall be the member in place of Dr. Joydeep Sengupta as Convener.

In the decision taken under Agenda Item No. Misc. ac., the name Dr. Ankush Bhatta be replaced in place of Dr. Ankush Bhattacharjee and the name of Prof. Soumitra De be included.

Matter arising out of agenda under item no. Misc. au of the EC dated 7.3.13 & 22.3.13:

- a) It is resolved that teachers must perform their assigned jobs during recess.
“reiterates that all the Principals of University affiliated colleges will ensure that the teachers of the respective college sign the attendance register at the time of recess also.”
- b) A Committee be constituted with Dr. Deb Kr. Mukherjee & Dr. Shanti Chettri to frame a guideline. The committee will prepare a draft resolution and will send it by e-mail.

Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

2. To report regarding actions that have been taken on the decisions of the 9th meeting of the Executive Council held on 14.1.13.

Decision: The report regarding actions that have been taken on the decisions of the 9th meeting of the Executive Council held on 14.1.13 was placed and approved.

3. To report that the Vice-Chancellor has given assent to take immediate action against some decisions of the Executive Council meeting dated 07.03.13 & 22.03.13.

Decision: Resolved that the decisions be implemented from the date of effect specified in the Executive Council resolution.

4. To consider a confidential envelope received from the Vice-Chancellor vide its no. 2152 dated 16.4.13.

Decision: Resolved that the recommendation of the Controller of Examinations has been accepted.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

5. To consider a note of the Vice-Chancellor vide its no. F.65/14/VC-13/108 dated 26.4.13 regarding Convocation.

Decision: Resolved that the august presence of the Hon'ble Chancellor in the Convocation will serve as a great source of encouragement to the University community. In view of the long list of potential awardees and the long time that the awarding might actually take the Court resolves that the Convocation be an exclusively degree-awarding occasion – if his kindself so desires – and requests the Hon'ble Chancellor to kindly give us a date for holding it.

Further resolved that the university be requested to seek a name of an eminent person from the Hon'ble Chancellor whom we may invite as the Chief Guest – if the Hon'ble Chancellor so desires.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

6. To consider a letter of the Teacher-in-Charge, Alipurduar Mahila Mahavidyalaya regarding some problems of the Governing Body.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Dr. Anirban Misra, Department of Chemistry, NBU
- (ii) Prof. Madhumita Mondal, Baxirhat Mahavidyalaya

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

7. To nominate two university nominees to the Governing Body of Baxirhat Mahavidyalaya, Cooch Behar.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Dr. Bimal Ch. Saha, Asst. Professor, ABN Seal College, Cooch Behar
- (ii) Prof. Prabir Haldar, Dinhata College, Dinhata, Cooch Behar

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

8. To nominate university nominees to the Governing Body of Cooch Behar College, Cooch Behar.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Dr. Sidhartha Sankar Laha, Tufanganj College, Tufanganj, Cooch Behar
- (ii) Dr. Shaym Kr. Jha, Mathabhanga College, Mathabhanga, Cooch Behar

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

9. To nominate university nominees to the Governing Body of Falakata College, Jalpaiguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Dr. Bhaskar Bagchi, Alipurduar College, Jalpaiguri
- (ii) Prof. Ashok Jana, Retd. Professor, Falakata College, Falakata, Jalpaiguri

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

10. To nominate two university nominees to the Governing Body of Saheed Kshudiram College, Jalpaiguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Jayanta Datta
- (ii) Prof. Jahirul Haque, Alipurduar College

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

11. To nominate two university nominees (one member shall to be woman) to the Governing Body of P.D. Women's College, Jalpaiguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Smt. Mandira Sen, Retd. Professor, PD Women's College, Jalpaiguri
- (ii) Dr. Siddhartha Chakraborty, A.C. College of Commerce, Jalpaiguri

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

12. To nominate two university nominees to the Governing Body of A.C. College, Jalpaiguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Swapan Konar, Sukanta Mahavidyalaya, Dhupguri, Jalpaiguri
- (ii) Prof. Jagabandhu Mandal, P.D. Women's College, Jalpaiguri

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

13. To nominate university nominees to the Governing Body of A. C. Training College, Jalpaiguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Dr. Madhusudan Karmakar, Maynaguri College, Maynaguri, Jalpaiguri
- (ii) Dr. Prasad Roy, A.C. College, Jalpaiguri

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

14. To nominate two university nominees to the Governing Body of Birpara College, Jalpaiguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Gobinda De, Alipurduar College, Alipurduar, Jalpaiguri
- (ii) Prof. Jaydeep Roy, Vivekananda College, Alipurduar, Jalpaiguri

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

15. To nominate university nominees to the Governing Body of Siliguri College of Commerce, Siliguri and the status of student representative in the Governing Body of the College.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Mukul Ghosh, Suryasen Mahavidyalaya
- (ii) Prof. Asist Moldal, Siliguri College

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

16. To nominate two university nominees to the Governing Body of Munshi Prem Chand Mahavidyalaya, Siliguri.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Jiten Gupta, Siliguri College of Commerce
- (ii) Prof. Darshan Ch. Barman, Siliguri College

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

17. To nominate two university nominees to the Governing Body of Thakur Panchanan Mahila Mahavidyalaya, Cooch Behar.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Dipti Roy, Dewanhat College, Dewanhat, Cooch Behar
- (ii) Prof. Pankaj Datta, Dinhata College, Dinhata, Cooch Behar

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

18. To nominate two university nominees to the Governing Body of Mathabhanga College, Cooch Behar.

Decision: Resolved that the matter be deferred.

19. To nominate two university nominees to the Governing Body of Dinhata College, Cooch Behar.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Subhasish Bhattacharjee, Cooch Behar College, Cooch Behar
- (ii) Prof. Amal Mandal, Tufanganj College, Cooch Behar

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

20. To consider a letter of the Principal of South Field College regarding nomination of member to the Governing Body of the College.

Decision: Resolved that the following members be nominated to the Governing Body:

- (i) Mr. Chandrabir Rai, Retd. Principal of St. Joseph's College, Darjeeling
- (ii) Dr. Ambikas Thami, Asst. Professor, Darjeeling Govt. College, Darjeeling

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

21. To consider the minutes of the Legal Advisory Committee held on 08.04.13.

Decision: Resolved that the minutes of the Legal Advisory Committee held on 08.04.13 be approved.

The Registrar (Offg.) is requested to take necessary action.

22. To consider the minutes of the 7th meeting of the SC/ST/BC Roster Committee relating to reservation on Vacancies held on 14.1.13.

Decision: Resolved that the minutes of the 7th meeting of the SC/ST/BC Roster Committee relating to reservation on Vacancies held on 14.1.13 be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

23. To consider the minutes of the 89th meeting of the Advisory Committee, Raiganj College (University College) held on 18.5.12.

Decision: Resolved that the minutes of the 89th meeting of the Advisory Committee, Raiganj College (University College) held on 18.5.12 be approved.

The Registrar (Offg.) is requested to take necessary action.

24. To consider the minutes of the 90th meeting of the Advisory Committee, Raiganj College (University College) held on 12.10.12.

Decision: Resolved that the minutes of the 90th meeting of the Advisory Committee, Raiganj College (University College) held on 12.10.12 be approved.

The Registrar (Offg.) is requested to take necessary action.

25. To consider the minutes of an emergency meeting of the Advisory Committee, Raiganj College (University College) held on 30.07.12.

Decision: Resolved that the minutes of an emergency meeting of the Advisory Committee, Raiganj College (University College) held on 30.07.12 be approved.

The Registrar (Offg.) is requested to take necessary action.

26. To consider the prayer for supervision of Ph.D. Research of Ms. Priyanka Sharma under Jadavpur University.

Decision: Resolved that:

(a) Head of the Department be requested to organize a seminar presentation.

(b) Further resolved that the Department will assign a supervisor and Head of the Department will submit a report to the Registrar (Offg.) for consideration in the next meeting of Executive Council.

The Head of the Department of Nepali is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

27. To consider a note of the Jt. Chief University Engineer regarding construction of Faculty Club Building.

Decision: Resolved that the note of the Jt. Chief University Engineer regarding construction of Faculty Club Building and revised budget of Rs. 33 lacs without lift be approved.

The Jt. Chief University Engineer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

28. To consider the minutes of the meeting held on 19.3.13 regarding opening up a dedicated bank A/c by the university departments / centres.

Decision: Resolved that the minutes of the meeting held on 19.3.13 regarding opening up a dedicated bank A/c by the university departments / centres be accepted, the conditions proposed by the Finance Officer also be accepted.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

29. To consider the minutes of the meeting held on 19.3.13 to discuss about computerization of leave records.

Decision: Resolved that the minutes of the meeting held on 19.3.13 to discuss about computerization of leave records be approved subject to the following:

- (a) Be introduced computerization of the record keeping including movement of files etc.
- (b) In place of manual attendance the Executive Council introducing the biometric attendance. As the first phase, this attendance be introduced in the administrative office.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- 30. To consider a note of the Controller of Examinations vide its no. 3150/B/CE/12 dated 24.8.12 regarding award of degree certificate after conversion of B.Sc. (Vocational) Course into B.Sc. (Major) Course.

Decision: Resolved that the matter has been approved and be referred to the court

- 31. To consider a confidential envelope received from the Controller of Examinations vide its no. 606/A/CE-13 dated 22.4.13.

Decision: Resolved that Professor Indrajit Ray, Vice-Chancellor, Coochbehar Panchanan Barma University and Professor Palas Ranjan Sengupta, Dean, Faculty Council of ACL, NBU, be requested to discuss with Controller of Examinations and help him for proper framing of the response.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- 32. To consider a report of inspection to assess Feasibility of Introduction of Physiology (General & Honours) and Statistics (General & Honours) in A.B.N. Seal College, Cooch Behar.

Decision: Resolved that the recommendation of the inspection team for Introduction of Physiology (General & Honours) and Statistics (General & Honours) in A.B.N. Seal College, Cooch Behar be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- 33. To consider a letter received from the Jt. Secretary, UGC vide its no. F.14-25/2013(Inno)/ASIST dated March 2013 regarding UGC assistance for PG Diploma in Space Science (One Year) on Innovative Programme at the High Energy & Cosmic Ray Research Centre under Innovative Programme – Teaching & Research in Interdisciplinary and Emerging Areas – Approval for.

Decision: Resolved that a letter be sent to State Government for their concurrence.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- 34. To consider a note of the Co-ordinator, NBU Jalpaiguri Campus regarding academic session commencing from July 2013 alongwith the estimated financial involvement in the 1st year.

Decision: It is resolved that

- (a) The Executive Council approved the note of the Finance Officer regarding Fees Structure.
- (b) Initially Faculty Members from NBU campus will go there on daily basis to conduct classes. Rs. 600/- per lecture be paid to Faculty Member.
- (c) Part time basis local teachers be approached for 1st half classes (1st semester).

- (d) The syllabus of Sanskrit language be sent to Prof. Nrisingha Prasad Bhaduri for his suggestion in due course.
- (e) The budget relating to Academic & General Administrative requirements will have to be ratified and sent to Higher Education Department.

An advertisement be published in local newspaper by 17.05.2013 for recruitment of Gr-C , Gr-D staff & Assistant Registrar in Jalpaiguri Campus.

Dr. J. Jhampati, Principal, Jalpaiguri Govt. Engineering College be nominated as adviser to the Executive Council on Jalpaiguri matter.

- (f) The Executive Council resolved that Hon'ble Chief Minister of West Bengal be requested to inaugurate the Jalpaiguri Campus.

It is further resolved that an inauguration committee be constituted with following members :

- | | |
|------------------------------------------------------------------|--------------|
| a. Prof. J. Jhampati, Principal Jal. Govt. Engg. College | --- Chairman |
| b. Dr. Deb Kr. Mukherjee, Registrar, T.P. University, Coochbehar | --- Member |
| c. Dr. Avijit Deb, Jalpaiguri Law College | --- Member |
| d. Dr. Abhijit Bhattacharjee, Jalpaiguri Law College | --- Member |
| e. Dr. S.Chakraborty, Principal, Jalpaiguri Commerce College | --- Member |
| f. Prof. Palash Ranjan Sengupta, Dean, ACL, UNB | --- Member |
| g. Dr. Santi Chettri, Principal, P.D.Womens' College | --- Convener |

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

35. To consider a note of the Finance Officer regarding signing of two agreements for publication of two manuscripts under SAP-Philosophy.

Decision: Resolved that the matter be referred to publication committee.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

36. To consider a letter of the Finance Officer (Offg.) relating to construction of Barbed wire fencing beside mathematics department to protect endangered species (plants) estimated cost of Rs. 1,24,124/-.

Decision: Resolved that the letter of the Finance Officer (Offg.) relating to construction of Barbed wire fencing beside mathematics department for protection of endangered species (plants) estimated cost of Rs. 1,24,124/- be approved.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

37. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Smt. Srabani Ghosh	Prof. A.G. Ghosh	History	THE HISTORY OF MEDICAL AND HEALTH CARE SYSTEMS OF NORTH BENGAL FROM 1869 TO 1969
2	Sri Upendranath Barman	Dr. P. Ghosh	Bengali	অতীত বন্দোপাধ্যায়ের উপন্যাস : মানুষের জীবনসংগ্রাম ও জীবনান্বেষণ
3	Sri Nirmalendu Mandal	Prof. M. Ghosh	Philosophy	TWO THEORIES OF JUSTIFICATION: TOWARDS A RECONCILIATION
4	Sri Jaydip Roy	Prof. A.G. Ghosh and Dr. S. Debnath,(co-supervisor)	History	THE ISSUE OF CASTE IN COLONIAL INDIA AND THE IDEAS AND ROLES OF GANDHIJI AND AMBEDKAR
5	Smt. Chandrima Bhattacharjee	Prof. M. Bera	Bengali	জীবনানন্দের উপন্যাসের বিষয়ভাবনা ও শিল্পশৈলী

Decision: Resolved that the reports of Viva-Voce of the above mentioned candidates be approved and they be admitted to the Degree of Ph.D. in the subject mentioned against each. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

38. To consider the case of confirmation of the following non-teaching employees:

Sl.No.	Name & Designation	D.O.J.	Date of Confirmation
1	Sri Ashis Mondal (Jr. Asstt. Cum Typist)	21.03.2012 (Afternoon)	21.03.2012 (Afternoon)
2	Ms. Debarshi Pal (Jr. Asstt. Cum Typist)	21.03.2012 (Afternoon)	21.03.2012 (Afternoon)
3	Ms. Priyanka Roy (Jr. Asstt. Cum Typist)	21.03.2012 (Afternoon)	21.03.2012 (Afternoon)
4	Sri Raja Basfore (Jr. Peon)	22.03.2012 (Afternoon)	22.03.2012 (Afternoon)
5	Ms. Shibani Singha (Jr. Peon)	22.03.2012 (Afternoon)	22.03.2012 (Afternoon)
6	Sri Sumit Bhowmick (Jr. Peon)	22.03.2012 (Afternoon)	22.03.2012 (Afternoon)
7	Sri Ramesh Ch. Singha (Jr. Peon)	22.03.2012 (Afternoon)	22.03.2012 (Afternoon)
8	Sri Rajesh Oraon (Jr. Peon)	22.03.2012 (Afternoon)	22.03.2012 (Afternoon)

Decision: Resolved that the employees be confirmed w.e.f. the date mentioned against each.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

39. To consider the minutes of the meeting held on 21.3.13 to discuss on various observation of the Estate Officer regarding Kolkata Office and Guest House of the North Bengal University.

Decision: In view of the report the following committee be constituted consisting of the following members:

- a) Dean, Faculty Council for PG Studies in Arts, Commerce & Law
- b) Dean, Faculty Council for PG Studies in Science
- c) The Finance Officer (Convener)

The committee is requested to submit report within one month.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

40. To report that the Vice-Chancellor has approved the guidelines for admission to B.A. / B.Sc. / B.Com. (Hons. & General) for the Academic Session 2013-14.

Decision: Noted.

41. To consider a note of the Inspector of Colleges regarding revised regulations relating to establishment and affiliation of privately managed self-financed colleges.

Decision: Resolved that the matter be approved subject to further reading and modifications, if any, be suggested by the committee constituting of Registrar(Offg.) (Chairman), Dean ACL & Inspector of Colleges (Convener) and approval of the chairman be reported to Executive Council.

It is further resolved that the students representative shall not be invited for confidential work relating to representations of students evaluation etc.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

42. To consider the minutes of the meeting held on 14.03.13 for preparation of a proposal for staff budgeting and financial estimate for setting up of comparative literature department on the campus.

Decision: The matter be deferred.

43. To consider a note of the Controller of Examinations regarding uniform academic calendar for universities of West Bengal.

Decision: The note be accepted. It is resolved that the Vice-Chancellor shall meet the Principal of hill colleges, as discussed in the last meeting.

44. To consider a note of the Jt. Chief University Engineer regarding absorption of three nos. of contractual clerks in the department.

Decision: Resolved that-

- a) 50% of the vacant posts may be appointed in principle on contractual basis.
 - b) Necessary concurrence, if necessary, may be obtained from the Higher Education Department.
- Preparation be made for setting up separate panel for GR-C & GR-D employees.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

45. To consider a letter of the Deputy Controller of Examinations, NBU seeking release order to enable him to join in the West Bengal University of Technology as Controller of Examinations.

Decision: The application of the Deputy Controller of Examinations, NBU was considered by the Executive Council. His release be given only on condition that he pays back the amount.

It was resolved that withholding of the increment in this case be reconsidered by the Executive Council. Further resolved that the penalty imposed as one increment earlier be withheld be withdrawn.

It is also resolved that the matter be referred to legal retainer for opinion, if necessary. The money be refunded as per the legal opinion to facilitate the process. The said amount of money be deducted from the unadjusted amount and be deducted to Dr. Debasis Dutta, Dy. Controller of Examinations.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

46. The University has received a communication from the Addl. Secretary, Department of Higher Education, Govt. of West Bengal regarding promotional opportunities in Group C post at base level from the eligible lower subordinator staff in different categories.

Decision: The matter be accepted and resolved that Registrar will initiate the process of recruitment, reassess the applications and the advertisement, and advertise, if necessary.

47. To report that the Vice-Chancellor has approved a note of the Controller of Examinations regarding Publication of Results of B.A., B.Sc., B.Com. Examinations through SMS, IVRS & Internet.

Decision: Resolved that the note of the Controller of Examinations be approved.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

48. To report that the DNI of Dr. Ishan Ghosh, Medical Officer, NBU will be 01.07.2007 in place of 01.07.2006 in his pay fixation.

Decision: Noted.

49. To report that the Vice-Chancellor has permitted Prof. Ashis Sengupta to attend "Fulbright Workshop" held in Guwahati on April 4-5, 2013.

Decision: Noted.

50. To consider a note of the Dy. Registrar regarding acceptance of the date of resignation tendered by Sri Bidhan Golay, Ex-Assistant Professor, CHS.

Decision: Resolved that the note of the Dy. Registrar be considered and the date of accepting of Sri Bidhan Golay be effective from 19.03.2012.

The Dy. Registrar is requested to take necessary action.

Confirmed I E

51. To report that the Vice-Chancellor has approved a note of the Head, Department of Computer Centre regarding issues with BSNL.

Decision: Noted.

52. To report that Prof. Amitabha Mukhopadhyay, Department of Physics has been replaced as Chairman for formulating the Draft Rules for the Mess Staff of the University in place of Prof. Raghunath Ghosh.

Decision: Noted.

53. To report that Sri Sudipta Kanta Bhowmik, Advocate, Jalpaiguri has resigned from the post of President, Governing Body of A.C. College, Jalpaiguri.

Decision: Noted.

54. To report that Dr. T. Bandhyopadhyay, Jalpaiguri tendered his resignation from the post of President, Governing Body of P.D. Women's College, Jalpaiguri.

Decision: Noted.

55. To report that the Vice-Chancellor has approved a note of the Superintendent (Acting), University Press regarding sanction of Rs. 6500/- for printing plastic coated sticker.

Decision: Noted.

56. To report that the Vice-chancellor has approved for change in subject combination in respect of four candidates appearing at the B.A. Pt. I Examination 2013.

Decision: Noted.

57. To report that in pursuance of Clause 4(III) and 12(III) of the Rules relating to NBU Law Students Association the following committee has been constituted for functions of the Association

- i. The Head, Department of Law, NBU
- ii. Prof. B. P. Dwivedi, Department of Law, NBU
- iii. Dr. Rathin Bandyopadhyay, Department of Law, NBU
- iv. Dr. Sujit Kumar Biswas, Department of Law, NBU

Decision: Noted.

58. To report that the Vice-Chancellor has approved to create five seats for the foreign students in the PG Diploma Course in Tea Management.

Decision: Noted.

59. To report that Dr. Ranjan Ghosh, Asst. Professor, Department of English was In-Charge of the Department on 4th & 5th April, 2013 in absence of Prof. Ashis Sengupta.

Decision: Noted.

60. To report that the University has received a sanction of Development grant of Rs. 30,00,000/- for the financial year 2012-13 from the Director, IGNOU for the Directorate of Distance Education.

Decision: Noted. The Director, DDE is requested to take necessary steps in this regard.

The Director, DDE is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

61. To report that the Vice-Chancellor has reconstituted the committee under item no. 5 of the EC dated 7.3.13 & 22.3.13.

Decision: Noted.

62. To report that the Vice-Chancellor has reconstituted the enquiry committee under item no. 23 of the EC dated 7.3.13 & 22.3.13.

Decision: Noted.

63. To report that the Vice-Chancellor has approved the University Guidelines for admission to 1st Semester / 1st Year LL.B. 5 yr. integrated Hons Course / LL.B. 5 yr. integrated Course / 1st yr. of 3 year LL.B. Course for the academic session 2013-14.

Decision: Noted.

64. Any other Agenda to be placed by the Chair.

- i. To consider recommendation of the Search Committee relating to appointment of Officer on Special Duty.

Decision: Resolved the followings:

- a) Dr. S.C.Das, Ex-Jt. Registrar, Faculty Council of Science be engaged for a period of 6 months w.e.f. from the date of joining.
b) He will get remuneration calculated on the basis of last salary drawn less pension amount, subject to the maximum of Rs. 60 (sixty) thousand.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- ii. To report that Prof. P. R. Sengupta and Prof. A. Mukhopadhyay have been appointed as Dean of Faculty Council for PG Studies in Arts, Commerce & Law and in Science respectively.

Decision: Noted.

- iii. To consider a confidential envelope received from the office of the Vice-Chancellor vide its no. 2780 dated 15.5.13 regarding promotion of teachers under CAS.

Decision: Recommendation of the Selection Committee be approved and Dr. Mita Bhadra be appointed to the post of Professor in the Department of Sociology.

The Registrar (Offg.) is requested to take necessary action forthwith.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- iv. To consider a confidential envelope received from the office of the Vice-Chancellor vide its no. 2779 dated 15.5.13.

Decision: The matter be deferred till the recommendation of the UGC is received.

- v. To consider the proceedings of the meeting held on 22.4.13 related to safety and security system in the Campus.

Decision: It is resolved that Close Circuit Camera be installed at strategic locations that the committee has already recommended dated 24.04.2013.

The EC has also recommended that the University to explore the possibilities of installing the cameras in a phased manner ---- to start with 8 cameras be installed at strategically critical locations as the first step and accordingly quotations be re-cast.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- vi. To report that The Vice-Chancellor has constituted a committee to examine inspection report together with reply relating to financial transaction of the University for the year 2008-11.

Decision: The matter be taken out.

- vii. To report that the Vice-Chancellor has approved the meeting of the Disciplinary Committee held on 24.4.13 for M.B.A. 1st Semester Examination 2012 under self financed mode.

Decision: Noted.

- viii. To consider a letter of Prof. P. K. Mandal, Department of Physics seeking advance to attend India@DESY, international scientific programme in Humburg, Germany.

Decision: It is resolved that Vice-Chancellor is authorized to grant advances for the academic interest, in such cases.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- ix. To consider a letter of Dr. P. K. Dutta, Chief Observer, B.A. / B.Sc. / B.Com. Examinations, 2013.

Decision: It is resolved that Controller of Examinations will explore the possibilities of swapping/changing the examination centers and report preferably within 1 (one) month.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- x. To consider a note of the Controller of Examinations regarding issue of Degree Certificate to Sri Khownish Barman a student of M.A. Part-II (Annual Examination) 1997.

Decision: Resolved that the Controller of Examinations is requested to issue of Degree Certificate to Sri Khownish Barman a student of M.A. Part-II (Annual Examination) 1997.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xi. To consider the minutes of the meeting held on 23.4.13 regarding issue of commencing of the PG Academic Session from July 2013 in the Jalpaiguri Campus and the Budget Estimate and admission procedure including fees structure.

Decision: Resolved that the minutes of the meeting held on 23.4.13 regarding issue of commencing of the PG Academic Session from July 2013 in the Jalpaiguri Campus and the Budget Estimate and admission procedure including fees structure be approved.

The amount to be paid to the Govt. be negotiated by the Joint Chief University Engineer and Joint Chief University Engineer to report with Vice-Chancellor and the Vice-Chancellor is to take necessary action and report back to Joint Chief University Engineer.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xii. To consider expenditure for outside maintenance of V.K. Hostel, R.K. Hostel and Vidyasagar Hall for the current financial year i.e. 2013-14.

Decision: Resolved that the expenditure for outside maintenance of V.K. Hostel, R.K. Hostel and Vidyasagar Hall for the current financial year i.e. 2013-14 be approved.

The Joint Chief University Engineer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xiii. To consider the minutes of the Promotion Committee held on 7.5.13 relating to promotion in the several posts of the non-teaching employees of university.

Decision: Resolved that the minutes of the Promotion Committee held on 7.5.13 relating to promotion of the following non-teaching employees of university be approved:

Name of Employee	Department	Reserved for SC/ST/UR	Date of Promotion w.e.f.	Promoted to
Ramesh Ch Singha	V.C. Office	SC	29.01.2013	Sr. Superintendent
Sushanta Kanjilal	Registrar's Branch	UR	30.01.2013	
Dilip Kr. Kundu	Registrar's Branch	UR	31.03.2013	
Santu Sarkar	Estate Dev. Sec.	SC	01.08.2012	Sr. Mali
Biswanath Roy	Engineering Br.	UR	01.02.2013	Sr. Electrician
Shibu Deb	Finance Br.	UR	18.07.2012	Record Supplier
Bishu Das	Library	SC	12.10.2012	
Pratima Rani Biswa	Watch & Ward Dept.	UR	01.03.2012	
Fazlar Rahaman	A. K. M. Museum	SC	01.04.2013	Superintendent (Tech.)
Mantu Ch. Das	Watch & Ward Dept.	SC	26.10.2012	Helper Grade-I
Bijoy Kr. Sarkar	Engineering Br.	UR	01.03.2013	

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xiv. To consider the note of the Librarian (In-Charge) regarding requirement of non-teaching staff.

Decision: Resolved that -

- 50% of the vacant posts may be appointed in principle on contractual basis.
- Necessary concurrence, if necessary, may be obtained from the Higher Education Department.

Preparation be made for setting up separate panel for GR-C & GR-D employees.

It is resolved that permanent staff be inducted to Controller Branch, in view of the confidentiality and urgency of the matter.

Registrar(Offg.) is authorized to explore and urged to give priority to this matter.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xv. To report that the Vice-Chancellor has approved the Advisory Committee for SAP DRS-III, Department of Botany.

Decision: Noted.

- xvi. To report that the Vice-Chancellor has approved the appointment of one casual Gr. III Worker in the University Library.

Decision: Noted.

- xvii. To consider a note of the Principal, Jalpaiguri Govt. Engg. College, regarding commencement of classes at premises of the College for NBU 2nd Campus.

Decision: Resolved that the note of the Principal, Jalpaiguri Govt. Engg. College, regarding commencement of classes at premises of the College for NBU 2nd Campus be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

The OSD is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xviii. To consider a note of the Estate Officer regarding extension of catering contract of the teachers' canteen with Sri Pradip Nag.

Decision: Resolved that the note of the Estate Officer regarding extension of catering contract of the teachers' canteen with Sri Pradip Nag be approved.

The Registrar (Offg.) is requested to take necessary action.

- xix. To consider a memorandum of exigencies received from the Secretaries, WBCUTA of three districts.

Decision: The matter be taken out.

- xx. To consider a note of the Head, Department of Law regarding prayers of Sri Amal Dhar, Smt. Sati Dey and Sri Bhaskar Paul, Group C casual workers to convert their work from daily wages basis to full time contractual basis.

Decision: Resolved that the matter be regretted.

- xxi. To consider the proceeding of the meeting of the monitoring committee for the Centralised B.Ed. Cell held on 5.1.13.

Decision: Resolved that the proceeding of the meeting of the monitoring committee for the Centralised B.Ed. Cell held on 5.1.13 be approved.

The Secretary, Undergraduate Council is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxii. To consider a note of the Director, DDE regarding extension of utilization period of DEC grant for the year 2012-13, the same has been sent to the Director, DEC.

Decision: Resolved that the note of the Director, DDE regarding extension of utilization period of DEC grant for the year 2012-13, the same has been sent to the Director, DEC be approved.

The Director, DDE is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxiii. To consider a circular of the Finance Officer regarding revised rate of remuneration / honorarium for Lecture by the Guest Faculty.

Decision: Resolved that the note of the Finance Officer regarding revised rate of remuneration / honorarium for Lecture by the Guest Faculty be fixed at Rs. 600.00.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxiv. To consider a letter of the Director, IQAC, NBU regarding introduction of the regime of mandatory accreditation of Higher Educational Institutions.

Decision: It is resolved that to identify the steps to be taken by North Bengal University, the time frame be marked while taking this steps and the final deadline for submission of all papers to NAAC within 15 days.

The Director, IQAC is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxv. To consider a note of the AAO for opening separate savings bank A/c for ICCIS, 2013.

Decision: Resolved that the note of the AAO for opening separate savings bank A/c for ICCIS, 2013 be accepted.

The AAO is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxvi. To consider report of the Director, DDE on NSOU workshop held on 24.3.13.

Decision: Resolved that the report of the Director, DDE on NSOU workshop held on 24.3.13 be approved.

- xxvii. To consider appointment of one machine man and binder in the University Press on daily wage basis.

Decision: Resolved that the appointment of one machine man and binder in the University Press on daily wage basis be approved.

The Superintendent, University Press is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxviii. To consider the minutes of the 70th & 71st Meeting of the Purchase Committee held on 14.3.13 & 23.3.13 respectively.

Decision: Resolved that the minutes of the 70th & 71st Meeting of the Purchase Committee held on 14.3.13 & 23.3.13 respectively be approved.

The AAO is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxix. To report that a communication has been received from the Department of Higher Education, Govt. of West Bengal regarding upper age limit for recruitment to post of Gr. C & Gr. D in various Govt. aided Colleges and University in West Bengal.

Decision: Resolved that the communication has been received from the Department of Higher Education, Govt. of West Bengal regarding upper age limit for recruitment to post of Gr. C & Gr. D in various Govt. aided Colleges and University in West Bengal be accepted.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xxx. To report that the Vice-Chancellor has nominated Mr. O.P. Sharma, Department of Law to act as Superintendent of Law Hostel in place of Dr. Diganta Biswas w.e.f. 29.5.13.

Decision: Noted.

- xxxi. To report that the Vice-Chancellor has approved a panel for appointment of Electrician (daily wages) in the Engineering Branch.

Decision: Noted.

- xxxii. To report that the Vice-Chancellor has approved a panel for appointment of Pump Operator (daily wages) in the Engineering Branch.

Decision: Noted.

- xxxiii. To report that the Vice-Chancellor has approved the enhanced rate of Hostel Mess Workers w.e.f. 22.3.13.

Decision: Noted.

- xxxiv. To report that the Vice-Chancellor has approved a note of the Registrar (Offg.) regarding fixation of pay of the university employees.

Decision: Noted and further resolved that the Finance Branch will make a preferable fixation within 30 days of joining/promotion and send the papers to the Registrar and Registrar will take necessary action for final fixation by the Executive Council.

- xxxv. To report that the Vice-Chancellor has approved the appointment of Dr. Sarmistha Banik (sl.no.2) instead of Dr. Prabuddha Sanyal (sl.no.1) of the panel to the post of Assistant Professor in Physics.

Decision: Noted.

- xxxvi. To consider a note of the Finance Officer vide its no. F.O./E-80/3343/F-13 dated 15.1.13 regarding requirement of additional man power.

Decision: Resolved that the depreciation of man power at the GR-C level be approved and necessary steps be taken by the Registrar.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

xxxvii. To consider the following items along with the decision of the 154th Finance Committee meeting held on 30.8.12 and approved by the Executive Council dated 20.12.12 and 14.1.13 received from the Finance Officer dated 8.4.13:

- (a) To consider letters of Dr. Suman Chatterjee, Assistant Professor, Department of Physics, dated 05.07.2011 and 18.04.2012 towards granting of House Rent Allowance (HRA) in full without adjustment of HRA drawn by his wife who is working at Kolkata in a Govt. of India organization.

Decision: It was resolved that the prayer be accepted and recommended to the Executive Council for consideration.

- (b) To consider the decision of the meeting of the Standing Committee of DDE dt. 28/5/12 re-iterating their earlier decision dt. 09.06.2011 regarding increase of fees of 'Courses of Studies' under DDE by 25% from 2012-13 session under each item. [The earlier decision of the Standing Committee meeting dt. 09.06.2011 was referred back to the Standing Committee by the Finance Committee in its meeting dt. 30/31.01.2012 & 15/16.02.2012 under Item no.7.]

Decision: It was resolved that the decisions be accepted and recommended to the Executive Council for consideration.

- (c) To consider a proposal of the Medical Officer University of North Bengal towards renewal of Annual Maintenance Contract (AMC) of "Semi Automatic Bio-Chemistry Analyzer (Erba Chem 7)" of Health Centre, NBU by Transasia Bio-Medical Ltd., at a cost of Rs. 22,135/- for the period for 01.06.2012 to 31.05.2013.

Decision: It was resolved that the proposal be accepted and recommended to the Executive Council for consideration.

- (d) To consider a note of the Finance Officer dt. 25/4/2012 in connection with non-payment of balance of 'Arrear Service Charges' as well as Revised Service Charges amounting to Rs. 16,400/- (Rs. 14,000/- + Rs.2,400/-) of Smt. Rita Dey, Cable Operator, Western Sector, NBU.

Decision: It was resolved that the Registrar (Officiating) be authorized to take appropriate action after serving 15 days notice to clear all dues.

- (e) To consider the following demands of N.B.U.O.A. submitted to the Vice-Chancellor on 28/08/2012 on vide Sl. no.7 & 10 of their 'Charter of Demands':

"7. The Mobile Bill ceiling of all Officers be enhanced by 50%.

The Inter-net facility i.e. 'Broad Band' be extended to all the Officers with a financial limit".

Decision : It was resolved that the present ceiling of reimbursement of Mobile expenses of all Officers be enhanced by Rs. 100/- as well as the present ceiling of Telephone Allowance to the Heads of the Department/Branch/Centre/Directorate be also enhanced by Rs. 100/- w.e.f. September 2012 and recommended to the Executive Council.

- (f) To consider a proposal of the Head, Department of Tea Science, University of North Bengal under reference no. T-Sc./L-7/2012-13/392 dt. 16/08/2012 to award M/s. Consultrain Management Services, Kolkata at a total cost of Rs. 58,000/- + Conveyance & Local Hospitality for obtaining NABL Accreditation of the Soil

Testing Laboratory at Tea Science Department in terms of the letter of the Director, (Research), Tea Board under ref. no. 10(6)/DTD/2009/2343 dt. 20th October, 2010.

Decision: It was resolved that the proposal be accepted and recommended to the Executive Council".

Decision: The matter be taken out.

- xxxviii. To consider a note of the Inspector of Colleges regarding inspection report of Mekliganj College.

Decision: Resolved that the inspection report of Mekliganj College submitted by the Inspector of Colleges be approved.

- xxxix. To consider the minutes of the 72nd Meeting of the Purchase Committee held on 10.5.13.

Decision: Resolved that the minutes of the 72nd Meeting of the Purchase Committee held on 10.5.13 be approved.

The AAO is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- xl. Misc. item, if any.

- a. To consider a note of the Controller of Examinations vide its no. 690/A/CE-13 dated 8.5.13 regarding issue of provisional certificate for passing Ph.D. Course Work examination 2012 of Sri Binay Kr. Patel, a research scholar of this university.

Decision: Resolved that provisional certificate for passing Ph.D. Course Work examination 2012 of Sri Binay Kr. Patel, a research scholar of this university be issued.

In principle the Deans will work out the concrete steps and discuss with the Registrar.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- b. To consider a note of the Finance Officer regarding enhancement of consolidated monthly amount of Shri Budhram Mundra who is working as a gardener (casual staff) in the three PG Boys Hostels.

Decision: Resolved that the enhancement of consolidated monthly amount of Shri Budhram Mundra who is working as a gardener (casual staff) in the three PG Boys Hostels be enhanced to Rs. 2800/- per month w.e.f. the date of the meeting of the Executive Council.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- c. To reconsider the budget estimate of COFAM.

Decision: Resolved that the budget estimate for the year 2013-2014 including the revised budget estimate 2012-2013 was approved. It was further resolved that the deficit of Rs. 10.00 lacs is to be paid from the University fund as temporary financial accommodation / loan out of the University fund for payment of salaries to the minimum core staff as proposed in the COFAM budget estimate for the year 2013-2014 without any modification as existing earlier. The existing staff are required to enter a contract period of one year w.e.f. 01/04/2013 to 31/03/2014. One post of Project Officer /

Supervisor (consolidated salary of Rs. 11,000/-) is to be created. Necessary formalities are to be completed for recruitment by the Office of the Registrar.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- d. To consider a note of the AAO regarding adjustment of Bill submitted by the Controller of Examinations against the budget head 'Traveling'. (RE.39.01.06.8).

Decision: Resolved that the note of the AAO regarding adjustment of Bill submitted by the Controller of Examinations against the budget head 'Traveling'. (RE.39.01.06.8) be approved.

The AAO is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- e. To consider a letter of Dr. Pranab Ghosh, Department of Chemistry for unification of quarter nos. E/80 & E/81.

Decision: The matter be regretted.

- f. To consider a note of the Secretary, Council for Undergraduate Studies regarding UGC guidelines on students entitlements.

Decision: Resolved that Dean of Arts, Commerce & Law and Science will carefully scrutinize the recommendations and suggest actionable steps that may be taken by NBU.

The Secretary, Council for Undergraduate Studies is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- g. To consider a note of the Jt. Chief Engineer regarding requirement of one electrician and one plumber for NBU 2nd Campus at Jalpaiguri.

Decision: The matter be regretted.

- h. To consider a letter of the Inspector of Colleges regarding statement of outstanding affiliation fees from the Academic Session 2007-08 upto the Academic Session 2011-12.

Decision: Resolved that

- (1) Information submitted by Inspector of Colleges was carefully studied and Inspector of Colleges be requested to check information with Finance Branch.
- (2) The defaulter will be asked to clear their dues till 2012-13 ---- excepting Falakata B.Ed. College and Eastern Dooars B.Ed. College.
- (3) Once the application is received, Registrar will take it up with Inspector of Colleges and will make inspection of the colleges, if necessary.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- i. To consider a confidential envelope received from the Controller of Examinations vide its no. 1890/B/CE.

Decision: Resolved that the matter be referred to the Crime Branch of Govt. of West Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- j. To consider the minutes of the Vehicle Advisory Committee Meeting held on 17.4.13.

Decision: Resolved that the minutes of the Vehicle Advisory Committee Meeting held on 17.4.13 be approved.

The Officer-in-Charge, Watch & Ward Department is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- k. To consider a letter of the Head of the Department of Bengali relating to use of Pagoda in Salkunja.

Decision: Resolved that Joint Chief University Engineer is requested to take necessary action in order to make it operative.

- l. To consider reallocation of teaching departments under respective supervision of the Deans of Faculties.

Decision: MBA be included in Faculty of Arts, Commerce & Law and MCA, Computer Science, Food Technology, Pharmaceutical Technology be included in Faculty of Science. The matter be sent to the NBU Court.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- m. To consider a letter of the Director, High Energy & Cosmic Research Centre regarding filling up of the vacant post.

Decision: Resolved that the authority is to take appropriate steps for filling up vacant posts, which are sanctioned.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- n. To nominate University nominee to the Governing Body of IILS.

Decision: Resolved that Prof. B. P. Dwivedi, Department of Law, NBU be nominated to the Governing Body.

After constitution of Governing Body nominee is requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- o. To consider a note of the Controller of Examinations to issue pass certificate to Smt. Barsha Bardewa a student of Sikkim Govt. College.

Decision: Resolved that the necessary correction be made in the tabulation book and pass certificate be issued to Smt. Barsha Bardewa a student of Sikkim Govt. College.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- p. To consider a note of the Dy. Registrar regarding study leave of Dr. Nupur Das, Secretary Council for Undergraduate Studies in Arts, Science, Commerce & Law for 10 months.

Decision: Resolved that the matter be deferred.

- q. To consider Enquiry Committee Report submitted by the Committee constituted by the Executive Council dated 07/03/13 and 22/03/13 in respect of unauthorized alteration of marks during process of inspection of the scripts under RTI.

Decision: Resolved that the Controller of Examinations is advised to take necessary action for lodging a FIR with police station, if possible. The matter be reported to the next EC meeting.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- r. To consider a note of the Finance Officer on the Report in terms of the decision of the meeting dated 03/04/13 (Exhibit-18) prepared in consultation with the Head, Computer Centre and Information Scientist related 1Gbps internet connectivity and setting up LAN at the University Campus by BSNL under MHRD Project.

Decision: Resolved that the matter be approved. Registrar (Offg.) is requested to negotiate with the BSNL, requesting them to staggered the amount into 10 equal installments.

- s. To consider a letter of the Head, Department of Mass Communication to lift the ban on the social networking sites and You tube.

Decision: Resolved that the matter be approved.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- t. To consider resolutions of the NBUTC Meeting held on 30/04/2013.

Decision: Resolved that:

1. It is resolved that an inspection team consisting of the experts of the Jalpaiguri Engineering college be set up a report on the matter and to make suggestions.
2. The Vice-Chancellor may take necessary action in this regard.
3. An appropriate decision may be taken on obtaining the report.

- u. To consider the minutes of the meeting of the committee dated 27/04/2013 related to develop University Website.

Decision: Resolved that the responsibility for implementation of internet connectivity to Mr. Manash Esh & Mr. Joy Sarkar be entrusted.

- v. To consider a note of the Deputy Registrar relating to late submission of full/half free studentship of M.Sc. Physics students due to negligence of duty of Sri Sudip Saha, Senior Assistant, Department of Physics.

Decision: Resolved that the late submission of full/half free studentship of M.Sc. Physics students be released.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- w. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Debojit Bhattacharya	Dr. A. Mishra	Chemistry	DESIGN, CHARACTERISATION AND APPLICATION OF MOLECULAR MAGNETS: A THEORETICAL STUDY

Decision: Resolved that the report of Viva-Voce of the above mentioned candidate be approved and he be admitted to the Degree of Ph.D. in the subject mentioned against each. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- x. To consider a letter of the Dy. Controller of Examinations vide its no. 949/A/CE-13 dated 20.5.13.

Decision: The matter has been disposed.

- y. To consider the minutes of the meeting held on 20.5.13 regarding settlement of rent for SBI, NBU Campus.

Decision: Resolved that—

1. The rent shall be fixed @ Rs. 20/- per sq. ft. per month and fresh agreement be made subject to approval of higher authority. And the same shall be subject to annual increase at usual rate.

2. Necessary legal documents be prepared and fresh agreement be signed.

The Finance Officer is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- z. To consider a note of the Dy. Registrar regarding engagement of daily wage worker on rotation basis for the Health Centre.

Decision: Resolved that a panel of contingent workers be set up following the established procedure.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

- aa. To consider report of the committee regarding improvement of security system in the campus.

Decision: Noted.

- ab. To consider the report of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidate:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
1	Dinesh Chhetri	Dr. Suman Sao	Geography & Appl. Geo.	STRATEGIES FOR THE DEVELOPMENT OF TRADITIONAL HANDICRAFTS: A CASE STUDY OF DARJEELING HILL AREAS

Decision: Resolved that the report of Viva-Voce of the above mentioned candidate be approved and he be admitted to the Degree of Ph.D. in the subject mentioned against each. Result be published.

The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

Agenda placed by VC

Decisions :

1. To consider constitution of standing committee for appointment of Officers in the University (Ordinances relating to the procedure and methods of selection of persons for appointment to the post of Officers and other Non-teaching post).

Decision: Resolved that a Standing Committee be constituted consisting of the following members:

- a) Prof. Samir Kr. Das, Vice-Chancellor, University of North Bengal – Chairman
- b) Prof. Subha Shankar Sarkar, Vice-Chancellor, Netaji Subhash Open University – EC Nominee
- c) Prof. Indrajit Ray, Vice-Chancellor, Cooch Behar Panchanan Barma University, – EC Nominee
- d) Registrar (Offg.) – Secretary

The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

2. To consider a note of the Jt. Chief University Engineer regarding absorption of three nos. of contractual clerks in the department.

Decision: It is resolved that the process for initiating the formation of a panel for Gr.-C employees has already been resolved under item no. 44.

3. To consider a letter of the General Secretary, NBUEA regarding grant of EL instead of EOL to Sri Balaram Kundu, Sr. Peon, Department of Philosophy.

Decision: It is resolved that the leave application of Sri Balaram Kundu be reconsidered and the leave may be granted.

The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

4. To consider a note of the AAO regarding fire fighting arrangement in all departments / branches / centres:

Decision:

- a. Resolved that the matter be approved subject to further verification of papers and fund availability.
- b. It is further resolved that Prof. Abhijit Chakrabarti, Vice-Chairman & Chairman (Actg.) West Bengal State Council of Higher Education be requested to inspect with his team. Expenses relating to this will be borne by University of North Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

5. To consider a letter of the Controller of Examinations concerning the circular issued by the Registrar (Offg.) vide its no. 4492/R-12 dated 21.11.12

Decision: Registrar (Offg.) being a Professor of Law is hereby authorized to issue a fresh circular in view of the discussion held in the Executive Council meeting in compliance with the relevant rules and Govt. orders.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

6. To consider report of the enquiry committee on the alleged mal practice (non submission of answer script adopted by two candidates of B.A. Part I & II (Hons. / General) Examinations 2012).

Decision: With reference to the report submitted by Dr. Deb Kr. Mukherjee and Dr. Santi Chettri, EC resolved that the report be accepted and the Controller of Examinations be requested to take necessary action to implement the recommendations.

The Controller of Examinations is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

7. To consider the present status of Caretaker Students' Association in affiliated colleges in view of the postponement of election.

It is resolved that Hon'ble Vice-Chancellor is to seek the clarification from the Hon'ble MIC, Higher Education Department.

8. To consider the one man committee report for appointment of Sri Rakesh Lakra on compassionate ground under DIH category.

Decision : Resolved that appointment be issued to Sri Rakesh Lakra on compassionate ground under DIH category as Gr. D employee in the University Library.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

9. To consider a prayer of Smt. Urnisha Banerjee (Contractual Staff) for renewal of contract.

Decision: Resolved that the service of Smt. Urnisha Banerjee (Contractual Staff) be extended for another one year.

It is further resolved that all staffs including officer are working under the Vice-Chancellor, in this office. Any letter of any staff including secretary of this establishment should be addressed directly to the Hon'ble Vice-Chancellor.

The Registrar (Offg.) is requested to take necessary action forthwith.

Note: Confirmed with immediate effect in the meeting & by the Chair.

10. To replace new Car in place of old Car of the Vice-Chancellor.

Decision: It is resolved that Innova or Xylo car be allotted to Vice-Chancellor, University of North Bengal.

The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

11. To nominate members to the Governing body of Sukanta Mahavidyalaya.

Resolved that the following members be nominated to the Governing Body:

- (i) Prof. Susmita Pandit, Maynaguri College
- (ii) Prof. Nirmal Rajbanshi, Sonada Degree College

After constitution of Governing Body, nominees are requested to submit confirmation letter and in the month of June Under Graduate Governing Body be organized.

The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

12. To consider transfer policy of non-teaching staff of the university.

Decision: It is resolved that permanent staff be inducted to Controller Branch, in view of the confidentiality and urgency of the matter.

Registrar(Offg.) is authorized to explore and urged to give priority to this matter.

13. To consider the case of Sujoy Chowdhury, a contractual staff of the Controller of Examinations Branch.

Decision: Resolved that the case of Sujoy Chowdhury be considered as a special case and should not be cited as a precedent.

It is also resolved that the period of hospitalization be treated as leave by the University.

It is further resolved that necessary information on similar matters be provided to Registrar (Offg.) and he will depute an officer to assess the situation and make payment.

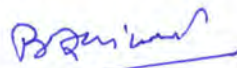
The Registrar (Offg.) is requested to take necessary action forthwith.
Note: Confirmed with immediate effect in the meeting & by the Chair.

14. To consider a letter of the Finance Officer (Offg.) addressed to Prof. I. Ray, Dept. of Commerce regarding house rent of quarter No. E/85 allotted to him.

Decision: Resolved that house rent of quarter No. E/85 allotted to Prof. I. Ray be fixed at Rs. 214 - per month as recommended by the Finance Officer (Offg.)

Since there was no other agenda hence the meeting ended with a vote of thanks to the Chair.


Prof. Samir Kumar Das
(Chairman)


Prof. B. P. Dwivedi
(Secretary)