

UNIVERSITY OF NORTH BENGALRAJA RAMOHPANPUR, DIST: DARJEELING 734013

The Minutes of the 5th meeting of the Executive Council held on 15.07. 2012 at 11.00 a.m. in the Meeting Room of the Hon'ble Vice-Chancellor, University of North Bengal.

Members Present:

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| 1. Prof. Samir Kumar Das, Vice-Chancellor | In the Chair |
| 2. Prof. Indrajit Ray, Department of Commerce | |
| 3. Dr. Manimala Das | |
| 4. Dr. Jaydip Sen, Head, Department of Anthropology | |
| 5. Prof. Manjula Bera, Head, Department of Bengali | |
| 6. Dr. Ranadhir Chakraborty, Head, Department of Biotechnology | |
| 7. Dr. Deb Kumar Mukherjee, Principal, Maynaguri College | |
| 8. Dr. Abdul Kader Safily, Principal, Sahid Kshudiram College | |
| 9. Dr. Shanti Chhetri, Principal, P.D. Women's College | |
| 10. Dr. Subhendu Bhusan Modak, Principal, A.C. Training College | |
| 11. Principal, Indian Institute of Legal Studies | |
| 12. Principal, Jalpaiguri Law College | |
| 13. Principal, Darjeeling Govt. College | |

1. To confirm the minutes of the 4th meeting of the Executive Council held on 9.6.12.

Decision: Resolved that Minutes of the 4th meeting of the Executive Council held on 9.6.12 be confirmed with the following corrections:

The name of Professor Indrajit Roy may be written as Professor Indrajit Ray.

In Item No. 5 line (5) the number '20' be replaced by the number '12'.

2. To consider the report received from the Inspector of Colleges regarding affiliation of B.Sc. (General) Course in Physics, Chemistry, Mathematics and Sanskrit in B.A. in Kalipada Ghosh Tarai Mahavidyalay.

Decision: Resolved that the report received from the Inspector of Colleges regarding affiliation of B.Sc. (General) Course with Physics, Chemistry and Mathematics be recommended subject to fulfillment of certain criteria needed for establishment of such courses as stipulated in the report. Introduction of Sanskrit (General) in B.A. from the academic session 2012-13 is also approved in Kalipada Ghosh Tarai Mahavidyalay.

Inspector of Colleges be requested to take necessary actions and submit a compliance report to the Registrar (Officiating) for necessary actions.

Action taken.

3. To consider report received from the Inspector of Colleges regarding affiliation of Sanskrit (General) and Bengali (Honours) in B.A. from the academic session 2012-13 in Ghoksadanga Birendra Mahavidyalaya, Cooch Behar.

Decision: Resolved that on the basis of the report received from the Inspector of Colleges regarding affiliation of Sanskrit (General) be approved from the academic session 2012-13 in Ghoksadanga Birendra Mahavidyalaya, Cooch Behar. College is required to give compliance report about fulfillment of conditions stated in the report by the end of August, 2012. Further resolved that Bengali (Honours) in B.A. from the academic session 2012-13 cannot be approved in view of non-fulfillment of certain required norms.

Inspector of Colleges be requested to take necessary actions and submit a compliance report to the Registrar (Officiating) for necessary actions.

Action taken.

4. To nominate two university nominees towards the formation of Governing Body of Nani Bhattacharyya Smarak Mahavidyalaya, Jalpaiguri.

Decision: Resolved that the following persons may be nominated in the Governing Body of Nani Bhattacharyya Smarak Mahavidyalaya, Jalpaiguri.

(1) Dr. Sudhin Bishnu, Netaji Road, PO: Alipurduar Court, Dist: Jalpaiguri – 736 122

(2) Dr. Dilip Roy, Alipurduar College, Alipurduar Court, Dist: Jalpaiguri-736 122

Action taken.

5. To nominate three external expert to constitute the Selection Committee for Promotion of Dr. Saswati Biswas to the Post of Professor under CAS.

Decision: Resolved that the Departmental Committee be requested for recommendation of six experts for the Selection Committee for promotion of Dr. Saswati Biswas to the post of Professor under CAS. The recommendation of the Departmental Committee will be placed before the Vice-chancellor for nominating experts from the list submitted by the Departmental Committee.

Action taken.

6. To consider incorporation of words “in one individual paper” between the words “marks and division” in clause 2(b) of the regulations relating to pre-publication grace marks and post-publication re-assessment of a scripts of B.A./B.Sc./B.Com. (General & Hons.) / LL.B./B.Ed. Examinations.

Decision: Resolved that the words “in one individual paper” between the words “marks and division” in clause 2(b) of the Regulations relating to pre-publication of grace marks and post publication reassessment of scripts of B.A./B.Sc./B.Com (General and Honours) / LL.B./ B.Ed. Examinations be incorporated.

Controller of Examinations is requested to take necessary actions for implementation of the above decision.

Action taken.

7. To consider resolution of the meeting of the P.G. Board of Studies in Sociology held on 11.6.12 regarding implementation of the changed syllabus from the next semester scheduled to begin in August, 2012.

Decision: Resolved that the resolution of the meeting of the P.G. Board of Studies in Sociology held on 11/06/2012 regarding implementation of the changed syllabus from the next semester scheduled to begin in August, 2012 be accepted as proposed by the P. G. Board of Studies.

Proposal of the P. G. Board of Studies: the course 203 be shifted to 1st semester and will be numbered as 103 and course 103 be shifted to 2nd semester and be numbered as 203.

Registrar (Officiating) is requested to take necessary actions.

Action taken.

8. To consider a note of the Inspector of Colleges vide its no. 100/INT/INSP-12 dated 4.6.12 regarding status of receiving affiliation fees from the different self-financed colleges.

Decision: The Executive Council considered the note of the Inspector of Colleges vide its no. 100/INT/INSP-12 dated 4.6.12 regarding status of receiving affiliation fees from the different self-financed colleges and resolved that post-facto approval for Indian Institute of Legal Studies be given for the session 2010-11 and 2011-12. From the session 2012-13 University will send an Inspection Team to the college and on the basis of Inspection Team's report the Executive Council will consider its affiliation.

The Executive Council further resolved that a Monitoring Committee as prescribed in the Regulations 39 clause (14) be revived. Registrar (Offg.) will initiate a note to this effect and will be placed before the Vice-Chancellor for his kind consideration.

Action taken.

9. To consider a note of the Audit and Accounts Officer regarding the proposal of the Head, Department of Chemistry for the purchase of liquid nitrogen for NMR machine.

Decision: The Executive Council approved the note of the Audit & Accounts Officer regarding the proposal of the Head, Department of Chemistry, for the purpose of purchasing liquid nitrogen for NMR machine. It is further resolved that in future also University can avail services or purchase items from Government organizations on the basis of single quotation. It is to be communicated to the Finance Officer for giving immediate effect. It is further resolved that all such outstanding pending cases be also approved and be reported back to the Executive Council.

Finance Officer is requested to take necessary actions.

Action taken.

10. To consider observation and opinion of the Finance Officer on the report of the committee to assess the financial liabilities / implication in order to implement the recommendation of the committee constituted regarding ROPA-99.

Decision: Resolved that a committee with the following members be constituted for giving suitable recommendations about the financial liabilities/implications for implementing ROPA-99.

(1) Finance Officer – Chairman (2) Audit & Accounts Officer, Member (3) Secretary, NBUEA, Member (4) Deputy Registrar – Member Convener.

The Committee is required to submit its report within four months for its consideration by the Executive Council

Finance Officer is requested to take necessary actions.

Action taken.

11. To consider a letter received from the Secretary, Sahitya Academi, New Delhi regarding constitution of a new general council by election.

Decision: The Executive Council considered the letter received from the Secretary, Sahitya Academi, New Delhi, regarding constitution of a new General Council and delighted to learn that the University of North Bengal was selected for nomination of three members in its general council. It is resolved that the following Professors be nominated for the said purpose:

- (1) Professor Ghanashyam Nepal, Department of Nepali, NBU
- (2) Professor Ashis Sengupta, Department of English, NBU
- (3) Professor Manjula Bera, Department of Bengali, NBU

Registrar (Officiating) is requested to take necessary actions.

Action taken.

12. To consider the status report in respect of Mekhliganj College received from the Principal, Maynaguri College & Administrator, Mekhliganj College.

Decision: The Executive Council considered the status report submitted in respect of Mekhliganj College by Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College and Administrator of Mekhliganj College and resolved that the tenure of Dr. Debkumar Mukhopadhyay as Administrator of Mekhliganj College be extended for one more year. The Executive Council resolved to request the Administrator to settle the issue about cash book and other necessary details required for handing over the charge to the successive Teachers-in-Charge/Principal.

Action taken.

13. To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
01	Sri Bharat Kumar Pradhan	Dr. H.K. Badola, Sikkim	Botany	POPULATION STUDIES AND HABITAT CHARACTERISTICS OF SWERTIA CHIRAYITA (Roxb. Ex Fleming) H. KARST., A THREATENED MEDICINAL HERB IN SIKKIMHIMALAYA, AND ITS CONSERVATION

02	Sri Ranjit De	Prof. Bijan Das	Chemistry	SOLUTION PROPERTIES OF SODIUM POLYSTYRENE SULPHONATE IN 2-ETHOXYETHANOL – WATER MIXED SOLVENT MEDIA
03	Sri PrasantaChakraborty	Dr. PranabGhosh	Chemistry	CHEMICAL TRANSFORMATION OF CARBOCYCLIC COMPOUNDS AND SCREENING FOR THEIR BIOLOGICAL ACTIVITY
04	Sri Alope Kumar Chakraborty	Dr. RathinBandyopadhyay	Law	LEGAL CONTROL OF CORRUPTION IN GOVERNMENT OFFICES: A STUDY OF SUPREME COURT CASES UNDER THE PREVENTION OF COURRUPTION ACT, 1988
05	Smt. SusmitaMisra	Prof. I. Roy	Commerce	AN ECONOMIC ANALYSIS OF THE ORIGIN AND GROWTH OF MODERN JUTE INDUSTRY IN BENGAL DURING 1855-1914
06	Sri Ranjit Roy	Prof. S. R. Mondal	Himalayan Studies with specialization in Sociology & Anthropology	SOCIAL DYNAMICS OF NORTH BENGAL FRONTIER (A SOCIOLOGICAL STUDY OF TWO BORDER VILLAGES IN DARJEELING DISTRICT OF WEST BENGAL)

Decision: The Executive Council considered the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the above mentioned candidates and resolved to approve all the reports for conferment of Ph.D. degrees.

Registrar (Officiating) is requested to take necessary actions.

Action taken.

14. To consider the issue of some cases of re-registration in Ph.D. as per old Ordinances.

Decision: The Executive Council considered the issue in detail and resolved that six months extension be given to the Research Scholars whose date of registration have expired and did not go for re-registration previously but applied for the same. They need to submit their thesis within six months (i.e. 14/01/2013). However, all these candidates need to submit sufficient documents to substantiate that they could not apply for re-registration within the deadline of five years for causes which were beyond their control. If they fail to submit such documents the University will not entertain their applications.

Registrar (Officiating) is requested to take necessary actions.

15. To consider formation of North Bengal University Cultural Committee

Decision: The Executive Council resolved to form North Bengal University Cultural Committee for a duration of two years with effect from 15/07/2012 with the following members:

- (1) Dr. Nikhilesh Roy, Department of Bengali, - Chairman
- (2) Dr. Dipak Roy, Department of Bengali
- (3) Sri Barun Roy, Department of History
- (4) Dr. Shanti Chettri, Principal, P.D. Women's College
- (5) Prof. Ashis Sengupta, Department of English
- (6) Dr. Kaushik Joardar, Department of Philosophy

- (7) Professor G. S. Nepal, Department of Nepali
(8) Dr. Manisha Jha, Department of Hindi
(9) Dr. Jaydip Sen, Department of Anthropology – Convener

Registrar (Officiating) is requested to take necessary actions.

Action taken.

16. To Consider formation of a Hostel Admission Committee.

Decision: Resolved to constitute a new Hostel Admission Committee for a duration of two years with effect from 15/07/2012 with the following members:

- (1) Dr. Jaydip Sen, Department of Anthropology - Chairman
(2) Superintendents of all PG Boys' / Girls' Hostels and Research Scholars' Hostels.
(3) Dr. Joydip Sengupta, Department of Mathematics
(4) Sri Manotosh Bose, Department of Lifelong Learning & Extension – Convener

Registrar (Officiating) is requested to take necessary actions.

Action taken.

17. To consider names of experts recommended by Departmental Committees for holding selection Committee for teachers (CAS and open post).

Decision: The Executive Council took a strong note of the letter written by the Head of the Department of Library and Information Science to the Hon'ble Vice Chancellor and the Registrar (Officiating) on 12.7.2012. In its (Executive Council's) view it was in appropriate on the part of the Head, Department of Library and Information Science, to share such a confidential matter with an external teacher who was not a faculty member of their department or of this University. The Executive Council further directs him to send the name of experts as sought in the Registrar's (Offg.) letter through departmental committee within five days from the date of communication of the Registrar (Offg.).

In this connection Hon'ble Vice-chancellor reported that he was informed by a student on one occasion that one teacher does not take classes in the Department of Library and Information Science regularly and only takes classes at the end of the session. When Hon'ble Vice-chancellor wanted to know on this issue from the Head, BLIS, he gave a very vague reply and wanted to avoid the point. In view of insufficient number of teachers Head was directed not to start next BLIS programme immediately and take necessary steps for appointment of a contractual teacher before beginning of that course.

The Executive Council further resolved to approve the list of experts recommended by the Departmental Committees. Members of the Executive Council can submit additional names, if so desire, within the duration of one month from the date of the meeting of the Executive Council (i.e. 15/08/2012).

Action taken.

18. To consider nomination of one member by the Executive Council to the Board of Discipline relating to malpractice of P.G. Part-II Examination, 2011 under Distance Education Mode.

Decision: The Executive Council resolved to nominate Dr. Arun Kumar Jana, Department of Political Science, NBU, to the Board of Discipline relating to Malpractice of P.G. Part-II Examination, 2011, under DE mode.

Controller of Examinations is requested to take necessary actions.

Action taken.

19. To consider the minutes of the Emergency Meeting of the Purchase Committee held on 26.6.12.

Decision: Resolved that the minutes of the Emergency Meeting of the Purchase Committee held on 26.6.12 be approved.

Audit & Accounts Officer is requested to take necessary actions.

Action taken.

20. To consider a note of the Finance Officer relating to application for "Maternity Leave" of Smt. Paramita Choudhury, Lecturer (Contractual), Department of Management.

Decision: The Executive Council considered the application of Smt. Paramita Choudhury, Lecturer (Contractual), Department of Management and the note of the Finance Officer, NBU, and resolved that the issue of maternity leave of said teacher be referred to the Higher Education Department, Govt. of West Bengal, for seeking necessary guidelines on this issue.

Registrar (Officiating) is requested to take necessary actions.

Action taken

21. To consider the minutes of the Meeting of the Committee regarding Space utilization at Kolkata Camp Office held on 22.6.12 in the office of the Jt. Chief University Engineer.

Decision: Resolved that the minutes of the Meeting of the Committee regarding Space utilization at Kolkata Camp Office held on 22.6.12 in the office of the Jt. Chief University Engineer be approved.

Action taken.

22. To consider the note of the Secretary, Under Graduate Council, regarding Monthly Attendance Report for B.Ed. Course 2011-2012 of some Deputed Category Students of Falakata B.Ed. College.

Decision: The Executive Council discussed the note of the Secretary, Under Graduate Council regarding monthly attendance report of some deputed category students of Falakata B. Ed. College.

In this connection Executive Council took note of the applications submitted by a large number of students of the said college (i.e. Falakata B. Ed. College) who requested that their mark sheets be given from the University and not from the college. In this connection it was resolved that those who applied for getting mark sheets from the University itself may be given subject to verification of their identity proof. A photocopy of all these mark sheets given from the University will be sent to the college for their record keeping.

Controller of Examinations will be communicated the decision for necessary action from his end.

Action taken,

23. To consider the minutes of the Meeting of the ICT Facility Management Committee (earlier Advisory Committee for Rectification and Restoration of Services relating to maintenance of LAN/VSAT for internet connection in the campus), held on 9.4.12.

Decision: The Executive Council resolved to accept the minutes of the Meeting of the ICT Facility Management Committee (earlier Advisory Committee for Rectification and Restoration of Services relating to maintenance of LAN/VSAT for internet connection in the campus), held on 9.4.12.

Action taken,

24. To consider the Project report submitted by a Committee as constituted by the Standing Committee of the DDE regarding B.Ed. under Distance Education Mode.

Decision: The Executive Council resolved to accept the project report submitted by the Committee constituted by the Standing Committee of DDE for introduction of B.Ed. course under DE mode of education in principle.

Action taken.

25. To consider a note of the Chairman, WBSCHE vide letter no. CET/CM/211/SCHE/2012 dated 12.6.12.

Decision: Resolved to defer the item for the next meeting.

26. To consider nomination of one member by the Executive Council for the Board of Discipline as per rule 3(a).

Decision: The Executive Council resolved to nominate Dr. Amitabha Mukhopadhyay, Department of Physics, NBU, to the Board of Discipline as per rule 3(a).

Controller of Examinations is requested to take necessary actions.

Action taken,

27. To consider the letter of Prof. T.K. Chaudhuri, Department of Zoology dated 26.6.12 addressed to the Hon'ble Vice-Chancellor.

Decision: The Executive Council considered the letter of Professor T. K. Chaudhuri, Department of Zoology dated 26/06/12 addressed to the Vice-chancellor and resolved that Assistant Secretary of the Higher Education Department be informed accordingly.

Registrar (Offg.) is requested to take necessary action.

Action taken,

28. To consider the note of the Registrar (Offg.) dated 18.6.12 relating to Study leave of Dr. Arnab Sen, Department of Botany.

Decision: The Executive Council resolved to approve the Study leave of Dr. Arnab Sen, Department of Botany, from 07/01/2013 to 06/07/2012 (for six months only).

Action taken

29. To report that Prof. Amlan Dasgupta has been nominated by the Vice-Chancellor in place of Prof. Chinmay Guha as member of the Selection Committee Meeting of Dr. Baishali Hui for placement as Lecturer in Senior Scale under CAS.

Decision: The Executive Council approved the nomination of Professor Amlan Dasgupta in place of Prof. Chinmay Guha as member of the Selection Committee Meeting of Dr. Baishali Hui for placement as Lecturer (in Senior Scale) under CAS by the Hon'ble Vice-Chancellor.

Action taken

30. To report that the following persons have been nominated by the University to act as University nominee to the Governing Body of Darjeeling Govt. College:

- a. Sri Amar Rai, Chairman, Darjeeling Municipality, Darjeeling
- b. Sri Anup Shekhar Chakraborty, St. Joseph College, Darjeeling

Decision: The Executive Council approved the nomination done for the formation of the Governing Body of Darjeeling Government College.

Action taken.

31. To report that the Hon'ble Vice-Chancellor has approved the minutes of an emergency meeting of the Board of Research Studies in Chemistry.

Decision: The Executive Council approved the minutes of the emergency meeting of Board of Research Studies in Chemistry held on 26/06/2012 and acknowledged with thanks for the initiative of the Vice-chancellor for holding such an emergency meeting in order to save the career of some Research Scholars.

Action taken.

32. i) To consider recommendation of the Selection Committee for contractual Assistant Professor in Department of Management.

Decision: The Executive Council approved the recommendation of the Selection Committee for contractual Assistant Professor in Department of Management.

Confirmed for immediate action.

Registrar (Officiating) is requested to take necessary actions.

- ii) To consider report of the Committee constituted by the Hon'ble Vice-Chancellor in connection with feedback on the proposed codes of conduct for the Students' Union Election in West Bengal.

Decision: The Executive Council resolved to approve the report of the Committee constituted by the Hon'ble Vice-Chancellor in connection with feedback on the proposed codes of conduct for the Students' Union Election in West Bengal.

- iii) To consider report received from the Inspector of Colleges regarding affiliation of new subjects in different colleges under this university.

Decision: The Executive Council considered the report received from the Inspector of Colleges regarding affiliation of new subjects in different colleges and resolved to approve the recommendations.

Action taken.

- iv) To consider the appointment of Superintendents of different Students and Research Scholar Hostels of this university on expiry of tenure of present Superintendents on 20.8.12.

Decision: The Executive Council resolved that tenure of the present Superintendents of different PG Boys' and Girls' Hostels and Research Scholars Hostels be extended for two more years with effect from 21/08/2012. The Executive Council acknowledged with thanks the services of these Superintendents that they rendered during their last two years tenure.

Action taken.

- v) To consider the appointment of Teacher-in-Charge of Raiganj College (University College) on termination of present Teacher-in-Charge on 9.7.12.

Decision: The Executive Council resolved that Dr. Debasis Biswas be appointed as Teacher-in-Charge for one year from the date of issuance of the letter by the Registrar (Offg.). The Executive Council further thankfully acknowledged the work of Sri Shatrugna Sinha who rendered services as Teacher-in-Charge of that college for the last tenure.

In this context the Executive Council reconstituted the Fact Finding Committee to resolve the outstanding issues of the Raiganj College (University College) with the following members:

- (1) Dr. Debkumar Mukhopadhyay, Principal, Maynaguri College – Chairman
- (2) Dr. Shanti Chettri, Principal, P.D. Women's College
- (3) Dr. A. K. Safily, Principal, Saheed Kshudiram College
- (4) Dr. S. B. Modak, Principal, A. C. Training College

Action taken.

- vi) To consider extension of date of re-registration of research scholars under old Ordinance.

Decision: Resolved that the matter be taken out.

- vii) To consider the Proposed New Schemes relating to repair / renovation / construction / extension / maintenance etc. to be submitted to the State Govt. during 2012-13.

Decision: Resolved to approve the Schemes relating to repair / renovation / construction / extension / maintenance etc. to be submitted to the State Govt. during 2012-13.

- viii) To consider a report received from the Inspector of Colleges regarding affiliation of Sanskrit (General) Course in Netaji Subhas Mahavidyalaya with a maximum intake of 100 students from the academic session 2012-13.

Decision: The Executive Council resolved to approve the report received from the Inspector of Colleges regarding affiliation of Sanskrit (General) Course in Netaji Subhas Mahavidyalaya with a maximum intake of 100 students from the academic session 2012-13.

Inspector of Colleges be requested to take necessary actions.

Action taken.

- ix) To consider the Enquiry Report in respect of missing of marks of one examinee of M.A. 3rd Semester of Bengali of Ananda Chandra College submitted by the Principal, Maynaguri College & Member, Executive Council of this university.

Decision: The Executive Council resolved to approve the Enquiry Report about missing of marks of one examinee of M.A. 3rd Semester of Bengali of A.C. College submitted by the Principal, Maynaguri College. It also took strong exception of the lapses on the part of the

college authority and directs the college to take necessary measures for non-recurrence of such missing in future. Controller of Examinations will issue fresh mark sheet to the candidate.

Controller of Examinations is requested to take necessary actions.

Action taken.

Registrar (Offg.) will convey this sentiment of the Executive Council to the College.

- x) To consider a letter written by Sri Koushik Bandopadhyay, Lecturer, Dept. of History to release his service benefits accrued in the University of North Bengal as per university rules.

Decision: The Executive Council considered the letter of Sri Koushik Bandopadhyay, Lecturer, Dept. of History, to release his service benefits accrued in the University of North Bengal and resolved that legal opinion be sought on this issue from M/s Vijaya Bhatia and Associates.

Action taken.

- xi) To nominate two External Subject Experts for re-employment of Prof. Soumyajit Samanta, Department of English, University of North Bengal w.e.f. 22.12.2012.

Decision: The Executive Council resolved that the matter be left to the Vice-chancellor.

- xii) To consider the letter of Dr. Arun Hota, Ex-Reader & Head, Department of Hindi, NBU dated 26.5.12 addressed to the Registrar, NBU regarding CAS under Old Regulation.

Decision: The Executive Council considered the letter of Dr. Arun Hota, Ex-Reader & Head, Department of Hindi, NBU, dated 26.5.12 addressed to the Registrar, NBU regarding CAS under Old Regulations and resolved to regret his prayer.

Action taken.

- xiii) To consider the letter of Dr. Alok Majumder, Department of Chemistry, NBU regarding promotion to the post of Reader w.e.f. 5.9.97 under CAS.

Decision: The Executive Council considered the letter of Dr. Alok Majumder, Department of Chemistry, NBU, regarding promotion to the post of Reader w.e.f. 05.09.1997 under CAS and resolved to waive the requirements needed for promotion under CAS to the post of Reader because at that time he was not aware of the requirements. In view of this it is resolved that Dr. Alok Majumder be promoted to the post of Reader with effect from 05/09/1997.

Action taken.

- xiv) To nominate three External Subject Experts for Selection Committee for selection to the post of Professor of Dr. D. P. Dutta, Reader in Mathematics, University of North Bengal, under CAS.

Decision: Resolved that the matter referred to the Departmental Committee for recommendation of six names of experts which will be placed before the Hon'ble Vice-chancellor for nominating required number of experts for the Selection Committee for the post of Professor of Dr. D. P. Dutta of the Department of Mathematics under CAS.

Action taken.

- xv) To consider the minutes of the emergency meeting of the Purchase Committee held on 26.6.12.

Decision: Resolved that the matter be taken out.

- xvi) To consider the minutes of the meeting of the Disposal Committee held on 26.6.12.

Decision: Resolved that the minutes of the meeting of the Disposal Committee held on 26.6.12 be approved.

Action taken.

- xvii) To consider recommendation of the Selection Committee for placement of Sri Govinda Choudhury, Department of Economics, NBU, to the Post of Lecturer (Sr. Scale) under CAS.

Decision: Resolved that the recommendation of the Selection Committee for placement of Sri Govinda Choudhury, Department of Economics, NBU, to the Post of Lecturer (Sr. Scale) under CAS be approved.

Confirmed for immediate action.

Action taken.

Registrar (Officiating) is requested to take necessary actions.

- xviii) To consider recommendation of the Screening Committee for placement of Dr. Baishali Hui, Ex-Lecturer, Dept. of English, NBU, as Lecturer (Sr. Scale) under CAS.

Decision: Resolved that the recommendation of the Screening Committee for placement of Dr. Baishali Hui, Ex-Lecturer, Dept. of English, NBU as Lecturer (Sr. Scale) under CAS be approved.

Confirmed for immediate action.

Action taken.

Registrar (Officiating) is requested to take necessary actions.

- xix) To consider recommendation of the Selection Committee for placement of Dr. Dipak Kr. Roy, Lecturer, Dept. of Bengali, NBU, to the Post of Lecturer (Sr. Scale) under CAS.

Decision: Resolved that the recommendation of the Selection Committee for placement of Dr. Dipak Kr. Roy, Lecturer, Dept. of Bengali, NBU to the Post of Lecturer (Sr. Scale) under CAS be approved.

Confirmed for immediate action.

Action taken.

Registrar (Officiating) is requested to take necessary actions.

- xx) To consider recommendation of the Selection Committee for promotion of Dr. Utpal Mandal, Lecturer (in senior Scale), Dept. of Bengali, NBU to the Post of Reader under CAS.

Decision: Resolved that the recommendation of the Selection Committee for promotion of Dr. Utpal Mandal, Lecturer (in senior Scale), Dept. of Bengali, NBU, to the Post of Reader under CAS be approved.

Action taken.

Confirmed for immediate action.

Registrar (Officiating) is requested to take necessary actions.

- xxi) To consider a note of the Controller of Examinations relating to cancellation of Examination of Compulsory Bengali for Science & Commerce on 5.6.12 at Islampur College.

Decision: The Executive Council considered the note of the Controller of Examinations regarding cancellation of examination of Compulsory Bengali for Science and Commerce on 05/06/2012 at Islampur College and resolved that a fresh date be given for holding the said examination.

Controller of Examinations is requested to take necessary actions.

Action taken.

- xxii) To consider a letter of Sri Bidhan Golay, Asst. Professor, Centre for Himalayan Studies regarding resignation from the post of Assistant Professor w.e.f. 19.3.12.

Decision: The Executive Council resolved that the prayer of Sri Bidhan Golay, Asst. Professor, Centre for Himalayan Studies regarding resignation from the post of Assistant Professor w.e.f. 4.7.12 be approved.

Action taken.

- xxiii) To consider report of the committee regarding counting of past service of Dr. Sudip Kr. Bhattacharya, Asst. Professor, Dept of Geography & Applied Geo. for the purpose of CAS benefit.

Decision: Resolved that the report of the Committee regarding counting of past services of Dr. Sudip Kr. Bhattacharya, Asst. Professor, Dept of Geography & Applied Geo. for the purpose of CAS benefit be accepted and the decision of the committee be conveyed to Dr. Sudip Kumar Bhattacharya by the Registrar (Offg.)

Action taken.

- xxiv) To consider the proposal of Chairman, Books & Instrument Purchase Committee, Dept. of Food & Pharmaceutical Technology regarding renaming the degree under the Dept. of Food & Pharmaceutical Technology.

Decision: Resolved to accept the proposal of Chairman, Books & Instrument Purchase Committee, Dept. of Food & Pharmaceutical Technology regarding renaming the degree under the Dept. of Food & Pharmaceutical Technology.

Action taken.

- xxv) To consider a note of the Secretary, Council for Under Graduate Studies, regarding the composition of all Under Graduate Boards of Studies along with the date of termination.

Decision: The Executive Council considered the note of the Secretary, Under Graduate Council for U.G. Studies regarding the composition of all UG Board of Studies along with the date of termination and decided to nominate the following members in various Board of U.G. Studies.

	Sl.No.	Name of The Teachers	University/College	Subject
Statutes-	1	Pranab Ghosh	North Bengal	Chemistry

11(A)		(Chairman)	University	
	2	Amiya Panda	North Bengal University	Chemistry
	3	Biswajit Roy	North Bengal University	Chemistry
Statutes-11(B)	1	Dr. Gobinda Ch. Dey	Alipurduar College	Chemistry
	2	Dr. Srijit Das	A.B.N. Seal College	Chemistry
	3	Sri Dilip Rout	Darjeeling Govt. College	Chemistry
	4	Dr. Prakash Muhuri	Kurseong College	Chemistry
	5	Dr. Avik Chatterjee	Raiganj University College	Chemistry
Statutes-11(A)	1	Debabrata Mitra	North Bengal University	Commerce
	2	Debasish Bhattacharya	North Bengal University	Commerce
	3	Hirak Roy (Chairman)	North Bengal University	Commerce
Statutes-11(B)	1	Dr. Hari Gopal Mallick	Tufanganj College	Commerce
	2	Dr. Sanjoy Kumar	Darjeeling Govt. College	Commerce
	3	Subhasis Moitra	K.G.T. Mahavidyalaya	Commerce
	4	Dr. Bhaskar Bagchi	Alipurduar College	Commerce
	5	Dr. Parimalendu Banerjee	Raiganj University College	Commerce
Statutes-11(A)	1	Ranjit Kumar samanta	North Bengal University	Computer Science
	2	Ardhendu Mandal	North Bengal University	Computer Science
	3	Nayan Ranjan Manna (Chairman)	North Bengal University	Computer Science
Statutes-11(B)	1	Indrajit Ghosh	A.C.College	Computer Science
Statutes-11(A)	1	Laha Chandanashis (Chairman)	North Bengal University	English
	2	Ranjan Ghosh	North Bengal University	English
	3	Asish Sengupta	North Bengal University	English

Statutes-11(B)	1	Paramita Ghosh	Maynaguri College	English
	2	Tarikul Islam	Coochbehar College	English
	3	Satrugna Sinha	Raiganj University College	English
	4	Mrinalini Chhetri	kalimpong College	English
Statutes-11(A)	1	Aniruddha Saha (Chairman)	North Bengal University	Botany
	2	Arnab Sen	North Bengal University	Botany
	3	Subhas Chandra Roy	North Bengal University	Botany
Statutes-11(B)	1	Asit Baran Mandal	Siliguri College of commerce	Botany
	2	Rama Kar	P.D.Womens College	Botany
	3	Kishore Thapa	Dinhata college	Botany
	4	Ayan Paul	Raiganj University College	Botany
	5	Prajwal C. Lama	Darjeeling Govt. College	Botany
Statutes-11(A)	1	Amitava Mukherjee (Chairman)	North Bengal University	Physics
	2	Malay Kr. Das	North Bengal University	Physics
	3	Sripada Haldar	North Bengal University	Physics
Statutes-11(B)	1	Dilip Kumar Sarkar	Dinhata college	Physics
	2	Prasenjit Thakur	Alipurduar College	Physics
	3	Sailesh Gupta	Darjeeling Govt. College	Physics
	4	Bidhan Ch. Roy	Siliguri College	Physics
	5	Rabiul Islam	Raiganj University College	Physics
Statutes-11(A)	1	Suparna Dey Sarkar	North Bengal University	Mathematics
	2	Dhurjati Prasad Datta (Chairman)	North Bengal University	Mathematics
	3	Jaydeep Sengupta	North Bengal University	Mathematics

Statutes-11(B)	1	Raboti Mohan Roy	Mathabhanga College	Mathematics
	2	Rudra Kanta Sarkar	Raiganj University College	Mathematics
	3	Dr. Apurba Das	Alipurduar College	Mathematics
	4	Dr. Prasanta Pal	APC Govt. College	Mathematics
	5	Prof. Dipak Pal	Dinhata College	Mathematics
Statutes-11(B)	1	Bhusan Adhikary	A.C. College	Physical Education
Statutes-11(A)	1	Kanak Kanti Bagchi (Chairman)	North Bengal University	Economics
	2	Sanchari Roy Mukherjee	North Bengal University	Economics
	3	Sudakshina Roy Datta	North Bengal University	Economics
Statutes-11(B)	1	PradipKumar Dutta	Siliguri College	Economics
	2	Mainul Islam	B.T. Evening College	Economics
	3	Sudip Chakraborty	A.C. College	Economics
	4	Debashis Biswas	Raiganj University College	Economics
	5	Pravesh Tamang	Darjeeling Govt. College	Economics
Statutes-11(A)	1	Sunil Kumar Dwibedi	North Bengal University	Hindi
	2	Manisha Jha (Chairman)	North Bengal University	Hindi
Statutes-11(B)	1	Namita Jaiswal	Darjeeling Govt. College	Hindi
	2	S K Misra	KGT Mahavidyalaya, Bagdogra	Hindi
	3	Ratna Kumari Mishra	Loreto College	Hindi
	4	Kanchan Sharma	kalimpong College	Hindi
	5	P. S. Misra	Siliguri College of commerce	Hindi
Statutes-11(A)	1	Ghanashyam Nepal (Chairman)	North Bengal University	Nepali
	2	Mohan Dahal	North Bengal University	Nepali
	3	Krishnaraj Ghatani	North Bengal University	Nepali
Statutes-(B)	1	Remika Thapa	P.M.S College	Nepali
	2	Sangyes Dukpa	K.G.T. Mahavidyalaya	Nepali

	3	Kabir Basnet	Darjeeling Govt. College	Nepali
	4	Narendra Nepal	Siliguri College of commerce	Nepali
	5	Dinesh Sharma	Siliguri College	Nepali
Statutes-11(A)	1	Koushik Joardar (Chairman)	North Bengal University	Philosophy
	2	Nirmal Kr. Roy	North Bengal University	Philosophy
	3	Laxmi Kanta Padhi	North Bengal University	Philosophy
Statutes-11(B)	1	Kajal Biswas	Raiganj College	Philosophy
	2	Amal Kumar Harh	Coochbehar College	Philosophy
	3	Jaya Adhikary	P.M.S College	Philosophy
	4	Iti Chakraborty	Raiganj College	Philosophy
	5	Benulal Dhar	Sitalkuchi College	Philosophy
Statutes-11(A)	1	Sanjoy Kumar Roy	North Bengal University	Sociology
	2	Saswati Biswas (Chairman)	North Bengal University	Sociology
	3	Mita Bhadra	North Bengal University	Sociology
Statutes-11(B)	1	Bijoy Som	Tufanganj College	Sociology
	2	Ranjit Barman	A. C. College	Sociology
	3	Mahuya Roy Chowdhuri	Siliguri Mahila College	Sociology
	4	Prajna Paramita Sarkar	Surya Sen Mahavidyalaya	Sociology
	5	John B. Tirkey	KGT Mahavidyalaya, Bagdogra	Sociology
Statutes-11(B)	1	Md. Arshad Alam (Chairman)	South Malda College	Arabic
	2	Sk. Sirajul Haque	Chanchal College	Arabic
	3	Nurul Islam	Chanchal College	Arabic
	4	Saifuddin	Malda College	Arabic
Statutes-11(B)	1	Shyam Kumar Jha	Mathabhanga College	Sanskrit
	2	Prasanta Mahala	Raiganj University College	Sanskrit
	3	Subhra Ghosh (Chair person)	A.C. College	Sanskrit

	4	Prof. Arteyee Bagchi	Dewanhat College	Sanskrit
	5	Prof. Gouri Pratihari	Alipurduar College	Sanskrit
Statutes-11(A)	1	Sushma Rohatgi (Chair person)	North Bengal University	Geography & Applied Geography
	2	Suman Sau	North Bengal University	Geography & Applied Geography
	3	Ranjan Roy	North Bengal University	Geography & Applied Geography
Statutes-11(B)	1	Sasanka Sekhar Gaen	Cooch Behar College	Geography & Applied Geography
	2	Bhaskar Choudhuri	Saheed Khudiram College, Kamakhyaguri	Geography & Applied Geography
	3	Rakashree Rai	South Field College	Geography & Applied Geography
	4	Smt. Nisa Lama	Darjeeling Govt. College	Geography & Applied Geography
	5	Sriparna Sarkar	P.D.Womens College	Geography & Applied Geography
Statutes-11(B)	1	Mukul Kanti Gole	A.C. College	Physiology
	2	Prabir Mannan (Chairman)	Siliguri College	Physiology
Statutes-11(A)	1	Arun Kr. Jana	North Bengal University	Political Science
	2	Ramesh Dural	North Bengal University	Political Science
	3	Soumitra De (Chairman)	North Bengal University	Political Science
Statutes-11(B)	1	Sumita Sinha	Ralganj University College	Political Science
	2	Amal Mandal	Tufanganj College	Political Science
	3	Bimal Krishna Roy	Alipurduar College	Political Science
	4	Sarat Sarkar	K.G.T. Mahavidyalaya	Political Science

	5	Namrata Pariyar	Darjeeling Govt. College	Political Science
Statutes-11(A)	1	Dahlia Bhattacharyya	North Bengal University	History
	2	Varun Kr. Roy	North Bengal University	History
	3	Anita Bagchi (Chair person)	North Bengal University	History
Statutes-11(B)	1	Pankaj Dutta	Dinhata college	History
	2	Gour Ghosh	Islampur College	History
	3	Diganta Chakraborty	A.C. College	History
	4	Pragna Paramita Sarkar	Darjeeling Govt. College	History
	5	Rakesh Kumar Singh	K.P.G. Tarai Mahavidyalaya	History
Statutes-11(A)	1	Subodh Kr. Jash (Chairman)	North Bengal University	Bengali
	2	Nikhil Ch. Roy	North Bengal University	Bengali
	3	Dipak K. Roy	North Bengal University	Bengali
Statutes-11(B)	1	Dilip Kumar Roy	Alipurduar College	Bengali
	2	Dwijendra Nath Singha	Tufanganj College	Bengali
	3	Dipak Kumar Barman	Raiganj University College	Bengali
	4	Uday Ratan Mukherjee	Siliguri Mahila College	Bengali
	5	Prof. Apurba Kumar Saha	Maynaguri College	Bengali
Statutes-11(A)	1	Tapas Kr. Chawdhuri	North Bengal University	Zoology
	2	Soumen Bhattacharjee	North Bengal University	Zoology
	3	Ananda Mukherjee (Chairman)	North Bengal University	Zoology
Statutes-11(B)	1	Uday Krishna Maitra	Siliguri College	Zoology
	2	Tanmay Dutta	A.C. College	Zoology
	3	Partha Sarathi Nandi	Raiganj University College	Zoology
	4	Rujas Yonlay	Darjeeling Govt. College	Zoology
	5	Dr. Mayukh Sarkar	APC Govt. College	Zoology

Statutes-11(B)	1	Omar Ghazali	Darjeeling Govt. College	Urdu
Statutes-13(B)	1	Rathin Bandyopadhyay	North Bengal University	Law
	2	Gangotri Chakraborty (Chairman)	North Bengal University	Law
	3	Sujit Kr. Biswas	North Bengal University	Law
	4	Bishnu P. Dwivedi	North Bengal University	Law
Statutes-15(A)	1	Pranab Krishna Chanda	Siliguri B.ed College	Education
	2	Sk.Rafique Ahmed	Munshi Premchand College	Education
	3	Aniruddha Barmon	University B.T. & Evening College	Education
	4	Saroj Kumar Ghosh	A.C.Teachers Training College	Education
	5	Dipak Roy	Coochbehar B.T. & Evening College	Education
	6	Deep Subba	South Field College	Education
	7	Dr. S.B. Modak (Chairman)	A.C. Training College	Education
	8	Gour Sundar Ghosh	A.C. College	Education
	9	Nita Mitra	Siliguri B.ed College	Education
	10	Jainal Abedin Sarkar	S.R.B.T. College	Education
Statutes-11(A)	1	P.R. Sengupta (Chairman)		Psychology
	2	Anirban		Psychology
	3	Subhendu Modak		Psychology
	4	Anushree Roy		Psychology
Statutes-(13-A)	1	Prof. N.R. Manna (Chairman)	North Bengal University	B.C.A
	2	Prof.R.K. Samanta	North Bengal University	B.C.A
	3	Prof. S.C.Pal	North Bengal University	B.C.A
	4	Prof. D.P. Dutta	Dept. of Math.(N.B.U)	B.C.A
	5	Sri Indrajit Ghosh	A.C. College(Jalpaiguri)	B.C.A

xxvi) To consider a note of the Registrar (Offg.) in respect of modified eligibility and qualifications of two posts of officers i.e. Programmer & System Engineer.

Decision: The matter was deferred and will be placed in the next meeting.

xxvii) To consider a note of the Inspector of Colleges regarding affiliation of new subjects to the following colleges:

- i. Dewanhat Mahavidyalaya
- ii. Sitalkuchi College
- iii. Madhusudhan Hore Mahavidyalaya

Decision: The Executive Council requested the Vice-chancellor to seek clarifications on the note of Inspector of Colleges regarding affiliation of new subjects to the Dewanhat Mahavidyalaya, Sitalkuchi College, Madhusudhan Hore Mahavidyalaya from the Inspection Team and do the needful as he deems fit.

xxviii) To consider a note of the Officer-in-Charge, Watch & Ward Department, requesting to engage a supervisory staff in the department.

Decision: The Executive Council resolved that all the posts of Jr. Assistant in the cadre of Havildar in the Department of Watch & Ward be advertised and filled up at the earliest. O/C, Watch & Ward will draft the advertisement and will send it to the Registrar (Offg.) for taking necessary action.

Action taken.

xxix) To consider all the reports of adjudication along with the viva-voce reports of the Ph.D. thesis of the following candidates:

Sl.No	Name of the Candidate	Name of the Supervisor(s)	Subject	Title of the Thesis
01	Sri Pabitra Basak	Prof. R. Sahu	Himalayan Studies	ENFORCEMENT OF LAW FOR THE PROTECTION OF ENVIRONMENT OF THE SUB-HIMALAYAN WEST BENGAL: A CASE STUDY OF KUMARGRAMDUAR BLOCK OF JALPAIGURI DISTRICT (WEST BENGAL)
02	Sri Tapan Kumar Ghosh	Prof. K.K. Bagchi	Economics	AN EXPLORATION INTO THE SOURCES OF FINANCES OF PANCHAYATS IN WEST BENGAL WITH SPECIAL REFERENCE TO DARJEELING & DAKSHIN DINAJPUR DISTRICTS OF NORTH BENGAL

Decision: The Executive Council considered all the reports of adjudication along with the viva-voce reports of Ph.D. theses of the candidates mentioned above and resolved that the recommendations be approved.

Action taken.

Confirmed for immediate action.

Registrar (Officiating) is requested to take necessary actions.

xxx) To consider recommendation of the Committee, formed by the Executive Council, for awarding Honoris Causa.

Decision: Resolved that the recommendations of the committee formed by the Executive Council for awarding Honoris Causa be approved and be placed in the next meeting of the North Bengal University Court for its consideration. Further resolved that the name of Professor Sandip Kumar Basu be considered as the Guest of Honour for the next Convocation.

- xxxvi) To consider Inspection Reports of Falakata B.Ed. College, Eastern Dooars B.Ed. Training College and Vidyasagar College of Education.

Decision: The Executive Council considered the Inspection Reports of Falakata B.Ed. College, Eastern Dooars B. Ed. Training College and Vidyasagar College of Education and considering all the aspects resolved that the recommendations be accepted. On the basis of the recommendations Falakata B.Ed.College and Eastern Dooars B. Ed. Training College cannot be given affiliation for the academic session 2012-2013 as Inspection Team did not recommend their affiliation. Only Vidyasagar College of Education be given affiliation for the academic session 2012-2013. The above decision will come into immediate effect and Registrar (Offg.) is requested to communicate this decision to the concerned colleges.

- xxxvii) To consider unification of bifurcated teachers' quarters.

Decision: The Executive Council accepted the proposal of unification of bifurcated teachers' quarters (either vertically or horizontally) wherever possible and whichever is convenient. The Joint Chief University Engineer be requested to enquire about such quarters from the Estate Officer and to prepare an estimate and to carry out the work in a phased manner.

- xxxviii) To consider the matter concerning approaching UGC of a CAS case under old regulations. *Action taken.*

Decision: The Executive Council considered the application of Dr. Pinaki Bandyopadhyay about reconsideration of his CAS case and feels constrained to state that there is hardly any scope of reopening the issue. However, he may reapply, if he so desires.

- xxxix) To report that Dy. Director, DDE was given charge of Director, DDE on completion of the tenure of previous Director, Dr. T. K. Chatterjee.

Decision: The Executive Council approved the decision taken by the Hon'ble Vice-Chancellor about giving charge of the Director DDE to the Deputy Director, Sri Raju Roy, after the completion of tenure of the previous Director, Dr. T. K. Chatterjee. It further resolved that Professor Debabrata Mitra be given the charge of Honorary Director for two years or till a new director is engaged whichever is earlier. *Action taken.*

- xxxvi) To report that the Vice-Chancellor has approved a note of the Jt. Registrar, Faculty Council for PG Studies in Science regarding proposed academic calendar for M.A., M.Sc., M.Com. Courses of the Session 2012-13.

Decision: The Executive Council approved the actions taken by the Vice-chancellor on the note of the Joint Registrar, Faculty Council for P.G. Studies in Science and Arts, Commerce & Law regarding proposed academic calendar of M.A. / M. Sc. / M. Com Courses for the session 2012-13. *Action taken.*

- xxxvii) To report that the Vice-Chancellor has approved the decision taken in the meeting of the Committee to explore the ways and means for making provisions for Sports Quota and NCC Quota at the PG level admission, held on 5.7.12.

Decision: The Executive Council approved the action taken by the Vice-chancellor on the basis of the report given by the committee for introduction sports quota and NCC quota at the P.G. level admission with effect from the academic session 2012-13 and onwards. *Action taken.*

xxxvii) To report that Hon'ble Vice-Chancellor has approved the report of the Inspection Team for opening course of B.A. Psychology (General) at Salesian College, Siliguri Campus.

Decision: Resolved that the action of the Vice-chancellor taken on the basis of the report of the Inspection Team about the introduction of B.A. Psychology (General) at Salesian College, Siliguri Campus, be approved. The Executive Council also approved the syllabus for the said course.

Action taken.

xxxviii) To report that the Vice-Chancellor has approved the bills of 1. M/s M.N. Construction of Rs. 15,39,540/-; 2. M/s Nikhil Construction & Co. of Rs. 3,46,208/- and 3. M/s Kumar Enterprise of Rs. 5,67,041/- for payment under the head DIF fund.

Decision: The Executive Council ratified the actions taken by the Hon'ble Vice-chancellor about the payment of bills of 1. M/s M.N. Construction of Rs. 15,39,540/-; 2. M/s Nikhil Construction & Co. of Rs. 3,46,208/- and 3. M/s Kumar Enterprise of Rs. 5,67,041/- for payment under the head DIF fund as an exceptional case.

Action taken.

xxxix) To report that Hon'ble Vice-Chancellor has extended the date of admission in Under Graduate Colleges of Alipurduar till 18.7.12.

Decision: The Executive Council approved the action taken by the Vice-chancellor about extension of date of admission in Under Graduate Colleges of Alipurduar till 18/07/2012. It further resolved that the date of admission of B.A./B.Sc/B.Com first year in all colleges be extended till 23/07/2012 keeping in mind various constraints.

Registrar (Offg.) will give an advertisement to this effect in the Uttar Banga Sambad on the following day to this effect.

Action taken.

xl) To report that the name of Prof. Amitabh Roy, Alipurduar Mahila Mahavidyalaya, a nominee of the Governing Body of Alipurduar College has been corrected instead of Amitava Roy.

Decision: Resolved that the action be approved.


a. Misc. item, if any.

Internal members of the Executive Council placed a summary of the meetings of the Officers held on 11.7.12 on some issues relating to Finance Branch. Members of the Executive Council took a strong note of the issues raised regarding the Finance Branch in the said meeting and resolved the following:

- Teachers and Officers should not be exposed to any official below the rank of an Officer.
- The Executive Council requested the Vice-chancellor to direct the Finance Officer to make himself available in the next E.C. meeting whenever called.
- Members were anxious about the inordinate delay in the movement of files in the Finance Branch and the insult experienced by some EC members.

- Members urged that Finance Rules be amended at the earliest to avoid harassments of teachers, external examiners, experts of various bodies, officers and employees.
- Finance Branch must inform the concerned drawee at the end of one year from the date of withdrawal of advance if it remains unadjusted or about the unadjusted sum in the past failing which the drawee will not be held responsible.
- Further resolved that new designation of teachers which fell due and whose cases are pending be resolved at the earliest without sending it to Finance Committee in view of the fact that the authority is vested with the Executive Council to approve new designation on the basis of the report furnished by the office of the Registrar.
- Further resolved that provisional fixation for the teachers and non-teaching employees be done by the Finance Branch soon after their promotion/CAS is approved by the Executive Council without waiting for the meeting of the Finance Committee as it causes inordinate delay in getting benefits. However, the beneficiary would give an undertaking to the effect that in case of over payment the Executive Council on the basis of the recommendation of the Finance Committee shall have the authority to realize the amount over-paid.
- Office of the Registrar will circulate a letter three months before the retirement of any employee. All the concerned branches should inform the concerned employee about the dues they have with their branch within one month failing which the person going to be retired cannot be held responsible for his lapses/omission.

Action taken.


(Prof. Samir Kumar Das)
Chairman


(Dr. J. C. Basak)
Secretary