

The 23rd meeting of the Library Committee was held on 11.08.2000 at 3 p.m. at the Grantha Bhawan (University Library), University of North Bengal.

Members Present

1. Prof. P.K.Saha, The Vice-Chancellor (in the chair)
2. Prof. P.K.Sengupta, The Dean, Faculty Council for PG Studies in Arts, Commerce and Law
3. Prof. D.K.Hazra, The Dean, Faculty Council for PG Studies in Science
4. Prof. R.K.Bhadra, Department of Sociology & Social Anthropology
5. Shri P.O.Basu, The Finance Officer
6. Dr. S.N.Bose, Department of Chemistry
7. Dr. (Smt.) Sushma Rohatgi, Department of Geography & Applied Geography
8. Dr. (Smt.) Karubaki Datta, Centre for Himalayan Studies
9. Dr. Aniruddha Saha, Department of Botany
10. Dr. Subhas Chandra Pal, Department of Computer Science & Applications
11. Dr. Jyotish Chandra Basak, Department of Philosophy
12. Dr. M.Bera, Department of Bengali
13. Dr. P.K.Mandal, Department of Physics
14. Shri Arindam Mukherjee, High Energy & Cosmic Ray Research Centre
15. Dr. Soumitra Sarkar, Deputy Librarian and Convener, Library Committee

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Minutes :

Agenda 1: To confirm the minutes of the 22nd meeting of the Library Committee held on 17.12.99.

Decision : The minutes of the 22nd meeting of the Library Committee were confirmed.

Matter arising out of the minutes :

The demand of the students regarding extension of lending hours of the University Library was discussed at length. The members felt that students would be very much benefitted if the lending hours be extended.

It was therefore resolved that in the interest of the students the lending hours of the University Library will henceforth be extended upto 5-30 p.m. as against the present 4-30 p.m. and the requisition slips will be accepted daily between 10-30 a.m. to 2 p.m. to enable the students to borrow books between 12 noon to 5-30 p.m.

The extended lending hours will be effective from the date to be decided by the Vice-Chancellor.

The Deputy Librarian was requested to change the duty hours of the staff of the concerned sections accordingly.

Agenda 2 : To consider the budget proposals for the year 2001-2002 and the revised estimate, 2000-2001 of the University Library.

Decision : The budget proposals were approved with some modifications.

1. Expenditure for remuneration of the casual staff were made earlier from working expenses. It was resolved that henceforth the wages of the Casual Staff of the University Library will be incurred from the University budget head, 'Leave Reservist Fund'.

Incorporating the modifications, the budget is approved in the following form -

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UNIVERSITY LIBRARY
BUDGET ESTIMATE FOR THE YEAR 2001-2002 AND THE REVISED ESTIMATE FOR 2000-2001

Items of Expenditure/ Receipts	Actual 99-2000 (1.4.99 to 31.3.2000)	Original Estimate 2000-2001	Actual for 4 months i.e. from 1.4.2000 to 31.7.2000	Estimate for next 8 months of 2000 -2001	Revised Estimate 2000-2001 (4 + 5)	Budget Estimate for 2001- 2002
1	2	3	4	5	6	7
1. Journals & Periodicals	22,83,966	60,00,000	14,852	31,85,148	32,00,000	60,00,000
2. Computer Stationery & Accessories	23,554	25,000	nil	25,000	25,000	28,000
3. Reprography	39,715	25,000	6,965	33,035	40,000	40,000
4. Bindings of Books and Journals	71,400	75,000	nil	75,000	75,000	83,000
5. Stock taking	nil	11,000	nil	11,000	11,000	12,000
6. Repairs and Maintenance	26,166	33,000	16,297	16,703	33,000	36,000
7. Inlibnet Systems Maintenance	7,943	nil	nil	nil	nil	10,000
8. Working Expenses	76,008	73,000	16,632	56,368	73,000	80,000

It was decided that the wages of the Casual Staff of the University Library henceforth be incurred from the University budget head, 'Leave Reservist Fund'.

Note : Special financial assistance for periodicals and journals to North Bengal University is needed on singular basis for :-

1. Of all State Universities of West Bengal, North Bengal University has locational disadvantage being situated at a place far away from Calcutta. Compared to other universities it has a very remote access to the journal of different organisations available at the metropolitan centre.
2. North Bengal University Library is the only Library of North Bengal Zone which facilitates research and high learning by providing journals and periodicals to the students, teachers and researchers of the vast area of six districts of North Bengal.

(confirmed for forwarding to the Finance Officer)

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Agenda 3 : To discuss subscription process of periodicals.

Decision : The Vice-Chancellor informed the members that all the periodicals including current contents on CD-ROM that were subscribed in 2000 would be renewed for 2001.

The members noted that an approximate amount of Rs. 32 lakhs would be required for renewing the periodicals for 2001.

The Finance Officer was requested to release cheques/drafts etc. for the Invoices/bills of the periodicals for 2001 within November 2000 so that the supply of 2001 periodicals may commence from January.

Agenda 4 : To report the progress achieved so far in respect of department-wise purchase of books for 9th Plan and data entry work under INFLIBNET programme.

Decision : The members were informed regarding the progress achieved so far in respect of purchase of books for 9th plan and it was duly noted.

It was reported that data entry work under INFLIBNET programme is in progress and at present the Library is creating the journals database with complete holdings for the period from 1962 to 2000.

Agenda 5 : To consider if ex-students be permitted to use the Library for NET/SLET and other competitive examinations and also for preparation of synopsis for Ph.D.

Decision : It was resolved that students who passed any post-graduate examination of this University and intend to use the University Library for NET/SLET and other competitive examinations and also for preparation of synopsis for Ph.D shall be allowed to use the Library for a period not exceeding six months on payment of Rs. 100/- per month or at a time Rs. 300/-. They shall be allowed to use Journal Section, Reading Room, Reference and Computer Section of the Library. However, they shall not be eligible to borrow any book from the Library and shall not be permitted to use the Stack Room.

It was further resolved that NET/SLET qualified students of this University shall enjoy the above facilities free of cost for six months.

(confirmed for immediate implementation)

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Agenda 6 : To report that some books issued to the users long ago have not yet been returned.

Decision : It was reported that a good number of users inspite of several reminders have not yet returned the library books. It was also reported that the library has prepared a list of defaulting members who are holding the books for a long time.

The Deputy Librarian was advised to forward the list to the Vice-Chancellor for further necessary action.

Agenda 7 : To report that the University Library needs some special funds for purchase of racks to accommodate loose and bound journals and also for binding of back files of journals.

Decision : The issue was discussed.

The members agreed in principle the need for allocation of some special funds for purchase of racks and also for binding of back files of journals but in view of the present financial constraint it was decided that the matter of allocation of special funds for the purpose would be considered as and when fund is available.

Agenda 8 : To report regarding INTERNET and E-mail services of the University Library.

Decision : The members were informed that all categories of users are making the maximum use of the INTERNET and E-mail facilities.

It was reported that the cost of printing from INTERNET is not in conformity with the charges realised.

It was therefore decided that only the downloading charge (printing from the Net) be increased from Rs. 1 to Rs. 3/- per page (for image Rs. 6/-) with immediate effect. Other charges, however will remain unchanged.

Agenda 9 : To report that the following members of the University Library have lost the books mentioned against their names and paid compensation according to the rules.

Dr. Palas Ranjan Sengupta, Department of Commerce :

a) Twelve Poems considered, Acc.No.6790

b) Efficiency Audit in Public Enterprises in India, Acc.No.80024

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c) Contemporary Auditing, Acc.No.69031

Prof. Anindya Pal, Department of Geography :

a) The use of Mathematics in Business, Acc.No.61698

b) Fundamentals of Cartography, Acc.No.44631

c) Planning Natural Resources, Acc.No.65207

Prof. Pranav K.Kundu, Department of Bengali :

a) ভাষাতত্ত্ব, Acc.No.38737

Sri Manoranjan Biswas, M.A. Part I

a) The Resolved Soul, Acc.No.30596

Sri P.Tamang, Physics Department :

a) The Mossbauer Spectroscopy, Acc.No.48091

Sri Biplob Some, Registrar's Department

a) চাকরি, Acc.No.20327

Prof. S.N.Ray, Department of Political Science

a) Changing perception of development problems,
Acc.No.85470

b) Development Debate, Acc.No.101333

c) Rural development principles, policies and
management, Acc.No.97254

d) Development politics and Social Theory,
Acc.No.101419

e) Present constitutional issues and views,
Acc.No.97268

f) Law, Liberty and Social Justice, Acc.No.15984

g) Politics of the Developing Areas, Acc.No.33529

Decision : Noted and approved.

Miscellaneous : ✓ It was reported that the Vice-Chancellor has allowed the research/technical (academic) employees of the University to borrow 15 books from the University Library.

ii) It was reported that the Vice-Chancellor has allowed the regular M.Phil students of the University to issue books for a period of one year from the date of admission/commencement of classes. However for the extension period, if required, they shall be eligible to use the reading room facilities only.

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There being no other item to discuss, the meeting ended
with a vote of thanks to the chair.

S. Sarkar
(Dr. Soumitra Sarkar)
Convener

P.K. Saha
(Professor P.K. Saha)
Chairman