

Annexure - I

The 18th meeting of the Library Committee was held on 10/12/1996 at 3 P.M. at the office of the Vice-Chancellor, Administrative building, North Bengal University.

Members present :-

1. The Vice Chancellor, North Bengal University (in the chair)
2. Prof. B. Bhattacharyya, Dean of the Faculty Council for P.G. Studies in Science
3. Dr. R.S. Mukhopadhyay, Deptt. of Sociology & Social Anthropology
4. Dr. Manas Chakraborty, Department of Political Science
5. Dr. Urmila Chakraborty, Department of English
6. Dr. Rajgunath Ghose, Department of Philosophy
7. Dr. P.N. Sarker, Department of Botany
8. Dr. M.K. Roy, Department of Commerce
9. Prof. D. Chakraborty (represented the Dept. of Physics)
10. Dr. R.K. Samanta (represented the Deptt. of Computer So. & Application)
11. Shri Pranob Kr. Das, General Secretary, P.G. Students' Association
12. Shri Dilip Chowdhury, Convener, Library Committee
13. Dr. Taddy Roy, Assistant Librarian attended the meeting as a special invitee.

Minutes ::

Agenda 1 To confirm the minutes of the 17th meeting of the Library Committee held on 8/8/96 ( Annexure 1 ).

The minutes of the 17th meeting of the Library Committee held on 8/8/96 were confirmed.

Agenda 2 To report the progress achieved in respect of subscription to periodicals for 1997.

The Librarian informed the members about the progress achieved in respect of subscription to periodicals for 1997.

The members were further informed that the subscription processes of most of the foreign periodicals would be completed including payments to the subscription agents within December 1996. The members were requested to note the progress.

Agenda 3 To consider preparation of a comprehensive plan with a view to modernising the services of the library.

The members were reported about the latest development in respect of an UGC grant of Rs. 6.5 lakhs for the library automation under INFLIBNET programme. This amount is to be spent within the 31st March, 1997 for purchase of hardwares etc. according to configurations supplied by INFLIBNET.

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The members also noted that our university required to set up a Library Automation Advisory Committee for coordinating and overseeing the implementation aspects and ensuring timely execution of work relating to INFLIBNET programme. The following committee had been suggested by the INFLIBNET centre.

- Members
1. The Vice-Chancellor (Chair person)
  2. The Registrar of the university
  3. The Head of Computer Science/Science deptts.
  - 4-5. 2 (two) Heads of Academic Departments
  6. One representative from INFLIBNET
  7. Head of the University Library as a convener.

The Library Committee accepted the suggestion and authorised the Vice-Chancellor to nominate 2 (two) Heads of the Academic Departments.

The members felt that Dr. B. Bhattacharyya, Dean of the Science faculty and Dr. Swapan Sengupta, Head, USIC should be invited at the meetings of the above Advisory Committee as special invitees.

Vice-Chancellor advised that the process of proposed automation should be initiated as soon as possible.

- Agenda 4. To consider the report of the committee for suggesting measures for improvement of the services of the Reprographic unit.

The Library Committee noted and accepted the recommendations of the committee which was constituted for suggesting measures for improvement of the services of the Reprographic unit.

Implementation of the recommendation, so far as purchase of a new heavy duty photocopier was concerned, should be subject to availability of necessary funds.

The members were impressed that necessary arrangement in respect of regular servicing of the microfilm reader printer RP 503 was necessary. As for the cost for such servicing, it should be made from the existing budget head "Reprographic unit - 1996-97".

If there be any marginal deficit the balance amount should be arranged by reappropriating unspent amount from other budget heads of the library.

- Agenda 5. To consider the report submitted by the Librarian in connection with extension of the existing library hours (Reading Room).

The committee noted the report submitted by the Librarian.

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Decision in this matter was deferred. However, the Librarian was requested to explore possibilities for revising library lending hours till 4.30 p.m. in winter/5.00 p.m. in summer so that the students of Science departments might borrow/deposit books with convenience.

Agenda 6. To consider the proposal submitted by the Librarian in respect of framing a policy for determining the cost prices of the lost books.

The proposal of the Librarian was considered and accepted.

The members felt that the lists of defaulters who had been keeping library books with them for more than 5 years without renewing the loan should be prepared. Such lists should be placed in the Library Committee meetings from time to time.

Agenda 7. To report that Prof. Ashru K. Sikdar has kindly donated the following books to the University Library.

- i) ডঃ সুনীতিকান্ত দাস : বিপ্লবী চিন্তা - তৃতীয় খণ্ড।
- ii) ডঃ সুনীতিকান্ত দাস : স্মৃতি (কবিতা সংগ্রহ)।

It was noted that Prof. Ashru K. Sikdar had kindly donated the above books to the University Library.

The members appreciated the kind donation of Prof. Sikdar.

The Librarian further reported that the following books were received by the Library as gifts. The names of the donors are mentioned against the titles of the books :-

- 1) ভারত সংস্কৃতি : ভারত জীবনসূত্র : Local Organising Committee for the Darjeeling celebrations of Rabindranath Tagore's birth centenary.
- 2) Lenin's last struggle : Sri Upendranath Roy, Metell.
- 3) বিপ্লবী স্মৃতি : অক্ষয় কুমার - ডাঃ অক্ষয় কুমার।
- 4) ভারতের জাতীয়তাবাদ : অমল কুমার বিশ্বাস : ডাঃ (অমল কুমার বিশ্বাস)।
- 5) অক্ষয় কুমার বিশ্বাস - জীবন ও চিন্তা : অক্ষয় কুমার বিশ্বাস " "

Agenda 8. To report that Sm. Shilpi Bhattacharyya, Part I, Bengali, Card no. 125 lost the following book. The cost price of the book has been realized from her.

- 1) দীর্ঘদিনের স্মৃতি - বীণা দাস ৪২.৩/৫৫/৫৫ (৫২৬৭৯/৭৫.৫০)

It was noted that Sm. Shilpi Bhattacharyya, part I Bengali lost the above book and the latest cost price of the book had been realized from her.

Agenda 9. To report that certain books need to be weeded out since these can no longer be used (list to be submitted in the meeting).

It was resolved that the books as per the lists submitted by the Librarian be weeded out as per standard practice of the library.

Misc. item

1. The letter of the Students' forum was read out. The point had already been discussed in connection with the 8th Five Year plan - book allocation fund.

*Dilip Chowdhary*  
( Dilip Chowdhary )  
Convener

*R.G. Mukerjee*  
( Prof. R.G. Mukerjee )  
Chairman