

APPENDIX I

Statement Showing Up-to-date Programme Devolution to Panchayat Institutions

Name of the tier	Name of the Scheme Programme assigned	Assignee Department
1. Gram Panchayat	(i) Rural Works Programme	Dev. & Planning
	(ii) Food for Work programme	Relief & Welfare
	(iii) Composite Scheme for Rural Reconstruction	do
	(iv) Control and management of Khas or vested tanks	Board of Revenue
	(v) Scheme for promotion and strengthening of Mahila Samitis under M.C.C. Programmes	Panchayat & C.D. (C.D).
	(vi) National Rural Employment Programme	Dev. & Planning
2. Panchayat Samiti	(i) Integrated Rural Development Programme	do
	(ii) Special Programme for Construction of Primary School buildings ('B' and 'C' type)	Education (Primary)
	(iii) Construction of primary School buildings with UNICEF's money in flood affected dists. ('B' & 'C' type)	do
	(iv) Programme for distribution of nationalised text books	Education (Primary)

Appendix I contd ...


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	(v)	Control and management of Khas or vested ferries.	Board of Revenue
	(vi)	Functions of land reforms advisory committee at the block level	do
	(vii)	Rural Water Supply	Health & Family Welfare
	(viii)	Rural Housing Scheme for landless labourers	Panchayat & C.D. (CD)
	(ix)	Setting up of outlets for marketing of Cottage & Small Scale Industries products	Cottage & Small Scale Industries
	(x)	Paddy procurement as a DP agent of FCI in Kharif procurement season 1980-81	Food & Supply
3. Zilla Parishad	(i)	Special Programme for construction of Primary School buildings in flood affected districts ('A' type)	Education (Primary)
	(ii)	Construction of Primary School buildings with UNICEF's money in flood-affected districts ('A' Type)	do
	(iii)	Construction of Primary School buildings in flood-affected districts	Chief Minister's Sectt.
	(iv)	Sinking of tube-wells in flood-affected districts	do
	(v)	Construction of Block/Samiti Building	Panchayat & C.D. (C.D.)

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Appendix I contd ...

	(vi)	Repair/Restoration of properties of Panchayat institutions affected by flood	Panchayat & C.D. (Panchayats)
	(vii)	Expansion of Block/Samiti buildings & Zilla Parishad offices	do
	(viii)	Special Nutrition programmes	Relief & Welfare
	(ix)	Programme for Development of North Bengal	Dev. & Planning
	(x)	Pilot intensive Rural employment Project in Jhargram sub-division of Midnapore district	do
3. Zilla Parishad	(xi)	Scheme for payment of house building loan in flood-affected areas	Dev. & Planning
	(xii)	Construction of block level godowns in 10 districts	Relief & Welfare
	(xiii)	Emerging of Western Dooars Market fund with Zilla Parishad, Jalpaiguri	Board of Revenue
	(xiv)	Transfer of Darjeeling Improvement Fund to Zilla Parishad, Darjeeling.	Board of Revenue
	(xv)	Construction of Child Care Centres under MCC Programmes in 30 selected Blocks	Relief & Social Welfare
	(xvi)	Construction of auditorium and playground for the welfare of the youths	Youth Services

## APPENDIX II(a)

Statement showing departmental officers appointed at the level of Panchayat Samiti

Name of the Sthayee Samiti	Particulars of appointed Departmental Officers
1. Artha O Sanstha	i) Block Development Officer ii) Extension Officer for Panchayats iii) Progress and Evaluation Officer
2. Jana swasthaya	i) S.A.E. (PHE) ii) M.O. H.C./S.H. iii) Extension Ed. Officer (PHEO)
3. Purta Karya	i) S.A.E. (Agri CD) ii) S.A.E. (RWP)
4. Krishi, Sech O Samabaya	i) A.E.O. ii) S.A.E. (Agri CD) iii) C.I.
5. Siksha	i) S.I.Schools ii) E.O.S.E. (Male) iii) E.O.S.E (Female)
6. Kshudra Shilpa, Tran O Janakalyan	i) E.O. Industries ii) S.A.E. (Relief) iii) E.O. (SE) (Female)

Appendix II(a) contd ...

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7. Unnayan Parikalpana  
O Bhumi Sanskar

- i) B.D.O.
- ii) J.L.R.O.
- iii) S.R.O.II/K.G.O.

8. Matsya O Pashupalan

- i) E.O.Fishery
  - ii) Vety.Asstt. Surgeon
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## APPENDIX II(b)

Statement showing departmental officers appointed at the level of the Zilla Parishad

Name of the Sthayee Samiti	Particulars of appointed Departmental Officers
1. Artha O Sanstha	i) Executive Officer (DM/DC) ii) District Panchayat Officer iii) Special Officer (Planning & Development)
2. Janaswasthaya	i) Executive Engineer, PH Engineering/Asstt. Engineer, PHE ii) C.M.O.H. iii) D.H.O.
3. Purta Karya	i) Executive Engineer (PWD) ii) Executive Engineer (Roads) iii) Executive Engineer (Dev. & Planning) Asstt. Engineer.
4. Krishi, Sech O Samabaya	i) Executive Engineer, Irrigation ii) Principal/Dist. Agricultural Officer. iii) A.R.C.S.
5. Siksha	i) D.I.School ii) D.S.S.O. iii) District Information Officer.

Appendix II(b) contd ...

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6. Kshudra Shilpa Tran O  
Janakalyan

- i) District Manager,  
Industrial Centre.
- ii) Dist. Relief Officer,
- iii) Special Officer (Tribal  
Welfare)

7. Unnayan Parikalpana  
O Bhumi Sanskar

- i) A.D.M. (L.R.)
- ii) Settlement Officer
- iii) District Planning Officer.

8. Matsya O Pashupalan

- i) District Fisheries Officer
  - ii) District Livestock Officer
  - iii) District Planning Officer.
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## APPENDIX III

Placement of staff by the different departments of the Govt.  
at the disposal of Zilla Parishad

Name of the Panchayat Body	Category of staff	Name of the Deptt. placing staff
Zilla Parishad	(i) Sub-Assistant Engineer, (Estimator)	Development & Planning
	(ii) District Planning Officer and Ex-Officio Secy. District Planning Committee	Development & Planning
	(iii) Executive Engineer	Development & Planning
	(iv) Assistant Engineer	do



Appendix IVMembers of District Planning and Co-ordination Council (DPCC)

The District Planning and Co-ordination Council shall be constituted as follows :-

- |   |     |                     |
|---|-----|---------------------|
| i) A Minister/Minister-of-State of the Government of West Bengal              | ... | Chairman            |
| ii) Sabhadhipati, Zilla Parishad  | ... | Vice-Chairman       |
| iii) Karmadhyakas of the Standing Committees of the Zilla Parishad            | ... | Members             |
| iv) Sabhapatis of all Panchayat Samitis                                       | ... | Members             |
| v) Chairman of the Municipalities   | ... | Members             |
| vi) M.L.As of the district  | ... | Members             |
| vii) M.Ps of the district   | ... | Members             |
| viii) One representative of each of the Statutory Authorities in the district | ... | Members             |
| ix) District level officers of all  | ... | Members             |
| x) District Magistrate  | ... | Member<br>Secretary |

Commissioner of the Division will be a permanent invitee.

Members of District Planning Committee (DPC)

The District Planning Committee shall be constituted as follows :-

- |   |     |                     |
|---|-----|---------------------|
| i) Sabhadhipati, Zilla Parishad                                       | ... | Chairman            |
| ii) Karmadhyakas of the sthayee Committees of the Zilla Parishad      | ... | Members             |
| iii) Sabhapatis of all Panchayat Samitis                              | ... | Members             |
| iv) Chairman of the Municipalities in the district                    | ... | Members             |
| v) One Representative of each of the Statutory Bodies in the district | ... | Members             |
| vi) District level officers of all departments in the district        | ... | Members             |
| vii) District Magistrate  | ... | Member<br>Secretary |

Interview Schedule

Date :

Time :

Title of Research :

Role of Zilla Parisads in Rural Development  
—— A Study of Cooch Behar and Darjeeling  
Districts of North Bengal.

Name of the Supervisor : Dr Samirendranath Roy

Name of the Researcher : Sri Parthasarathi Das

Information solicited through the schedule is to be  
utilised for academic purpose only.

We can assure you that your identity and answers will  
be kept in strict confidence. So please feel free and  
answer the questions. 7

Code No :-

Interview No :-

Place : Cooch Behar

QUESTIONNAIRE

BACK GROUND DATA

- 1.1 Age : 21-31 (1) 32-42 (2) 43-53 (3) and above (4)
- 1.2 Sex : Male (1) Female (2)
- 1.3 What is/was your father's occupation ?  
Agriculture (1) Government service (2) Teaching (3)  
Lawyer (4) Business (5) Any other (6).
- 1.4 What is your religion ?  
Hindu (1) Muslim (2) Any other (3).
- 1.5 What is your caste ?  
Caste Hindu (1) Scheduled caste (2) Scheduled Tribe (3)
- 1.6 What is your educational qualification ?  
Graduate (1) Master's Degree (2)
- 1.7 What is your place of birth ?  
Village (1) Town (2) City (3).
- 1.8 Where have you spent most of your time ?  
Village (1) Town (2) City (3)
- 1.9 How long you are in this service ? Years \_\_\_\_\_ months \_\_\_\_\_
- 1.10 Did you serve in any other department    Yes                  No  
    (2)                                (1)
- 1.11 Would you like to work more under the Panchayat system ?  
    Yes                  No  
    (2)                                (1)
- 2.1 What, according to you, are main objectives of Panchayati Raj ?
- 2.2 Has Panchayati Raj achieved these objectives ?  
    Yes                  No  
    (2)                                (1)

2.3 If 'No', why do you think so ?

2.4 Do you think that Panchayati Raj in its working is different from the other Government departments ?

Yes	No
(2)	(1)

If 'Yes', in what respect is it different ?

If 'No', why do you think so ?

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2.5 Do you think that procedures and methods followed in the Panchayati Raj are conducive to development ?

Yes	No
(2)	(1)

If 'No', what are the defects ?

2.6 What is your general impression about the functioning of Panchayati Raj Institution ?

Completely successful (4)	To a large extent successful (3)	To some extent successful (2)	Failure (1)
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2.7 Do you think that the Panchayati Raj Institutions have been given adequate powers and resources ?

Yes	No
(2)	(1)

2.8 If 'No' what do you suggest to improve the condition ?

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2.9 Which structure of Panchayati Raj do you consider the most important ?

Zilla Parishad/Panchayat Samiti/Gram Panchayat		
(3)	(2)	(1)

2.10 Why do you consider the structure most important ?

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3.1 Do you consider the Zilla Parisad as the main vehicle of development administration in the district

Yes	No
(2)	(1)

3.2 If 'yes', how Zilla Parisad performs the role ?

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3.3 Do you think the Zilla Parisad is taking adequate interest in development activities in the district ?

Yes	No
(2)	(1)

If 'No', what measure do you suggest in this direction ?

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3.4 Has Zilla Parisad succeeded in implementing the following programmes ?

Agriculture	Yes (2)	No (1)
Communication	"	"
Education	"	"
Health	"	"
Industries	"	"

3.5 Do you think that there is a definite impact of development programmes of Zilla Parisad in the people ?

Yes	No
(2)	(1)

3.6 Do you think that the development role of the Zilla Parishad has been able to bring about a qualitative and quantitative change in the rural areas of the district

Yes	No
(2)	(1)

3.7 If 'Yes', kindly mention the specific fields

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4.1 Problems of coordination among several departments in development administration at the Zilla Parisad level are likely to be more complex in view of magnitudes of development tasks.

Do you think that the present system of coordination among various departments and Zilla Parishad is working properly ?

Yes	No
(2)	(1)

4.2 If 'No', what are main defects in the present system ?

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4.3 Has there been effective coordination between the district heads of development departments and the Zilla Parishad ?

Yes	No
(2)	(1)

4.4 If 'No', what are the main features responsible for lack of coordination ?

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4.5 How does Zilla Parishad coordinates the plans formulated by the Panchayat Samiti and Gram Panchayat ?

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4.6 Do you think the mechanism of coordination is working well ?

Yes	No
(2)	(1)

4.7 If 'No', what measures do you suggest to improve the situation ?

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4.8 What are the techniques emphasised to secure coordination at the Zilla Parishad level ?

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4.9 Do you think that the district level coordination committee is an effective instrument in securing coordination ?

Yes	No
(2)	(1)

4.10 If 'No', what are its defects ?

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4.11 Do you think the Sthayee Samities are the main instruments for coordination among various departments and the Zilla Parishad ?

Yes	No
(2)	(1)

If 'Yes', why do you think so.

4.12 Do you experience any difficulties in coordinating your activities with Zilla Parishad ?

Yes	No
(2)	(1)

If 'Yes', please specify the difficulties.

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5.1 Do you think that the Zilla Parishad should be made responsible for all development plans and programmes in the district ?

Yes	No
(2)	(1)

5.2 If 'Yes', why do you consider so ?

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5.3 Which tier do you think to be the most important in formulating plans ?

- 1) Gram Panchayat (1)
- 2) Panchayat Samiti (2)
- 3) Zilla Parishad (3)

5.4 Who supervises the plan ?

- 1) Zilla Parishad (3)
- 2) Panchayat Samiti (2)

5.5 In achieving supervision, can Zilla Parishad impose its decision ?

Yes	No
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If 'No', how Zilla Parishad mitigates problem ?

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5.6 Do the lower tiers accept the organisational leadership of Zilla Parishad ?

Yes	No
(2)	(1)

- 5.7 Do you think that Zilla Parishad has actually assumed the leadership role in the whole gamut of administration in the district ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |
- 5.8 If 'yes', would you kindly state your reason ?
- 
- 
- 5.9 Would you accept the Panchayat Samiti to accept the leadership role ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |
- 5.10 If 'No', kindly state your reason.
- 
- 
- 5.11 Does Zilla Parishad sanction the budget of the lower tiers ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |
- 5.12 Does Zilla Parishad exercise its control in making any alteration to the budget of Panchayat Samiti and Gram Panchayat ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |
- 5.13 Do you think that Zilla Parishad possesses adequate administrative powers to restrain or modify specific policies of Gram Panchayat and Panchayat Samiti ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |
- 6.1 Do you think that Zilla Parishad has been able to enlist popular initiative and support and people's participation
- Popular initiative - (1)  
 Popular Support (2)  
 People's participation--(3)
- 6.2 Do you think that developmental programmes are by and large distributed evenly in the district ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |

IF 'No', what are the reasons for unknown distribution ?

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Interview schedule

Date :

Time :

Title of Research :

Role of Zilla Parisads in Rural Development

----- A Study of Cooch Behar and Darjeeling Districts  
of North Bengal.

Name of the Supervisor : Dr Samirendranath Roy

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the questions. ]

Code No :-

Interview No :-

Place :- Cooch Behar

QUESTIONNAIREBACK GROUND DATA FOR ELECTED MEMBERS

- 1.1 Age - 18-28(1) 29-38(2) 39-48(3) 49 and above (4)
- 1.2 Sex - Male (1) Female (2)
- 1.3 What is (was) your Father's occupation ?  
Agriculture (1) Govt. Service (2) Teaching (3)  
Lawyer (4) Business (5) Any other (6)
- 1.4 What is your Religion ?  
Hindu (1) Muslim (2) Any other
- 1.5 What is your Caste ?  
Caste Hindu (1) Scheduled Caste (2) Scheduled Tribe (3)
- 1.6 What is your Educational qualification ?  
Non Matric (1) Matric (2) Graduate (3) Master's  
Degree (4) Any other (5)
- 1.7 What is your place of birth ?  
Village (1) Town (2) City (3)
- 1.8 Where have you spent most of your time ?  
Village (1) Town (2) City (3)
- 1.9 How long have you been in this district ?  
Years -                      Months -

SECTION B

- 2.1 What according to you are the main objectives of the Panchayati Raj ?
- 2.2 Has Panchayati Raj achieved these objectives ?

Yes	No
(2)	(1)

2.3 If 'No', why do you think so ?

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2.4 What is your general impression about the functioning of Panchayati Raj Institution ?

Completely successful	To a large extent successful	To some extent successful	Failure
(4)	(3)	(2)	(1)

2.5 Do you think that Panchayati Raj is have been given adequate powers and resources ?

Yes	No
(2)	(1)

2.6 If 'No', what do you suggest to improve the condition ?

2.7 Do you think that Panchayati Raj in its working is different from the other Government Departments ?

Yes	No
(2)	(1)

If 'No', why do you think so ?

2.8 Do you think that procedures and methods followed in Panchayati Raj are conducive to Development work ?

Yes	No
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If 'No', what are the defects ?

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2.9 What structure of Panchayati Raj do you consider the most important ?

Zilla Parishad/Panchayat Samiti/Gram Panchayat
(3) (2) (1)

2.10 Why do you consider the structure most important ?

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3.1 Do you think that Zilla Parishad should be made responsible for all development plans and programmes ?

Yes	No
(2)	(1)

If 'Yes', why do you consider so ?

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3.2 Do you consider the Zilla Parishad as the main vehicle of development administration in the district ?

Yes (2) No (1)

3.3 If 'Yes', how Zilla Parishad performs the Role ?

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3.4 Do you think the Zilla Parishad is taking adequate interest in development activities in the district ?

Yes (2) No (1)

If 'No', what measures do you suggest in this direction ?

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3.5 Has Zilla Parishad succeeded in implementing the following programmes ?

Agriculture	Yes (2)	No (1)
Communication	"	"
Education	"	"
Health	"	"
Industries	"	"

3.6 Do you think that there is a definite impact of development programmes of Zilla Parishad ?

Yes (2) No (1)

3.7 Do you think that the development role of the Zilla P Parishad has been able to bring about a qualitative and quantitative change in the rural areas of District ?

Yes (2) No (1)

If 'Yes', kindly mention the specific fields

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4.1 Problems of coordination among several departments in development administration at the Zilla Parishad level are likely to be more complex in view of magnitudes of development tasks.

Do you think the present system of coordination among various Departments and Zilla Parishad is working properly ?

Yes	No
(2)	(1)

If 'No', what are the main defects in the present system ?

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4.2 Has there been effective coordination between the District heads of development departments and Zilla Parishad ?

Yes	No
(2)	(1)

If 'No', what are the main features responsible for lack of coordination ?

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4.3 How does Zilla Parishad coordinate the plans formulated by the Panchayat Samiti and Gram Panchayat ?

4.4 Do you think the mechanism of coordination is working well ?

Yes	No
(2)	(1)

4.5 If 'No', what measures do you suggest to improve the situation

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4.6 Generally what are the techniques employed to secure coordination at the Zilla Parishad level ?

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4.7 Do you think that the district level coordination committee is an effective instrument in securing coordination ?

Yes	No
(2)	(1)

If 'No', what are its defects ?

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- 4.8 Do you think the Stahayee Samities are the main instruments for coordination among various departments and the Zilla Parishad ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |

If 'Yes', why do you think so ?

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- 4.9 In achieving coordination can Zilla Parishad impose its decision ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |

- 5.1 Which tier do you think the most important in formulating plans ?

Gram Panchayat (1)  
Panchayat Samiti (2)  
Zilla Parishad (3)

- 5.2 Who supervises the plan ?

Zilla Parishad (3)  
Panchayat Samiti (2)

- 5.3 In achieving supervision, can Zilla Parishad impose its decision ?
- |     |     |
|-----|-----|
| Yes | No  |
| (2) | (1) |

- 5.4 If 'No', how does Zilla Parishad solves the problems ?
- 
- 
- 

- 5.5 How Zilla Parishad provide effective supervision over the works transferred to Panchayat Samiti and Gram Panchayat ?
- 
- 
- 

- 5.6 Do you think the measures are effective in achieving supervision ?
- 
- 
- 

- 5.7 Does zilla Parishad

A) Only supervise	Yes (2)	No(1)
B) Only coordinates	Yes (2)	No(1)
C) Supervise and Coordinate	both	
	Yes	No
	(2)	(1)

6.1 Are Panchayat Samiti and Gram Panchayat bound to accept the plans formulated by the Zilla Parishad ?

If 'No', can Zilla Parishad take any action ?

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6.2 Would you accept the Panchayat Samiti to play the leadership role in the Panchayat system ?

Yes	No
(2)	(1)

If 'No', kindly state your reason

6.3 Do the lower tiers accept the organisational leadership of Zilla Parishad ?

Yes	No
(2)	(1)

If 'Yes', why do you think so ?

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6.4 Does Zilla Parishad sanction budget of the lower tiers ?

Yes	No
(2)	(1)

6.5 Does Zilla Parishad exercise its control in making any alteration to the budget of Panchayat Samiti and Gram Panchayat ?

Yes	No
(2)	(1)

6.6 Do you think that Zilla Parishad possesses adequate administrative powers to restrain or modify specific policies of Panchayat Samiti & Gram Panchayat ?

Yes	No
(2)	(1)

7.1 Do you think you get adequate co-operation from the Government Departments to carry out Zilla Parishad's work ?

Yes	No
(2)	(1)

If 'No', what are the reasons for not getting co-operation ?

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7.2 What according to you should be the role of the officials in Panchayati Raj ?

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7.3 Do you get adequate technical guidance from the Departments ?

Yes	No
(2)	(1)

7.4 If 'No', kindly state the reasons

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7.5 Do you think that officials give required amount of time in respect of Zilla Parishad's working ?

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7.6 Do you think the officials are rule bound ?

Yes	No
(2)	(1)

7.7 Do you think this attitude hampers development work if Zilla Parishad ?

Yes	No
(2)	(1)

7.8 Do you think that the officials are interested in working Panchayati Raj ?

Yes	No
(2)	(1)

If 'No', what are the reasons.

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8.1 Do you think that State Government exercises too much control over the Zilla Parishad ?

Yes	No
(2)	(1)

If 'Yes' kindly mention the Areas/Fields

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If 'No', do you think that there should more control ?

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8.2 Do you think that development programmes by and large distributed evenly in the district ?

Yes	No
(2)	(1)

If 'No', what are the reasons for the uneven distribution ?

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8.3 Do you think Zilla Parishad has become an effective unit of local self Govt. ?

Yes	No
(2)	(1)

8.4 Do you think the State Govt. has devolved much power to the Zilla Parishad ?

Yes	No
(2)	(1)

If 'No', what measure do you suggest to devolve power ?

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8.5 Do you think Govt. control over Zilla Parishad is excessive/reasonable/nominal.

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8.6 Does the District Magistrate takes a keen interest in the Zilla Parishad work ?

Yes	No
(2)	(1)

If 'No', what are the reasons ?

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8.7 Do the other development agencies operation in the District cooperate with the Zilla Parishad ?

Yes	No
(2)	(1)

8.8 Do you think that the general administrative departments cooperate with Zilla Parishad ?

Yes	No
(2)	(1)

If 'No', what are the reasons ?

PRIVATE SECRETARY  
TO THE MINISTER-IN-CHARGE  
LAND AND LAND REFORMS DEPARTMENT  
GOVERNMENT OF WEST BENGAL  
WRITERS' BUILDINGS, CALCUTTA



একান্ত সচিব,  
মন্ত্রীর,  
ভূমি ও ভূমি সংস্কার বিভাগ  
পশ্চিমবঙ্গ সরকার, মহাকরণ  
কলিকাতা-১

THE 16th March '88.

no. 1633(2) - P. S. / M. / N. /  
D. 17/3/88

- To: 1) The Savadhipati,  
Cooch Behar Zilla Parishad,  
Cooch Behar.
- 2) The Savadhipati,  
Jalpaiguri Zilla Parishad,  
Jalpaiguri.

Sir,

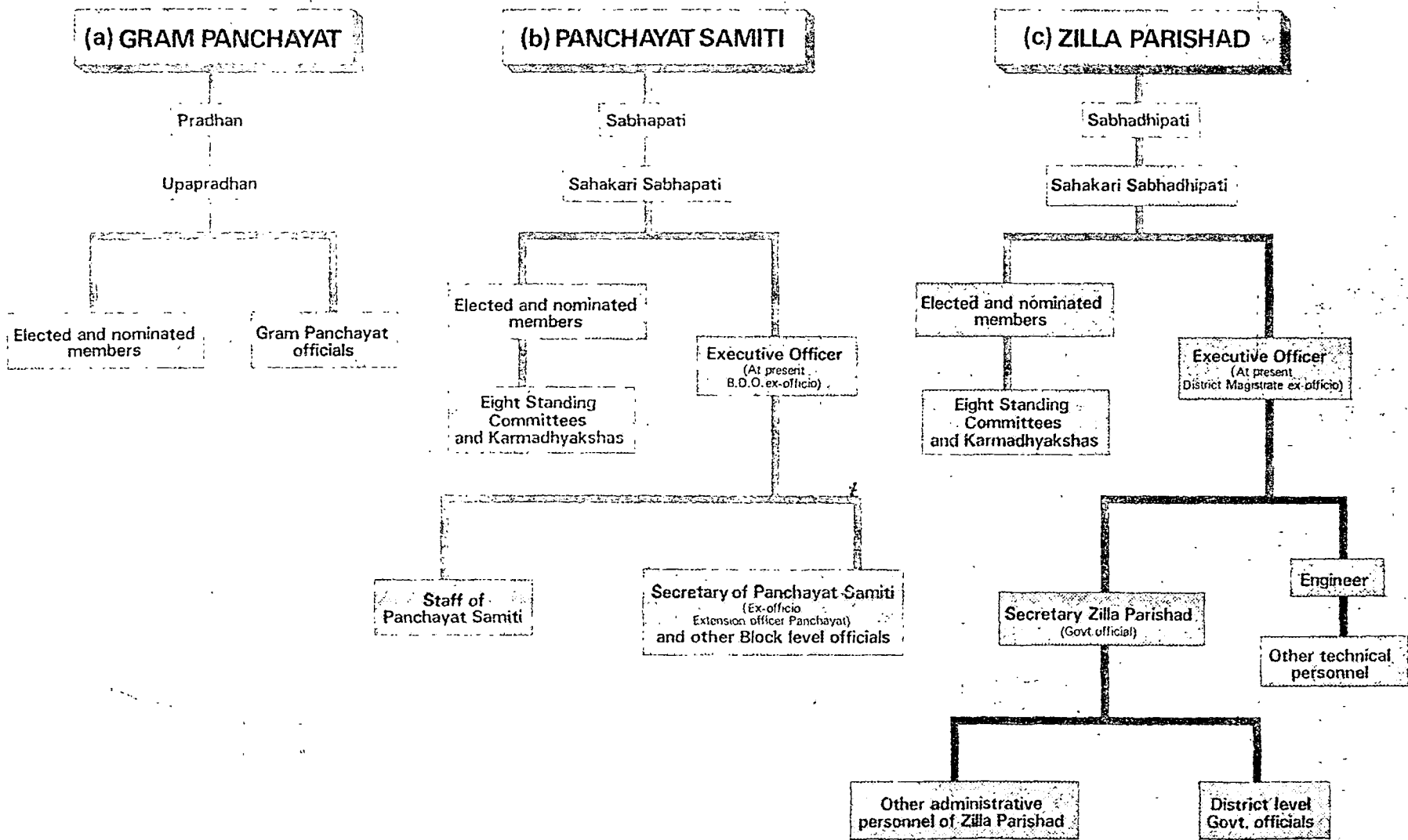
As directed by the Minister-in-Charge of this department, you are requested to render necessary help to Sri Partha Sarathi Das, Lecturer in Political Science, Parimal Mitra Sariti College, Malbazar for his research work on "Role of Zilla Parishad in Rural Development" in the context of districts of North Bengal namely Jalpaiguri & Cooch Behar.

Yours faithfully,

Private Secretary

WEST BENGAL  
UNIVERSITY LIBRARY  
CALCUTTA

# THREE TIERS AND THEIR ADMINISTRATIVE STRUCTURE



Appendix - VIII

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