URKUND Plagiarism Detection System

Quick Guide To Get Started

For Support Contact:

eGalactic
support@egalactic.in
+91 84120 02525
www.egalactic.in

Or
INFLIBNET Centre
pds.help@inlibnet.ac.in
079 -2326-8224/8000

Under the aegis of MHRD
Let's drive Originality in Academic Content Creation!

URKUND Plagiarism Detection Software

- **URKUND Plagiarism Detection Software (by Ms Prio Infocenter - Sweden, eGalactic – India Partner)** has been selected by **INFLIBNET Centre** (Inter University Centre of UGC) under the aegis of **Ministry of HRD** and is being rolled out to all the Universities / Institutions through centrally funded scheme to enhance quality and prevent plagiarism in research / academic publications.

- **Roll Out Plan**
  - Coordinator account creation – Trial Access provided in batches from August for system overview. Trial period is until 31st of August 2019. Trial objective is to build familiarity with URKUND
  - Administrative privilege for University Coordinator to be provided on 12th August for adding up to 9 faculty members during trial period. Each faculty member can submit **one document** and view report
  - Subscription starts from 1st of September 2019. All the users can then be added by the University coordinator
  - Support related queries, contact support@egalactic.in or call at +91 84120 02525. Support timings are Monday to Friday, 10am to 6.30pm or INFLIBNET Centre pds.help@inflibnet.ac.in (0792326-8224/8000
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URKUND is Easy to Use

SUBMITTER can only submit and view document. **Cannot view Report**

RECEIVER can only view report and see document. **Cannot submit document**

For user to both **View Report** & **Submit Document**, user should be registered as **RECEIVER** & **SUBMITTER**

- **RECEIVER** and **SUBMITTER** can be same/different person
- **RECEIVER** and **SUBMITTER** are registered for a specific Institute/University
- If same user is both **RECEIVER** and **SUBMITTER**, then **same email Id** should be used for registration
Quick Guide to Get Started

1. Registration Process – Page 5

2. Modes of Accessing URKUND – Page 13

3. Login Portal – Page 15


5. URKUND Report – Page 29
1. Registration Process

• Registered member receives Two separate emails from noreply@urkund.se with the following subjects:

  - Mail Subject: “Welcome to URKUND!” – has the link for RECEIVER account activation & **should be activated first** if both receiver and submitter account is being created. Details in next slide.

  - Mail Subject: “Account creation invitation” – has the link for SUBMITTER account activation. Details in next slide.
1.1 Creation of RECEIVER Account: Step 1

**Receiver Mail Subject**

**Unique Analysis Address, needed for all upload of document**

egalactic.26.egalactic@analysis.urkund.com

**Click on Account Activation Link, valid for 96 hours**

https://secure.urkund.com/account/signup/invite?token=1Oxy1fZjIILKA52yIiECREZaJGdQhWao1ADxJXXg4%3D

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1.1 Creation of **RECEIVER** Account: Step 2

### Account invitation

**User Information**

- **Email**: egalactic.26@gmail.com
- **Username**: egalactic.26
- **Password**: 

The password **must** meet the following requirements:

- At least 10 characters long.
- Contain at least one uppercase and one lowercase letter and at least one number (0-9).

**Strong passwords should** not contain names or other common dictionary words.

- **Repeat Password**: 
- **Language**: English

**Terms of Service**

- I accept URKUND's [Terms of service](#)

**Analysis Addresses**

The following analysis addresses will be connected to your account.

- egalactic.26.egalactic@analysis.urkund.com

**Enter your details**:

- Enter your name if not entered
- Enter your password
- Repeat password
- Check box to accept terms
- Click on create once above details are entered.
1.1 Creation of RECEIVER Account: Step 3
1.2 Activate your SUBMITTER Account: Step 1

[URKUND] Account creation invitation

Submitter Mail Subject

Click on Account Activation Link, valid for 96 hours

noreply@urkund.se

to me

Hello!

You have received this e-mail because your organisation eGalactic has access to URKUND, an educational support system for plagiarism checking, and has requested that you create a user account. If you wish to use URKUND, click the link below and follow the instructions.

https://secure.urkund.com/account/signup/invite?token=IZEI6kCMC%2BLo4Ox9HsJqZcBREdkHrv7oILcMpOTpQs%3D

Note that this link only works for 96 hours. Should you want to activate your user account later, you will need to contact our customer service for a new link.

With best regards,

URKUND automatic registrar

More information on URKUND is available at http://www.urkund.com/en/
1.2 Activate your SUBMITTER Account: Step 2

Account invitation

Welcome Egalactic.26

We have detected that you already have an URKUND account with the credentials below:

Email: egalactic.26@gmail.com
Name: Egalactic.26
Username: egalactic.26

If you don’t remember your password you can request a password reset after the registration process.

CLICK ON CREATE TO ACTIVATE SUBMITTER ACCOUNT
1.2 Activate your **SUBMITTER** Account: Step 3
Quick Guide to Get Started

1. Coordinator Registration Process

2. Modes of Accessing URKUND

3. Login Portal

4. Document Submission

5. URKUND Report
2. Modes of Accessing URKUND

- Two Modes of Accessing URKUND

1. Through Mail
   - Your email account is linked to unique analysis address
   - Document can be mailed to the analysis address through mail (Details in Next Slide)
   - Report is generated and received on mail of the RECEIVER

2. Web Portal
   - User can login through the web portal as suggested in the registration process (Details in Next Slide)
Quick Guide to Get Started

1. Coordinator Registration Process
2. Modes of Accessing URKUND
3. Login Portal
4. Document Submission
5. URKUND Report
3. Login Portal: Step 1: www.urkund.com
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3. Login Portal: Step 2

ACCESS PORTAL

THE URKUND SYSTEM
Login to the URKUND system
CLICK HERE

URSA – URKUND STATISTIC- & ADMINISTRATION TOOL
Login to URSA
3. Login Portal: Step 3

Login

- URKUND Account / Document upload account

Username or Email
Password

Login

- Shibboleth Login

Organization: Select your organization

Login using Shibboleth

Have you forgotten your password?
Create account for document upload (STUDENTS)
### 3. Login Portal – RECEIVER ACCOUNT

![Login Portal Screenshot]

- **Analysis address**: `egovactic-25.egovactic@analysis.urkund.com`
- **Link to Upload Document**
- **Document Name**: *URKUND - Moodle Integration.pdf*
- **Document Number**: 05470707
- **Percentage copied**: 37%
- **Date and Time of submission**: 8/5/2019 12:43 PM

**Table:**

<table>
<thead>
<tr>
<th>Document Number</th>
<th>Document Name</th>
<th>Percentage copied</th>
<th>Date and Time of submission</th>
</tr>
</thead>
<tbody>
<tr>
<td>05470707</td>
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<td>37%</td>
<td>8/5/2019 12:43 PM</td>
</tr>
</tbody>
</table>
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3. Login Portal – SUBMITTER ACCOUNT

- Document Number
- Document Name
- Link to Upload Document
- Date and Time of submission
3. Login Portal – Switch between RECEIVER & SUBMITTER

• If the User is Registered both as RECEIVER & SUBMITTER then the user can switch between the same account.

Drop Down to switch between RECEIVER & SUBMITTER when both account is created for the same user.
Quick Guide to Get Started

1. Coordinator Registration Process
2. Modes of Accessing URKUND
3. Login Portal
4. Document Submission
5. URKUND Report
4. Document Submission

1. Submission by mail: The document can be mailed only from registered SUBMITTER Email to the RECEIVER analysis address. Each RECEIVER and SUBMITTER account is specific to an Institute / University. Details in Next Slide

2. Upload by Portal: The document can be uploaded by login through the portal
4.1 Document Submission by Mail

Document submission by Mail can only be done through the registered email id of the Submitter within the same University / Institute. If any other email id (not registered as submitter within the University / Institute) is used for submission then the document will not be accepted.
4.2 Document Upload by Portal: Step 1

Document can only be uploaded when the SUBMITTER account is activated.
4.2 Document Upload by Portal: Step 2

Include Analysis address
Select from drop down if uploading to self else
Put the analysis address of the person to whom you want
to send the document for analysis

Subject
Message

Attach files here

Drop files here or click
Submit
4.2 Upload by Portal Contd.

Include Analysis address
When select from drop down no error of analysis address
When analysis written, tick box appears only when the
analysis address included in right

Submit is highlighted in orange only when both the analysis
address is correct and document has been attached. Click
on Submit to Upload
4.2 Upload by Portal Contd.

On successful upload of document

**SUBMITTER** would receive a notification on successful upload on his registered email id.

Once the document is successfully uploaded, the document would appear in the inbox of the **SUBMITTER AND RECEIVER**.

If the document is not visible check if **SUBMITTER** account was created, if not activate **SUBMITTER** account.
Quick Guide to Get Started

1. Coordinator Registration Process
2. Modes of Accessing URKUND
3. Login Portal
4. Document Submission
5. URKUND Report
5 Report View: Option 1

• Two Options available to view report
  1. Report Link Received on the RECEIVER Registered Email Address from report@analysis.urkund.com. Link for report in mail

Report is generated within 30 mins with a maximum of 24 hours
5 Report View: Option 2

- Two Options available to view report
  2. Report open from **RECEIVER** Portal

<table>
<thead>
<tr>
<th>Analysis Address</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:egalactic.26.egalactic@analysis.urkund.com">egalactic.26.egalactic@analysis.urkund.com</a></td>
<td></td>
</tr>
</tbody>
</table>

Report – Percentage is generated once report is ready
Click on the Percentage to open the report in a new page
Please disable pop up blocker if new page does not open

Report is generated within 30 mins, maximum of 24 hours
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**URKUND Analysis Report View**

<table>
<thead>
<tr>
<th>Sources from where similarity has been found</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Document</td>
</tr>
<tr>
<td>Content as available in the source from where similarity has been found</td>
</tr>
</tbody>
</table>

- **Document Details**

  ![Document Details Image](https://secure.urkund.com/View/1782142-4225-26-49318#DclkDeAg0AYv1yS9Mbc$8R83jUhrsleOTT-0S5byD3zeAT1I0A11MwR11Blun312Dyh31d3s)j1pi?ck0ZM

- **Bar for functionality**

  ![Bar for functionality Image](https://secure.urkund.com/View/1782142-4225-26-49318#DclkDeAg0AYv1yS9Mbc$8R83jUhrsleOTT-0S5byD3zeAT1I0A11MwR11Blun312Dyh31d3s)j1pi?ck0ZM

- **External Sources**

  - [Source 1](http://www.diversenetnetwork.org/medical/articles/Decompression Illness: What Is..)
  - [Source 2](http://www.diversenetnetwork.org/medical/articles/Decompression Illness: What Is..)
  - [Source 3](http://www.academia.edu/community/bcc/enews/diverses-nervosys-st..)
  - [Source 4](http://www.medisdoctor.co.uk/polices.htm)
  - [Source 5](http://www.appleinternets-agency.com/travel-medication/travel-medic..)
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